# SVSU. BOARD OF CONTROL MINUTES

May 3, 1996



#### SAGINAW VALLEY STATE UNIVERSITY BOARD OF CONTROL MAY 3, 1996

RES-1202	#1191 TO AUTHORIZE SIGNING OF CONTRACTS FOR CONSTRUCTION OF APARTMENT UNITS AND TO SET MONTHLY RENTAL RATES APPROVED
RES-1203	RESOLUTION TO GRANT BACCALAUREATE AND MASTER'S DEGREES APPROVED
RES-1204	RESOLUTION TO CONGRATULATE LAURA (ALEX) BERNARD AND OTHER MEMBERS OF THE STUDENT ASSOCIATION ON THEIR ELECTION APPROVED
RES-1205	RESOLUTION TO THANK DOUGLAS BECKER, STACY SAHAJDACK AND STEPHANIE LEITERMAN FOR THEIR SERVICE AS STUDENT GOVERNMENT PRESIDENT, VICE PRESIDENT AND TREASURER, RESPECTIVELY APPROVED
RES-1206	RESOLUTION TO COMMEND THE 1996 SVSU BOWLING TEAM FOR A SECOND PLACE FINISH AT THE NATIONAL COLLEGIATE CHAMPIONSHIP APPROVED
RES-1207	RESOLUTION TO GRANT HONORARY DEGREE TO REVEREND ROOSEVELT AUSTIN, SR. APPROVED 6
RES-1208	RESOLUTION TO GRANT HONORARY DEGREE TO JAMES V. FINKBEINER APPROVED
RES-1209	RESOLUTION TO APPROVE FACULTY PROMOTIONS APPROVED
RES-1210	RESOLUTION INVOLVING THE WEST COMPLEX APPROVED

RES-1211	REPORT OF NOMINATING COMMITTEE AND RESOLUTION TO ELECT OFFICERS OF THE		
	BOARD OF CONTROL		
	APPROVED	9	
BM-876	MOTION TO ESTABLISH BOARD OF CONTROL		
	CALENDAR FOR 1996-97		
	APPROVED	. 10	
BM-877	MOTION TO MOVE TO EXECUTIVE SESSION TO		
	DISCUSS PERSONNEL EVALUATIONS AND		
	COLLECTIVE BARGAINING NEGOTIATIONS		
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#### MINUTES BOARD OF CONTROL

## Regular Meeting 1:30 p.m.

#### Board of Control Room - Wickes Hall

Present: Braun

Gilbertson

Law Roberts Rush Vitito Walpole

Absent: Escobedo

Kelly

Others

Present: L. Bernard C. Lange

M. Barnett
D. Becker
C. Looney
R. Becker
R. Maurovich
D. Bishop
E. Minnock
D. Boehm
J. Muladore
S. Cannon
R. Payne
J. Dwyer
P. Saft

M. Frahm
J. Geistman
D. Schneider
D. Glaza
J. Stanley
J. Goldman
C. Graham
J. Woodcock

G. Hamilton R. Yien

Press (2)

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#### Regular Meeting

#### L CALL TO ORDER

Chairperson Braun called the meeting to order at 1:30 p.m with Trustees Law, Roberts, Rush and Vitito present.

#### II. PROCEDURAL ITEMS

#### A. Approval of Agenda and Additions and Deletions to Agenda

Chairperson Braun asked that a resolution regarding contracts for the construction of apartment units be added as Action Item #1, and that the resolutions congratulating the new members of the Student Association and thanking the outgoing officers of the Student Government be moved to Action Items #3 and #4 respectively.

Hearing no objection, Chairperson Braun declared the agenda APPROVED as revised.

#### B. Approval of Minutes of March 4, 1996 Regular Meeting

It was moved and supported that the minutes of the March 4, 1996 meeting be approved.

The minutes were APPROVED as distributed.

#### C. Recognition of the Official Representative of the Faculty Association

Dr. David Schneider, President of the Faculty Association, read the attached statement. (See Appendix One: Schneider)

#### D. Communications and Requests to Appear before the Board

President Gilbertson and the Board welcomed Ms. Alex Bernard, the incoming President of the Student Association.

Mr. David Glaza, an SVSU graduate student from Bay City, addressed the Board with regard to concerns and complaints he had about class registration and financial aid.

Chairperson Braun thanked Mr. Glaza for his concerns and told him the administration would delve into the matter and get back to him.

#### III. ACTION ITEMS

1) Resolution to Supersede Resolution #1191 to Authorize Signing of Contracts for Construction of Apartment Units and to Set Monthly Rental Rates

RES-1202 It was moved and supported that the following resolution be adopted:

WHEREAS, Board of Control Resolution #1191 of March 4, 1996, authorized construction and equipping of three apartment units, including architectural fees and furnishings in an amount not to exceed \$1.6 million, excluding capitalized interest and bond issuance costs; and,

WHEREAS, The actual construction bids were higher than anticipated;

NOW, THEREFORE, BE IT RESOLVED, That the President and/or the Vice President for Administration and Business Affairs are authorized to sign contracts for the construction and equipping of three apartment units designed to house 48 individuals at a cost, including architectural fees and furnishings, not to exceed one million eight hundred fifty thousand (\$1,850,000.00) dollars; and,

BE IT FURTHER RESOLVED, That up to two hundred fifty thousand (\$250,000.00) dollars of auxiliary reserves be utilized for this project; and,

BE IT FURTHER RESOLVED, That the monthly rental rate be set at \$325 per student, and that when units are rented to families, the rate be \$620 per month.

President Gilbertson told the Board the bids for the construction of the apartment units were higher than anticipated, possibly in large measure because various unpredicted major projects in the region have absorbed the labor market. The administration feels the apartment units are still within the limits of capacity to carry their own debt, and proposes going forward. This resolution would authorize the administration to utilize up to \$250,000 of auxiliary reserves.

Chairperson Braun asked for further discussion. Hearing none, she called for the vote.

The motion was APPROVED unanimously.

2) Resolution to Grant Baccalaureate and Master's Degrees

RES-1203 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University is granted the authority to confer Baccalaureate and Master's Degrees as outlined in Section 5 of Public and Local Acts of Michigan-1965; and

WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the awarding of Baccalaureate and Master's Degrees at the May 4, 1996 Commencement as certified by the faculty and Registrar.

President Gilbertson told the Board that 660 students were eligible to graduate at Commencement on May 4.

The motion was APPROVED unanimously.

3) Resolution to Congratulate Laura (Alex) Bernard and Other Members of the Student Association on their Election

RES-1204 It was moved and supported that the following resolution be adopted:

WHEREAS, The Student Association represents the major formal structure for student participation in the affairs of the University; and

WHEREAS, The President of the Student Association is asked to commit significant time and energy to the work of the organization; and

WHEREAS, The individuals listed below were recently elected by vote of their fellow students to assume leadership positions in the Student Association for 1996-97;

President Laura (Alex) Bernard

#### Representatives

Carl D. Adams
Louis J. Aguinaga
Bradley Chanter
Jason E. Kowalski

Shawn Adrian
Jennifer L. Avery
Marrisa Honeycheck
John-Matthew E. LaGalo

Shawnette M. Moll Joy Petiprin

Alicia M. Rowe Jason Swackhamer

**Denise Wesley** 

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw

Valley State University offers its congratulations and best wishes to the aforementioned leaders on their election to office; and

BE IT FURTHER RESOLVED, That the Board conveys its pledge to work with these leaders toward the betterment of Saginaw Valley State University.

President Gilbertson told the Board there had been several applicants for office in the Student Association and that some very fine people had emerged from the election process. Everyone was delighted by the number of students interested in running for office. It was a good, thoughtful campaign.

Ms. Bernard, who is a senior from Lexington, Michigan, is the third member of her family to attend SVSU -- she has two older sisters who attended here. She has been involved in Student Government in a variety of capacities in the past.

Ms. Bernard thanked the Board for their show of support and stated that the members of the Student Association were looking forward to working with the Board of Control.

Trustee Rush asked whether there had been any increase in student involvement with the new Student Association structure.

Richard P. Thompson, Dean of Student Affairs, stated: "I think it's a bit early to judge, since we just passed the new Charter. I will say, though, that this past year, with some of the changes through Doug Becker's leadership in the Student Government organization, there has been more activity -- and I think that's the direct result of his good work in transforming the student organization."

The motion was APPROVED unanimously.

4) Resolution to Thank Douglas Becker, Stacy Sahajdack and Stephanie Leiterman for their Service as Student Government President, Vice President and Treasurer, Respectively

RES-1205 It was moved and supported that the following resolution be adopted.

WHEREAS, Douglas Becker, Stacy Sahajdack and Stephanie Leiterman have served the students and the University with dedication and skill as President, Vice President and Treasurer of Student Government, respectively, in 1995-96; and

WHEREAS, Mr. Becker, Ms. Sahajdack and Ms. Leiterman served with commitment and distinction in prior elected positions on Student Government;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University formally expresses its appreciation to Douglas Becker, Stacy Sahajdack and Stephanie Leiterman for their dedicated service on behalf of the University and its student body;

BE IT FURTHER RESOLVED, That the Board conveys its best wishes to Mr. Becker, Ms. Sahajdack and Ms. Leiterman for continued academic and future professional success.

President Gilbertson reminded the Board that the revitalization of Student Government was part of its Goals and Objectives for the year. He noted that Mr. Becker had risen to the challenge and provided Student Government with a remarkably fine leadership performance during this transitional period. The growing interest in the Student Association is a sign of both good leadership and good followership within Student Government by Mr. Becker and his colleagues. The Board and President Gilbertson congratulated Doug and his colleagues for the excellent work they have done over the past year.

Chairperson Braun added: "Doug has had a very active year. It has been a pleasure to have him sit at the Board table. We appreciated his comments and contributions not only to the Board but to the University."

Mr. Becker thanked his Vice President, Stacy Sahajdack, and his Treasurer, Stephanie Leiterman as well as Dean Thompson and President Gilbertson for their support. He wished President Bernard and the rest of the Student Association and the Board of Control good luck in the coming year.

The motion was APPROVED unanimously.

- 5) Resolution to Commend the 1996 SVSU Bowling Team for a Second Place Finish at the National Collegiate Championship
  - RES-1206 It was moved and supported that the following resolution be adopted.

WHEREAS, The SVSU Bowling Team placed second by a total of 38 pins at the U.S. National Collegiate Championship in Kansas City, Missouri on April 14, 1996; and

WHEREAS, The members of this year's team were: Curt Pilon, Jason Lewis, Carey Bock, Tim Grzybek, Mike Eifert and Matt Erickson;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control congratulates the team members and Coach Dan Dorion for obtaining this high level of achievement. Their dedicated work and accomplishments have brought national distinction to the University and its athletic program.

Robert T. Becker, Athletic Director, told the Board the Bowling Team had come in second in the nation. The University is very proud of them and their coach, Dan Dorion.

Chairperson Braun thanked Mr. Becker and asked him to convey the Board's congratulations to Coach Dorion and the team.

The motion was APPROVED unanimously.

- 6) Resolution to Approve Honorary Degree for Reverend Roosevelt Austin, Sr.
- RES-1207 It was moved and supported that the following resolution be adopted.

WHEREAS, Reverend Roosevelt Austin, Sr. is the distinguished pastor of Zion Missionary Baptist Church in Saginaw, Michigan, having been called as the church's leader in 1956; and

WHEREAS, Reverend Austin's leadership in the Saginaw Community and beyond has been characterized by his extraordinary civic involvement; and

WHEREAS, Reverend Austin has served with distinction and dedication in numerous leadership positions, including President, Wolverine State Congress on Christian Education, Board member, National Congress of Christian Education and Board of Directors, Second National Bank of Saginaw; and

WHEREAS, Reverend Austin's service and dedication to the community have included receiving numerous awards, including Saginaw County Chamber of Commerce Community Service Award, Boy Scouts of America Whitney M. Young Award, and First Ward

#### Community Center Outstanding Service Award; and

WHEREAS, Reverend Austin's outstanding leadership among the clergy has been most notable through his active involvement in the Saginaw Northeast Ministerial Alliance;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the granting of the Honorary Doctor of Humanities degree to Reverend Roosevelt Austin, Sr. to be presented at the May 4, 1996 Commencement.

President Gilbertson noted that a great deal would be said about the Honorary Degree recipients at Commencement ceremonies on May 4, and that the Board knew them and why they should be honored in this way.

Trustee Vitito stated he thought both honorary degree recipients were good choices.

The motion was APPROVED unanimously.

7) Resolution to Grant Honorary Degree to James V. Finkbeiner

RES-1208 It was moved and supported that the following resolution be adopted:

WHEREAS, James V. Finkbeiner's distinguished legal career has included being a Fellow of the Michigan State Bar Foundation and the American College of Trust and Probate Council: and

WHEREAS, In 1951, Mr. Finkbeiner was a founder of the firm now known as Braun, Kendrick, Finkbeiner P.L.C.; and

WHEREAS, Mr. Finkbeiner continues in active practice and has for many years been recognized as one of the outstanding attorneys in the State of Michigan; and

WHEREAS, Mr. Finkbeiner's support to SVSU as President of the Harvey Randall Wickes Foundation has played a major role in helping to advance the academic and physical development of this institution; and

WHEREAS, Mr. Finkbeiner has served with distinction in a variety of civic affairs, including more than 25 years as a member of the Board of Directors and as Chairman of the Advisory Board of St. Francis Home;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the granting of the Honorary Doctor of Laws degree to James V. Finkbeiner to be presented at the May 4, 1996 Commencement.

Trustee Braun reiterated that comments would be saved for Commencement.

The motion was APPROVED unanimously.

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8) Resolution to Approve Faculty Promotions

RES-1209 It was moved and supported that the following resolution be adopted:

WHEREAS, Promotions to various academic ranks represent formal and traditional recognition of faculty accomplishments;

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted promotions to the ranks specified effective July 1, 1996:

#### Rank of Associate Professor

Dr. Marianne Barnett

Dr. Sally Cannon

English

Dr. Eric DeVos

Psychology

Dr. Mary Harmon

English

Dr. Robert Lane Political Science

Dr. Janice Wolff English

#### Rank of Professor

Dr. Jennifer Bridges Physical Education

Dr. Steven Erickson Communication/Theatre

Dr. Paul Munn English

Dr. Joseph Ofori-Dankwa Management

Dr. David Schneider Communication/Theatre

Dr. Steven Sherlock Sociology

Dr. Tirumale K. Ramesh Electrical Engineering

President Gilbertson stated: "The names before you come with the full endorsement of their colleagues. Vice President Yien and I are also very pleased to recommend them to you in recognition of their achievements and their promise."

The motion was APPROVED unanimously.

9) Resolution Involving the West Complex Center

RES-1210 It was moved and supported that the following resolution be adopted.

WHEREAS, Doan Center has been SVSU's major conferencing site; and WHEREAS, The State of Michigan has authorized and is financing the construction

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Regular Meeting

of the Business and Professional Development Center, which is attached and functionally integrated with the Doan Center; and

WHEREAS, These combined facilities will be the center for conferencing and food service activities at SVSU;

NOW, THEREFORE, BE IT RESOLVED, That the facility encompassing Doan Center and the Business and Professional Development Center be known as the West Complex Center.

President Gilbertson told the Board the purpose of Resolution 1210 basically involves the liquor license presently held in Doan Center, which is currently SVSU's major conference—site. Since the focus of conferencing activities on the campus will now move into the West Complex along with Doan Center, a request to expand the liquor license to cover this additional space is necessary to redefine the conferencing center. This resolution would accomplish that and permit the University to go forward with the application for the liquor license for the West Complex Center, which will now include Doan Center.

The motion was APPROVED unanimously.

10) Report of Nominating Committee and Resolution to Elect Officers of the Board of Control

RES-1211 It was moved and supported that the following resolution be adopted.

WHEREAS, The Saginaw Valley State University Board of Control bylaws stipulate that a nominating committee shall be appointed by the Board to recommend candidates for each office;

NOW, THEREFORE, BE IT RESOLVED, That the nominating committee of Tom Rush (Chair), Burnett Kelly and Robert Vitito submit for election the following slate of officers of the SVSU Board of Control for 1996-97:

Treasurer:

Elias Escobedo

Secretary:

**Donna Roberts** 

Vice Chair:

Robert Walpole

Chair:

**Ruth Braun** 

Trustee Rush told the Board the Nominating Committee had been so pleased with the way

things went last year that they would like to place in nomination the members of the current Executive Committee. The nominees have been contacted and have agreed to serve for another year, if elected.

Chairperson Braun asked for remarks or discussion. Hearing none, she called for the vote.

The motion was APPROVED unanimously.

#### 11) Motion to Establish Board of Control Calendar for 1996-97

BM-876 It was moved and supported that the attached Board of Control Calendar for 1996-97 be established. (See Appendix Two: Calendar)

Chairperson Braun stated that the Board had been surveyed regarding which dates were most convenient for them, and that this calendar was the result of that survey. She asked for questions or comments. Hearing none, she called for the vote.

The motion was APPROVED unanimously.

#### IV. INFORMATION AND DISCUSSION ITEMS

#### 12) Staff Members of the Month

Jacquelyn D. Goldman, Staff Member of the Month for April, and James P. Dwyer, Staff Member of the Month for May, were presented to the Board. (See Appendix Three: Goldman, and Appendix Four: Dwyer)

#### 13) Report on University Writing Program

President Gilbertson reminded the Board that its institution-wide Goals and Objectives had focused on writing, not just with respect to composition courses, but in a whole variety of areas across the entire curriculum. It had made a commitment to that as one of its goals and had also provided budgetary support for those programs and initiatives.

Vice President Yien stated: "The Writing Program we have in place began in 1992 when President Gilbertson established the Writing Assessment Improvement Team (WAIT), which was chaired by Professor Basil Clark of the English Department. It took approximately two years for the WAIT committee to come up with a proposal, which identified the need to hire a full-time coordinator. In 1994 a search for a coordinator was initiated, and in January of 1995 Mrs. Diane Boehm was hired as the Director of University Writing Programs. She and her team have been doing a lot of very good work."

Mrs. Boehm introduced the members of her team: Dr. Sally Cannon, Assistant Professor of English; Dr. Marianne Barnett, Assistant Professor of English; Dr. Deborah Bishop, Professor of Management; and James Geistman, English Lecturer and Editor of the *Literacy Link*.

The members of the team reported on their activities, goals and accomplishments.

#### 14) Report on Programming and Space Allocations for West Complex

Edward Minnock, Executive Director of Continuing Education, updated the Board on the programming and occupancy of the West Complex.

(Trustee Walpole joined the meeting at 2:53 p.m.)

#### 15) Personnel Report

President Gilbertson reviewed the Personnel Report. (See Appendix Five: Personnel) He thanked Paul Saft, who had been Registrar at SVSU for over 16 years, and who will now be the full-time Director of Institutional Research. Robert Maurovich, Vice President for Student Services and Enrollment Management, introduced the new Registrar, J. Chris Looney.

#### V. REMARKS BY THE PRESIDENT

Because of the lack of time. President Gilbertson made no remarks.

#### VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

Trustee Vitito presented Trustee Walpole with a framed certificate of appreciation in recognition of his service to the SVSU Foundation Board as a Director from 1984-1993 and as Chairman from 1987-1990.

16) Board Motion to Move to Executive Session to Discuss Personnel Evaluations and Collective Bargaining Negotiations

BM-877 It was moved and supported that the Board move to Executive Session to discuss personnel evaluations and collective bargaining negotiations.

Braun	yes
Law	yes
Roberts	yes
Rush	yes
Vitito	yes
Walpole	yes

The motion was APPROVED unanimously.

The Board moved to Executive Session at 3:04 p.m. and reconvened in Regular Session at 4:56 p.m.

#### 17) Motion to Adjourn

#### BM-878 It was moved and supported that the meeting be adjourned.

The motion was APPROVED unanimously.

The meeting was adjourned at 4:57 p.m.

Ruth A. Braun		
Chairperson		

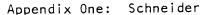
Respectfully submitted:

Donna J. Roberts Secretary

Jo C. Stanley

To A. Stanley

Recording Secretary







TO:

SVSU Board of Control

FROM:

David E. Schneider, President

**SVSUFA** 

DATE:

May 3, 1996

RE:

Faculty Representative Report

With commencement scheduled for tomorrow, it is the time of year when I think about some mile markers in the university. We have just completed another semester at the institution. Permit me to share a few observations today.

Another graduating class has achieved a sense of completion only to move onto a new challenge in life. It has been my observation that graduation produces an anxiety that many students don't anticipate. You see, last year they knew what they would be doing this year: namely, registering for classes and participating in university life. This year, however, is different. Most students do not know what they will be doing next fall. Most of mine will enter the workforce. Two are likely to enter graduate programs. For most graduates, it is a time of happiness and uncertainty. I am confident that this year's class will meet their challenge successfully much like the classes before them have.

Twenty-four professional practices' committee evaluation teams have been completed this year. This represents the primary peer review process for evaluating nontenured faculty at the institution. Three-person teams are formed and charged with evaluating each faculty member's performance in teaching, scholarship and creative activity, and university service and student leadership. Evaluation teams visit classrooms, interview students, review records of student evaluations, scholarship, and service, and communicate with the candidate about professional development. In total, the formal review is about a six-month process that started in October and ended in March.

The Curriculum and Academic Policies Committee and the Graduate Committee have completed their charge this year. The faculty ratified more 153 curricular proposals recommended by the committees this year. Some proposals were simple changes in course descriptions. Some changes represented course innovation. One new academic major was approved in International Programs. I think more attention has been given to two academic program proposals that were not approved than to the progress that has been made. I encourage those who are disappointed to return next year with revised proposals. Our curriculum is an ongoing process and we should not lose sight of that. It is the process that helped us to achieve nine accreditations in the past thirty-three years.

The Contract Review and Planning Committee have completed its charge this year as well. Last fall, a group of us set out to review our working agreement with the university. Our goal was to identify areas that needed revision, development and improvement. When that charge was completed in February, our negotiation team was appointed and has been meeting since. We are scheduled to start the formal negotiation process on May 17, 1996. I bet you can guess what will be taking up a lot of my time this summer.

I would also like to take time to acknowledge this year's recipients of Faculty Association Awards. Monday, we celebrated these achievements at our annual awards banquet. Each year the FA assigns a committee to grant competitive scholarship awards to students and faulty who put forth research and/or creative academic proposals. Kudos go out to three students for earning FA scholarship awards: Heather Bradford will be mentored by Dr. Mary Harmon; Leslie Duperon will be mentored by Dr. Rosalie Riegle; and Cynthia Lyman will be mentored by Dr. Janice Wolff. I wish them luck on their projects and studies at the university. Two other awards are given each year to recognize distinguished performance from individual faculty members. Professor Tai-Chi Lee was the recipient of this year's FA Scholarship Award. Professor Lee teaches computer science at the University. Also Dr. E. William Gourd, who teaches in the Department of Communication and Theatre, was this year's recipient of the University Service Award. Again, I would like to extend congratulations to deserving colleagues.

Please understand that my highlights today have not been comprehensive. Although I would be glad to share more with you about the accomplishments and activities of the colleagues that I represent, I am aware that we don't have time for a three-hour eulogy today. It has been another semester of academic and personal growth for the institution. I encourage our graduates to pursue excellence. Graduation anxiety will pass in time and a new mile marker in life will come into view. Next fall, we will start another iteration of faculty evaluations. These teams are vital to the development of quality teaching at SVSU.

On a personal note, I would like you to know that I am torn between being a father and being a professor tomorrow. You see, my favorite five-year-old athlete will be playing in the second soccer game of his career. Since I missed his first game and two practices in the line of university service last week, I will be choosing fatherhood over commencement attendance tomorrow. So I wish you and our graduates good luck today. Thank you for your attention today. As always, the faculty stands ready and willing to serve the institution.

Appendix Two: Calendar

#### 1996-97

#### REGULAR AND COMMITTEE MEETINGS SCHEDULE

## SAGINAW VALLEY STATE UNIVERSITY - BOARD OF CONTROL University Center, Michigan 48710

Phone: (517) 790-4000 or from Midland (517) 695-5325

Place of meeting unless otherwise noted: Board of Control Room, Wickes Hall Committee Meeting locations will be announced.

DAY	DATE	TYPE OF MEETING	TIME
Monday	August 19, 1996	Regular	1:30 p.m.
Monday	September 16, 1996	Committees	1:30 p.m.
Monday	October 14, 1996	Regular	1:30 p.m.
Monday	November 18, 1996	Committees	1:30 p.m.
Friday	December 13, 1996	Regular	1:30 p.m.
Friday	December 13, 1996	Commencement	7:00 p.m.
Monday	February 10, 1997	Regular	1:30 p.m.
Monday	March 10, 1997	Regular	1:30 p.m.
Monday	April 14, 1997	Committees	1:30 p.m.
Friday	May 2, 1997	Regular	1:30 p.m.
Saturday	May 3, 1997	Commencement	1:30 p.m.
Monday	June 9, 1997	Regular	1:30 p.m.



OF THE MONTH

### Jacquelyn D. Goldman

Administrative Secretary, Office of the Controller

**April 1996** 

When it's time for the University's annual fiscal audit, Jackie Goldman is ready, looking up requested documents and typing others as the need arises.

Likewise, she plays an integral role in the preparation of materials for SVSU's annual appropriations request.

Each of these activities stretches over several months, Goldman says, with the appropriations request process beginning just as the audit is concluding.

"These are the two biggest projects each year," she says. Along with that, Goldman performs a number of clerical tasks, such as ordering supplies, completing forms and typing letters in a busy office. And—she handles payroll distribution every two weeks!

"I also help Jim (Muladore) administer the University's American Express® card program," she notes. The cards are used by many full-time faculty and A/P staff who travel on University business. "I work with Alice Cornejo (Personnel) to see that all eligible people get an American Express application. If they leave the University, I notify American



Express. And if someone has a problem with the card while out on the road, I work with American Express to take care of the problem."

After starting her SVSU career as a payroll clerk in 1985, Goldman moved to her present position as administrative secretary. She enjoys her work. She says, "There is the security of knowing what has to be done from month to month, but the variety that comes from a schedule that varies day by day."

Goldman appreciates the strides that have been made in compiling financial data on the computer. "It is really great that the basic audit form doesn't change from year to year. It's in the computer; thank God for the computer!"

She notes that now the appropriations request covers two years in advance. "It really makes time fly," she laughs. "Already we are looking two years ahead on finances." It takes a certain level of mental gymnastics to keep everything straight, she says, and to be sure all data is applied to the correct fiscal year.

Outside the office, Goldman lists reading as a favorite pastime. "I love to read; love books; love the written word." She is working toward a degree in English and is enrolled in two classes this semester.

Astronomy is another of her passions. "My pride and joy is my six-inch telescope," she says. With it she views the moons of Jupiter, as well as galaxies and nebulae.

"I love to sit and look at Jupiter. You can watch a moon, during the course of the night, go behind Jupiter and come out the other side."

Goldman capitalized on the chance to view Comet Hyakutake recently. She was somewhat surprised that little had been written about it in the scientific journal she receives. "But they are writing about another one that will appear in 1997," she says. "There is just so much going on out there."

## STAFF MEMBER

OF THE MONTH

## James P. Dwyer

Director of Admissions

May 1996

Jim Dwyer has been part of SVSU most of the years since 1972. With the exception of a four-year hiatus following his graduation in 1976, Dwyer has witnessed the University's change from a small, rural campus to its present stage of maturity.

"I have been part of this institution since the early '70s, and to see what has happened and be part of that is extremely exciting," Dwyer says.

A Detroit native, Dwyer says, "I came here (as a student) because of athletics and because I was really looking for a small college environment." He notes that he met with Dick Thompson, at that time an admissions counselor, as he was enrolling.

After playing basketball for four years while obtaining an SVSU diploma, Dwyer says he spent the next couple of years out west, working at several resorts. "I learned if I wasn't nice to people, I didn't get paid," he laughs.

After returning to Michigan, Dwyer took a teaching post at Bay City All Saints High School. In his off-duty hours he served as Bob Pratt's assistant basketball coach. In 1980 he

was contacted by Dick Thompson regarding an open admissions' position and has been at SVSU ever since.

Dwyer began as an admissions representative, later was promoted to assistant director, and took over the directorship in 1988 when Thompson became Dean of Student Affairs.

Dwyer says the first year as director was a major adjustment, but characteristically he met the challenges with enthusiasm and energy. His staff give him high marks for motivating them, and Dwyer in turn credits them for their dedication and commitment. "I am very fortunate to have the staff that I have," he says.

"Two things have had a real impact on what we do," he says. "The first is demographics. We know there are fewer students to attract, so the competition is greater.

"The second factor is the change in technology. We have the same number of people on our staff as when I became director, but technology has enabled us to keep pace and meet our targets and enrollment projections."

Dwyer encourages his staff to keep a personal touch and to emphasize "customer service" at the same time they adopt technological advances. He believes concern for students and the attractive physical facilities are important in setting SVSU apart from other institutions.

Dwyer's life off campus is as frenetic as the many hours he devotes to his SVSU responsibilities. His wife, Cheryl, is a physician whose working hours also are extensive. They are the parents of three children, ages 4, 5 and 9, who keep them very busy. Jim has taken an active parenting role and finds time to coach his children's teams.

He also serves as president of MACRO, the state organization for admissions and registrars officers. Locally, he is involved in the activities of St. Mary's Church, Saginaw.



#### **Current Positions Filled**

#### **APRIL**, 1996

#### ADMINISTRATIVE/PROFESSIONAL

<u>Charles B. Curtiss</u> - Hired as a part time Small Business Counselor in the Office of Business and Industrial Development Institute (new). Mr. Curtiss received a B.S. in Engineering from Yale University in 1955. Prior to joining SVSU Mr. Curtiss was a self employed contractor and has twenty years experience in sales, manufacturing and a variety of consulting responsibilities.

<u>Dale W. Fuchs</u> - Hired as Assistant Football Coach/Academic Advisor. This is a 3/4 FTE position (new). Mr. Fuchs received a B.S. from Pittsburg State University in 1993. Prior to joining SVSU Mr. Fuchs was a Student Assistant Football Coach at Pittsburg State University.

<u>Tracey L. Long</u> - Hired as Academic and Career Advisor (replacement). Ms. Long received a B.S. in Psychology from Central Michigan University in 1994 and an M.A. in Education/Counseling from University of Kentucky in 1995.

<u>Jay C. Pelepchuk</u> - Change in status to Administrative/Professional for the Valley Library Consortium (new). Mr. Pelepchuk is currently pursuing a Bachelor's degree from Northwood. He was hired in 1988 as an Assistant Computer Operator and has been promoted to Programmer Analyst.

Alice Pena - Promoted to Coordinator, 4-S Program, Minority Services (replacement). Ms. Pena holds a B.S.W. from SVSU. Ms. Pena was hired in 1994 as a part-time employee in the Office of Minority Services.

<u>James B. Rowley</u> - Hired as a part time Small Business Counselor in the Office of Business and Industrial Development Institute (new). Mr. Rowley received a B.B.A. from the University of Michigan in 1957, and an M.B.A. from the University of Michigan in 1965. Prior to joining SVSU, Mr. Rowley was co-owner of a family business with extensive experience in sales and marketing.

Laurie A. Veihl - Hired as Computer Operator in Computer Services (replacement). Ms. Veil is currently completing her Bachelor's degree at SVSU. Ms. Veil gained experience and knowledge working as a student employee in Computer Services.