

BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE

REGULAR MONTHLY MEETING

Pioneer Room--Pioneer Hall of Engineering and Technology
November 13, 1978

Present: Arbury
Curtiss
Gilmore
Kendall
Saltzman
Zahnow

Others

Present: Apsey
Banos
Becker
Birari
Colvin
Demierre
Eastland
Elashhab
Finney
Gatius
Gilbert
Gross
Hamilton
Harmon
Klosterman
Rummel
Ryder
Sharp
Smith
Yien
Woodcock
Press (2)

Absent: Darin, excused
Suchara, "

I. CALL TO ORDER

Chairman Curtiss gaveled the meeting to order at 2:10 p.m. and noted that a quorum was present. He welcomed Mike Finney, the newly elected President of Student Government, to the table.

II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON OCTOBER 9, 1978

Mr. Curtiss stated that the Minutes of the Regular Monthly Meeting of October 9, 1978 were mailed and asked if there were any additions or corrections.

Mrs. Saltzman indicated she had a correction to make and referred to the first full paragraph on Page 31... "Mrs. Saltzman indicated she felt like Methuselah in making this statement...but it was within her living memory that the legislature once, one time, did conclude in April." She asked that the statement be changed to "but it was within her living memory that the legislature once, one time, did pass its educational appropriation in April."

Mr. Curtiss called attention to a statement made by him in the last full sentence of the first full paragraph on Page 28. He asked that it be changed from "would not allow SVSC to adequately fund or reasonably adequately fund what it is doing now" to "would allow SVSC to adequately fund or reasonably adequately fund what it is doing now."

Mr. Curtiss recommended that each member of the Board read the Minutes carefully...more and more as time passed, he said, he was discovering how important it was that the Minutes be correct...thus, he would encourage the Board members to read the Minutes carefully each month.

No further corrections or additions were offered and Mr. Curtiss called for a motion to approve the Minutes.

BM-521 Mr. Kendall moved approval of the Minutes of the Regular Meeting held on October 9, 1978 as corrected.
Mrs. Saltzman supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Zahnow
Absent: Darin, Suchara

Motion unanimously carried.

III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION

Chairman Curtiss welcomed Dr. Gamal Elashhab, official representative of the SVSCFA and asked if he had any comments to make. Dr. Elashhab stated he had no report to make at this time.

IV. REQUESTS TO APPEAR BEFORE THE BOARD

Mr. Curtiss asked if there had been any requests to appear before the Board and Dr. Ryder advised there had been none.

V. ADMINISTRATIVE REPORTS

1. Personnel Report

Dr. Ryder distributed copies of the Personnel Report of November 13, 1978 and noted that unless members of the Board had questions about it, there was no need for discussion at this time. He indicated, however, that he did want to comment on a personnel matter of which he thought many of the Board members were already aware... and to read into the record that SVSC had received a resignation from Dr. George M. Harmon, Dean of the School of Business and Management, who was leaving, effective January 1, 1979, to assume the presidency of Milsaps College in Jackson, Mississippi. This is a very fine, small college with an enrollment of about 1,000 students, Dr. Ryder added, and apparently is a situation in which Dr. Harmon can grow and develop. Also, Dr. Ryder said, he thought this was an important recognition of Saginaw Valley State College as well as Dr. Harmon because he was recognized not only for his work before coming here, but in addition, for his accomplishments in the development of SVSC's Business and Management and MBA programs...certainly all these factors were significant contributors toward Dr. Harmon's appointment as President of Milsaps. Dr. Ryder concluded that administration was very pleased for Dr. Harmon and wished him

well as he faced his new challenge in the coming year. Dr. Ryder asked Dr. Harmon if he would like to make some comments at this time and Dr. Harmon suggested he wait and say a few words at the end of his presentation.

2. Status of MBA Program

Dr. Ryder called upon Dr. Yien, Vice President for Academic Affairs, to introduce Dr. Harmon. Dr. Yien indicated he wanted to take this opportunity to make a few observations...as they all knew, Dr. Harmon joined SVSC in 1975 and one of the major purposes of asking him to come was to develop the MBA program and to inforce and reinforce an undergraduate program. On the eve of his leaving, on behalf of the faculty of the School of Business and Management, Dr. Yien said, Dr. Harmon has done a very outstanding job. He then turned the floor over to Dr. Harmon.

Dr. Harmon indicated he would talk about the total School of Business and Management rather than just about the MBA program...just to give the Board a broader view of what's going on in the School. He observed that overall the School of Business and Management has grown both in numbers and in quality for the last three years. By means of six slides (see Attachments) he reviewed the undergraduate and graduate programs in the School of Business and Management.

In conclusion, Dr. Harmon said that he would be leaving SVSC in January with mixed emotions...first, he really had no dissatisfaction with SVSC...he felt the place was great and everybody had treated him great...and given all the budget limitations experienced at the college, it had done the best it could to support the Business program. The opportunity for the move had come his way, he stated, and it looked like something he ought to take...but he did want the Board members to know that he was leaving with mixed emotions...the Business program had been a

UNDERGRADUATE MAJORS

| | <u>F 77</u> | | <u>% CHANGE</u> | <u>F 78</u> | |
|--------------------------|-------------|-------------|---------------------|-------------|-------------|
| | <u>#</u> | <u>%</u> | | <u>#</u> | <u>%</u> |
| ARTS AND SCIENCE | 696 | 26 | - 9% | 609 | 21 |
| EDUCATION | 647 | 24 | + 7% | 697 | 24 |
| BUSINESS AND MANAGEMENT | 744 | 28 | +17% | 873 | 31 |
| ENGINEERING & TECHNOLOGY | 119 | 5 | +21% | 173 | 6 |
| NURSING | 254 | 10 | | 321 | 11 |
| PUBLIC SERVICE | 191 | 7 | | 188 | 7 |
| | <u>2651</u> | <u>100%</u> | + 8% | <u>2861</u> | <u>100%</u> |
| UNDECIDED | 878 | | | 836 | |

| | <u>F 75</u> | <u>F 77</u> | <u>F 78</u> |
|----------------------------------|--------------------|--------------------|--------------------|
| <u>U.G. STUDENTS REGISTERED</u> | | | |
| LOWER DIVISION | 721 | 1981 | 788 |
| UPPER DIVISION | 712 | 713 | 943 |
| SUBTOTAL | <u>1433</u> | <u>1794</u> | <u>1731</u> |
| <u>GRAD. STUDENTS REGISTERED</u> | <u>0</u> | <u>229</u> | <u>244</u> |
| TOTAL | <u><u>1433</u></u> | <u><u>2023</u></u> | <u><u>1975</u></u> |

U.G. STUDENT CREDIT HOURS

| | | | |
|---------------------------------------|--------------------|--------------------|--------------------|
| LOWER DIVISION | 2691 | 3999 | 2923 |
| UPPER DIVISION | 2461 | 2476 | 3257 |
| SUBTOTAL | <u>5152</u> | <u>6475</u> | <u>6180</u> |
| <u>GRAD. STUDENT CREDIT HOURS (1)</u> | <u>0</u> | <u>916</u> | <u>976</u> |
| TOTAL | <u><u>5152</u></u> | <u><u>7391</u></u> | <u><u>7156</u></u> |

*Note TO of ...
 ...
 ...*

16% 23% 21%
 TOTAL C S S C

(1) EQUATED TO UNDERGRADUATE HOURS TO BE COMPARABLE IN TERMS OF RESOURCES. ACTUAL HOURS ARE AS FOLLOWS:

| | |
|--------|-----|
| 1975 = | 0 |
| 1977 = | 687 |
| 1978 = | 732 |

ATTACHMENT 4
VI. 2. Status of MBA Program

% EQUATED STUDENT CREDIT HOUR

| | | | |
|---------------------|-------|-------|-------|
| LOWER DIVISION U.G. | 52% | 62% | 47% |
| UPPER DIVISION U.G. | 48 | 38 | 53 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL | 100% | 100% | 100% |

| | | | |
|---------------------|-------|-------|-------|
| LOWER DIVISION U.G. | 52% | 54% | 41% |
| UPPER DIVISION U.G. | 48 | 34 | 45 |
| GRADUATE | - | 12 | 14 |
| | <hr/> | <hr/> | <hr/> |
| TOTAL | 100% | 100% | 100% |

ATTACHMENT 5
 VI. 2. Status of MBA Program

| | <u>F 75</u> | <u>F 77</u> | <u>F 78</u> |
|----------------------------------|---------------------|---------------------|---------------------|
| NUMBER OF U.G. CLASSES OFFERED | 49 | 71 | 65 |
| NUMBER OF GRAD. CLASSES OFFERED | <u>0</u> | <u>12</u> | <u>12</u> |
| TOTAL | <u><u>49</u></u> | <u><u>83</u></u> | <u><u>77</u></u> |
| | | | |
| NUMBER OF EQUIVALENT CLASSES | 43 | 71.25 | 65.5 |
| | | | |
| <u>NUMBER OF FACULTY</u> | | | |
| FULL-TIME | 12 | 17 | 16 |
| PART-TIME - F T E | <u>2.33</u> | <u>7.75</u> | <u>6.83</u> |
| TOTAL | <u><u>14.33</u></u> | <u><u>24.75</u></u> | <u><u>22.83</u></u> |
| | | | |
| <u>F T E FACULTY DEVOTED TO:</u> | | | |
| U.G. PROGRAM | 14.33 | 20.75 | 18.83 |
| GRAD. PROGRAM | <u>0</u> | <u>4.00</u> | <u>4.00</u> |
| TOTAL | <u><u>14.33</u></u> | <u><u>24.75</u></u> | <u><u>22.83</u></u> |

| | <u>F 75</u> | <u>F 77</u> | <u>F 78</u> |
|--|-------------|-------------|-------------|
| <u>STUDENT CR. HR. PER FTE FACULTY</u> | | | |
| UNDERGRADUATE | 359 | 312 | 328 |
| GRADUATE (EQUATED) | - | 229 | 244 |
| COMBINED U.G. AND GRAD. | - | 299 | 313 |
| <u>AVERAGE EQUATED (4) CLASS SIZE</u> | | | |
| UNDERGRADUATE | 33.3 | 28.8 | 30.6 |
| GRADUATE | - | 19.1 | 20.3 |
| COMBINED U.G. AND GRAD. | - | 28.4 | 30.2 |

fun thing to build...it had a good bunch of people...and he'd like to stay around and see it continue, and since he wouldn't be doing that, he did want to express a concern he had. Business and Management is at somewhat of a critical stage... it is a good program with good faculty...but it is awfully difficult to (1) hire good Business faculty and (2) very difficult to keep them even with everything going. Business deans, he said, are like vultures and every one of them need good people...and they just sort of descend every time they can...so it's really work to both hire and keep good faculty. What he was saying, Dr. Harmon stressed, was that he hoped the momentum which has been started will be maintained...he felt it could be...and a lot easier than it was three years ago when the building process started. He expressed the hope that SVSC would do the best it could to attract good leadership...he would hate to see this "child" not to be able to continue because he had a great interest in it...it's something he put a lot of time into as well as the faculty, students and business community. He closed by urging the Board and administration to keep the Business program moving.

3. Argentina Educators at SVSC

Dr. Ryder recalled that SVSC's first group of eleven educators from Argentina was here in the spring through a program which is totally sponsored and fully supported by the Province of Buenos Aires. The second group to visit SVSC in September numbered four, he said, and those four were present at today's Board meeting. He introduced Christina Gatus, Emilse Demierre, Nilda Banos and Beatrix Birari and then called upon Christina Gatus for some remarks.

Ms. Gatus apologized for her English and indicated, that as Dr. Ryder had said, they had been at SVSC since September visiting Bangor and Pinconning Schools observing everything they needed. Speaking on behalf of the three other educators

and herself, Ms. Gatus observed that everything had gone wonderful...the people at the schools and their families had been very, very nice and they had spent a very good time here for which they were thankful. People are most important along with the location, she said, and they really didn't have any problems and were very thankful for the experience

Dr. Ryder stated that he was very pleased that this program of international cooperation was going on and that Saginaw Valley State College was a part of it. He indicated he believed more Argentine educators would be coming to the U.S. in either January or February of next year.

He asked if any of the Board members had any questions or comments. Mr. Curtiss told the group the Board was pleased to have had them at SVSC and indicated that if any one of them had suggestions as to how SVSC could do better the next time to leave them with Dr. Ryder.

4. Status Report on Registration Review

Dr. Ryder called upon Dr. Emerson D. Gilbert for comments. Dr. Gilbert recalled that in September it was indicated that a report would be forthcoming after review of the registration process. The first step has been taken, he advised, and Gary Apsey would be giving a report on it. It is not anticipated that this will be the end...registration was looked at particularly to determine what immediate steps could be taken for winter semester to make the process simpler and more efficient. Administration will continue over the next several months, he concluded, to look at policy questions. He called upon Gary Apsey for his report.

Mr. Apsey distributed copies of "SVSC Registration System" (see Attachment) and reviewed in detail. He pointed out that in order to eliminate some of the waiting period for registering students, it is planned to have some manual transactions and

EXISTING MODEL WINTER SEMESTER 1979

REGISTRATION WINTER SEMESTER 1979

PRIMARY REGISTRATION

October 30, 1978, until November 10, 1978.

Mail or in person-submit course requests--processed by class standing first-come-first-serve.

REGISTRATION

November 13, 1978, until December 15, 1978.

BILLS MAILED

November 20, 1978, through December 13, 1978.

PAID STUDENT ADJUSTMENT PERIOD

December 27 & 28, 1978

OPEN REGISTRATION

January 3, 1979

LATE REGISTRATION-ADD/DROP

January 5, through January 11, 1979

REGISTRATION FOR CONTINUING STUDENTS

October 30, 1978, until November 10, 1978.

Mail or in person-submit course requests--processed by class standing first-come-first-serve.

REGISTRATION

November 13, 1978, until December 15, 1978, at 1:00 p.m.

BILLS MAILED

November 20, 1978, through December 13, 1978. Payment by mail or in person.

PAID STUDENT ADJUSTMENT PERIOD

December 20 & 21, 1978
Alphabetical by class standing each day--grads, seniors, juniors--first day. Grads, freshmen, sophomores--second day.

SPECIAL REGISTRATION

December 27 & 28, 1978--10:00 a.m. to 7:00 p.m. Alphabetical-class standing--grads, seniors, juniors--first day. Grads, sophomores, freshmen--second day.

DELAYED REGISTRATION

January 3, 1979
Alphabetical--all day--10:00 a.m. to 7:00 p.m.

ADD/DROP

January 5 - 11, 1979. Six stations of office staff processing course requests on an individual basis. Class counts in 6 parts to expedite the manual checking process.

LATE REGISTRATION

January 10 & 11, 1979.
10:00 a.m. - 7:00 p.m. Late registrants. Payment due Friday, January 12, 1979.

reduce their total registration time to approximately ten to fifteen minutes. To accomplish the manual phase of registration, Mr. Apsey noted, Personnel is currently developing a part-time staff from outside the college community for a pool of individuals who would be willing to work during registration...possibly six or seven people would be used during the time of Paid Student Adjustment Period on...the training needed would be minimal to handle the processing.

Mr. Apsey pointed out that because of the changes in the registration system for winter there would be a need for re-education. The editor of The Valley Vanguard, he said, had been most cooperative and an article had been published in the student newspaper regarding registration. Also, the Registration office will be inserting a flyer with tuition bills that go out in approximately a week explaining to students what the registration program looks like starting with Paid Student Adjustment. There will also be posters on campus to help in the re-education process and information is included in the winter schedule, he concluded.

Mr. Curtiss, speaking on behalf of the Board, expressed appreciation for Mr. Apsey and all those involved who had taken a look at the registration process and indicated he hoped that the changes revealed today would represent a substantial improvement...a couple of months ago, he said, he had suggested a half-hour period should be sufficient for a student to register...perhaps that was overly optimistic, but he hoped that SVSC could staff and be flexible enough to staff in order to be sure that the lines move...it looked as though this revised registration process would allow that.

Mr. Apsey indicated he didn't think Mr. Curtiss was overly optimistic...the goal was to cut the registration time down to ten minutes or less.

Mr. Curtiss noted the students would appreciate this and Dr. Ryder concurred.

1977-78 OFF-CAMPUS CREDIT COURSES (EXCLUDING MACOMB)

| <u>SEMESTER</u> | <u>SITE</u> | <u>COURSE(s)</u> | <u>ENROLLMENT</u> |
|-----------------|-------------|------------------|-------------------|
| FALL 1977 | CARO | ACCT 210 | |
| FALL 1977 | CARO | EDUC 601 | |
| WINTER 1978 | CARO | ACCT 211 | |
| WINTER 1978 | CARO | EDUC 601 | |

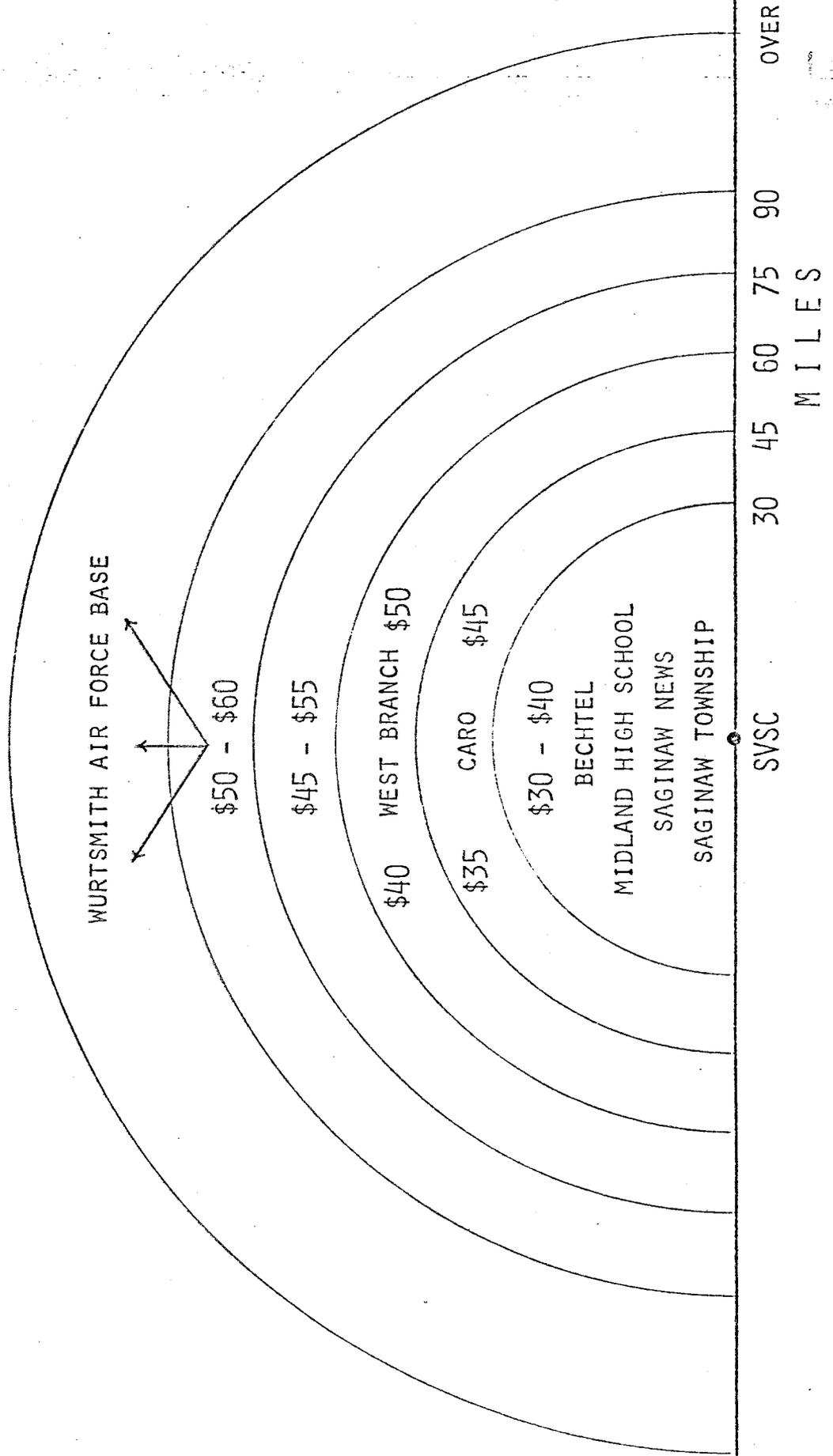
1978-79 OFF-CAMPUS & SATURDAY COURSES (EXCLUDING MACOMB)

| | | | |
|-------------|-----------------------|----------|----|
| FALL 1978 | SVSC | HUM 355 | 21 |
| FALL 1978 | CARO | EDUC 501 | 23 |
| FALL 1978 | CARO | EDUC 571 | 30 |
| FALL 1978 | BECHTEL CORPORATION | APSI 451 | 15 |
| FALL 1978 | SAGINAW NEWS | ACCT 210 | 9 |
| FALL 1978 | CARO | ACCT 210 | |
| FALL 1978 | MIDLAND | EDUC 509 | |
| FALL 1978 | MIDLAND | EDUC 531 | |
| WINTER 1979 | MIDLAND | EDUC 601 | |
| WINTER 1979 | MIDLAND | APSI 451 | |
| WINTER 1979 | MIDLAND | APSI 451 | |
| WINTER 1979 | WEST BRANCH | ACCT 418 | |
| WINTER 1979 | CARO | EDUC 570 | |
| WINTER 1979 | CARO | EDUC 570 | |
| WINTER 1979 | CARO | EDUC 500 | |
| WINTER 1979 | CARO | EDUC 542 | |
| WINTER 1979 | SAGINAW TOWNSHIP | MGT 121 | |
| WINTER 1979 | SAGINAW TOWNSHIP | POSI 250 | |
| WINTER 1979 | SAGINAW TOWNSHIP | HIST 241 | |
| WINTER 1979 | SAGINAW STEERING GEAR | MGT 321 | |
| WINTER 1979 | SAGINAW STEERING GEAR | APSI 344 | |
| WINTER 1979 | OSCODA | CJ 380 | |
| WINTER 1979 | OSCODA | CJ 402 | |
| WINTER 1979 | SAGINAW NEWS | ACCT 211 | |
| WINTER 1979 | SAGINAW NEWS | PSYC 100 | |
| WINTER 1979 | SVSC | APSI 451 | |
| WINTER 1979 | SVSC | BIO 420 | |
| WINTER 1979 | SVSC | CJ 401 | |
| WINTER 1979 | SVSC | CJ 405 | |

ATTACHMENT 1
VI. 5. Progress on Off-Campus Programs

ATTACHMENT 2
 VI. 5. Progress on Off-Campus Programs

PROPOSED SCHEDULE FOR OFF-CAMPUS TUITION RATES
 BASED ON 15 MILE SECTORS FROM SVSC CAMPUS



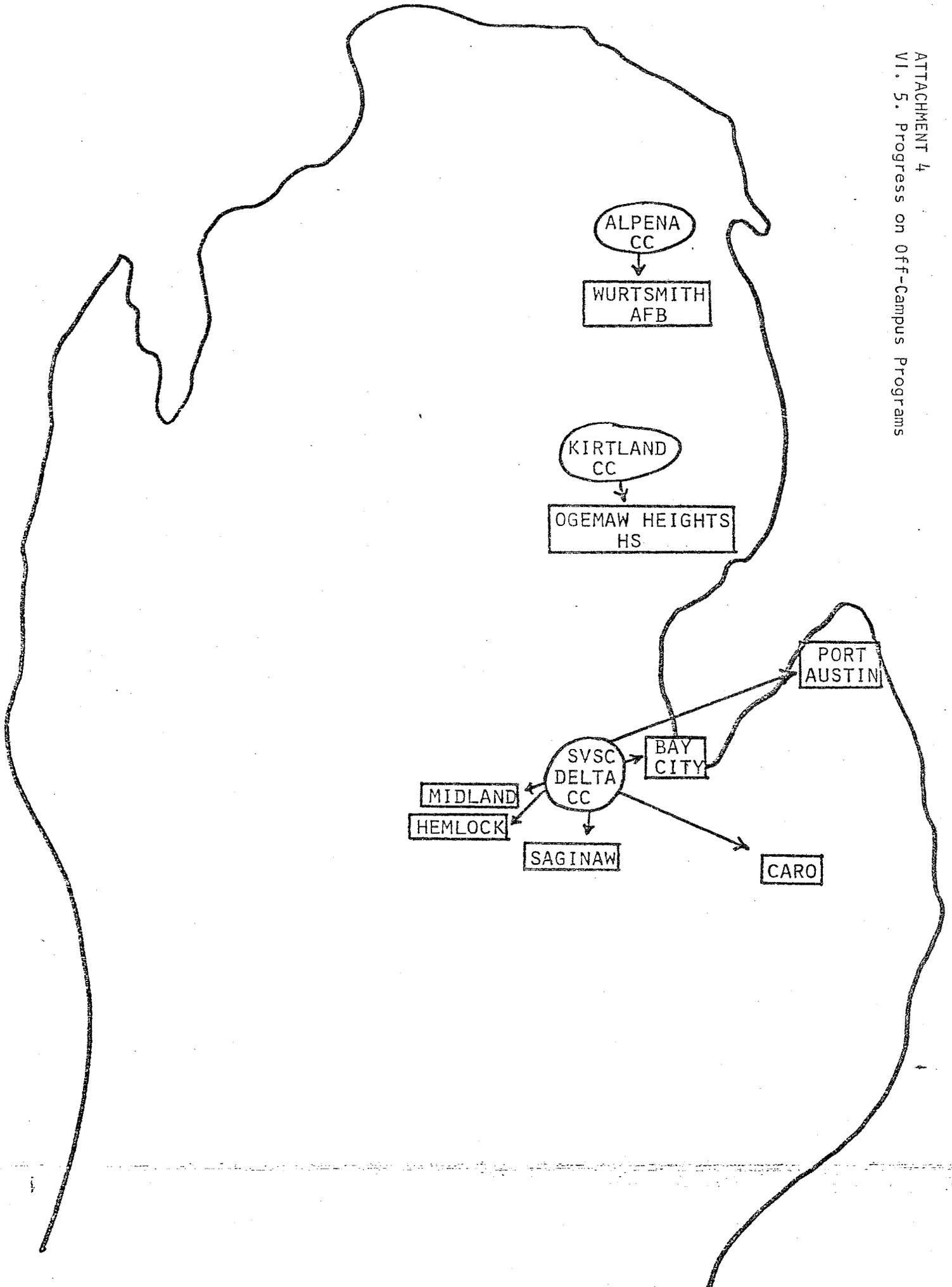
LOWER DOLLARS IN EACH SECTION IS UNDERGRADUATE FEE
 HIGHER DOLLARS INDICATE GRADUATE FEES

ATTACHMENT 3

VI. 5. Progress on Off-Campus Programs

PROPOSED OFF-CAMPUS PROGRAMS AND SITES TO BE FOR UPPER DIVISION PROGRAMS
IN ARTICULATION WITH COMMUNITY COLLEGES

| <u>COMMUNITY COLLEGE</u> | <u>INSTRUCTIONAL SITE</u> | <u>DISTANCE</u> | <u>DEGREE PROGRAMS</u> | <u>ESTIMATED ENROLLMENT</u> |
|--------------------------|---------------------------|-----------------|------------------------|-----------------------------|
| ALPENA COMM. COLLEGE | WURTSMITH AFB | 100 | CJ, ACCT, GEN BUS | 150 |
| KIRTLAND COMM. COLLEGE | OGEMAW HEIGHTS H.S. | 55 | CJ, GEN BUS, LIB ARTS | 200 |
| DELTA COMM. COLLEGE | CARO | 40 | LIB ARTS, M.A.T. | 100 |
| " | PORT AUSTIN | 75 | LIB ARTS | 50 |
| " | MIDLAND | 25 | LIB ARTS | 50 |
| " | BAY CITY | 10 | LIB ARTS | 50 |
| " | DOWNTOWN SAGINAW | 10 | LIB ARTS | 50 |
| " | SAGINAW TOWNSHIP | 5 | LIB ARTS | 50 |
| " | HEMLOCK | 20 | LIB ARTS | 50 |
| | | | | <u>750</u> |



5. Progress on Off-Campus Programs

Dr. Ryder asked Dr. Robert S.P. Yien for his comments. Dr. Yien recalled that at the October Board meeting Dr. Ryder very happily reported that SVSC's fall enrollment was 3,606 (corrected by Dr. Ryder to 3,706 who indicated he didn't want a mistake of 100 to stand) and recognition was given at that time to the work of the Admissions office, the Registrar's office, and the faculty. One person was left out, Dr. Yien advised, and that person was Gene Hamilton, who really helped the college make it this time with off-campus programs. He called upon Gene Hamilton for his report.

Mr. Hamilton distributed three brochures--"SVSC Applied Biology 420"--"SVSC at Wurtsmith Air Force Base"--"SVSC Branch Out through Continuing Education" and reviewed briefly.

He then gave a comprehensive report on Off-Campus Programs...past...current... and future offerings by means of four slides (see Attachments).

Much discussion ensued and concern was expressed by Mr. Curtiss about the numbers of full-time faculty versus part-time faculty being used presently and to be used in the future in the teaching of off-campus courses. He stressed the importance of maintaining the same quality of teaching off-campus as is provided on-campus. He cited a problem Wayne State University had had in the past with its Continuing Education faculty in connection with its regular faculty.

Mr. Hamilton reported that most of the off-campus faculty this semester were full-time faculty and Dr. Ryder advised that SVSC has a written policy which provides for academic sponsorship for each off-campus course and each academic unit has responsibility for its faculty...in other words the academic unit has to endorse its faculty, whether it is full-time or part-time. In this manner, he stressed,

the quality factor will be maintained through involvement of the respective academic unit on SVSC's campus...he didn't think there was need for worry on the part of the Board members at all.

Mr. Curtiss requested administration bring to the Board a brief policy statement on "Off-Campus Teaching" for adoption so that it can become an official action of the Board. He indicated it seemed to him that the Board probably had not been doing its job adequately in adopting policy statements regarding matters where there had been considerable discussion. Dr. Ryder stated this would be done.

It was pointed out by Mr. Curtiss that if SVSC established adequate standards for the faculty teaching off-campus, this might enable the college to increase its on-campus faculty at the same time...there might not be sufficient demand for a full-time person on-campus, but when combined with the off-campus demand, it might support another faculty line. He concluded that adequate faculty staffing on-campus had been a continuing problem at the institution and he was hopeful it could use the off-campus programs to alleviate the on-campus faculty staffing problem.

Dr. Ryder reported that off-campus teaching was a subject discussed at SVSC's recent hearing at the Governor's office, and in particular, SVSC going more extensively into Wurtsmith Air Force Base. The possibility of an appropriation for SVSC to do this was explored, he said, and he indicated that if SVSC didn't get the resources to support a very substantial number of full-time faculty, for example, it would not be doing this. Continuing, Dr. Ryder stressed that if the State wanted SVSC to do that job of service, it should give the institution the support to do it. He noted that the reaction was neither positive or negative, but at least, he concluded, there was no objection voiced.

Mr. Curtiss recalled that at a Board meeting a month or two ago, comments were made about the various Federal proposals for student aid. He indicated he had no idea personally what was available and would like very much to know. He asked Dr. Ryder if he would have someone address the Board in the near future regarding the kinds of financial aid available to the non-traditional student who might be taking one course a semester, as well as part-time students...on and off-campus.

Dr. Ryder indicated the regulations for the new law should be out by the next meeting date and that he would like to have everybody in this area know exactly what the possibilities are...and they have been opened up tremendously by the passage and signing of the new Middle Income Assistance Bill which is very positive, he felt, for most colleges and universities. He concluded he would arrange for a presentation at the next meeting if possible.

A recess was called by Chairman Curtiss at 3:40 p.m. and the meeting reconvened at 4:00 p.m.

6. Mission Statement for SVSC

Dr. Ryder indicated that copies of the Mission Statement (Rewrite No. 3 of the Title III Committee) had been sent to the members of the Board of Control for review. It was not meant, he said, to be the full statement of the mission, including the goals and objectives of the institution, but basically an initial statement of mission and goals with the idea that following acceptance of this kind of statement, perhaps modified some, the objectives could then be put together with respect to each of the goals accepted and then that would come forward for review by the Board.

After considerable discussion, it was concluded that the document as presented

was the "Mission Statement" with the exception of the list of "Objectives." Dr. Ryder indicated that the document would be returned to the Title III Committee for further review and modification.

7. Report on Presidential Evaluation

Dr. Ryder advised that Dr. Barry Munitz expects to be back in Saginaw on November 30 and December 1 to wrap up some interviews and consult with Mr. Curtiss and him after which Dr. Munitz would be providing some written material to members of the Board.

Dr. Munitz is arranging to meet with the Board at its December meeting, Dr. Ryder noted, however he would be unable to be here on Monday, December 11. He would be available for Wednesday, December 13, Dr. Ryder said, and thus he would like to request a change in the December meeting date from the 11th to the 13th.

8. Change in Board Meeting Date for December

Chairman Curtiss indicated a change in the Board's meeting date would have to be officially approved and he called for a motion to make the change.

BM-522 Mr. Zahnow moved that the December meeting date be changed from Monday, December 11 to Wednesday, December 13.
Mrs. Arbury supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Zahnow
Absent: Darin, Suchara

Motion unanimously carried.

Mr. Curtiss observed that the change in meeting date should be publicized and appropriately circulated.

9. Development of a Conflict of Interest Policy

Dr. Ryder stated that he wanted to sensitize members of the Board to the

pending Bill and had provided material for their review. Mr. Curtiss explained that the Bill would require, for example, that SVSC establish a procedure which would exempt or allow a Board member to avoid participating in certain decision-making processes. Whether or not the Bill is passed, he said, SVSC should have some kind of a procedure to cover situations where there might be such a conflict of interest. It's that kind of a process, he stressed, to which he would like to see the administration address its attention. He indicated he believed that under certain grant programs in which the college is participating or will be participating, it is already required. He indicated he was not talking about financial reporting and all that, but rather was talking about how you define when a Board member has a conflict of interest and what do you do if he or she does. He concluded that this is strictly an internal working procedure which he thought was important.

10. Sponsored Programs

Dr. Ryder called upon Cy Smith for a report. Mr. Smith advised he didn't have a monthly report for several extenuating circumstances and also that there was not that much to report. He indicated that SVSC did receive one grant this month...the Nursing Capitation grant for approximately \$4,000 and submitted three grant proposals during the month for a total of \$295,000.

Dr. Yien corrected the stated amount of \$4,000 grant for Nursing Capitation to \$8,000.

11. Student Government Constitutional Amendments

Dr. Ryder called upon the new Student Government President, Mike Finney to report. Mr. Finney distributed copies of the three Constitutional Amendments voted on and approved during the recent Student Government General Elections (see Attachments) and reviewed briefly.

PROPOSED CONSTITUTIONAL AMENDMENTS TO BE VOTED UPON:

PROPOSED AMENDMENT: Article VI.

Section I. Election proceedings will be as follows.

1. Senate election proceedings shall begin within forty-five (45) days after the first day of school and the Fall term. All senators elected shall take office ten (10) class days after certification of election results by the Election Commission.
2. Executive election proceedings shall begin within thirty-five (35) days before the last day of classes of the Winter term. Executive officers shall be seated on the first Monday in May following certification of election results by the Election Commission.

THE ABOVE AMENDMENT IS PROPOSAL "A" ON THE OFFICIAL STUDENT GOVERNMENT BALLOT.

PROPOSED AMENDMENT: Article II, Section II. Number 11

He/she shall be allowed to hold office for two (2) election terms; succession to the presidency from the vice-presidency will be defined for purposes of this section as an elective term.

THE ABOVE AMENDMENT IS PROPOSAL "B" ON THE OFFICIAL STUDENT GOVERNMENT BALLOT.

PROPOSED AMENDMENT: Article III, Section 6, part 5

The Senate shall have full or item veto power over all allocations made by the President. The Senate shall be notified of any allocation by official announcement placed in Senate mailboxes when classes are in session.

Following notification, the Senate shall have up to seven (7) days to consider and take initial action on the allocation. If the Senate does not take initial action within seven (7) days, the allocation shall be considered approved.

A majority vote of the Senators present shall be needed to veto an allocation.

THE ABOVE AMENDMENT IS PROPOSAL "C" ON THE OFFICIAL STUDENT GOVERNMENT BALLOT.

RESULTS OF THE 1978

STUDENT GOVERNMENT GENERAL ELECTIONS

STUDENT GOVERNMENT PRESIDENT

| | |
|-------------------|-----|
| ** Michael Finney | 250 |
| Nickie Hallock | 212 |
| Vidya Chaddah | 82 |

SENATORS

| | |
|--------------------------|-----|
| ** Michael B. Kilpatrick | 253 |
| ** Jill Slasinski | 239 |
| ** Dana Daniels | 238 |
| ** Sandra B. Gilliam | 221 |
| ** Averetta Lewis | 215 |
| ** Bently J. Laser | 212 |
| ** Richard Gill | 209 |
| ** Ann Kozak | 206 |
| ** James Fehrman | 192 |
| ** Margaret M. Murphy | 166 |
| Grace P. Hancock | 164 |
| Paulette Williams | 164 |
| Michael E. Padget | 155 |
| Catherine (Katie) Nolta | 154 |
| Allen Loehr | 124 |

STUDENT GOVERNMENT VICE PRESIDENT

| | |
|---------------------|-----|
| ** Joseph L. Slater | 320 |
| Steve Jacobs | 182 |

STUDENT GOVERNMENT TREASURER

| | |
|------------------|-----|
| ** Therese Dunn | 330 |
| David C. Dutcher | 262 |

PROPOSAL A: 395 YES 96 NO

Proposal A allows for Executive election proceedings to begin thirty-five (35) class days before the end of Winter Semester and Senate election proceedings to begin within forty-five (45) days after the first day of school of Fall Semester.

PROPOSAL B: 370 YES 152 NO

Proposal B allows for the Student Government President to run for office two (2) elective terms.

PROPOSAL C: 356 YES 124 NO

Proposal C allows for a majority vote of Senators present to veto an allocation after Senators have been notified of an allocation by official announcement placed in Senate mailboxes when classes are in session.

** WINNER AND DECLARED CANDIDATE

Dr. Ryder recommended that the Board positively consider these changes in the Student Government Constitution and suggested a motion to accept the three amendments in a package would be in order.

Mr. Curtiss called for a motion for the acceptance of these three amendments.

BM-523 Mrs. Saltzman moved acceptance of the three Student Government amendments as presented.
 Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Zahnow
Absent: Darin, Suchara

Motion unanimously carried.

VII. COMMITTEE REPORTS

1. Executive Committee

Mr. Curtiss advised that the Executive Committee had not met.

2. Academic and Personnel Committee

Mr. Kendall stated that the Academic and Personnel Committee had met but had nothing to report.

3. Budget, Finance and Investments Committee

Mr. Zahnow indicated that the Budget, Finance and Investments Committee had met and he had one resolution to offer for adoption.

A. Budget for Auxiliary Services

Mr. Zahnow called upon Mr. Woodcock to distribute material pertaining to this topic and comment on it before he offered the resolution.

Mr. Woodcock distributed a three-page document "SVSC Auxiliary Services Operating Budget--Housing and Food Service 1978-79" and explained that this was a revised budget prepared after fall housing occupancy was actually known. He reviewed the document in detail.

RES-401 Mr. Zahnow offered the following resolution for adoption:
WHEREAS, The actual housing occupancy is now known, and
a more accurate analysis of expenditures can be forecasted;
NOW, THEREFORE, BE IT RESOLVED, That the attached Housing
and Food Services budget be adopted for the 1978-79 fiscal
year, and
BE IT FURTHER RESOLVED, That the administration be author-
ized to make such alterations during the year as are deemed
necessary.
Mrs. Saltzman supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Saltzman, Zahnow
Absent: Darin, Suchara

Resolution unanimously adopted.

4. Facilities Planning Committee

Dr. Gilmore advised there was no report from the Facilities Planning Committee.

VIII. OTHER BUSINESS

1. Next Meeting of the Michigan Association of Governing Boards

Mr. Curtiss announced that the next meeting of Michigan Association of Governing Boards would be held on Wednesday, December 6 at the Kellogg Center at Michigan State University and that Mrs. Saltzman and he would be attending.

2. State Board of Education Meeting

Dr. Ryder advised that the State Board of Education Meeting to which College presidents and chairmen of their Boards are invited has been scheduled for Tuesday, December 19.

3. Joint Meeting of SVSC and Delta Boards

Dr. Ryder called upon Dr. Gilbert to report on this meeting. Dr. Gilbert advised that dinner was scheduled for 6:00 p.m. at Delta in Conference Rooms A, B, and C. He directed Board members to go into the parking lot indicated on the

SAGINAW VALLEY STATE COLLEGE
AUXILIARY SERVICES

OPERATING BUDGET
HOUSING AND FOOD SERVICE
1978-79

| | <u>1977-78</u> <u>ACTUAL</u> | <u>1978-79</u> <u>BUDGET</u> |
|---------------------------------------|---------------------------------|---------------------------------|
| Average Occupancy | 358 | 401 |
| Annual Rate | 1,580 | 1,640 |
| Increased Amount | 124 | 60 |
| Per Cent of Increase | 8.5% | 3.8% |
| Revenue: | | |
| From Operations | \$102,363 | \$124,982 |
| Interest Income | 6,031 | 6,000 |
| Debt Service Grant | <u>10,002</u> | <u>10,002</u> |
| Amount Available | \$118,396 | \$140,984 |
| Less Debt Service Required Payment | <u>(112,535)</u> | <u>(109,835)</u> |
| Tentative Amount for Required Reserve | <u>\$5,861</u> | <u>\$31,149</u> |

SAGINAW VALLEY STATE COLLEGE
AUXILIARY SERVICES

OPERATING BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

| | <u>HOUSING</u> | <u>FOOD SERVICE</u> | <u>TOTAL</u> |
|---------------------|----------------|-------------------------|----------------|
| Revenues | | | |
| Contract | 276,728 | 377,344 | 654,072 |
| Non-Contract | <u>47,654</u> | <u>158,185</u> | <u>205,839</u> |
| | 324,382 | 535,529 | 859,911 |
| Expenditures: | | | |
| Salaries | 57,254 | 54,384 | 111,638 |
| Fringe Benefits | 10,222 | 5,752 | 15,974 |
| Equipment | 947 | 4,000 | 4,947 |
| Operating and Misc. | 85,077 | 32,052 | 117,129 |
| ARA | -0- | 362,000 | 362,000 |
| Utilities | 84,480 | 32,150 | 116,630 |
| Insurance | <u>4,239</u> | <u>2,372</u> | <u>6,611</u> |
| | 242,219 | 492,710 | 734,929 |
| Operating Income | <u>82,163</u> | <u>42,819</u> | <u>124,982</u> |

RTB/mrd
11-7-78

Equipment

| | <u>Expenditures</u> <u>1977-78</u> | <u>Budgeted</u> <u>1978-79</u> |
|--------------|---------------------------------------|-----------------------------------|
| Housing | \$ 700 | \$1,000 |
| Food Service | <u>6,000</u> | <u>4,000</u> |
| | <u>\$6,700</u> | <u>\$5,000</u> |

In the board and room rate recommendations for 1978-79 we had projected \$22,350 of equipment to be purchased for 1978-79. It appears that because of tight financial situations there have not been repair and replacement of various equipment in the past. Depending upon the financial situation which develops, additional needed equipment may be purchased and needs are currently being ascertained. However, every dollar of equipment purchased does reduce the amount by which the reserves are reinstated.

Other unexpected needs

The budget does not contain any appreciable amount for contingencies which may occur during the year.

map provided them where there will be a student stationed to let them in. From the parking lot, he said, they should go into Wing A, which is the administration wing, where Gene Arnold will meet them and show them where to go.

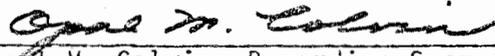
IX. ADJOURNMENT

There being no further business to transact, upon motion of Mr. Kendall, the meeting adjourned at 5:20 p.m.

Respectfully submitted,

Charles B. Curtiss--Chairman

Dorothy D. Arbury--Secretary



Opal M. Colvin--Recording Secretary

JMR
omc