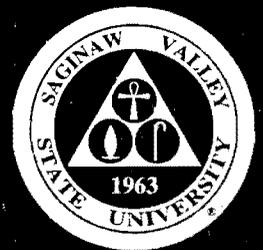


SVSU®

BOARD OF CONTROL

MINUTES

APRIL 13, 1998



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
April 13, 1998

RES-1305	RESOLUTION TO THANK SHAWNETTE MOLL AND THE ELECTED REPRESENTATIVES FOR THEIR SERVICES AS STUDENT ASSOCIATION MEMBERS APPROVED	2
RES-1306	RESOLUTION TO CONGRATULATE STEPHON D. GALLOWAY AND REPRESENTATIVES OF THE STUDENT ASSOCIATION ON THEIR ELECTION APPROVED	3
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BM-904	MOTION TO ADJOURN APPROVED	14

MINUTES
BOARD OF CONTROL
Regular Meeting
1:30 p.m.
Board of Control Room - Wickes Hall

Present: Braun
Escobedo
Gilbertson
Kelly
Rush
Vitito
Walpole

Absent: Law
Sims

Others

Present: S. Adrian
D. Boehm
A. Booms
L. Engel
C. Graham
G. Hamilton
M. Honeycheck
C. Jerome
N. Kloka
M. Kozumplik
C. Lange
R. Lopez
R. Maurovich
S. Moll
D. Mrozinski
J. Muladore
R. Payne
S. Rodriguez
E. Sparapani
J. Stanley
R. Thompson
R. Tutsock
P. vanHaitsma
J. Woodcock
R. Yien
Press (2)

I. CALL TO ORDER

Chairman Walpole called the meeting to order at 1:31 p.m.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions to and Deletions from Agenda

President Gilbertson proposed the addition of a resolution thanking Shawnette Moll and the current representatives of the Student Association for their services, and a resolution congratulating Stephon D. Galloway and newly-elected representatives of the Student Association.

Hearing no objection, Chairman Walpole declared the agenda APPROVED as amended.

B. Approval of February 2, 1998 Regular Meeting Minutes

It was moved and supported that the minutes of the February 2, 1998 regular meeting be approved.

The minutes were unanimously APPROVED as written.

C. Recognition of the Official Representative of the Faculty Association

Professor Ervin F. Sparapani, President of the SVSU Faculty Association, discussed the issues in the attached outline. (See Appendix One: Sparapani)

D. Communications and Requests to Appear before the Board

President Gilbertson stated he had received a letter from Governor Engler announcing the appointment of Ms. Linda L. Sims to the Board of Control, succeeding Ms. Donna J. Roberts. (See Appendix Two: Sims) Ms. Sims was unable to attend today's meeting, but has pledged her earnest and good faith efforts to attend future meetings. President Gilbertson added that he looked forward to having her on the Board.

III. ACTION ITEMS

1) Resolution to Thank Shawnette Moll and the Elected Representatives for their Services as Student Association Members

RES-1305 It was moved and supported that the following resolution be adopted:

WHEREAS, Student Association President Shawnette Moll and the elected representatives served students and the University with dedication during the 1997-98 academic year; and

WHEREAS, Ms. Moll and the representatives listed below served with commitment and distinction;

**Shawn Adrian
Andrew Booms
Stephon Galloway
Marrisa Honeycheck
Gretchen Kaiser
Heather Matula
Vicki Morgan**

**Joy Petiprin
Chad Phillips
Scott Rodriguez
Dan Segura
Meagen Smekar
Karla Zinnecker**

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University formally expresses its appreciation to Shawnette Moll and the elected representatives for their dedicated service on behalf of the University and its student body.

BE IT FURTHER RESOLVED, That the Board conveys its best wishes to Ms. Moll and the representatives for continued academic and future professional success.

Richard P. Thompson, Dean of Students, stated: "The Student Association did a particularly great job in terms of promoting and encouraging Campus Life Programs on campus. They hosted a number of events and were involved in various community service projects. I know their fellow students appreciated their efforts in trying to help resolve problems or concerns they had. They did a great job, and luckily a few of them will be coming back next year."

Ms. Moll introduced the representatives of the Association who were present: Scott Rodriguez, Andy Booms, Marrisa Honeycheck and Speaker of the House, Shawn Adrian.

Chairman Walpole thanked Ms. Moll and the rest of the Student Association for the fine job they had done.

The motion was APPROVED unanimously.

2) Resolution to Congratulate Stephon D. Galloway and Representatives of the Student Association on their Election

RES-1306 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Student Association represents the major formal structure for student participation in the affairs of the University; and

WHEREAS, The President of the Student Association is asked to commit significant time and energy to the work of the organization; and

WHEREAS, The individuals listed below were recently elected by vote of their fellow students to assume leadership positions in the Student Association for 1998-99;

President

Stephon D. Galloway

Representatives

Andrew Booms

Richard Buford

Marrisa S. Honeycheck

Heather Matula

Shawnette Moll

Whitney Osentoski

Scott Rodriguez

Scott Shields

Meagen Smekar

Trisha Stantz

Brian Waliczek

Gregory Williams

Karla Zinnecker

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University offers its congratulations and best wishes to the aforementioned leaders on their election to office; and

BE IT FURTHER RESOLVED, That the Board conveys its pledge to work with these leaders toward the betterment of Saginaw Valley State University.

Dean Thompson told the Board Student Association elections are usually held in late March.

Thirteen representatives and a president are elected. This year an unusually large number of students

ran for representative.

The motion was APPROVED unanimously.

3) Resolution in Appreciation of Donna J. Roberts

RES-1307 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Donna J. Roberts served with extraordinary distinction and dedication on the Saginaw Valley State University Board of Control from 1992-98; and

WHEREAS, Ms. Roberts' commitment to the University also included membership on the SVSU Board of Fellows, the Foundation Board and the Annual Fund Committee; and

WHEREAS, Ms. Roberts' exceptional service as a Board member was characterized by thoughtful insight, exceptional leadership and the encouragement and support of SVSU students; and

WHEREAS, Ms. Roberts exhibited enthusiastic leadership during the Campaign for Distinction, which far exceeded its goal of endowment support for the University. As a member of the Campaign Cabinet, she was directly responsible for identifying and soliciting major gift support from individuals, foundations and corporations. More importantly, her concern for SVSU and the future of its students lead to her own personal leadership gift at the outset of the Campaign.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control wishes to convey to Ms. Donna J. Roberts its gratitude and admiration for her exceptional leadership and service to the University.

BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Ms. Roberts as a permanent expression of the University's appreciation.

President Gilbertson noted there would be a reception later in the day for Ms. Roberts at which time everyone could express their personal appreciation.

The motion was APPROVED unanimously.

4) Resolution to Appoint Nominating Committee for May Board Elections

RES-1308 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Saginaw Valley State University Board of Control bylaws stipulate that a nominating committee shall be appointed by the Board to recommend candidates for each office;

NOW, THEREFORE, BE IT RESOLVED, That Thomas E. Rush, D. Brian Law and Elias J. Escobedo be appointed to serve as the Saginaw Valley State University Board of Control nominating committee.

Chairman Walpole asked for questions or comments. Hearing none, he called for the vote.

The motion was APPROVED unanimously.

5) Resolution to Approve Appointment to SVSU Foundation

RES-1309 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The SVSU Foundation bylaws stipulate that the Board shall include four Board of Control members; and

WHEREAS, The term previously held by Donna J. Roberts is vacant;

NOW, THEREFORE, BE IT RESOLVED, That D. Brian Law be elected to serve a four-year term, ending September 2002.

President Gilbertson stated: "The SVSU Foundation is an independent 501(c)(3) organization whose purpose is to raise funds to support the University and to administer various endowments and other funds for the University. It has a 25-person Board, the majority of whom are outside the University, in the sense that they hold no other University office, although they are obviously loyal and good friends. The other members of the Board are comprised of officers of the University who serve as ex-officio members (Dr. Robert S.P. Yien, Vice President for Academic Affairs; Jerry Woodcock, Vice President for Administration and Business Affairs; Dick Thompson, Dean of Students; Chuck Graham, Executive Director of the SVSU Foundation; and myself, as President of the University). Four members of the Board of Control are appointed by this governing Board. Donna Roberts has been a member of the SVSU Board of Control, serving as a member of the SVSU Foundation Board. Upon completion of her term on the Board of Control, she is no longer eligible

to serve on the Foundation Board as a representative of the Board of Control, although I am pleased to tell you that last week at its meeting the Foundation Board appointed her as an independent member of the Foundation Board. This does, however, leave a vacancy on the Foundation Board to be filled by a member of the Board of Control. My understanding is that the Chair has spoken to Brian Law about this, and he has expressed his willingness to serve in this capacity. This resolution would accomplish that appointment.”

The motion was APPROVED unanimously.

6) Resolution to Approve Room and Board Rates, Pine Grove Apartment Rates, and Miscellaneous Room and Board Rates for Academic Year 1998-99

RES-1310 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Occupancy levels, miscellaneous revenues, and operating expenses have been projected for the Auxiliary Services-bonded facilities system;

NOW, THEREFORE, BE IT RESOLVED, That effective for the 1998-99 fall semester, the academic year apartment rate inclusive of all utilities and room and board and various auxiliary miscellaneous rates per the attached schedules be approved effective August 17, 1998.
(See Appendix Three: Rates)

Jerry Woodcock, Vice President for Administration and Business Affairs, told the Board that during the summer of 1997 two of the seven residence halls constructed in 1969-70 were completely renovated. Two more will be renovated during the summer of 1998, and the remaining three will be renovated during 1999/2000. In the past two years new apartment facilities were constructed, which added a total of 64 beds. In addition, to meet housing demands, a residence hall facility of approximately 330 beds is in the engineering phase and is to be completed for Fall 1999 classes.

Mr. Woodcock stated: “We have just sold bonds of \$23.9 million, a portion of which will be

the financing of the remodeling of the older units and the costs of constructing the new housing facilities. Consequently, as we look at the entire financing of those projects, and in order to have a revenue stream that would make debt service payments, it is necessary that we recommend to you a rate of increase which is a little above the rate of inflation, roughly 2%. SVSU prides itself on the fact that we are 4th from the bottom within the 12 four-year state public universities which have on-campus housing programs, as to the amount charged for the traditional room and board program. We are recommending an increase of 4.91%, which would increase the two-semester charge from the current \$4,375 to \$4,590. If we assume that the other universities have an increase of 3%, we still would not be higher than the 7th lowest cost institution out of the 12 as far as room and board costs go.”

The motion was APPROVED unanimously.

7) Resolution to Approve Master of Arts in Communication and Multimedia

RES-1311 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The University Graduate Committee unanimously endorsed the interdisciplinary proposal from the Departments of Art, Communication and Theatre, Computer Science, and English, at its meeting of February 27 and the March 12, 1998 curriculum ratification meeting, and

WHEREAS, The Presidents Council supported the Master of Arts in Communication and Multimedia program proposal at the February 23, 1998 meeting,

NOW, THEREFORE, BE IT RESOLVED, That the Master of Arts in Communication and Multimedia program be approved for implementation in Fall semester of 1998-1999, and

BE IT FURTHER RESOLVED, That the College of Arts and Behavioral Sciences faculty and staff be commended for their creative and timely response to the emerging demand for an interdisciplinary multimedia program.

President Gilbertson told the Board this proposal has gone through the normal curricular

application processes of the University and has been reviewed by the Academic Affairs Committee.

Dr. Donald J. Bachand, Dean of the College of Arts & Behavioral Sciences, stated: "This program is patterned after the Organizational Leadership in Administration Master's program which the Board approved last year. It is interdisciplinary in that it's not housed in a single department, but is a stand-alone program, involving faculty in the Departments of Sociology, Communication and Theatre, Art, Computer Science and English.

"The program received its preliminary approval from the State, and on March 12 of this year it was approved unanimously by the faculty and curriculum ratification. If the Board approves the program, we intend to enroll some 25 students from Taiwan this fall, on a full-time basis. . . . We also have provisions to accept up to 30 domestic students on a part-time basis.

"The faculty have worked very hard on developing this program. We think it's sound and well-conceived. . . . We think the students will be in high demand and that it would be a first-class program in the State."

President Gilbertson added: "Let me just put this in a slightly larger context. Three years ago we did a long-range planning effort and concluded that we wanted to develop a number of new programs to assist with a steady, moderate enrollment growth. We also saw some opportunities at the graduate level, given the significant share of population in the immediate region who hold baccalaureate degrees and who might be interested in a graduate program. We have had a series of new degree programs as a result of that. . . . We think our next step is to phase into these new programs across the entire range of our colleges, and we feel very good about the prospect of

enrollment in the Master of Arts in Communication and Multimedia program. We think it would fit well within our Mission. It's especially gratifying because it has involved the work and contributions of so many academic departments, as opposed to being housed in and creating a resource for any one department."

Trustee Vitito asked whether the new program would necessitate any new faculty hires.

President Gilbertson replied that because the program would be spread across several departments the demand would not fall immediately on any particular department. However, over time there might be some additional need in Computer Science, Graphic Design and Communications.

Trustee Vitito asked whether faculty could be moved from the undergraduate level to teach at the graduate level.

President Gilbertson stated: "We have those people in place now. It's just that a vacuum is created as they do more graduate level course work, and we have to add strength to the program as the needs develop. A lot of faculty are very excited about the possibility of throwing themselves into a very exciting opportunity with some interesting students at an interesting level."

The motion was APPROVED unanimously.

8) Resolution to Approve Honorary Degree for Alan W. Ott

RES-1312 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Mr. Ott led the formation of the Chemical Financial Corporation in 1974 and became the company's first President and Chief Executive officer and is highly respected for a long and distinguished career in banking; and

WHEREAS, Mr. Ott's commitment to Saginaw Valley State University has included

membership on the SVSU Foundation Board and active participation in the University's Campaign for Distinction; and

WHEREAS, Mr. Ott's service and dedication to the community have included receiving numerous awards, including the Midland Chamber of Commerce Quality People Award; and

WHEREAS, Mr. Ott's volunteer participation has included membership on the Roland M. Gerstacker Foundation, the Elsa U. Pardee Foundation and the Midland County Economic Growth and Development Corporation;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the granting of the Honorary Doctor of Humanities degree to Alan W. Ott to be presented at the May 9, 1998 Commencement.

President Gilbertson stated: "As a regional University we have tended to look regionally to honor the people who serve us and make this a better place to live, and who have contributed to the University as well as to the cities and towns we serve. We are pleased to recommend an honorary degree in recognition of Alan Ott's service -- principally to the community of Midland -- but also for his enormous help to the University, including his work with our recent Campaign for Distinction. Mr. Ott has certainly been one of the town fathers, one of the prime movers in a whole variety of civic and cultural and charitable activities in Midland. He has recently retired as the Chairman and CEO of Chemical Bank, but he has kept active in a whole variety of activities as well as having done some very important work for the SVSU Foundation Board. I'm very pleased and proud to recommend Mr. Ott for an Honorary Degree."

Trustee Rush added this action would be very appropriate and very well deserved.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

9) **Staff Members of the Month**

Robert P. Lopez, Staff Member of the Month for February, and Maureen Kozumplik, Staff

Member of the Month for March, were presented to the Board. (See Appendix Four: Lopez and Appendix Five: Kozumplik)

10) **Human Resources Report**

President Gilbertson reviewed the attached Human Resources Report. (See Appendix Six: Resources)

11) **Presentation on Writing Program**

Dr. Robert S.P. Yien, Vice President for Academic Affairs, noted that the University Writing Program was initiated in 1995, and the Director, Dianne Boehm, was appointed in January of that year. The program was established in response to recommendations from the Writing Assessment and Improvement Team (WAIT), which had been established by President Gilbertson in 1992.

Ms. Boehm read the first sentence of the Writing Program's Mission Statement: "The University Writing Program will enable Saginaw Valley State University to meet the educational needs of a diverse student population by providing programmatic and support services to develop students' competence in academic and professional writing." She told the Board that many of the students the program serves need help with academic assignments. Others need help with professional writing, such as resumes, cover letters, applications for graduate or professional schools.

Ms. Boehm noted that the Ruth and Ted Braun Awards for Writing Excellence would be awarded for the first time at the Honors Convocation on April 16th. The awards were established to create incentives for outstanding student writing and opportunities for student writers to be recognized and published. They will be given to students from several colleges within the

University. Ms. Boehm noted she was very pleased with the number and quality of the submissions for this first year, and was grateful to the Brauns for their generosity.

Ms. Boehm stated: “The Writing Associates Program at SVSU provides a way for faculty members to incorporate more writing into their courses and to develop new strategies. In this program students who are themselves proficient writers get placed within a classroom to work with the teacher and the students in that particular course. Their goals are to nurture passion for language literacy and learning, and to help develop the writers in that class . . . in a variety of contexts.” She introduced Nick Kloka, a Writing Associate who has been very active in the Writing Center, logging over 100 tutorial sessions last semester.

Mr. Kloka reviewed the classes he had assisted since the winter semester of 1996. He noted a Satellite Writing Center had been established in the Ryder Center two semesters ago for the convenience of the students there.

Ms. Boehm stated: “The aspect in which we have perhaps invested the most time and energy over the past year has been the development of an on-campus Writing Center. Writing Centers probably exist on every university campus across the nation. . . . Ours is in some ways unique both because of our clientele and also because of the context it holds within the University. Ours is located right across from the Library. It’s really an ideal location for the work that we do. Students who come to do their research can find us very easily and go back and forth. . . . The Writing Center offers sessions for all SVSU students, faculty and staff on both a walk-in basis and by appointment. We help with all phases of the writing process, beginning with brainstorming all the way through

to final editing. We have five computers in the Writing Center, so if students bring a document in on disk we can sit down and work with them directly. This semester we have had an English as a Second Language specialist working in the Writing Center for ten hours a week. SVSU now has about 150 international students, and even though they may come with a certain level of language proficiency, they are not always prepared for the kinds of academic writing tasks they will be assigned here. . . .”

Ms. Pam vanHaitsma, first recipient of the Mayme Hamilton Tutoring Award, described a typical session and the methods used by the tutors in the Writing Center.

Ms. Boehm stated: “When we opened in the fall semester of 1996 we had 680 tutorial sessions. Last winter we did 757. We weren’t sure if there would be demand during spring or summer, but were quite surprised that we did 133 tutorial sessions during the spring and summer. So we are staying over this spring and summer again, though perhaps with slightly shorter hours. In the fall semester we had 734. We actually had to turn students away during the last two weeks, primarily because we were just swamped with people and in some cases could not get to everybody and didn’t want to compromise those students who had made appointments and not give them good responses. Some students come in only once, some might come in a half-dozen times during the course of the semester.”

V. REMARKS BY THE PRESIDENT

President Gilbertson told the Board construction on the Bell Tower and the student housing project will be underway this summer. Plans are being made for utilization of the space CIESIN

will be vacating in the summer.

The Honors Convocation will be held on April 16th. The All University Awards Banquet will be held on April 17th.

President Gilbertson stated: "As many of you know, Marshall Fredericks passed away a little over a week ago. He was obviously a person whose work has impacted the lives of a whole number of people world-wide, but who also had a significant impact on this institution. On May 16th the celebration of the 10th Anniversary of the Gallery opening will be held. . . . The Fredericks Gallery in the Fine Arts Center was really the first jewel on this campus. It is a very special place which attracts untold numbers of people to campus every year. It really made this University even more of a regional resource for the people of the state. It was enormously important in helping establish our institutional identity. . . . We are grateful for Marshall's life and his contributions here.

"Interestingly, the day after Marshall passed away I looked over at the front of Founders Hall and they were putting in the pedestal for the installation of the miniature version of the Cleveland Fountain. His work is all around us."

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

There were no other items for consideration or action.

VII. ADJOURNMENT

12) Motion to Adjourn

BM-904 **It was moved and supported that the meeting be adjourned.**

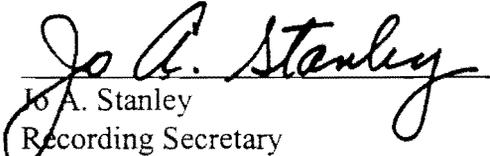
The motion was APPROVED unanimously.

The meeting was adjourned at 2:34 p.m.

Respectfully submitted:

Robert H. Walpole
Chairman

D. Brian Law
Secretary


Jo A. Stanley
Recording Secretary

**Board of Control Remarks
Monday, April 13, 1998**

1. Greetings from the Faculty
2. December Meeting - Connoisseurship
3. Academic Freedom - thought-provoking, fascinating, engaging, interesting
-- speak our minds in a gathering of one's peers
4. Faculty Curriculum Ratification Meeting - March 12, 1998
 - Gender Studies Minor
 - Master of Arts Degree in Communication and Multimedia
5. The Academic Year is coming to an end quickly.
 - Ups, Downs, Corners
6. Thank you, and I hope to see you in May for graduation.

STATE OF MICHIGAN
OFFICE OF THE GOVERNOR
LANSING

JOHN ENGLER
GOVERNOR

February 3, 1998

Dr. Eric R. Gilbertson, President
Saginaw Valley State University
University Center, MI 48710

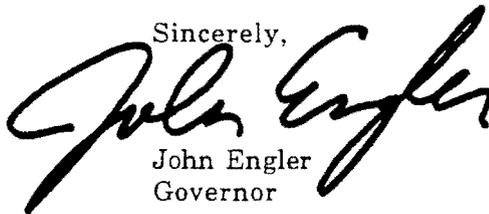
Dear Dr. Gilbertson:

Please be advised of the following appointment to office, subject to the advice and consent of the Michigan Senate:

Saginaw Valley State University Board of Control

Ms. Linda L. Sims, 783 Stoneham, Saginaw, Michigan 48603, county of Saginaw, as a member representing the general public, succeeding Ms. Donna J. Roberts of Midland, whose term has expired, for a term expiring on July 21, 2005.

Sincerely,



John Engler
Governor

JE/dv/appts

cc: Department of Management and Budget, Payroll-Accounting
Director, Department of Civil Service
Auditor General

SAGINAW VALLEY STATE UNIVERSITY
 APARTMENT AND ROOM & BOARD RATES

FY1998-99

<u>Classification</u>	<u>Monthly Rent ¹</u>
Apartments (1986 construction):	
Individual ²	\$250
Family	600
Apartments (1996 & 1997 construction):	
Individual ²	\$ 370
Residence Halls:	
	<u>Academic Year Rate (Two Semesters)</u>
Traditional Declining Balance	\$4,590
Thrifty Declining Balance	4,250
Declining Balance Plus	4,955
Extra Charge for Single Room	900

¹ Includes utilities except long distance telephone.

² SVSU retains the right to rent to four individuals per apartment.

SAGINAW VALLEY STATE UNIVERSITY
MISCELLANEOUS APARTMENT RENTAL RATES

ACADEMIC YEAR RATES (Effective August 17, 1998)

The following arrangements may be offered at the option of Saginaw Valley State University:

	<u>Monthly Rate</u> ¹
One (1) individual per bedroom	\$390
Faculty/Staff	600

Summer/Guest Rates

<u>Classification</u>	<u>Weekly Rate</u> ¹
SVSU Student - Contract	\$ 80.00/person, 2 persons/bedroom 125.00/person, 1 person/bedroom
SVSU Student - Family Contract	165.00

Guest

Individual	105.00/person, 2 persons/bedroom 140.00/person, 1 person/bedroom
Family	170.00

Special group rates may be negotiated with the approval of the Director of Business and Auxiliary Services.

¹ Includes utilities, except long distance telephone.

SAGINAW VALLEY STATE UNIVERSITY
MISCELLANEOUS ROOM AND BOARD RATES

ACADEMIC YEAR RATES (Effective August 17, 1998)

Academic Sessions (Housing Only)

Spring and Summer Sessions		
Double Bedroom Occupancy (2 persons/1 bedroom)		\$60.00/week
Single Bedroom Occupancy (1 person/1 bedroom)		77.50/week
Guest Rooms (Housing only, except freshman orientation)		
Double Bedroom Occupancy (2 persons/1 bedroom)		12.50/night
Single Bedroom Occupancy (1 person/1 bedroom)		17.00/night
Freshman Orientation ¹ - Room (one night only)		8.50/night
Board (two partial days, refreshments, snacks)		31.00/night
Internal Sponsored Activities (Paid from University funds)		
Minimum of two nights		6.50/night
Room		negotiable
Board		

Conferences

Conference Count	1998-99		
	Room Rates	Board Rates	Total ²
1-49	\$12.00	N/A	\$12.00
50-99	11.50	\$17.00	28.50
100 and above	11.00	16.50	27.50
Single Rooms (space permitting)	16.50		

¹ If the orientation format changes, the administration is authorized to adjust the charges accordingly.

² Rate may vary according to services and selections desired, number of persons involved, and the length of the activity.

Staff Members

OF THE MONTH

**Robert
Lopez**

**Grounds
Foreman**

March 1998

Robert Lopez probably has come into contact with nearly every square foot of SVSU's 782-acre campus.

As SVSU's grounds foreman, Lopez coordinates the work assignments of his 10 full-time staff and four student employees who work together to maintain the SVSU campus.

"Saginaw Valley has grown tremendously since I came here in 1980," Lopez said, adding that during his nine years as foreman he has added only one person to his staff.

Lopez and his crew not only handle all landscaping chores, but also step inside to tackle office moves and arrange set ups for a variety of campus functions, both indoors and out.

From November through March, Lopez said he is "on call 24 hours a day, seven days a week" for snow removal duties. Lopez will begin contacting his crew at 3 a.m. when snow is falling on campus roads and sidewalks.

"We'll start clearing the snow at four in the morning," Lopez said. "And, if we don't have any equipment breakdowns, we'll have everything ready for school to open by 8 o'clock."

Often the decision to close campus will start with Lopez, who will advise his superiors on

road conditions — both at SVSU and in the surrounding region.

"After nine years on this job, I still get a little on edge when the weather report calls for a lot of snow," Lopez said. "I just never know who's not going to make it in or what's going to break down."

Essential to the success of accomplishing all of the landscaping chores, according to Lopez, is the maintenance of the department's equipment. In addition to eight pickup trucks, two dump trucks, a backhoe/loader and Bobcat Skidster are four tractors, seven riding grass cutters and two walk-behind lawn mowers.

During the summer season, Lopez noted that lawn cutting is a daily event.

"I have at least one of my people cutting lawns eight hours a day, five days a week," Lopez said. "And, as soon as they finish on Friday, they start all over again the next Monday."

The biggest challenge Lopez said he has faced during his nine years as foreman arrived on campus last July when the Detroit Lions held their preseason training camp at SVSU.

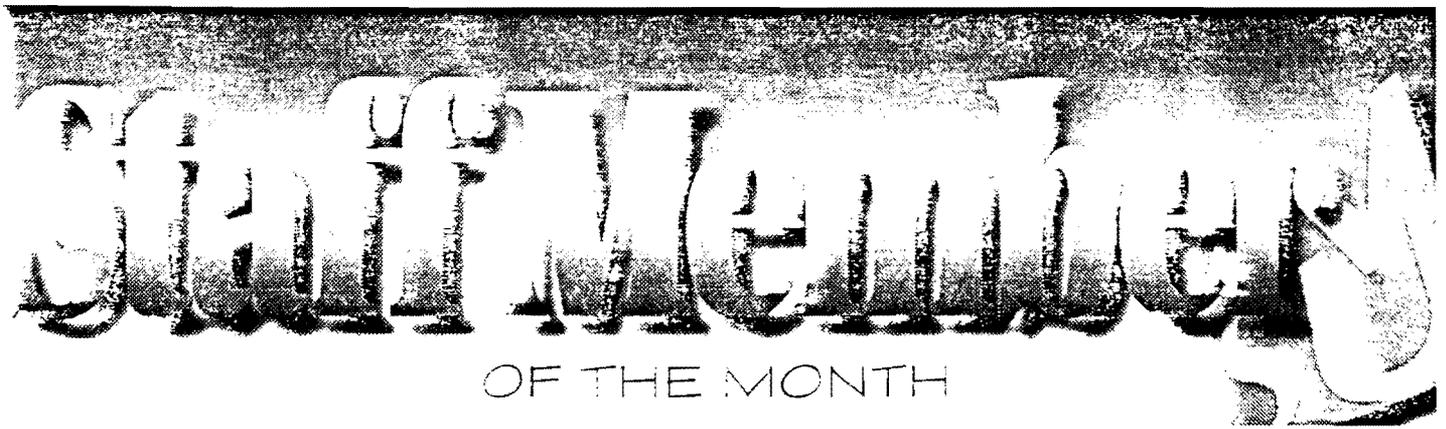
"We never did so much painting (of athletic fields) as when the Lions were here," Lopez said. "We usually maintain only two fields for our teams, but for the Lions, we took care of four fields."

"All the guys pitched in 100 percent to help make the Lions' camp a success," Lopez said. He usually assigns three people to work on athletic grounds; during the Lions' stay, seven were assigned to the camp — and the grounds crew still had to respond to all the requests from the rest of the campus during this period.

Although Lopez carries the title of foreman, he is quick to share credit with every member of his crew.

"We all take a lot of pride in making the campus picture perfect for every event," he said. "I'm asked to supervise, but my guys are the ones who make it all happen."





Maureen Kozumplik

Administrative Secretary

April 1998

Maureen Kozumplik's goal in life is to help people. And she feels her position as administrative secretary in the Office of the Dean of the College of Arts and Behavioral Science allows her to do that.

"It's a good feeling when I can help a student, faculty or staff member with a problem," Kozumplik said. "Every day in our office is a little different. Not only do I have the daily office management responsibilities, but I also have to respond to inquiries and requests from students, faculty and administration."

Kozumplik said she often cannot anticipate what her day at work will be like.

"I never know what is going to come up during the day," she said. "Just one phone call can change what might have been a pretty quiet day into a crisis where I have to locate some information or somebody, or solve some other problem when no one else is around."

Kozumplik joined SVSU in September 1984 as an administrative secretary in the Controller's Office. She accepted a one-year temporary position in 1988 in the College of Nursing and Allied Health Sciences. The

position was created when SVSU received a start up grant from the U.S. Department of Health and Human Services for the Master of Science in Nursing program.

During that period, Kozumplik also made the decision to pursue her bachelor's degree in nursing.

"I thought the nursing degree would give me a solid career opportunity, plus I knew all the faculty from working in the nursing office here," Kozumplik said, emphasizing that the health care field again would offer her the opportunity to do what she enjoys — helping others.

Unfortunately, a back injury she sustained while completing her fieldwork requirements forced her to reconsider her major.

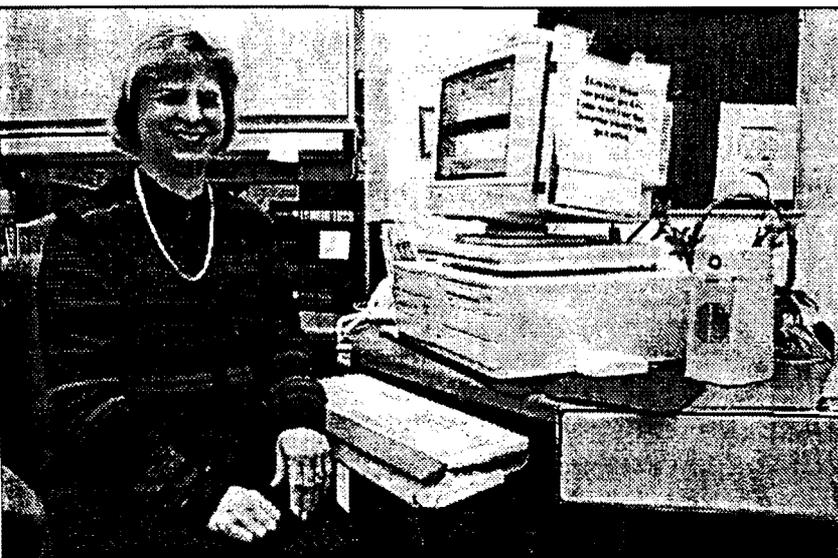
"Once I realized that I had a back problem, I said 'Maybe this isn't what I should be doing,'" she said. "So I had to make a very quick decision about my academic plans."

Kozumplik switched from the B.S.N. program to the Bachelor of Applied Studies degree, and she expects to graduate in May. Her training in nursing permitted her to complete a gerontology minor.

"The gerontology minor still would enable me to help people, but more in an administrative role than in a clinical setting," Kozumplik said.

Although attending classes at SVSU doesn't leave her with very much time for hobbies, Kozumplik explained that she enjoys working in her yard. She also regularly visits her two grown sons, John, 27 and a manufacturing technician in Holland, and Thomas, 25, who just started studying music at Yale.

"I also enjoy attending on-campus concerts and theatre productions, and I like being involved in ValleyFest and Corporate Challenge," she said. "These programs allow me to get to know people who I don't work with every day."



Current Positions Filled

February 1998

ADMINISTRATIVE/PROFESSIONAL

Shad D. Adair - Hired as Assistant Director of Human Resources (new). Mr. Adair earned a B.S. in Workforce Education & Development from Southern Illinois University. Mr. Adair will also complete an M.A. in Organizational Management from the University of Phoenix in 1998. Prior to joining SVSU, Mr. Adair held the position of Employee Relations Representative at Central Michigan University.

Dr. Larry E. Engel - Hired as Director of School and University Partnerships (replacement). Dr. Engel earned a Bachelor of Arts from Saginaw Valley State University in 1972. Dr. Engel also earned a Masters in Administration of Elementary Schools from Central Michigan University in 1974 and a Doctorate in Educational Leadership from Western Michigan University in 1981. Prior to joining SVSU, Dr. Engel worked for the Saginaw Intermediate School District as Superintendent.

Dave S. Martin - Hired as an Accountant (replacement). Mr. Martin earned a Bachelor of Science in Accounting from Lake Superior State University in 1998. Prior to joining SVSU, Mr. Martin worked as a General Ledger Accountant for Cox Communications, Inc.

Mary Walk - Hired as Conference Coordinator in the office of Continuing Education (replacement). Ms. Walk received a Bachelor of Science degree from Central Michigan University in 1994. Prior to joining SVSU, Ms. Walk worked as an Administrative Assistant for the Economic Opportunity Committee.