



SAGINAW VALLEY STATE UNIVERSITY

***BOARD OF CONTROL MINUTES
REGULAR FORMAL SESSION***

MAY 6, 2022

**SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
Minutes of the Regular Formal Session
Friday, May 6, 2022
9:00 a.m.**

A regular formal session of the Board of Control was held on Friday, May 6, 2022, at 9:00 a.m. in Wickes Hall, Room 350.

Trustees present:

John D. Cherry, Jr.
JoAnn Crary
Lindsay Eggers, Treasurer
Vanessa Guerra
Bhushan Kulkarni, Secretary
Vicki Rupp, Chair
Raj Wiener, Vice Chair
Carl Williams
Donald Bachand, Ex Officio

Trustees absent:

Others present:

Andy Bethune, Executive Director of the SVSU Foundation
J.J. Boehm, Executive Director of University Communications
Candice Casey, Interim Director of the School University Partnership Office
Ellen Crane, General Counsel
Dr. Brandon Haskett, Faculty Association President
Dr. Deborah Huntley, Provost and Vice President for Academic Affairs
John Kaczynski, Executive Director of Governmental Affairs
Mary Kowaleski, Executive Assistant to the President/Secretary to the Board of Control
James Muladore, Executive Vice President for Administration & Business Affairs
Dr. Mamie T. Thorns, Associate Vice President and Chief Diversity Officer
Rob Vallentine, Executive in Residence

SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL MINUTES
FRIDAY, MAY 6
REGULAR FORMAL SESSION
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I. CALL TO ORDER

Chair Rupp called the meeting to order at 1:30 p.m.

II. PROCEDURAL ITEMS

A. Approval of Agenda and Additions to and Deletions from Agenda

There were no additions and/or deletions to the agenda.

The agenda was unanimously APPROVED as distributed.

B. Approval of the Board Minutes from the Regular Formal Session on February 14, 2022

It was moved and supported that the minutes of the February 14, 2022 Regular Formal Session be approved.

The minutes were unanimously APPROVED as distributed.

C. Recognition of the Official Representative of the Faculty Association

Dr. Brandon Haskett, President of the Faculty Association, conveyed congratulations and best wishes to all the graduating students. Dr. Haskett commented that these graduates have overcome many obstacles to get to this point in their journey, given the challenges over the past few years. He stated it makes today's Commencement ceremony especially meaningful, and he looks forward to celebrating with our students and their families.

D. Recognition of the Official Representative of the Student Association

Due to a scheduling conflict, Mr. Thomas Metiva, President of the Student Association, was unable to attend the meeting.

E. Communications and Requests to Appear Before the Board

There were no requests to appear before the Board.

III. ACTION ITEMS

1. Resolution to Grant Undergraduate and Graduate Degrees

RES-2433 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Saginaw Valley State University is granted the authority to confer undergraduate and graduate degrees as outlined in Section 5 of Public and Local Acts of Michigan 1965; and

WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the awarding of Winter 2022 undergraduate and graduate degrees as certified by the faculty and Registrar.

President Bachand commented that nearly 1,000 students are expected to participate in the May 2022 Commencement ceremonies and that he is proud and excited to be celebrating this important occasion with our students and their families.

The motion was APPROVED unanimously.

2. Resolution to Grant Honorary Degree to Weiju Chen

RES-2434 It was moved and supported that the following resolution be adopted:

WHEREAS, The Board of Control of Saginaw Valley State University grants honorary degrees as part of commencement activities; and

WHEREAS, Saginaw Valley State University (SVSU) aims to widen opportunities for international education and to engage students in new and innovative ways, and SVSU is proud to be working with universities from around the world; and

WHEREAS, Weiju Chen has worked for decades to support nursing and nursing education in China and the long-standing partnership between Jinan University in Guangzhou, China, and SVSU; and

WHEREAS, as director of the First Affiliated Hospital of Jinan University, chairman and Vice Dean of the Nursing College of Jinan University, and president of the Guangdong Province Nursing Association, Ms. Chen has consistently demonstrated forward thinking for nursing and has used the collaborative relationship with SVSU to not only improve nursing and health care practice in China but also in the United States; and

WHEREAS, she has established herself as an active scholar in China and internationally and has aided the professional involvement and education of over 25,000 nurses in Guangdong Province, in addition to facilitating numerous collaborative projects between the Chinese Nursing Scholars and SVSU faculty, staff and students which have resulted in local, national and international presentations and publications; and

WHEREAS, Ms. Chen has been instrumental in working with SVSU to provide a Doctor of Nursing Practice degree to nurses in Guangdong Province with planning underway for the first group of Chinese nurses; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Control of Saginaw Valley State University approves granting an Honorary Degree to Weiju Chen to be presented at the May 6, 2022 Commencement.

President Bachand commented that Dr. Chen has been a long-time friend of the university and the proposed honorary degree would honor her work over the past several decades to promote nursing education. President Bachand stated that Dr. Chen has been instrumental throughout the years in fostering a longstanding partnership between Jinan University in Guangzhou China and Saginaw Valley State University.

The motion was APPROVED unanimously.

3. Resolution to Extend the University Strategic Plan

RES-2335 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Through a process of extensive campus engagement, Saginaw Valley State University developed a comprehensive strategic plan for the years 2016-2020. Frequent updates have been reported and shared with the Board of Control.

WHEREAS, The guiding principles, including the strategic plan and the associated mission, vision and core values, remained in operation through 2022 and guided the campus through the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, THAT with the anticipated retirement of the current president, the campus seeks to extend the guiding documents until the new president has arrived and had time to embark on a new strategic planning initiative.

President Bachand stated that the SVSU Board approved the University Strategic Plan (2016-2020) on December 16, 2016. He noted that the plan has technically expired, and it is recommended that the current document be extended to adhere to expectations set forth by our external accrediting bodies.

He commented that the current plan is still being used as guidance in our decision-making process. He explained that recent operational changes have led to new programs, curricula, and procedures over the past few years.

President Bachand commented that the plan's goals are structurally and fundamentally sound. He recommended the document remains in place to allow his successor to lead the planning process once the presidential transition is complete. He noted the SVSU Board of Control would continue to receive regular updates regarding the university's current strategic plan.

The motion was APPROVED unanimously.

4. Resolution to Approve Bachelor of Arts in Environmental Studies and Sustainability

RES-2436 **It was moved and supported that the following resolution be adopted:**

WHEREAS, the University Curriculum/Academic Policies Committee has endorsed the Bachelor of Arts in Environmental Studies and Sustainability in February 2022 and the faculty ratified the program on March 24, 2022; and

WHEREAS, the Bachelor of Arts in Environmental Studies and Sustainability program will prepare students for employment in the environmental industry including federal, state and local agencies, non-profit organizations and private industry; and

WHEREAS, the Bachelor of Arts in Environmental Studies and Sustainability program will cover a broad range of knowledge and skills, from natural science foundations through communication skills, writing, rhetorical and grant-writing experience, political and policy understanding, ethics, as well as a background in geography and geospatial skills; and

WHEREAS, the addition of the Environmental Studies and Sustainability program will enhance the visibility and competitiveness of SVSU and makes the University a destination for students seeking this degree; and

NOW, THEREFORE, BE IT RESOLVED, THAT the Bachelor of Arts in Environmental Studies and Sustainability program be approved for implementation in the Fall semester of the 2022-23 academic year; and

BE IT FURTHER RESOLVED, THAT the faculty in the College of Arts and Behavioral Science and the College of Science Engineering & Technology be commended for their effort in developing an undergraduate degree in Environmental Studies and Sustainability.

The motion was APPROVED unanimously.

5. Resolution to Approve Bachelor of Science in Computer Engineering

RES-2437 It was moved and supported that the following resolution be adopted:

WHEREAS, the University Curriculum/Academic Policies Committee has endorsed the Bachelor of Science in Computer Engineering in March 2022 and the program was ratified by the faculty on March 24, 2022; and

WHEREAS, the Bachelor of Science in Computer Engineering program will provide both breadth and depth in fundamental and emerging areas in computer engineering. The curriculum will bridge electrical and computer engineering courses preparing students for real-world engineering design and entrepreneurship opportunities; and

WHEREAS, the Bachelor of Science in Computer Engineering program will provide an important degree option as the need for computer engineers is on a rise due to growth in the field in Automotive, Electric aviation, Industry 4.0 and Healthcare sectors; and

WHEREAS, the addition of the Computer Engineering program will enhance the visibility and competitiveness of SVSU and makes the University a destination for students seeking this degree; and

NOW, THEREFORE, BE IT RESOLVED, THAT the Bachelor of Science in Computer Engineering program be approved for implementation in the fall semester of the 2022-23 academic year; and

BE IT FURTHER RESOLVED, THAT the faculty in the College of Science Engineering & Technology be commended for their effort in developing an undergraduate degree in Computer Engineering.

The motion was APPROVED unanimously.

6. Resolution to Approve Revised 2022-2023 SVSU Code of Student Conduct

RES-2438 It was moved and supported that the following resolution be adopted:

WHEREAS, it has been the practice to review and revise the SVSU Code of Student Conduct periodically; and

WHEREAS, the Board of Control is authorized to approve revisions to the Code of Student Conduct; and

WHEREAS, modifications are recommended to more accurately reflect University practices; and

WHEREAS, University Counsel has reviewed and supports the recommendation permitting the revisions;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control approve the attached revisions to the 2022-2023 Code of Student Conduct.

(See Appendix One: Code of Student Conduct)

The motion was APPROVED unanimously.

7. Resolution to Approve Revised 2022-2023 SVSU Alcohol and Other Drugs Policy

RES-2439 It was moved and supported that the following resolution be adopted:

WHEREAS, it has been the practice to review and revise the SVSU Alcohol and Other Drugs Policy periodically; and

WHEREAS, the Board of Control is authorized to approve revisions to the Alcohol and Other Drugs Policy; and

WHEREAS, several modifications are recommended to more accurately reflect University practices and federal legislation; and

WHEREAS, University Counsel has reviewed and supports the recommendation permitting the revisions;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control approve the attached revisions to the 2022-2023 Alcohol and Other Drugs Policy.

(Appendix Two: Alcohol and Other Drugs Policy)

The motion was APPROVED unanimously.

8. Resolution to Approve Reauthorization of Public School Academies

RES-2440 It was moved and supported that the following resolution be adopted:

WHEREAS, the University has issued contracts confirming the status of each of the following as public school academies in the State of Michigan:

- **Branch Line School,**
- **Charlevoix Montessori Academy for the Arts,**
- **Faxon Academy, and**
- **Saginaw Preparatory Academy;**

WHEREAS, the University and each of the Renewal Academies wish to extend the terms of each of the respective Contracts; and

NOW, THEREFORE, BE IT RESOLVED, that subject to the requirements of this Resolution, the term of the Contract between the University and Saginaw Preparatory Academy, whereby the University authorized the academy to operate as a public school academy shall be extended through June 30, 2027 (5 years); and

BE IT FURTHER RESOLVED, that subject to the requirements of this Resolution, the term of the Contract between the University and Branch Line School, whereby the University authorized the academy to operate as a public school academy shall be extended through June 30, 2026 (4 years); and

BE IT FURTHER RESOLVED, that subject to the requirements of this Resolution, the term of the Contract between the University and Charlevoix Montessori Academy for the Arts and Faxon Academy, whereby the University authorized the academy to operate as a public school academy shall be extended through June 30, 2025 (3 years); and

BE IT FURTHER RESOLVED, that the President and/or the Director of School/ University Partnerships, acting together or separately, are authorized and directed to execute such documents as may be necessary or desirable to accomplish these purposes.

Candice Casey, Interim Director of the School University Partnership Office, noted that four Public School Academies are recommended for reauthorization. She explained that re-authorization terms are based on a formula reviewing academic and operational performance. She added that terms vary from three to five years, depending on extensive data analysis, including assessment performance, compliance and oversight requirements, financial strength, and school board operations.

The motion was APPROVED unanimously.

9. Resolution to Approve Capital Projects

RES-2441 It was moved and supported that the following resolution be adopted:

WHEREAS, The Business, Finance, Audit & Facilities and Academic, Student Services, & Personnel Committees have discussed various capital projects and the University's Capital Projects Funding Plan; and,

WHEREAS, SVSU has been awarded a \$1,750,000 Michigan Enhancement Grant which in addition to \$250,000 of University capital project reserves (Project Total of \$2,000,000) will fund two Workforce and Talent Development Projects as follows;

- College of Health & Human Services:
Nursing Simulation Center**
- College of Science, Engineering & Technology:
Pioneer Hall Advanced Automation and Technology Lab**

WHEREAS, Additionally, SVSU has established and operates an extensive campus information technology network infrastructure for internet services which requires periodic updating; and,

WHEREAS, Network infrastructure upgrades are scheduled for the summer of 2022 for Pioneer Hall, Gilbertson the Hall and Health & Human Services Building at a cost of \$460,000 and for which sufficient resources are available to fund this project from Capital Projects Reserves;

NOW, THEREFORE, BE IT RESOLVED, That the Board hereby authorizes the President and/or the Executive Vice President for Administration and Business Affairs to enter into contracts to complete the above referenced projects with budgets as indicated above.

The motion was APPROVED unanimously.

10. Resolution to Approve the Sale of University Property

RES-2442 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University owns residential property located at 7371 Glen Eagle Drive, Bay City, Michigan (the “Property”); and

WHEREAS, The University desires to sell the Property;

NOW, THEREFORE, BE IT RESOLVED, That the Executive Vice President for Administration and Business Affairs and/or the Associate Vice President/Chief Financial Officer, acting together or separately, are authorized and directed to take all necessary actions to complete the Property sale;

BE IT FURTHER RESOLVED, That any and all actions heretofore taken by any representative of the University in connection with the sale of the Property are ratified in all respects and are acknowledged to be duly authorized actions performed on behalf of the University.

Mr. Muladore, Executive Vice President for Administration Affairs, explained that the proposed resolution would authorize all necessary actions to complete the sale of the presidential residence located at 7371 Glen Eagle Drive, Bay City, Michigan.

The motion was APPROVED unanimously.

11. Resolution to Elect Officers of the SVSU Board of Control
(Report from the Nominating Committee: Trustees Cherry, Crary and Eggers)

RES-2443 It was moved and supported that the following resolution be adopted:

WHEREAS, The Saginaw Valley State University Board of Control Bylaws (Article II – 2.101) stipulate that the Board shall appoint a nominating committee to recommend candidates for each office.

WHEREAS, Effective July 1, 2022, the nominating committee recommends the following 2022-2023 slate of officers.

Chair: Vicki Rupp

Vice Chair: Raj Wiener

Secretary: Bhushan Kulkarni

Treasurer: Lindsay Eggers

NOW, THEREFORE, BE IT RESOLVED, That the nominating committee recommends the officers to the Saginaw Valley State University Board of Control for a one-year term ending June 30, 2023.

The motion was APPROVED unanimously.

12. Resolution to Thank Thomas Metiva and the Elected Representatives for their Service as Student Association Members

RES-2444 It was moved and supported that the following resolution be adopted:

WHEREAS, Student Association President Thomas Metiva has been actively involved in affairs of Saginaw Valley State University throughout his student years, demonstrating excellent leadership qualities and abilities; and

WHEREAS, Mr. Metiva and the elected representatives listed below served students and the University with dedication and resilience during the 2021-2022 academic year:

**Cleon Anderson, Representative
Rhossa Babelle-Umutoniwase, Diversity Chair
Roxy Bermudez, Representative
Emmanuel Boadu, Representative
Victoria Brandt, Representative
Sydney Czyz, Representative
Vincent Ford, Campus Events Director
Max Gervais, Representative
Ray Hernandez, Representative
Morgan Jensen, Public Information Officer
Sam Johnson, Parliamentarian
Josie Koenigsknecht, Battle Chair
Lauren L. Johnson, Representative
Quan Le, Executive Assistant
Garrett Lewis, Representative
Matt Lubas, Representative
Mara Lutz, Public Information Officer
McClain Mercer, Representative
Olivia Nelson, Speaker
Kimberly Okeyo, Representative
Arrow Smith, Finance Director
My'King Smith, Ombudsman
Tori Tupper, Representative
Austin Urlaub, Representative**

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University formally expresses its appreciation to Thomas Metiva and the representatives for their dedicated service on behalf of the University and its student body during a very challenging year.

BE IT FURTHER RESOLVED, That the Board conveys its best wishes to Thomas Metiva and the representatives for continued academic and future professional success.

President Bachand thanked Mr. Metiva and the Student Association Representatives for their leadership throughout the past year. He stated that the Student Association played an integral role in carrying out the health and safety protocols implemented throughout the past several months.

Chair Rupp also offered her appreciation and thanks to Mr. Metiva and the Student Association representatives for their fine work and efforts during the past year.

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

There were no information or discussion items.

V. REMARKS BY THE PRESIDENT

President Bachand made no formal remarks.

VI. OTHER ITEMS FOR CONSIDERATION

13. Motion to Move to Informal Session to Discuss University Police Officer's Contract

BM-1247 It was moved and supported that the Board move to Informal Session to Discuss University Police Officers Contract

The motion was APPROVED unanimously.

The Board moved to Informal Session at 9:50 a.m. and reconvened in Regular Formal Session at 10:15 a.m. with Board members Cherry, Crary, Eggers, Guerra, Kulkarni, Rupp, Wiener and Williams in attendance. Also in attendance: President Bachand, J.J. Boehm, Ellen Crane, Deborah Huntley, Mary Kowaleski, Jim Muladore and Mamie Thorns.

Trustee Crary made a formal motion to approve the University Police Officers Contract. Trustee Cherry supported the motion.

14. Resolution to Approve SVSU University Police Officers/POAM Contract

RES-2445 It was moved and supported that the following resolution be adopted:

WHEREAS, Representatives of the University and the University Police Officers/Police Officers Association of Michigan (POAM) reached a tentative contract agreement between the University and the Association on April 21, 2022; and,

WHEREAS, The University Police Officers/POAM ratified the proposed agreement on April 25, 2022;

NOW, THEREFORE, BE IT RESOLVED. The Board of Control hereby approves the Collective Bargaining Agreement between Saginaw Valley State University and the University Police Officers/POAM covering July 1, 2022 through June 30, 2025.

Ellen Crane, Associate Vice President & General Counsel, stated that the Police Officers Association of Michigan representing the University's seven patrol officers and the University, reached a tentative agreement on April 21, 2022 on a collective bargaining contract covering the period of July 1, 2022 through June 30, 2025. The Police Officers ratified the agreement on April 25, 2022. Ms. Crane noted that the current Collective Bargaining Agreement (CBA) expires on June 30, 2022.

The motion was APPROVED unanimously.

VII. ADJOURNMENT

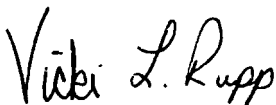
15. Motion to Adjourn

BM-1248 It was moved and supported that the meeting be adjourned.

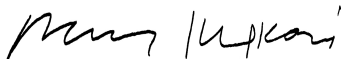
The motion was APPROVED unanimously.

The meeting was adjourned at 10:25 a.m.

Respectfully submitted:



Vicki L. Rupp, Chair



Bhushan Kulkarni, Secretary



Mary Kowaleski
Recording Secretary



Code of Student Conduct

2022-2023

For questions, or more information, please contact:
Dr. Marie Rabideau
Associate Dean of Students/Student Conduct Programs
114 Curtiss
989-964-2220
rabideau@svsu.edu
www.svsu.edu/studentconductprograms

2022-2023 Code of Student Conduct

Admission to Saginaw Valley State University obligates each student to abide by regulations for acceptable student behavior. All students are expected to conduct themselves as responsible members of the university community and to respect the rights of their fellow citizens. SVSU regulations may apply to student's behavior off campus as well as on campus. Violations of the regulations may result in disciplinary action by both the University and civil authorities. Students at Saginaw Valley State University also are responsible for their guests' behavior. Students may be charged through the disciplinary process for the actions of guests who violate provisions of this code.

The mission of the Office of Student Conduct Programs is to enhance student learning, personal development, and a student's role as a responsible citizen in an ethical community that is conducive to and focused on academic and personal success.

Definitions

- a. The term "University" refers to Saginaw Valley State University.
- b. The term "student" includes all persons enrolled for courses through or at SVSU, both full-time and part-time, and those who attend educational institutions other than SVSU but who reside in SVSU housing facilities. Persons who are not officially enrolled for a particular semester but whose SVSU record indicates a continuing relationship with the University are considered "students". Persons who have been accepted into SVSU but have not yet enrolled for courses are considered "students".
- c. The term "University Official" includes any person employed by the University and any person serving the University in an official capacity.
- d. The term "Hearing Officer" is defined as any University official who is authorized by the Office of Student Conduct Programs to meet with students regarding alleged violations of the Code of Student Conduct, and to serve as part of the Student Conduct process.
- e. The terms "shall" and "will" are used in the imperative sense. The term "may" is used in the permissive sense.
- f. The term "Complainant" is defined as any person or group who submits a complaint alleging that a student violated this Code of Student Conduct.
- g. The term "Respondent" is defined as a student (as previously defined by Saginaw Valley State University) who is alleged to have violated the Code of Student Conduct.
- h. The term "Support Person" is defined as any individual chosen by the respondent or the complainant to provide support before, during and after the conduct conference process. The support person may not formally represent the respondent or the complainant during the hearing and may not otherwise disrupt the hearing. All presentations and questioning of witnesses shall be conducted solely by the student.

Responsibility to Regularly Check and Respond to University Notices via Email

It is the student's responsibility to regularly check his/her Saginaw Valley State University email and respond to University notice appropriately. See [Student Email Communication Policy](#).

Reporting Violations of the Code of Student Conduct

Alleged violations of the Code of Student Conduct may be reported by any member of the university community. The report must be made in writing and can be initiated through:

1. The Office of Student Conduct Programs, 114 Curtiss, 989-964-2220.
2. University Police, South Campus Complex A, 989-964-4141.
3. Any member of Residential Life staff.

Section 1. Regulations

Violations of any of the following university regulations may result in dismissal from Saginaw Valley State University or in a lesser sanction deemed appropriate by a university Hearing Officer.

1. Academic Integrity

Academic Rights and Responsibilities

Appropriate conditions and opportunities for learning are important measures of the quality of an educational institution. The university assumes several essential responsibilities in order to achieve academic excellence and to preserve the ideals of academic freedom for students. As members of the academic community students similarly accept certain responsibilities.

Statement of Philosophy

The primary purposes of a University are to produce new knowledge and to share knowledge acquired from others. These purposes can be achieved only when intellectual property rights are recognized by everyone within the University. Thus, academic integrity is essential; University citizens must take responsibility for their own work and give credit when using the work of others.

Student Honor Code

One effective way for an individual to maintain academic integrity is to accept and follow a code of honorable conduct. The Honor Code authored by the Academic and Leadership Development Committee of the Student Association is as follows:

As a student at Saginaw Valley State University:

I am committed to upholding a high standard of academic integrity in all of my work, inside and outside of the classroom. Out of respect for my peers, professors, institution, and self, I will complete all tasks honestly and to the best of my ability.

I am guided by my conscience as I work toward my educational and professional goals, and I expect my fellow students to practice that same moral judgment.

I take pride in my academic accomplishments and therefore will not give or receive unauthorized assistance on any assignment, project, exam, or other university requirement.

I seek to maintain the honor of a Saginaw Valley State University degree, and I will preserve its value throughout my professional career.

Definitions

Academic integrity is undermined whenever one is dishonest in the pursuit of knowledge. Dishonesty takes many forms, including cheating, plagiarism, illicit acquisition or selling of academic material, and other activities for undermining the educational process:

Cheating is defined as using unauthorized materials or receiving unauthorized assistance during an examination or other academic exercise. Some examples of cheating include: copying the work of another student during an examination or other academic exercise (including computer programming), or permitting another student to copy one's work; taking an examination for another student or allowing another student to take one's examination; possessing unauthorized notes, study sheets, examinations, or other materials during an examination or other academic exercise; collaborating with another student during an academic exercise without the instructor's consent; and/or falsifying examination results.

Plagiarism involves intentionally or unintentionally presenting another person's expressions –ideas, opinions, illustrations, data, style—as one's own expression. Examples of plagiarism include: failing to use quotation marks when directly quoting from a source; failing to document distinctive ideas from a source; fabricating or inventing sources; and copying information from computer-based sources, e.g., the Internet.

Unauthorized possession or disposition of academic materials may include: purchasing or selling examinations, papers, reports or other academic work; taking another student's academic work without permission; possessing examinations, papers, reports, or other assignments not released by an instructor; and/or submitting the same paper for multiple classes without advance instructor authorization and approval.

Undermining the educational process occurs whenever one attempts to prevent another's learning or subverts the recognized means by which learning occurs. Some examples include: a student signing in or indicating a student is in attendance when they are not or asking another individual to sign in or impersonate the student in any way.

Procedures for Dealing with Instances of Academic Dishonesty

Faculty may elect to consult with a department chair, academic dean or the Office of Student Conduct Programs to determine a course of action with respect to academic dishonesty. The first step to be taken by a faculty member should be a review of the evidence to ensure there is a sufficient reason(s) to warrant a charge of academic dishonesty. Faculty members are encouraged to employ all available resources (e.g., Turnitin.com, Google searches, etc.) in developing a set of evidence.

Faculty may elect to refer the matter to the Office of Student Conduct Programs for adjudication of academic sanctions. Referrals to the Office of Student Conduct Programs for academic sanctions are independent of an instructor's evaluation of academic performance. The Office of Student Conduct Programs requires evidence of academic dishonesty prior to imposing any academic sanctions. When the violation involves the use of a computer(s) or SVSU's network, faculty members should contact the Office of Student Conduct Programs. The Office of the Associate Provost for Student Affairs and Dean of Students will work with Information Technology Services to gather and provide additional evidence.

Disciplinary Process for Incidents of Academic Dishonesty

When faculty elect to refer the matter of academic sanctions to the Office of Student Conduct Programs, the faculty member will submit a Report Form. The link to the form is as follows: <http://www.svsu.edu/studentconductprograms/> . Faculty are given the option to file a Formal or Informal Report.

Formal Report means the student will be charged with a violation of academic integrity, will meet with the Office of Student Conduct Programs.

Informal Report means the case is only for the record, no action will be taken by the Office of Student Conduct Programs.

For the Student Grade Grievance Procedure go to <http://svsu.edu/academicandstudentaffairs/> .

Procedural Guidelines for Formal Resolutions of Violations of the Academic Integrity Policy

a. Notification: The student will be notified by the Office of Student Conduct Programs that he/she is accused of violating the Academic Integrity Policy by means of a Notice of Charge. This official notification will contain adequate information enabling the student to prepare a response to the charge(s) including the action(s) in question and name of complainant and witnesses, if known.

b. Response: The student will have the opportunity to accept or deny responsibility for the charge(s). Failure to respond to the charge(s) will be considered the same as admission of responsibility. If a student denies the charges, a Hearing Panel of two (2) faculty members and two (2) students from the Academic Integrity Board will review the charge(s) of academic dishonesty and will have the authority to determine a student's accountability for the charge(s) and to impose appropriate sanctions. In case of a tie, the Associate Dean of Students/Student Conduct Programs or designee will cast the deciding vote. If a student admits the charges, a Hearing Panel of one (1) faculty member from the Academic Integrity Board and a Student Conduct officer will review the charge(s) and impose appropriate sanctions.

c. Sanctions: The Hearing Panel may impose sanctions upon any student determined to be accountable for violations of the Academic Integrity Policy. Sanctions are cumulative and may be increased based on a past disciplinary record, the severity of the violation, and the impact upon the academic community. There may be circumstances that are cause for exception as determined by the Hearing Panel. The range of sanctions that may be imposed by the Hearing Panel for violations of the Academic Integrity Policy include:

- Mandatory attendance at one or more workshop(s) on academic integrity;
- A letter of apology written to the course instructor;
- Anonymous letter of apology to all other students attending the same class;
- Submit a written paper on academic integrity;
- University probation;
- Withdraw student from the course;
- University suspension;
- University expulsion;

- Other developmental sanctions deemed appropriate and commensurate with the violation.
- A first-time offense will include the minimum sanctions of attendance at a workshop on academic integrity and university probation for up to two semesters.

d. Appeal: Written appeals must be submitted within three (3) class days of the written notification of the decision of the Hearing Panel, through the Office of Student Conduct Programs. Appeals will be reviewed jointly by the Provost/Vice President for Academic Affairs and the Associate Provost for Student Affairs/Dean of Students.

The decision of the Provost/Vice President for Academic Affairs and the Associate Provost for Student Affairs/Dean of Students is final. The imposition of regular disciplinary penalties does not preclude an evaluation of academic performance by the instructor.

Records

All cases concerning academic dishonesty must be recorded in the Office of Student Conduct Programs. Additionally, student grade grievance proceedings that occur due to academic dishonesty must be recorded in the Office of Student Conduct Programs. This means that faculty, academic chairs or deans must notify the Office of Student Conduct Programs when a student's grade is changed for reasons of academic dishonesty.

2. Alcohol and/or Other Drugs

Violations of the [Policy Concerning the Use of Alcohol and/or Other Drugs](#) will constitute a violation of university regulations under this section.

3. Demonstrations and Assemblages

Students have the right to assemble lawfully and express their concerns in ways that do not interfere with others or with the normal functions of the university. Demonstrations and assemblages on the campus must be held in such a place and manner so that the public peace of the campus is maintained. The Office of the Associate Provost for Student Affairs, or University Police, is authorized by the university to advise an assemblage or demonstration that they are violating the public peace of the campus. Failure to heed such a warning will constitute grounds for terminating the demonstration or assemblage and initiating charges through the Office of Student Conduct Programs.

4. Facilities and Equipment

- a. General:** Certain facilities may have specific usage requirements. Guidelines will be made available to students by those regulating the use of the facility. Violations of these guidelines will constitute a violation of university regulations.
- b. General Use Of Facilities:** No student shall engage in conduct that interferes with public peace or the rights of others with the general use of facilities. Examples of restricted activities may include, but are not limited to, disruption by sound amplification equipment, general horseplay, wheeled devices, or other activities as deemed disruptive by a University Official.
- c. Keys:** Students shall not possess or duplicate university keys or other locking mechanisms without proper authorization.
- d. Pets:** Pets are not allowed in any university building with the exception of service animals, those trained to assist individuals with physical disabilities. Animals that are brought on the campus must be leashed, or otherwise restrained, and attended by their owners. Resident students should refer to the University Housing Agreement for policy exceptions.
- e. Postings:** Postings on university property must be approved through the Student Life Center, may only be displayed in authorized areas, and must meet University Posting Policy regulations. Postings in University Housing must be approved through the Residential Life Office.
- f. Selling, Advertising or Soliciting:** No student shall engage in, or invite any firm, individual, or group to engage in, the solicitation or consummation of commercial or business contracts for any service or product in any public area of the university without the prior approval of the Associate Provost for Student Affairs/designee.
- g. Smoking, Food and Beverages:** Per the [Smoke Free Environment Policy](#), Smoking is permitted only in designated areas on campus. Restriction of food and/or beverages in some areas of campus will be indicated by signage.
- h. Uncrewed Aircraft Policy:** Students must comply with the requirements for the use of uncrewed aircraft, or drones, on Saginaw Valley State University (SVSU)-owned property, or elsewhere where university-affiliated activities occur.
- i. Use of Facilities:** Requests for non-academic use of university facilities must be made to The SVSU Conference Center at least two weeks in advance of the requested date. Facilities may be reserved only by authorized personnel and student organizations formally recognized by the University.

j. **Use of University Equipment and Property** must be authorized by the appropriate university administrator or designee. Use of the equipment shall be limited as authorized by the university. Payment for damages or loss of equipment or use of equipment is the responsibility of the borrower.

5. Financial Responsibility

- a. Students owing money or fines to any university department may be subject to additional charges or disciplinary action, or loss of services, if not paid when due. If any account is overdue at the end of the semester, the student will not be issued a transcript of his/her academic record and may not register for any subsequent semester until the account is paid. Application for other services, such as housing, may be denied to students with delinquent financial obligations.
- b. Students found responsible for violations of university regulations may forfeit financial aid and/or university discretionary scholarships in addition to other penalties that may be imposed.
- c. In the event of University suspension or expulsion, the University will follow the regular tuition refund schedule outlined by the Office of the Registrar.

6. Misconduct

- a. **Aiding or Abetting Violations:** Individuals aiding or abetting in carrying out an unlawful act or the violation of any university policies, whether he or she directly commits the act, may be treated under the regulations as if he or she had directly committed such violation. Students present during the execution of a university policy infraction may be considered in violation under this regulation. It is expected that students will exercise good judgment and appropriately report a violation(s) in progress.
- b. **Assault - Physical:** No student shall engage in physically assaultive behavior, self-destructive behaviors or gestures or other conduct to cause danger to the personal, mental or physical health, safety or welfare of members of the university community or visitors to the campus.
- c. **Assault - Verbal:** No student shall engage in verbal assaultive behavior or communicate the intent to engage in assaultive behaviors (including written or electronic transmissions), verbal threats, self-destructive behaviors or gestures or other conduct to cause danger to the personal, mental or physical health, safety or welfare of members of the university community or visitors to the campus.
- d. **Bias-motivated Offenses:** Acts of violence, include, but are not limited to, hostile discrimination based on sexual orientation, gender, race, religion, age, disability, or ethnicity are prohibited.
- e. **Classroom Misconduct:** No student shall engage in conduct that disrupts or interferes with educational activities in classrooms, lecture halls, campus library, laboratories, computer laboratories, theatres, or any other place where education and teaching activities take place. This includes, but is not limited to, such behaviors as talking at inappropriate times, drawing unwarranted attention to him or herself, engaging in loud or distracting behaviors, displaying defiance or disrespect to others or threatens any university employee or student. No student shall engage in conduct that is disruptive or interferes with the rights of others on university property or at a university-sponsored function, nor shall a student obstruct, disrupt or interfere or attempt to interfere with another student's right to learn or complete academic requirements.
- f. **Disorderly Conduct:** No student shall engage in conduct that is disruptive or interferes with the rights of others on university property or at a university-sponsored function.
- g. **Disruption of Learning:** No student shall engage in conduct that obstructs, disrupts, interferes or attempts to obstruct, disrupt or interfere with another student's right to study, learn or complete academic requirements. This includes acts to destroy, prevent or limit access to information or records used by other students in connection with their university responsibilities.
- h. **Failure to Identify, Appear or Observe Terms of Discipline:** No student shall misrepresent or refuse to identify him/herself when requested to do so by identified university officials, refuse to appear before university officials or bodies when requested to do so, or violate the terms of discipline imposed.
- i. **Fires:** No student shall set a fire or create an open flame, such as candle burning, anywhere on university property without the prior written authorization from the Chief of University Police, except in approved grills in designated picnic areas.
- j. **Fire Safety/Equipment:** No student shall misuse or damage safety equipment including, but not limited to, fire and life safety equipment. Failure to evacuate during fire alarms constitutes a violation under this regulation.
- k. **Hazing:** Any act that is humiliating, intimidating or demeaning, or endangers the health and safety of a person which is committed against someone who is joining or becoming a member or maintaining membership in any organization. Hazing includes active or passive participation in such acts and regardless of the willingness of a person to participate in the activities.
- l. **Internet, Electronic Communications and Computing Resources Acceptable Use Policy:** Saginaw Valley State University has adopted the Internet, Electronic Communications and Computing Resources Acceptable Use Policy for SVSU students, faculty and staff. It is necessary that students utilizing these university resources refer to this policy, become familiar with its contents and abide by it. The policy in its entirety can be found at <http://www.svsu.edu/operationsmanual/> Misuse will result in disciplinary action.

m. Lewd or Indecent Behavior: Lewd or indecent behavior is prohibited on university property.

n. Property Damage: Damage to property of the university, members of the university community or campus visitors constitutes a violation of university regulations.

o. Sexual Misconduct: Prohibited behaviors include, but are not limited to, sexual harassment, violence, coercion, domestic violence, dating violence, sexual assault, and stalking. (See Sexual Misconduct Policy)

p. Stalking/Harassment (not of a sexual nature): No student shall engage in any conduct involving harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, or that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

q. Theft of Property: Theft of property of the university, members of the university community or campus visitors, including use of property without the consent of the owner, constitutes a violation of university regulations.

r. University Housing/Residential Life Regulations: Violations of University/Housing/Residential Life regulations contained in documents constitute a violation of university regulations. (See <http://www.svsu.edu/livingoncampus/residentstudenthandbook/>)

s. Voluntary Compliance: Students shall obey legitimate and reasonable instructions of university officials to cease conduct which threatens to disrupt or interfere with:

1. The rights of others
2. University discipline
3. Normal university functions
4. A university official acting in the line of duty

t. Weapons: The possession or use on university property or in approved housing of any weapons such as, but not limited to, firearms, ammunition, pellet guns, airguns, knives, blades, chemicals or explosives, including firecrackers, is prohibited unless authorized in writing by the Chief of University Police. A harmless instrument designed to look like a weapon that is used by or is in the possession of a person with the intent to cause fear in or assault to another person is expressly included within the meaning of weapons. Saginaw Valley State University has adopted a Weapons and Dangerous Substances Policy.

7. Obedience to Criminal Law

Violations of federal, state or local laws committed by students, whether prosecuted or not, constitute a violation of university regulations when it appears that the act endangers the welfare of any member of the university community or has a direct detrimental effect on the institution's educational function. Students in violation of this regulation are subject to university disciplinary action.

8. Student Organizations

All organizations that sponsor activities in violation of laws or regulations are subject to discipline under the Code of Student Conduct. In addition, all members and nonmembers who participate in this activity may be disciplined individually.

9. University Records

a. Counterfeiting, Altering, Fraudulent Use or Copying: No student shall alter, mutilate, manufacture, possess, falsely represent as his/her own, access without authorization, use fraudulently, or furnish to an unauthorized person any official university document or confidential record, including but not limited to ID cards, personal identification number (PIN), electronic mail access codes and/or passwords, computerized records, transcripts, athletics passes, course registrations, and receipts.

b. Current Address: Each student shall maintain a current mailing address in the Office of the Registrar. Students will be held responsible for, and may not claim ignorance of, information mailed first class to the last address recorded in the Registrar's Office.

c. Falsification of University Records: No student shall provide false or misleading information to the university.

d. Forgery: No student shall possess or use any official document unless that document bears the legitimate or authorized signature of the individual indicated.

Severability

If a court of law should rule any portion of these regulations to be unlawful, it is the intent of Saginaw Valley State University that the remainder of these regulations will remain in effect.

Section 2.

1. Disciplinary Process

Complaints of student behavior that may be in violation of the Code of Student Conduct are first reviewed by the Office of Student Conduct Programs. There are three courses of action available to the coordinator/designee:

- a. Handle the complaint as a Mediation Conference -- a meeting convened to provide conciliation between parties; the resolution is agreed upon by all involved.

- b. Formally charge the respondent with a violation of the Code of Student Conduct, following the Disciplinary Procedures outlined below.
- c. Determine that no formal action should be taken.

2. Disciplinary Procedures

a. Emergency Suspension/Restriction: Because of the responsibility of the university for the welfare of the entire university community, it may be necessary to impose emergency suspension/restrictions in some serious situations. After a report of a violation, if the Associate Provost for Student Affairs/designee has cause to believe that danger will be present, a limited action for a temporary suspension/restriction from campus residency, or limited or no contact with specific students, faculty, or staff, use of facilities and/or attendance/participation at specified university functions can be imposed. When reasonably possible, the Associate Provost for Student Affairs/designee will meet with the student prior to imposing the restriction. A hearing will be scheduled before a hearing officer(s) as soon as practical. A hearing officer(s) will have the power to lift, extend or impose additional sanctions following the hearing.

3. Procedural Guidelines

Follow-up will take place, as soon as practical, as prescribed in the following section. The essential safeguards for fair treatment will be provided for the respondent with violating University regulations. The following shall serve as procedural guidelines:

- a. The student shall be notified by a hearing officer that he/she is accused of violating university regulation(s) by means of a formal Notice of Charge, which will include the following information:
 1. The charges with sufficient detail of the reported action to enable him/her to prepare a response to the charge
 2. A forewarning of possible sanctions
 3. The name of complainant and witnesses, if then known.
 4. Student may respond by either accepting responsibility for the charge or denying responsibility and request a hearing.
- b. Within a stated period of time, the following may occur:
 1. The student may accept responsibility for the reported action and waive his/her right to a hearing. In such cases, a hearing officer(s) will impose a sanction(s) deemed appropriate after meeting with the student.
 2. The student may deny responsibility for the reported action. If this option is selected, the student will be afforded a hearing not less than three (3) class days but no more than seven (7) class days following this request. When an extension of time appears necessary to avoid undue hardship, the Office of Student Conduct Programs may extend the time.

Failure to respond by choosing either of the above will be considered the same as an admission of responsibility. In this case, a hearing officer(s) will attempt to meet with the student and then make a ruling based on the information available.

4. Hearing Procedures

- a. After sufficient notice of the date, time and location of the hearing, the respondent may elect to appear. Should the respondent fail to appear after sufficient notice, the hearing will take place in the respondent's absence.
- b. The respondent and the complainant shall be permitted, in advance, to view any material evidence that will be submitted and considered at the hearing.
- c. The respondent and the complainant shall be entitled to hear, see and examine all evidence presented, to present all relevant evidence in his/her behalf in the form of witnesses or documents, and to respond to questions, but only if each so elects.
- d. The respondent and the complainant may be advised and accompanied by an advisor/person of their choosing. The advisor may not formally represent the respondent or the complainant during the hearing and may not otherwise disrupt the hearing. Any other presentations and questioning of witnesses shall be conducted solely by the student.
- e. A hearing officer(s) shall attempt to establish the facts relevant to the reported violation based solely on the evidence presented at the hearing. Any findings must be based on a preponderance of the evidence, meaning that the evidence, considered in its entirety, indicates that, more likely than not, the respondent committed the violation.
- f. Each hearing will be recorded on audio tape, which will be retained by the University three years after enrollment of the respondent.
- g. All proceedings shall be private, unless otherwise requested by the student.
- h. After due deliberation and within three (3) class days of the hearing, a hearing officer(s) will announce findings. Sanctions, when appropriate, will be delivered in the form of a letter to the respondent including the reasons for any decision rendered against him/her.
- u. Title IX Investigation – (See Sexual Misconduct Policy)

5. Sanctions

The purpose of University discipline is to be corrective and educational. The disciplinary experience is intended to make clear to students the limits of acceptable behavior and to give students who violate the rules an opportunity to more fully understand the rules and incorporate the experience into his/her overall development. Multiple sanctions may be appropriate depending on the violation.

- a. Warning:** A verbal and/or written notice to a student indicating his/her conduct is in violation of university rules or regulations. A copy of the written notice will be filed in the Office of Student Conduct Programs.
- b. Developmental/Educational Assignments:** Examples include, but are not limited to, community service assignments, written topical reports, presentation of programs, interviewing appropriate persons and attending appropriate lectures or seminars.
- c. Referral for Counseling:** Students may be required to schedule an appointment(s) with the Student Counseling Center for purposes of assessment and short-term counseling. The student may be required to submit a written signed statement of attendance.
- d. Fines:** Students may be assessed a fine in conjunction with other sanctions. Fines will be posted on a student's subsequent billing statement.
- e. Restitution:** Payment equal to replacement or repair costs, including labor, for damaged or stolen property, or for the reimbursement of other losses, such as medical bills.
- f. Parental Notification:** The University reserves the right to notify the parents/guardians of students under the age of 21 regarding any conduct situation, particularly alcohol and other drug violations.
- g. Restrictions:** Restrictions include, but are not limited to, University housing relocation, limited or no contact with specific students, faculty, or staff, denial of use of specific university facilities, and/or restrictions from participation in extracurricular activities.
- h. University Housing Probation:** Probation is a definite period of observation and review. If a student is again found responsible for violating a university rule or regulation, particularly within a residence hall, or violating an order of a judicial body, then suspension from remaining in a particular residence hall, suspension from all university housing and/or restriction from entering any university residence hall may take effect immediately. Additional or alternate sanctions may be imposed.
- i. University Housing Suspension:**
 - 1. This form of suspension precludes a student from remaining in a particular university facility. Or, it may preclude a student from living in any University Housing. The specific period of the suspension will be for a minimum of two semesters. The suspended student is prohibited from visiting any university housing facilities during this suspension and may be subject to arrest if this condition is violated.
 - 2. A student whose University Housing Agreement is terminated is responsible for payment of a minimum pro-rated charge of the room and board rate for the actual days in residence and forfeiture of the remainder of the contractual obligation. Housing deposits for the following academic year will also be forfeited according to established cancellation deadlines.
- j. University Housing Expulsion:** This sanction is one of involuntary departure from university housing, separation is permanent.
- k. University Probation:** A more severe sanction than a warning, to include a period of review and observation during which the student must demonstrate the ability to comply with university rules, regulations, and other requirements stipulated for the probation period. Probation will not exceed two consecutive semesters of enrollment. Violation occurring during the time of probation will result in suspension or expulsion from the university. A copy of the letter or probation will be filed on the Office of Student Conduct Programs.
- l. Temporary University Suspension:** A student may be temporarily suspended from the university by the Associate Provost for Student Affairs/designee pending the outcome of final charges. The Associate Provost for Student Affairs or their designee may invoke a temporary suspension if there is a strong indication that the student's continued presence on campus would constitute a potential for serious harm to **themselves** or to the safety of any member of the university community or property. Some of the offenses may include, but are not limited to: armed robbery, felonious assault, loaded firearm, murder, sexual assault utilizing force and selling drugs on campus.
- m. University Suspension:** A suspended student will be withdrawn from all courses and will be separated from the university for a period not to exceed six academic semesters. Readmission will be at the discretion of the university and may include completion of required conditions. The suspended student is prohibited from the university and may be subject to arrest if this restriction is violated.
- n. University Expulsion:** This sanction is one of involuntary departure from the university with loss of all student rights and privileges. Separation is permanent and makes no provision for the student to re-enroll at SVSU. The expelled student is prohibited from the university and may be subject to arrest if this restriction is violated.

o. Other Sanctions: Additional or alternate sanctions may be imposed as deemed appropriate to the offense with the approval of the Coordinator of Student Conduct/designee.

6. Minimum Standard Sanctions: Can be found on the Code of Student Conduct Programs webpage.

<http://www.svsu.edu/studentconductprograms/>

7. Interpretation

Any questions related to the Code of Student Conduct, including disciplinary procedures, can be referred to the Office of Student Conduct Programs, 114 Curtiss, 989-964-2220. Hearings are designed to afford fair and just treatment to those participating. A format is employed which preserves order and gives each participant an opportunity to speak and ask questions in turn.

8. Appeals

In some instances, the decision of a hearing officer(s) may be appealed by the respondent and/or in cases involving violation of Section 1 - 6.o., Sexual Misconduct, by the person found to have been the victim of such an assault. If this option is selected the student must complete a request for appeal hearing form, within three (3) class days following the announcement of a hearing officer(s) and should be delivered to the Office of Student Conduct Programs. Appeals will be heard by a hearing officer(s) and handled within three (3) class days of its receipt by the Coordinator. When an extension of time appears necessary to avoid undue hardship, the Office of Student Conduct Programs may extend the time. The following constitute grounds for appeals:

- a. Appeals must be based on the issue of substantive or procedural errors which are prejudicial and which were committed during the conduct meeting or hearing.
- b. The specifics to be addressed on appeal are:
 1. Were the procedures of the Code of Student Conduct followed?
 2. If a procedural error occurred, were the rights of the student or organization violated to the extent that the student or organization did not receive a fair hearing?
 3. Was the meeting or hearing conducted in a way that permitted the student or organization adequate notice and the opportunity to present its version of the facts?
 4. Was the information presented at the meeting or hearing sufficient to justify the decision and/or sanctions reached?
 5. Was there information existing at the time of the meeting or hearing that was not discovered until after the hearing?

An appeal by a complainant, pursuant to Section 1 - 6.o. Sexual Misconduct, may be for any appropriate reason.

The Office of Student Conduct Programs will determine if the grounds for appeal are sufficient to warrant such; that decision will be final.

Title IX Appeal Process. (See [Sexual Misconduct Policy](#))

9. Conduct Records

All incidents involving the imposition of sanctions other than suspension and expulsion shall be removed from the student's conduct records seven (7) years from the year in which the offense occurred. Conduct sanctions of suspensions and expulsions, shall remain part of the student's conduct permanent record. Conduct sanctions shall not be made part of the student's permanent academic record, but is part of the Student Conduct record.

Residential Life Conduct Process

It is important that all residents understand that once enrolled at Saginaw Valley State University every student is responsible to abide by all University policies and regulations found in official publications, to include, but not limited to: Code of Student Conduct, Resident Student Handbook and the University Housing Contract.

Any resident who violates a policy faces the possibility of being charged with allegedly violating the Code of Student Conduct. When students are allegedly involved in incidents, which occur in University residences and violate the Code of Student Conduct, they will be involved in the Residential Conduct Process.

1. Resolution Options

1. a. Informal

The conduct meeting is the first step toward informal resolution. Informal provides an opportunity for the student and the Residential Life staff member to quickly resolve the alleged misconduct.

1. Informal conduct occurs when:

- The student does not dispute the facts leading to the charge made by the residential life staff. Therefore, a formal hearing or further proceeding may not be required.
- Neither housing suspension nor expulsion is a possible sanction.

2. b. Formal

If the respondent disputes the investigation findings that a violation(s) has been committed, the case shall be resolved through the formal resolution procedures as follows:

1. Following a conduct meeting with an RD where the respondent has denied responsibility, their case will be forwarded to the Office of Residential Life. The respondent will be contacted by the Associate Director of Residential Life (ADRL)/designee by email, to schedule a time to discuss the Residential Conduct Hearing (RCH) process and receive additional hearing information.
2. Respondent will have a RCH scheduled no less than three (3) class days but no more than seven (7) class days following request. Respondent will be emailed a Disciplinary Appeal Hearing Letter (DAHL) detailing date, time, location and additional hearing information. When an extension of time appears necessary to avoid undue hardship, the Office of Residential Life may extend the time. If the respondent fails to attend scheduled RCH, ADRL/designee will review the available information, determine a formal resolution in the respondent's absence, and email the respondent a Conduct Outcome Letter (COL).
3. Students' Rights in the Residential Conduct Hearing
 - The respondent has the right to inspect, before the hearing, any documents that are to be submitted at the hearing
 - The respondent may bring witnesses to testify on their own behalf. The coordinator of the RCH process must be provided the names of all witnesses and their expected testimony no later than one (1) class day prior to the RCH.
 - The respondent may be accompanied by an advisor of their choice or request to have one appointed by the Office of Residential Life. An advisor is anyone who will provide the respondent with support throughout the hearing. Advisors are not permitted to speak or to participate in the hearing.
 - The respondent is under no obligation to make any statement(s) relevant to the charge(s), nor answer any questions relevant to the charge(s), and this cannot be used to the respondent's detriment.
 - All proceedings shall remain private, unless otherwise requested by the respondent.
4. Respondent may appeal conduct outcome to Director of Residential Life (DRL) by submitting an Appeal Residential Form (ARF) to the Office of Residential Life. ARF must be submitted within three (3) class days of issued COL. The decision by the DRL will be in consultation with the Associate Provost for Student Affairs/Dean of Students.

2. Sanctions

The purpose of University discipline is to be corrective and educational. The disciplinary experience is intended to make clear to students the limits of acceptable behavior and to give students who violate the rules an opportunity to more fully understand the rules and incorporate the experience into his/her overall development. Multiple sanctions may be appropriate depending on the violation.

a. The following sanctions may be imposed upon any student found to be in violation.

1. **Warning:** A verbal and/or written notice to a student indicating his/her conduct is in violation of university rules or regulations. A copy of the written notice will be filed in the Office of Student Conduct Programs.
2. **Developmental/Educational Assignments:** Examples include, but are not limited to, community service assignments, written topical reports, presentation of programs, interviewing appropriate persons and attending appropriate lectures or seminars.
3. **Referral for Counseling:** Students may be required to schedule an appointment(s) with the Student Counseling Center for purposes of assessment and short-term counseling. The student may be required to submit a written signed statement of attendance.
4. **Fines:** Students may be assessed a fine in conjunction with other sanctions. Fines will be posted on a student's subsequent billing statement.
5. **Restitution:** Payment equal to replacement or repair costs, including labor, for damaged or stolen property, or for the reimbursement of other losses, such as medical bills.
6. **Parental Notification:** The University reserves the right to notify the parents/guardians of students under the age of 21 regarding any conduct situation, particularly alcohol and other drug violations.
7. **Restrictions:** Restrictions include, but are not limited to, University housing relocation, limited or no contact with specific students, faculty, or staff, denial of use of specific university facilities, and/or restrictions from participation in extracurricular activities.
8. **University Probation:** A more severe sanction than a warning, to include a period of review and observation during which the student must demonstrate the ability to comply with university rules, regulations, and other requirements stipulated for the probation period. Probation will not exceed two consecutive semesters of enrollment. Violations occurring during the time of probation will result in suspension or expulsion from the university. A copy of the letter of probation will be filed in the Office of Student Conduct Programs.
9. **University Housing Probation:** Probation is a definite period of observation and review. If a student is again found responsible for violating a university rule or regulation, particularly within a residence hall, or violating an order of a judicial body, then suspension from remaining in a particular residence hall, suspension from all university housing and/or restriction from entering any university residence hall may take effect immediately. Additional or alternate sanctions may be imposed.
10. **University Housing Suspension:**
 - This form of suspension precludes a student from remaining in a particular university facility. Or, it may preclude a student from living in any University Housing. The specific period of the suspension will be for a minimum of two semesters. The suspended student is prohibited from visiting any university housing facilities during this suspension and may be subject to arrest if this condition is violated.
 - A student whose University Housing Agreement is terminated is responsible for payment of a minimum pro-rated charge of the room and board rate for the actual days in residence and forfeiture of the remainder of the contractual obligation. Housing deposits for the following academic year will also be forfeited according to established cancellation deadlines.
11. **University Housing Expulsion:** This sanction is one of involuntary departure from university housing, separation is permanent.
12. **Other Sanctions:** Additional or alternate sanctions may be imposed as deemed appropriate to the offense with the approval of the Coordinator of Student Conduct or his/her designee.

b. Minimum Standard Sanctions: Can be found on the Code of Student Conduct Programs webpage.

<http://www.svsu.edu/studentconductprograms/>

3. Appeals

Any student has the right to appeal a sanction. The decision of an RD may be appealed by the respondent. If this option is selected the respondent must complete an ARF, within three (3) class days of issued COL and should be delivered to the Office of Residential Life. Appeals will be heard by the ADRL/designee. In the formal resolution option, students shall appeal the decision of the ADRL/designee by submitting an ARF. Appeals in the formal resolution option will be heard by the DRL. All appeals, informal and formal, will be handled within three (3) class days of its receipt. When an extension of time appears necessary to avoid undue hardship, the Office of Residential Life may extend the time.

The Disciplinary Appeal Outcome (DAO) is final. The following constitute grounds for appeals:

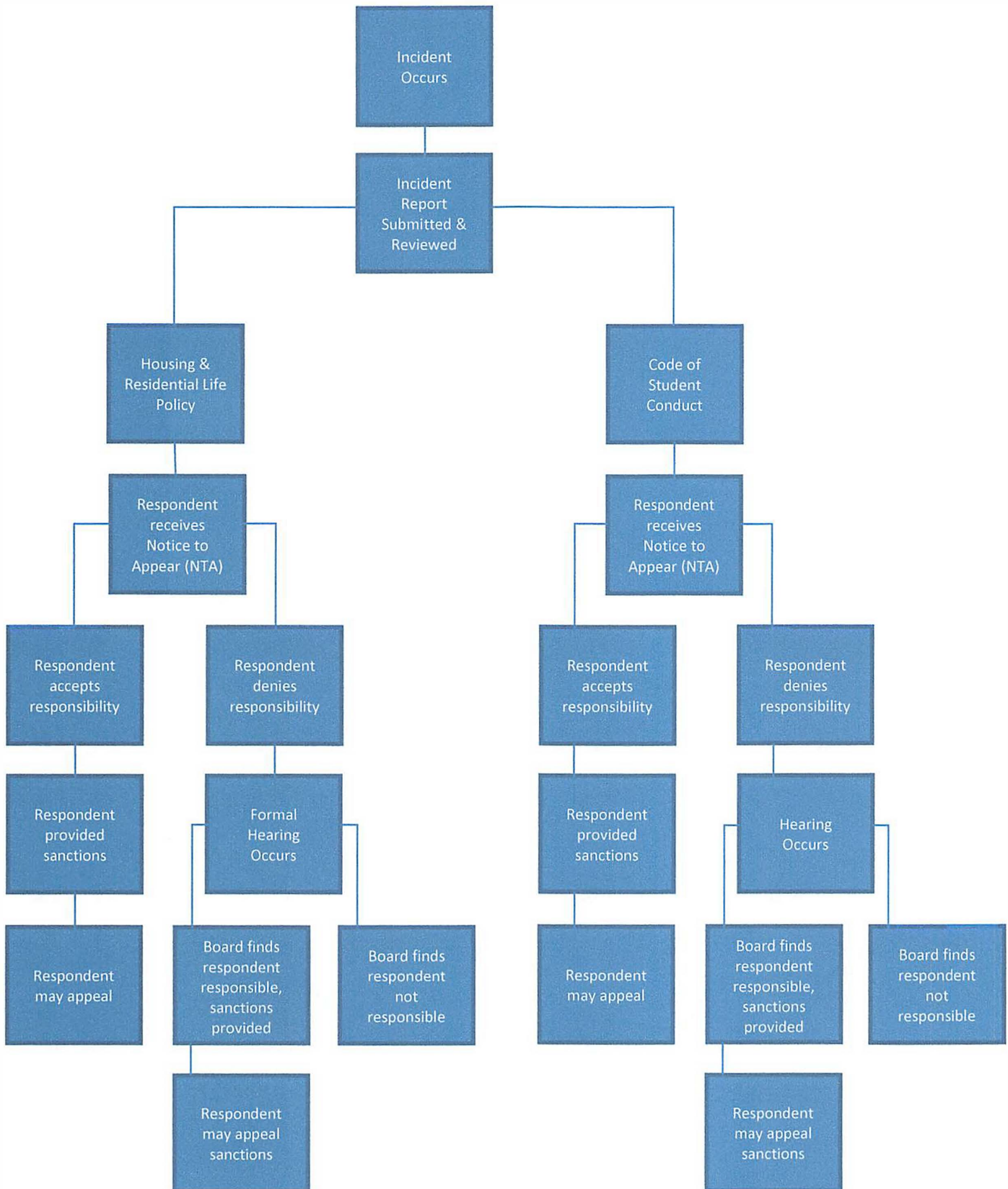
- a. Appeals must be based on the issue of substantive or procedural errors which are prejudicial and which were committed during the conduct meeting.
- b. The specifics to be addressed on appeal are:
 - 1. Were the procedures of the residential conduct process followed?
 - 2. If a procedural error occurred, were the rights of the student violated to the extent that the student did not receive a fair conduct meeting?
 - 3. Was the conduct meeting in a way that permitted the student adequate notice and the opportunity to present its version of the facts?
 - 4. Was the information presented at the conduct meeting sufficient to justify the decision and/or sanctions reached?
 - 5. Was there information existing at the time of the conduct meeting that was not discovered until after the meeting?

4. Referral to the University Level of the Student Conduct Process

If the alleged behavior is deemed egregious and/or repeated misconduct, the case may be referred to the University level of the student conduct process. For detailed information refer to the Code of Student Conduct.

Approved: December 13, 2019 May 6, 2022 SVSU Board of Control

SVSU Student Conduct Flowchart



Alcohol and Other Drugs Policy

Policy Rationale

Saginaw Valley State University strives to offer members of the University community the same rights as those afforded to members of the larger community. All members of the University community are responsible for making decisions about their behavior within the context of Michigan law and University regulations.

The Drug-Free Workplace Act of 1988, Subtitle D, Section 5152 and the Drug Free Schools and Communities Act Amendments of 1989, PL No. 101-226, requires that Saginaw Valley State University maintain an environment free from the unlawful manufacture, distribution, dispensation, possession or use of controlled substance and/or alcohol. This policy Concerning the Use of Alcohol and Other Drugs (this “Policy”) applies to all activities on University property, University sponsored events and may extend to off-campus activities and behaviors. Any violation of the Policy constitutes a violation of the SVSU Code of Student Conduct and workplace rules. Such violations may result in disciplinary action by both the University and civil authorities.

This Policy is written as evidence of Saginaw Valley State University’s commitment to its students by:

- Encouraging a campus environment where healthy choices are made;
- Working to prevent alcohol and other drug abuse;
- Accepting responsibility for one's own choices and behavior;
- Encouraging alcohol-free programs;
- Supporting and empowering those who choose responsibly not to use alcohol; and
- Enforcing University rules and regulations, and federal, state, and local laws that govern alcohol and other drug use.

Alcohol & Drug Related Incidents Requiring Medical Attention

In the case of alcohol intoxication, alcohol poisoning, drug overdose or other alcohol or drug-related medical emergency, the primary concern is the health and safety of the individual(s) involved. Students are strongly encouraged to seek immediate medical assistance for themselves or their peers in the case of an alcohol or other drug-related medical emergency. Students for whom medical assistance is sought, and those who seek medical assistance for themselves or for others, for alcohol or other drug-related medical emergencies will not be subject to University discipline for the sole violation of using or possessing alcohol or drugs. Such students may, however, be referred to University education and support programs or community referrals and may be subject to disciplinary action when other University rules or policies have been violated. Further, students remain subject to local, state, and/or federal laws concerning the use of alcohol and/or other drugs, and may be subject to penalties as prescribed by law.

An individual, for whom emergency medical assistance is sought due to an alcohol or drug-related condition, is financially responsible for all costs of his or her medical care, including ambulance and/or hospitalization.

Disciplinary Process

Students accused of behavior in violation of this Policy are subject to the disciplinary process and procedures set forth in the SVSU Code of Student Conduct and this Policy. In the event a student is notified of a violation of this Policy, the student must contact the designated student conduct officer within two (class) days of notification. A screening appointment will then be scheduled within the next five (class) days and a determination of the appropriate sanction(s) will be completed within the following two weeks, when school is in session.

Parental Notification

In October of 1998, Congress passed an amendment to the Family Education Rights and Privacy Act (FERPA) which allows an institution of higher education to disclose to parents or legal guardians of a student, information involving a violation of federal, state, local law or a rule or policy of the institution governing the use or possession of alcohol and/or other drugs, if the student is under the age of 21 and the institution has determined that a disciplinary violation occurred. In response to alcohol-related tragedies in the State of Michigan and across the country, SVSU's policy is to inform parents or guardians of a student under the age of 21 when the student is found responsible for a violation(s) of this Policy.

Risks Related to Alcohol and Other Drugs

Alcohol and other drug use can start out as casual or social use and progress into abuse and dependence. The abuse of alcohol and other drugs can diminish the personal attainment of intellectual, social, physical, and moral growth and development.

Health Risks Associated with the Use of Illicit Drugs and Alcohol

For current and detailed information regarding the Health Risks Associated with the Use of Illicit Drugs and Alcohol, please visit:

National Institute on Drug Abuse, <http://www.nida.nih.gov/>

National Institute on Alcohol Abuse and Alcoholism, <http://www.niaaa.nih.gov>

Campus Resources

- **Counseling Services** Mental Health and Wellness, 112 Curtiss Hall, 989-964-7078
 - Protocol 24/7 SVSU Crisis Hotline, 989-964-7078 (Press 0)
- Student Wellness Program, 105 Doan Center, 989-964-2292 4658
- University Health Services, 2970 Pierce Road, 989-583-0285

- University Police, South Campus Complex A, 989-964-4141
- Residential Life, 114 Curtiss Hall, 989-964-4410
- Student Conduct Programs, 114 Curtiss Hall, 989-964-2220

Community Resources

Bay County

- Access Alliance of MI, 800-448-5498 or 989-497-1302
- Alcoholics Anonymous 24-Hour Help Line, 989-894-1949

Midland County

- Access Center, 800-686-0749
- Alcoholics Anonymous 24-Hour Help Line, 989-698-2975
- Alcoholics Anonymous Website, www.midlandaa.org
- Community Mental Health for Central Michigan, 800-317-0708 or 989-772-5938

Saginaw County

- Saginaw County Substance Abuse Treatment & Prevention Services, 800-233-0022 or 989-758-3748
- Saginaw County Mental Health Authority, Substance Abuse, 989-797-3559
- Alcoholics Anonymous 24-Hour Help Line, 989-776-1241 989-755-9763
- Alcoholics Anonymous Website, www.saginawaa.org
- Narcotics Anonymous 24-Hour Help Line, 989-698-2977 800-230-4085
- Narcotics Anonymous Website, www.michigan-na.org/saginaw/

Tuscola County

- Access Alliance of MI, 800-448-5498 462-6841

Alcoholics Anonymous Website, www.tauc.ws, 989-670-4996

Provisions Specifically Relating to Alcohol

University Alcohol-Related Regulations

- Unauthorized possession, use, manufacture, distribution or sale of alcoholic beverages on University property is forbidden.
- All provisions of state law pertaining to possession and use of alcohol, furnishing of alcoholic beverages to minors, and falsification of an I.D. for the purchase of alcoholic beverages will be enforced.

- Furnishing alcohol to an obviously or visibly intoxicated person, regardless of age, is prohibited.
- Kegs of any size or any common source of alcohol beverage are not permitted on campus without University approval.
- Consumption of alcohol by those 21 years of age or older is permitted in University Housing facilities only in accordance with provisions outlined in "Additional Resident Student Alcohol Policy Provisions."
- Possession of alcohol containers by unauthorized individuals, whether or not the containers hold an alcoholic beverage, is considered acceptable evidence of consumption of alcohol and is a violation.
- Alcoholic beverages are not permitted at athletic events, concerts or any other event open to the campus community or general public, without prior authorization from the University.
- Student organization funds may not be used for the purchase of alcoholic beverages.
- Disruptive behavior and/or damage related to the consumption of alcohol are prohibited.
- Students are expected to exercise good judgment and immediately report violations of this Policy; and failure to do so may be deemed violation of this Policy.
- Driving while under the influence of alcohol or in possession of alcohol if under the age of 21, is prohibited.

Violations of any of the above-listed regulations will constitute a violation of this Policy *and* the SVSU Code of Student Conduct.

Alcoholic Beverage Policy for Approved University Student Functions

The consumption of alcohol by those 21 years of age and older is permitted during an approved University function; provided, however, that all applicable provisions of this Policy concerning the use of alcohol remain in effect. Guidelines are available within the SVSU Operations Manual: General Operations 3.1-3 Special Event Alcohol Guidelines.

1. Consumption of alcohol is permitted by those 21 years of age or older on campus during an approved University function.
2. Organizations **must that receive University approval to have alcohol served, receive a special liquor license may serve alcohol** at an approved University function.
3. Alcohol must only be served by University Dining Services personnel, at approved University functions.
4. Attendees at an approved University function are not permitted to supply their own alcoholic beverages.
5. Advertising in University publications or publicized notice on or off campus of the availability of alcoholic beverages at any event sponsored by University group or individual is prohibited.

Additional Resident Student Alcohol Policy Provisions

Saginaw Valley State University maintains an environment free from the unlawful manufacture, distribution, dispensation, possession or use of controlled substance and/or alcohol. Possession of alcohol containers, while in facility/living unit, regardless of whether the container holds alcohol, is not permitted.

Those who are 21 years of age or older, and who have obtained a valid alcohol permit are permitted to possess and consume alcohol in accordance with this Policy, including, the following behavioral rules and regulations:

- Possession of alcohol or alcohol containers outside living units is not permitted, regardless of age or the possession of an alcohol permit.
- However, alcoholic beverages in factory sealed containers may be transported by individuals (21 years or older) from off campus directly to approved residences.
- Common sources of alcohol (e.g., kegs, trash cans, etc.) or quantities of alcohol (including empty containers) determined to be excessive by University personnel is not permitted.
- Residents are responsible for their guests' behavior and may be charged through the disciplinary process for the actions of guests.
- Alcohol permits granted to students 21 years or older are only valid in the student's assigned residence. Alcohol permits are not transferable to other units.
- Social events (parties, large gatherings, etc.) may be terminated at any time at the discretion of University staff.

Students seeking to renew their alcohol permit will not be required to re-take the Alcohol Education Training Class. Students may request a new alcohol permit due to a room change or expired permit. Students will be required to meet with a designated Student Affairs staff member to obtain an up-to-date permit.

The following limits have been established regarding the amounts and types of alcoholic beverages (as defined in the Michigan Liquor Control Code and related laws, rules, and regulations) each assigned resident who is 21 years of age or older, and has obtained a valid alcohol permit, and behaves in accordance with this Policy, University rules and regulations, and federal, state and local laws; may possess:

- 144 ounces of beer (equivalent of 12, 12-ounce cans of beer) and 755 ml of wine (the equivalent of one average-size bottle of wine); OR
- 144 ounces of beer (equivalent of 12, 12-ounce cans of beer) and 755 ml of liquor (the equivalent of one fifth); OR
- 755 ml of wine (the equivalent of one average-size bottle of wine) and 755 ml of liquor (the equivalent of one fifth); OR
- 288 ounces of beer (equivalent of 24, 12 ounce cans of beer); OR
- 1510 ml of wine (the equivalent of two average-size bottles of wine).

All other alcoholic beverages are prohibited.

Off-campus Activities

Although the University accepts no responsibility for the unlawful manufacture, distribution, dispensation, possession or use of controlled substance and/or alcohol at off-campus functions sponsored or attended by students or University-related organizations or individuals, the University's expectations and standards for its students may extend to activities and behavior off-campus.

All persons planning or attending such an off-campus activity should be aware of the alcoholic beverage and other laws in that situation. Each person participating in the activity assumes responsibility for his or her own actions. Students attending off-campus social functions sponsored or hosted by students or University-related organizations or individuals are subject to all applicable federal, state and local laws, as well as University rules and regulations, and violations may result in disciplinary action by the University and/or civil authorities.

Alcohol Disciplinary Sanctions

A student who is determined to have violated this policy for an alcohol-related infraction is subject to the sanctions set forth in SVSU's Code of Student Conduct, as well as the sanctions described below. In addition, such student is subject to prosecution and punishment under federal, state, and local laws.

The following table is a general summary of the range of possible University alcohol-related sanctions. Sanctions are cumulative and may be enhanced based on past disciplinary record, the severity of behavior and/or the impact of the violation upon the community. There may be circumstances that are cause for exception. Penalties may include appropriate developmental sanctions or disciplinary restrictions.

First Offense	Second Offense	Third Offense
Alcohol Education	University Probation	University Suspension
\$75 minimum fine, not to exceed \$225	Alcohol Education	Parental/Guardian Notification
University Housing: Probation, Relocation or Removal	Parental/Guardian Notification	Other appropriate developmental sanctions or disciplinary restrictions
Other appropriate developmental sanctions or disciplinary restrictions	\$200 minimum fine, not to exceed \$350	
	University Housing: Probation, Relocation or Removal	
	Other appropriate developmental sanctions or disciplinary restrictions	

Sanctions will reflect both the degree and number of offenses of a particular student. In certain situations, sanctions, including, but not limited to, the following, may be imposed, in addition to the standard sanctions listed in the table above:

- Violators who are student athletes should be aware that the Athletic Director will be notified in the instance of an alcohol-related violation and are encouraged to immediately communicate with their coach in the event of an incident.
- Sanctions involving removal from University housing or suspension from the University may require the completion of specific criteria prior to re-enrollment.

State and Township Law: State and Local Law and Related Sanctions

Violation	Case Law(s)	First Offense	Second/ Subsequent Offense
Open House Party	750.141a	Misdemeanor, 30 days in jail, or fine of not more than \$1000	Misdemeanor, 90 days in jail, or fine of not more than \$1000
Open House Party (Saginaw County)	ORD 107	Misdemeanor, 30 days in jail, and/or \$500 fine	Misdemeanor, 90 days in jail, and/or \$500 fine
Sell or furnish alcohol to minors	MCL 436.1701(1)	Misdemeanor, 60 days in jail, and/or \$1000 fine	Misdemeanor, 90 days in jail, and/or \$2500 fine and may be ordered to perform community service
Furnishing to minors and causing minor's death	MCL 436.1701(2)	Felony, 10 years, and/or \$5000 fine	Same
Transporting/Possession of alcohol by minor in a motor vehicle	MMVC 257.624b	Misdemeanor, substance abuse screening, community service, loss of M.V. up to 30 days, fine up to \$100, and license suspension up to 180 days	Misdemeanor, substance abuse counseling, community service, loss of M.V. up to 30 days, fine up to \$200, and license suspension up to one year
Purchase/Possess/or Consume	MCL 436.1703(1)	Civil infraction, fine up to \$100, substance use disorder services, community service; substance abuse screening to assess at own expense.	Misdemeanor, fine up to \$200, substance use disorder services, community service, and license sanctions up to one year. Second offense up to a 30-day jail sentence. Third offense up to a 60-day jail sentence and \$500 fine.
Fraudulent Identification	MCL 436.1703(2)	Misdemeanor, fine up to \$100, up to 93 days in jail	Same
Minor driving with a blood alcohol level .02-.07	MMVC 257.625(6)	Misdemeanor, fine is \$250, 360 hours community service, no jail time.	Misdemeanor, fine is \$500, up to 93 days in jail, and 60 days community service.

Civil (Dram Shop) Liability

Students should also be aware that civil liability may be incurred when their sale or furnishing of, or assistance procuring alcoholic beverages to an intoxicated person is found to have caused or contributed to property damage or personal injury or death of a person. Such liability may arise independently of any University sanctions or prosecution under local, state or federal law.

Provisions Specifically Relating to Other Drugs

University Drug-Related Regulations

The following University regulations govern the possession, use, manufacture, sale or distribution of controlled substances (as defined by the Michigan Public Health Code):

- Any student unlawfully using controlled substances, possessing controlled substances or drug paraphernalia, selling or otherwise distributing controlled substances is subject to discipline under the Code of Student Conduct.
- The use of prescription drugs or over-the-counter substances, such as inhalants or herbals, in any way other than the intended or appropriate use, may be interpreted as a violation under this Policy.
- The odor of a controlled substance may constitute a violation of this Policy.
- Evidence of a drug-related violation of this Policy will be reported promptly to the University Police.
- Criminal and civil penalties imposed under federal, state and local laws for controlled substance violations can be severe and can include imprisonment.
- Drug violations, of which students are convicted, may affect his or her eligibility for financial aid.
- Violations of drug regulations may result in disciplinary action by both the University and civil/criminal justice systems.
- The University will pursue prosecution of students utilizing drugs in the execution of a crime or civil infraction.
- Residents are responsible for the guests' behavior and may be charged through the disciplinary process for the actions of guests who violate this Policy.

Medical Marijuana and Michigan Regulation and Taxation of Marihuana Act

The use, possession, storage or cultivation of marijuana in any form and for any purpose is prohibited at Saginaw Valley State University. Although the Michigan Medical Marijuana Act of 2008 (the "MMMA") permits qualified patients with specific medical conditions and their primary caregivers to use and possess marijuana, the MMMA conflicts with federal laws. Additionally, Michigan Regulation and Taxation of Marihuana Act also conflicts with federal laws. Because the University receives federal funding and is subject to the Drug-Free Workplace Act of 1988 and the Drug Free Schools and Communities Act Amendments of 1989, the use, possession, storage or cultivation of marijuana by anyone while on SVSU property, regardless of whether they are a licensed/registered patient or caregiver under the MMMA or of legal age, is a violation of this Policy and, therefore, a violation of SVSU's Code of Student Conduct.

Drug Disciplinary Sanctions

A student who is determined to have violated this Policy for a drug-related infraction is subject to the sanctions set forth in SVSU's Code of Student Conduct, as well as the sanctions described below. In addition, such student is subject to prosecution and punishment under federal, state and local laws.

The following tables are a general summary of the range of possible University drug-related sanctions. Sanctions are cumulative and may be enhanced based on past disciplinary record, the severity of behavior and/or the impact of the violation upon the community. There may be circumstances that are cause for exception. Penalties will reflect the degree of the drug-related violation and may include appropriate developmental sanctions or disciplinary restrictions, and in certain situations, a student may be expelled upon the first occurrence of a drug-related violation of this Policy.

Ranges of Sanctions for Students Violating Drug (Marijuana) Policy

Offense	First Offense	Second Offense	Third Offense
Odor of controlled substances or Possession of residue, paraphernalia or any type of controlled substances device including, but not limited to: tools, bongs, bowls, cutting or weighing equipment, etc.	Drug Education Other appropriate developmental sanctions or disciplinary restrictions	Drug Education Parental/Guardian Notification \$75 minimum fine, not to exceed \$300 University Housing: Probation, Relocation or Removal Other appropriate developmental sanctions or disciplinary restrictions	Drug Education University Probation \$200 minimum fine, not to exceed \$350 Parental/Guardian Notification University Housing: Probation, Relocation or Removal Other appropriate developmental sanctions or disciplinary restrictions
Possession or use	Drug Education \$75 minimum fine, not to exceed \$300 University Housing: Probation, Relocation or Removal	Drug Education University Probation \$200 minimum fine, not to exceed \$350 Parental/Guardian Notification	University Suspension Parental/Guardian Notification Other appropriate developmental sanctions or disciplinary restrictions

	Other appropriate developmental sanctions or disciplinary restrictions	University Housing: Probation, Relocation or Removal Other appropriate developmental sanctions or disciplinary restrictions	
Manufacture, sale or distribution	University Suspension or Expulsion Parental/Guardian Notification		

Ranges of Sanctions for Students Violating Drug Policy Other Than Marijuana

Offense	First offense sanction	Second offense sanction
Odor of controlled substances	<p>\$50 minimum fine</p> <p>Drug Education</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>	<p>\$100 minimum fine</p> <p>Drug Education</p> <p>University Housing Probation</p> <p>Parental/Guardian Notification</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>
Possession of residue, paraphernalia or any type of controlled substances device including, but not limited to: tools, bongs, bowls, cutting or weighing equipment, etc.	<p>\$100 minimum fine</p> <p>Parental/Guardian Notification</p> <p>Drug Education</p> <p>University Housing Probation</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>	<p>\$200 minimum fine</p> <p>Parental/Guardian Notification</p> <p>Drug Education</p> <p>University Housing Removal</p> <p>University Probation</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>
<p>Possession or use of Schedule IV* Controlled Substances, including, but not limited to: Rohypnol, Darvon, Xanax and other categories of prescription drugs;</p> <p>Possession or use of Schedule III* Controlled Substances, including but not limited to anabolic steroids,</p>	<p>\$200 minimum fine</p> <p>Parental/Guardian Notification</p> <p>Drug Education</p> <p>University Housing: Probation, Relocation or Removal</p>	<p>\$250 minimum fine</p> <p>Parental/Guardian Notification</p> <p>Drug Education</p> <p>University Housing Removal</p>

testosterone, codeine, some barbiturates, and ketamine;	University Probation, Suspension or Expulsion	University Probation, Suspension or Expulsion
Possession or use of Schedule I & II* Controlled Substances, including but not limited to:	Other appropriate developmental sanctions or disciplinary restrictions	Other appropriate developmental sanctions or disciplinary restrictions
I: GHB, Heroin, Ecstasy and LSD;		
II: Cocaine, Crack, Oxycontin, Ritalin, Adderall		

Offense	Sanction
Possession or use of Schedule V* Controlled Substances; Mis-intended use of mass quantities of prescription drugs or over the counter substances	<p>\$200 minimum fine</p> <p>Parental/Guardian Notification</p> <p>Drug Education</p> <p>Counseling Referral</p> <p>University Probation, Suspension or Expulsion</p> <p>University Housing: Probation, Relocation or Removal</p> <p>Other appropriate developmental sanctions or disciplinary restrictions</p>
Manufacture, sale or distribution of any category of drug or controlled substances; manufacture, sale or distribution of any prescribed medications or over-the-counter substances other than for their intended use	<p>University Suspension or Expulsion</p> <p>Parental/Guardian Notification</p>

*Examples of Controlled Substances by Schedule	
Schedule V	Robitussin A-C, over the counter medications containing codeine, prescriptions with medical benefits
Schedule IV	Xanax, Valium, Darvocet, Rohypnol, Talwin, Darvon
Schedule III	Anabolic steroids (body builders), testosterone, Ketamine, codeine, some barbiturates
Schedule I & II	GHB, Heroin, Marijuana, Ecstasy, Adderall and LSD

Sanctions reflect both the degree and number of offenses of a particular student. In certain situations, additional sanctions, including, but not limited to the following, may be imposed in addition to the standard sanctions listed in the table above:

- Violators who are student athletes should be aware that the Athletic Director will be notified in the instance of a drug-related violation and are encouraged to immediately communicate with his/her coach in the event of an incident.
- Sanctions involving removal from University housing or suspension from the University may require the completion of specific criteria prior to re-enrollment.

Federal Penalties and Sanctions for Illegal Trafficking and Possession of a Controlled Substance

For current and detailed information regarding Federal Drug Trafficking Penalties, please visit The U.S. Drug Enforcement Administration: <http://www.justice.gov/dea/druginfo/ftp3.shtml>

For detailed information:

Michigan Compiled Laws, Michigan Regulation and Taxation of Marihuana Act (MCL 333.27951):

<http://legislature.mi.gov/doc.aspx?mcl-Initiated-Law-1-of-2018>

Michigan State Police Legal Update:

For current Michigan legal updates: www.michigan.gov/msp-legal

5/6/22