

A G E N D A

SAGINAW VALLEY COLLEGE

MONTHLY MEETING OF BOARD OF CONTROL

Monday - July 10, 1967 - 7:30 p.m.

SVC CONFERENCE ROOM

- 1.) Call to Order by Chairman
- 2.) Approval of Minutes of June 12, 1967 Meeting
- 3.) President's Report
- 4.) Treasurer's Report
- 5.) Committee Reports
 - a) Academic
 - b) Building
- 6.) Communications
- 7.) Other Business
 - Expiration of term of office - Fox & Treadway
- 8.) Adjournment

MINUTES

BOARD OF CONTROL
SAGINAW VALLEY COLLEGE

REGULAR MONTHLY MEETING

S.V.C. Conference Room
July 10, 1967

Present: Arbury
Brown
Groening
Treadway
Zahnow

Others

Present: Gross
Kearns
Marble
Peele
Press (3)

Absent: Curtiss, excused
Fox, excused
McCree, excused

I. CALL TO ORDER

Mr. Groening called the meeting to order at 7:45 p.m.

II. MINUTES OF PREVIOUS MEETING

Mark Peele, Vice President of the Student Government, asked that the wording regarding the Resolution on the Constitution of the Student Government in the minutes for the June 12th meeting be changed to read, "The President proposed that a Resolution on the Constitution of the Student Government" and not "Resolution to be incorporated in the Constitution".

BM-101 Mrs. Treadway moved that the minutes of June 12, 1967 meeting be approved as corrected. Mr. Brown supported.

Ayes: Arbury, Brown, Groening, Treadway, Zahnow
Absent: Curtiss, Fox, McCree

Motion carried.

III. REPORT OF PRESIDENT

A. State Appropriations Budget

President Marble reported that the budget for SVC is \$431,473. The Senate version of the 1967-68 budget is \$498,755, or an increase of approximately \$60,000. The total budget for higher education in the State of Michigan under the Senate version is increased from \$196,424,000 to \$200,864,000. SVC has received the largest amount proportionately to any of the State institutions. As SVC is expecting to double student enrollment and faculty this fall with an increase of only \$60,000 for operation, it will be difficult. The matter is in flux, and a final version of the State budget will probably be passed within the next week or ten days.

The full-time student equivalency has also been reduced somewhat from the previous estimates.

B. Library

The Staff of the Library has been involved in moving the balance of SVC's equipment and books from the Delta College Library to its new temporary office quarters in the house just west of the present SVC building. Because of this move, the staff has not been able to catalog books during the past two weeks, but work has now resumed and there is a total of 8,280 volumes processed. A sizeable number of books are on order, with delivery expected this month, so that the target of 20,000 volumes for the opening of the coming fall term and the 40,000 goal for September, 1968 should be reached.

C. Admissions

The school officials are ready to assume that the predicted enrollment for fall will be reached. SVC's inability to move ahead with a Program in Teacher

Education has had some effect on the number of student transfers. The quality of the students applying for admission, however, has been good.

D. Faculty

Full-time faculty appointments will be increased from five to thirteen this fall. It is expected that an announcement will be made soon. There will be no additions to the administrative or secretarial staff.

IV. TREASURER'S REPORT

Mr. Zahnow said that there would not be a quarterly report for period ending June 30, 1967, as it is the close of the 1966-67 fiscal year and work has commenced on the annual audit.

As indicated earlier, the budget for this year is questionable and SVC will operate on a lower basis until such time as its financial status is known.

V. COMMITTEE REPORTS

A. Academic Committee

Dr. Brymer Williams has assured Dr. Marble that his proposal on a Program in Engineering Science would be in Dr. Marble's hands by the end of the present week. The President was instructed to set a date for a meeting of the Academic Committee to review the report.

B. Building Committee

Mr. Brown said that the Building Committee is in the same financial position as the administration of the school. Although the money for the academic building has not been officially authorized, it is included in the State's 1967-68 proposed budget. The State Building Division is confident enough that it is planning to advertise for bids. Mr. Brown quoted State Rep. J. Robert Traxler as

saying that \$1 million is in the budget for the first academic building, and can see no reason for it to be cut out.

The Building Committee recommends that bids be advertised within the next week for construction of the first three units of a dormitory, so that it will be ready for occupancy by September, 1968. Bidding schedules have been designed so that construction can run concurrently on the three-story brick and glass academic building to accommodate 1200 students and the three-story brick dormitory, including three units, which will serve 212 men and women students.

The bidding schedules are as follows:

FOR DORMITORY COMPLEX

- Advertising for bids - July 15, 1967
- Opening of bids - Date to be set by Brysselbout-Dow-Wigen
- Awarding of contracts - At Special Meeting of Board of Control

FOR ACADEMIC CENTER

- Advertising for bids - July 21, 1967
- Bid openings - By State Building Division - Lansing (August 17, 1967)
- Awarding of contracts - By State Administrative Board (September 5, 1967)

BM-102 Mr. Brown moved that the architects be informed to be prepared to take bids on the first three units of the first dormitory, and to proceed as rapidly as possible. Mrs. Arbury supported.

Ayes: Arbury, Brown, Groening, Treadway, Zahnnow
Absent: Curtiss, Fox, McCree

Motion carried.

NOTE: It was mentioned that the next regular monthly meeting of the Board will be on Monday evening, August 14, 1967, and at that time the Board will determine when a special meeting should be held for the awarding of the contracts.

BM-103 At the recommendation of the Building Committee, Mr. Brown moved that the architectural firm of Alden B. Dow Associates, Inc. be designated as

the architect for the second, two-dormitory units and for a food service building.
Mr. Zahnow supported.

Ayes: Arbury, Brown, Groening, Treadway, Zahnow

Absent: Curtiss, Fox, McCree

Motion carried.

Mr. Brown reported that the access road and parking lot for the present building will be blacktopped, and it is expected that this work will be completed before the fall term commences.

Bids have been taken for the relocation of the north branch of the Kochville drain which runs across the campus and on building the access road to the academic building site in the southeast section of the campus. The low bidder on the contract is Gary Steadman of Bay City, who expects to start work soon, and at his own risk. The contract will be awarded through the Spicer Engineering Office.

Mr. Brown said that the Building Committee recommended that the National M.C.I. Construction Company be authorized to move the language laboratory in the present SVC building to a portion of the administrative area, and revamp the lab area for a bookstore at a total cost of \$2,975.00.

The question was raised if the Board was obligated to obtain competitive bids. Mr. Zahnow suggested that advice be sought to find out interpretation of how far the Board can go on matters of this kind.

It was mentioned that James Kendall's interpretation is that the Board must act with full prudence at all times, which means that the Board can decide when or when not to obtain bids without violating its obligation. It was the Board's consensus that competitive bids would not be necessary in this particular case, inasmuch as National M.C.I. was the contractor for the present building.

BM-104 Mr. Brown moved that SVC enter into a contract with National M.C.I. Construction Company to

relocate the language lab in the present SVC building to the administrative area and revamp that area for a bookstore at a total cost of \$2,975. Mrs. Treadway seconded.

Ayes: Arbury, Brown, Groening, Treadway, Zahnov
Absent: Curtiss, Fox, McCree

Motion carried.

VI. COMMUNICATIONS

Mr. Groening read an acknowledgment of expression of sympathy from the family of Laura K. Curtiss.

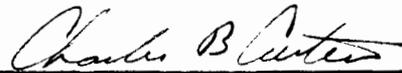
VII. OTHER BUSINESS

President Marble expressed with gratitude recognition of two years of service rendered by Mrs. Treadway and Mr. Fox whose term of office will expire in July of this year. It is his understanding that the Governor's Office will make appointments or re-appointments before the next meeting of the Board of Control.

VIII. ADJOURNMENT

On motion, the meeting adjourned at 8:40 p.m.

Respectfully submitted,



Charles B. Curtiss - Secretary



Gladys A. Kearns - Recording Secretary

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