

BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGEREGULAR MONTHLY MEETING
Pioneer Room--Pioneer Hall of Engineering and Technology
August 14, 1978

Present: Arbury
Curtiss
Gilmore
Kendall
Saltzman
Suchara
Zahnow

Others

Present: Colvin
Donovan
Dutcher
Ferris
Gilbert
Gross
Rummel
Ryder
Sharp
Smith
Woodcock
Yien
Press (2)

Absent: Arbury, excused

I. CALL TO ORDER

Chairman Curtiss called the meeting to order at 2:10 p.m., noted that Barbara Darin was on a long-scheduled vacation and would not be attending today, however all other Board members were present.

II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON JULY 17, 1978

Mr. Curtiss stated that the Minutes of the last regular meeting of July 17, 1978 were mailed and asked if there were any additions or corrections. There being none, he called for a motion for their approval.

BM-514 Mr. Kendall moved approval of the Minutes of the Regular Meeting held on July 17, 1978 as mailed.
Dr. Suchara supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnaw
Absent: Darin

Motion unanimously carried.

III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION

Mr. Curtiss called for a representative of the SVSCFA and noted that none was present.

IV. REQUESTS TO APPEAR BEFORE THE BOARD

Mr. Curtiss asked if there had been any requests to appear before the Board. Dr. Ryder advised that there had been one request for a "closed" session of the Board to consider the appeal of the termination of an employee. Under the Open Meetings Act, he pointed out, this is permissible if an individual made a proper request. The request was made and granted and the "closed" session, as noted on the Agenda, will follow in Room 206 immediately after the conclusion of the regular meeting.

V. COMMUNICATIONS

Dr. Ryder indicated he had none.

VI. ADMINISTRATIVE REPORTS

1. North Central Association Accreditation

In 1979, Dr. Ryder announced, Saginaw Valley State College will be evaluated for accreditation by the North Central Association of Colleges and Schools. An on-site visit will be made between February 1 and May 15, with action by the Association in its meetings of July 21 and 22.

SVSC has a committee preparing for the accreditation visit, Dr. Ryder said, and expects to be ready when the visitation date is established. In a month or so the college should know the composition of the evaluation team.

Mr. Curtiss questioned how many times the team would visit the campus. Dr. Ryder indicated that typically it is a one-time visit by a group of five to seven individuals ordinarily from institutions that have similarity to the college being evaluated and are located outside of the state. The evaluation normally is based upon two things...(1) the institutional profile and its goals and objectives...(2) statistical data about the institution. The team looks at how well the institution is meeting its goals and objectives in such areas as quality of performance, ratio of full-time and part-time faculty, physical facilities and the library...the latter being very, very important in being accredited. There is no direct formula for an evaluation because NCA recognizes that institutions vary, particularly in their goals and objectives, and their question is...once an institution has set its objectives, how well is it reaching its objectives? That's within limitations, Dr. Ryder pointed out, because obviously an institution cannot be accredited by NCA in the first place unless it is reaching minimal objectives.

Dr. Suchara added that the team would probably come aboard and spend a certain number of days, perhaps a half of a week...rarely a full week...it will look at primary data and the SVSC's committee report. In addition to this, however, the team will ask to be shown specific data, such as transcripts and a variety of other materials which it will then check out against the committee's report. Dr. Ryder noted that it would look at the syllabus for each course...at least this kind of information has to be available.

Mr. Curtiss asked if the college would have an opportunity to comment on the draft of the team's report before it is forwarded to NCA. Dr. Ryder stated that not only would SVSC have the opportunity, but it has an obligation to correct any mistakes in fact...it could even challenge judgments. He concluded that he felt evaluation is a very important process because it helps the institution to measure itself along with other institutions across the country... certainly that is one way to look at the college's achievement, and from this point of view, it is very helpful.

2. 1978-79 Budget Recommendations

As he had indicated at the July meeting, Dr. Ryder said, he had anticipated bringing to the Board today recommendations for the 1978-79 budget. Administration has been working on it steadily since then. Decisions were made and a number of cutbacks were announced which would amount to \$200,000 during 1978-79... \$330,000 the next fiscal year...and \$335,000 the following fiscal year. These cutbacks will affect the institution in terms of the services it can provide and limit them to a considerable extent.

Administration is trying to reorganize the activities where there have been cutbacks so that SVSC can accommodate those essential services that have to be provided, Dr. Ryder said and indicated he felt administration could manage the institution given those cutbacks that have been made...he was not ready to recommend to the Board at this time any further cuts in any other areas, either in personnel or in programs.

Additionally, administration has made efforts to bring SVSC's case to the attention of those individuals who relate to its budget, Dr. Ryder advised and indicated he thought some progress has been made but has not been concluded at all.

Enrollment projections for fall 1978 of a 5% increase, which would bring SVSC's enrollment up to about 3,700 students, seem to be bearing up and are right on target, Dr. Ryder said. Enrollment is a factor that will have a bearing on administration's final budget recommendations. If the enrollment should turn out as had been predicted, SVSC would be exactly where it was thought it would be...if it should go over, SVSC would have a little more income than expected...if it should go under, that much less would be available in resources, and therefore, it would mean that administration would have to make somewhat different recommendations.

Administration has looked at the fall housing contracts and it appears that for the first time in the history of the college it may well have full dorm occupancy. This is one of the things that makes SVSC's situation so frustrating, Dr. Ryder noted, when students are expressing an interest and deciding to attend SVSC instead of some other institution, and anticipating either living on campus, at home, or wherever, that SVSC should have to be cutting back in areas of administration or in any programs.

Dr. Ryder concluded that because of the need for further evaluation, as discussed with the Budget, Finance and Investments Committee this morning, he was asking the Board to delay its request until the September 11 meeting for administration to submit a balanced budget...a proposed resolution had been prepared and could be presented under Committee Reports if the Board agreed. Mr. Curtiss indicated appropriate action could be taken under Committee Reports.

3. Next Visit of Consultant Dr. Barry Munitz in Connection with the Presidential Evaluation

Dr. Ryder announced that Dr. Barry Munitz, Chancellor of the University of Houston, and Consultant for SVSC in the evaluation of the Presidential Office,

will be back on the SVSC campus on September 6 and 7 to continue interviews. Most of the members of the Board had been interviewed with the exception of Jo Saltzman and Barbara Darin. Interviews with these two will be arranged one way or another...perhaps by having them meet somewhere.

While interview schedules will be arranged for him in trying to make the evaluation representative and following the Board's will in terms of people he is to interview, additionally notices have already been posted indicating that on Wednesday, September 6, from 2:00 to 3:00 p.m., and on Thursday, September 7, from 10:00 to 11:00 a.m. there will be "walk-in" visiting periods so that anybody who desires to do so can meet with him and discuss anything they wish. If it is found that more time is needed for these kinds of interviews, Dr. Ryder concluded, schedules will be rearranged.

4. Sponsored Programs Report

Dr. Ryder noted that copies of the July Sponsored Programs Report had been mailed to members of the Board and called upon Cy Smith, Director of Sponsored Programs, to review.

Mr. Smith stated that there was really nothing unusual about this month's report...SVSC did receive four grants in July, the major one being the 3rd year continuation of the Bilingual-Bicultural Teacher Training Program. He called attention to the \$75,834 "Matching Funds" for the Cooperative Education grant in relation to the \$32,125 "Grant Funds" and noted that the figure represents in-kind services and salaries which have already been incurred and does not constitute new funds having been added. With regard to the Instructional Equipment grant, he stated this is a 50/50 match and the funds were budgeted quite a while ago. Mr. Curtiss questioned the proposal submitted for the College Housing

Program and Mr. Smith indicated Dr. Gilbert might better speak to the subject.

Mr. Gilbert advised that this is the last year for this program and that SVSC has submitted an application for a 72-Unit Residential Housing. It looks as though the dorms are going to be filled this fall, and it was thought SVSC should wait another two years to see what it is going to look like at the college in housing, but did want to take advantage of this opportunity to submit a proposal. He pointed out that the \$65,000 under "Matching Funds" is for equipment... the grant does not provide for equipping dorms.

Mr. Smith stressed that the \$691,000 amount is not grant funds directly... it is a guaranteed loan application. Dr. Ryder concluded that this is one of those things SVSC could make a choice about later as to whether it would do it, however, if SVSC didn't do this now, then it wouldn't have a choice to make.

Dr. Ryder questioned Mr. Smith about the status of the proposal for the Development of a BSN Degree Program and Mr. Smith responded that he had heard nothing either way...October is the final month for announcing the grants.

5. Personnel Report

Copies of the August 14, 1978 Personnel Report were distributed by Dr. Ryder who indicated they were for information only...there was no need for review.

6. Argentine Project

Dr. Ryder announced that SVSC will have four additional visiting educators from Argentina arriving the first week of September. They will be staying with SVSC for about a week and then will be placed with families in the community and working with SVSC pretty much on the same basis as last year. Rather than four U. S. institutions participating this year there will be seven. He emphasized that the total Argentine project is paid for by the government of the Province of Buenos Aires.

VII. COMMITTEE REPORTS

1. Executive Committee

Mr. Curtiss advised that the Executive Committee had not met.

2. Academic and Personnel Committee

Mr. Kendall, reporting for the Academic and Personnel Committee, stated he had one resolution which he would like to present.

A. Health Insurance Benefits for SVSC Retirees

- RES-393 Mr. Kendall offered the following resolution for adoption:
WHEREAS, Saginaw Valley State College has a growing
number of retired employees, and
WHEREAS, It is difficult and would be extremely costly,
if available, for retired employees to obtain comparable
health insurance coverage;
NOW, THEREFORE, BE IT RESOLVED, That Saginaw Valley State
College will provide health insurance benefits under the
following provisions:
1. Retired employees would pay full cost of premiums
for such coverage.
 2. The coverage will be made available only to those
employees who retire after:
 - a. completing a minimum of ten years of full-time
service at Saginaw Valley State College and
have attained 55 years of age, or
 - b. completing a minimum of five years of full-time
service at Saginaw Valley State College and have
attained 65 years of age.
 3. If a retiree predeceases his/her spouse, the spouse
would be allowed to continue the current level of
coverage under the group so long as the appropriate
premiums are paid. However, in case of death of the
retiree, and the spouse should remarry, coverage will
not be extended to the new spouse or children of that
spouse.

Mrs. Arbury supported.

Dr. Ryder pointed out that this is a service SVSC can provide to retiring faculty and staff (on the retirement program) at a minimal cost to the institution. The cost of group insurance with the same coverage would be prohibitive for retirees. The only cost SVSC would have would relate to the aging of retirees--

as people age they tend to have physical difficulties and so on...this could influence the total premiums required for the total SVSC group...nonetheless, he felt this was a service SVSC should provide for its retirees.

Mr. Curtiss questioned if this service would apply to individuals already retired from SVSC. Mr. Woodcock indicated it would. Mrs. Saltzman questioned how retroactive it would be when he said "already retired." Mr. Woodcock stated that SVSC probably would have only three people at the most who would meet the criteria. Mrs. Arbury mentioned Dr. Owsley as one of those three. Dr. Ryder concluded that those eligible should be contacted and given a month, or something like that, to take advantage of the opportunity.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Absent: Darin

Resolution unanimously adopted.

2. Budget, Finance and Investments Committee

Mr. Zahnow reported for the Budget, Finance and Investments Committee and indicated he had one resolution which Dr. Ryder mentioned earlier to present.

A. 1978-1979 Fiscal Year Operating Budget

RES-394 Mr. Zahnow offered the following resolution for adoption:

WHEREAS, At the June 12, 1978 Board of Control meeting, a resolution was passed which allowed continuing General Fund expenditures until August 14, 1978 when it was anticipated that an operating budget for the 1978-79 fiscal year would be adopted, and

WHEREAS, The administration of the College is continuing to refine, revise and take necessary action in order to prepare a balanced budget;

NOW, THEREFORE, BE IT RESOLVED, That the administration of the College is hereby authorized to continue General Fund expenditures for salaries and wages and for such other services, supplies and equipment as may reasonably be required to permit continued operation of the College at a level consistent with the operating budget for the 1977-78 fiscal year or as changed by the President, and

BE IT FURTHER RESOLVED, That this resolution shall continue in effect until September 11, 1978 when an operating budget is adopted by this Board for the 1978-79 fiscal year.
Mr. Kendall supported.

Mr. Curtiss noted that the last sentence is optimistic...substantially this continues for one more month a resolution which is already on the books.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Suchara, Zahnow
Absent: Darin

Resolution unanimously adopted.

4. Facilities Planning Committee

Dr. Gilmore, reporting for the Facilities Planning Committee, indicated he had nothing to bring before the Board.

VIII. OTHER BUSINESS

1. Joint Meeting of SVSC and Delta Boards

Dr. Ryder recalled that the SVSC Board had had two meetings with the Delta Board and there was considerable interest in having another joint meeting some time. Administration of SVSC is in continuous liaison with the administration of Delta and has been discussing the possibility of having a third meeting this fall, either in September or early October. He asked Chairman Curtiss and the other members of the Board for their reaction.

All members of the Board were receptive to having another joint meeting and were in agreement that the first one at Bay Valley could have been better... there was too much noise outside the dinner-meeting room; and the second one in the lower level of Doan was not conducive to having a productive meeting.

The need for an Agenda was discussed and it was decided that Dr. Ryder would meet with Dr. Carlyon and his Chairman to hone in on issues that are really critical to the two institutions.

It was suggested by Mr. Zahnow that a meeting place such as a room at the Bay City Country Club where people would have no problem hearing everyone else talking in their regular speaking voice...he felt this is what broke up the meeting in the lower level of Doan.

Also it was suggested that if an Agenda is prepared, that an attempt be made to schedule a joint meeting for the end of September or early October preferably to follow a regular meeting of the SVSC Board of Control on Monday providing there were no meetings scheduled for the Sunday before.

Dr. Ryder indicated he would proceed on this basis.

2. Annual Organizational Meeting of the Board of Control

Mrs. Saltzman suggested that it would be appropriate, if the budget for 1978-79 is going to be on the Agenda for the September meeting, to also have the Organizational Meeting of the Board at the same time.

Chairman Curtiss concurred and stressed that the By-laws call for the Organizational Meeting to be held in August...it was inadvertently left off of this month's Agenda. Postponing it for a month, he said, was contrary to the By-laws...but to his knowledge the Board had only adhered to the By-laws in this respect about twice. He concluded if there were no objections raised by other members of the Board, the Organizational Meeting would be held in September. No objections were voiced, so Dr. Ryder indicated this item would be on the Agenda for September.

IX. ADJOURNMENT

There being no further business to transact, upon motion of Mr. Kendall, the meeting adjourned at 2:45 p.m. and the Board members moved to Room 206 for the "closed" session referred to in Item IV.

August 14, 1978

Respectfully submitted,

Charles B. Curtiss--Chairman

Dorothy D. Arbury--Secretary

Opal M. Colvin

Opal M. Colvin--Recording Secretary

JMR
omc