

A G E N D A

SAGINAW VALLEY COLLEGE

BOARD OF CONTROL
REGULAR MONTHLY MEETING

Monday, November 13, 1967 - 7:30 p.m.

SVC CONFERENCE ROOM

- 1.) Call to Order by Chairman
- 2.) Approval of Minutes of October 2, 1967 and
October 9, 1967 Meetings
- 3.) President's Report
- 4.) Vice President's Report
- 5.) Committee Reports
 - a.) Academic
 - b.) Building
- 6.) Communications
- 7.) Other Business
- 8.) Adjournment

MINUTES

BOARD OF CONTROL
SAGINAW VALLEY COLLEGE

REGULAR MONTHLY MEETING

S.V.C. Conference Room
November 13, 1967

Present: Curtiss
Fox
Groening
Treadway
Zahnow

Others

Present: Driver
Gross
Kearns
Marble
Peele
Press (2)

Absent: Arbury
Brown

I. CALL TO ORDER

Mr. Groening called the meeting to order at 7:50 p.m.

II. MINUTES OF PREVIOUS MEETINGS

Mr. Driver asked that in the minutes of the regular monthly meeting of October 9, 1967, the following sentence be struck out, "The format containing suggested changes in the accounting system for all State institutions which is being prepared by the firm of Ernst & Ernst has not been received ", and substitute the following: "The Business Office is in the process of adopting the uniform accounting system designed by Ernst & Ernst for State-supported, four-year institutions in Michigan."

Also, with regard to Social Security coverage, change date of "February" to "January 1, 1966".

BM-122 Mr. Zahnow moved that the minutes of October 2 & 9, 1967 meetings be approved as corrected. Mr. Fox supported.

Ayes: Curtiss, Fox, Groening, Treadway, Zahnow
Absent: Arbury, Brown

Motion carried.

III. PRESIDENT'S REPORT

A. North Central Association

A Committee has been appointed by the North Central Association to examine SVC for accreditation. The Committee will visit SVC on Monday and Tuesday, November 27th and 28th. The President is "respectfully apprehensive".

B. Business Administration

Dr. Kullervo Louhi, Associate Dean of Business at Michigan State University, came to SVC to assist in discussing a program in Business Administration. During his visit, he met with representatives in the Tri-County area, at which time considerable interest was expressed. It is expected that Dr. Louhi's recommendations for program offerings will be forthcoming soon.

C. Summer Theatre Program

A Tri-County Committee has been studying a summer theatre program but to date no definite plans have been made.

IV. VICE PRESIDENT'S REPORT

A. Financial Statements

Mr. Driver distributed copies of Statement of Revenues and Expenditures for three months ended September 30, 1967. Copies of Income for the SVC Bookstore for four months ended October 31, 1967 were also distributed.

The reports were received and filed.

B. Budget for 1968-69

The Budget for 1968-69 was reviewed by the Finance Committee of the Board of Control before it was submitted to the State Budget Division.

BM-123 Mr. Curtiss moved that the Budget for 1968-69, which was approved by the Finance Committee, be approved by the Board. Mr. Zahnnow supported.

Ayes: Curtiss, Fox, Groening, Treadway, Zahnnow
Absent: Arbury, Brown

Motion carried.

President Marble explained that the Budget Division of the Bureau of the Budget of the Executive Office of the Governor will come to the SVC Campus for a field hearing before presenting the budget to the Governor. The Governor will then submit the budget to the State Legislature sometime in January. At the same time, the Joint Fiscal Agency, under the chairmanship of Frank Beadle, will commence their hearings. It is expected that these hearings will be started late in November or early December. It is entirely possible that there might be two sets of recommendations. If the Legislature is on schedule, sometime prior to June 1968, the appropriations will be announced.

Following is a summary of the Operating Budget for 1968-69

(Please see next page for Operating Budget)

SUMMARY OF OPERATING BUDGET FOR 1968-69

Revenue:

Federal grants		\$ 153,079
Other grants		5,000
Other restricted income		9,750
Gross tuition	\$ 165,945	
Less: Tuition grants-in-aid	<u>8,000</u>	157,945
Application fees		11,232
Surplus (deficit) carried forward from previous year		(4,200)
State appropriation		<u>1,136,965</u>
Total revenue - all operating funds		1,469,771

Expenditures:

Liberal arts	452,029
Teacher education	55,000
Health science	69,500
Engineering	112,810
Academic advising, admissions, registrations and student services	126,182
Public services	33,553
Library	239,734
General administration	183,217
Business operations	76,449
Plant operation and maintenance	117,832
Plant improvement and expansion	<u>3,465</u>
Total expenditures	\$ 1,469,771
Balance	None

C. Social Security

Mr. Driver submitted the following Resolution covering social security for full-time faculty and other employees of SVC who have indicated their interest in a referendum.

RES-32 Mr. Curtiss moved the adoption of the following resolution:

WHEREAS, the Board of Control on October 9, 1967, authorized social security coverage for SVC employees to be effective as of January 1, 1966, subject to ratification by the staff of SVC; and

WHEREAS, a referendum for this purpose has been scheduled for December 1, 1967.

NOW, THEREFORE, BE IT RESOLVED, That the employees eligible to vote in said referendum shall be those employees who were members of the TIAA Retirement Program on September 1, 1967, and who are still members on December 1, 1967; and

That, subject to said referendum, the group eligible for social security coverage will include all employees who are members of the TIAA Retirement Program on December 1, 1967, or who may subsequently become members, but no other employees.

Mr. Fox supported.

Ayes: Curtiss, Fox, Groening, Treadway, Zahnaw

Absent: Arbury, Brown

Resolution adopted.

D. Room and Board Charges for Dormitories

Mr. Driver said that a study of charges made by other institutions has been made, and it would appear that \$900 would be a reasonable charge for the academic year of two semesters, or \$450 per semester. This figure, which would be divided approximately equally between room and board, would give SVC a coverage of 1.4 on debt service. It was Mr. Driver's recommendation that the rate be approved by the Board, subject to change.

BM-124 Mrs. Treadway moved that a rate of \$450 per semester be charged for room and board for the dormitories, the rate subject to change. Mr. Curtiss seconded.

Ayes: Curtiss, Fox, Groening, Treadway, Zahnaw

Absent: Arbury, Brown

Motion carried

E. Construction Account at Michigan National Bank

Conforming with the requirement of the U. S. Department of Housing and Urban Development, Mr. Driver recommended that a separate bank account be established subject to H.U.D. financing.

RES-33 Mr. Zahnaw offered the following Resolution for adoption:

RESOLVED, That a new bank account be established at the Michigan National Bank for the purpose of making expenditures for the three dormitory units which will be

financed by the Federal College Housing Program, to be designated as the "Construction Account", and that authorized signatures be the same as for other college accounts.

Mr. Curtiss seconded.

Ayes: Curtiss, Fox, Groening, Treadway, Zahnow
Absent: Arbury, Brown

Resolution adopted.

F. Tuition

President Marble suggested that SVC tuition be increased from \$8.50 to \$11.50 per credit hour, commencing with the fall semester of 1968. Even with this increase, he said that SVC tuition will probably be the lowest among the State institutions. However, he would like to keep tuition as low as possible so that the school is as accessible as it can be. The 1968-69 budget was premised on the proposed tuition increase. For an average 15 credit hour load, the new tuition will be \$172.50 a semester. The present rate is \$127.50. The non-resident rate is double.

BM-125 Mrs. Treadway moved that commencing with the Fall semester, 1968 tuition rate be increased from \$8.50 to \$11.50 per credit hour, with the non-resident rate to be doubled. Mr. Fox supported.

Ayes: Curtiss, Fox, Groening, Treadway, Zahnow
Absent: Arbury, Brown

Motion carried.

Mrs. Treadway asked to be excused.

V. COMMITTEE REPORTS

A. Academic Committee

President Marble said that the committee met with Dr. Donald O'Doud to discuss a proposed program in Fine Arts. The Committee does not have any recommendation to present at this time.

B. Building Committee

Mr. Brown asked Mr. Driver to report for the Building Committee.

Mr. Driver said that the steel work has been completed on the water tower,

but there has been a problem with the outside painting. Another sub-contractor has been hired, but it appears that the weather will prevent completion of the exterior work this fall. Work is continuing on the inside, and when completed the tower can be put into service.

The construction on both the academic building and the dormitories is on schedule, with the underground work substantially completed.

The landscaping is about ready for bids.

In discussions with the State Building Division in Lansing, it appears that it will be necessary to make changes in the floor plan of the academic building, eliminating the cafeteria area and devoting that space to the library. The Building Committee has foreseen for sometime that this change would be necessary, and a permanent food service building to be constructed near the dormitory site has been planned. The building, which is scheduled for completion in September, 1969, will cost about \$750,000 and will be self-liquidating.

A second building similar to the building presently used for classrooms and administration is planned for completion in September, 1968. The building, to be known as Project 68, will house a dining hall, classrooms, and laboratories. It is estimated to cost about \$300,000 and will be financed from State funds. The Legislatura, however, will need to approve the construction.

DeShone Property - An offer, together with a check for \$1,000, has been received for the purchase of the De Shone property for a total sale price of \$50,000. The Chairman of the Building Committee recommended that the offer be declined.

BM-126 Mr. Curtiss moved that the offer to purchase the De Shone property for a total sale price of \$50,000 be declined. Mr. Fox supported.

Ayes: Curtiss, Fox, Groening, Treadway, Zahnow
Absent: Arbury, Brown

Motion carried.

VI. COMMUNICATIONS

None

VII. OTHER BUSINESS

A. Winter Schedule for Board Meetings

BM-127 Mr. Curtiss moved that during the months of December, January, February and March, the Monthly Board Meetings be held on the second Saturday of the month at 10 a.m. Mrs. Treadway seconded.

Ayes: Curtiss, Fox, Groening, Treadway, Zahnow
Absent: Arbury, Brown

Motion carried.

The meeting dates are: December 9; January 13; February 10; March 9.

B. U.C.R.P. Commission Pledge

Mr. Curtiss said that sometime ago, SVC pledged \$2,000 toward the area planning study. At its last meeting, the Commission asked that \$250 of the pledge be paid at this time. Similar pledges were made by Delta College and Frankenlust and Kochville Townships. The Business Manager of Delta College offered to take care of the accounting and proposed that an account be set up at Delta College, with checks made payable to Delta College for the U.C.R.P.C.

BM-128 Mr. Curtiss moved that the treasurer be authorized to forward a check for \$250 made payable to Delta College for the account of the University Center Regional Planning Commission, as partial payment toward the SVC pledge. Mr. Fox seconded.

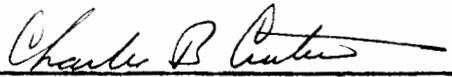
Ayes: Curtiss, Fox, Groening, Treadway, Zahnow
Absent: Arbury, Brown

Motion carried.

VIII. ADJOURNMENT

On motion, the meeting adjourned at 9:05 p.m.

Respectfully submitted,



Charles B. Curtiss, Secretary



Gladys Ann Kearns, Recording Secretary

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