

SAGINAW VALLEY COLLEGE
University Center, Michigan

October 29, 1964

TO: Members of the Board of Directors

The following meetings have been scheduled for members of the Board of Directors of Saginaw Valley College for Monday evening, November 2, 1964:

6 p.m. - Supper, promptly at 6, in the Delta College Collegiate Room and Informal Meeting.

8 p.m. - Formal Meeting

If you find that you are unable to attend the supper meeting, kindly notify Gladys Kearns so that your reservation may be cancelled.

An Agenda for the Formal Meeting is attached.

SDM gak


Samuel D. Marble

A G E N D A

SAGINAW VALLEY COLLEGE - BOARD OF DIRECTORS

Formal Meeting - Monday, November 2, 1964

Conference Room - 8 p.m.

ORDER OF BUSINESS:

- 1.) Call to order by Chairman
- 2.) Approval of Minutes of September 21 & 28, 1964 Meetings
- 3.) Treasurer's Report
- 4.) Administrative Reports
 - President
 - a.) Catalogue
 - b.) Foundation Courses - 1965 - 66
 - c.) High School Contacts
 - d.) Higher Education Facilities Commission
- 5.) Committee Reports
 - a.) Building Committee
 - b.) Other
- 6.) Campaign Development
- 7.) Communications
- 8.) Other Business
- 9.) Adjournment

SAGINAW VALLEY COLLEGE
University Center, Michigan

FORMAL MEETING OF THE BOARD OF DIRECTORS HELD NOVEMBER 2, 1964
S.V.C. Conference - 8 p.m.

Chairman Groening called the meeting to order at 8:20 p.m.

Present: Groening (Chairman), Blackhurst, Brown, Chapin, Curtiss, Durman,
Price, Treadway, Vaupre, Zahnow - 10, a quorum.

Others

Present: Marble, Kearns, press (3)

Absent: Arbury, Dow - 2

BM-91 Price moved that the minutes for meetings held September 21 & 28, 1964 be approved as mailed.

Motion supported and carried.

Chairman Groening requested that Secretary Curtiss read the minutes of Annual Meeting held October 21, 1964. The following corrections were noted:

Add names of "Brown, Zahnow" as Directors present.

Change name of Dorothy D. Frisselle Arbury to Dorothy
D. Frisselle

Curtiss read the minutes of Organizational Meeting held October 21, 1964.

BM-92 Treadway moved that the minutes for Organizational Meeting be approved as read.

Motion supported and carried.

Treasurer's Report:

Zahnow presented bills totalling \$3,723.22 (\$361.80 SVC; \$3,361.42 Campaign

BM-93 Exp.) for consideration of Board, and moved payment of same.

Motion supported and carried.

Note: List of Accounts Payable part of Official Minutes.

Administrative Reports:

President:

- a.) The S.V.C. catalogue has been revised and will be available for distribution within a week. The new catalogue is a mimeographed copy produced by S.V.C. personnel and equipment, and 1,000 copies have been printed.
- b.) In accord with previous decisions, Saginaw Valley College expects to offer three Foundation courses in September, 1965.
- c.) Within the next two months, considerable time will be spent in making contacts with high school students. During the next three weeks, counselors in the Tri-County area will be invited to meetings to inform them of Saginaw Valley College.

The President reported that considerable amount of time was being spent in working with the architect in planning the new building.

Committee Reports:

Building:

The Chairman reported that a meeting of the Building Committee scheduled for today had been cancelled and it is hoped that the Committee will be able to meet early next week.

Seal:

Curtiss, Chairman of the Seal Committee, reported that the Committee will be meeting prior to the next meeting of the Board and hopes to have a recommendation for the Board at the time.

Campaign Development:

Price, Cultivation Committee Chairman, indicated that the Cultivation Meetings have been fulfilling their purpose, and that several meetings have been held every week in Saginaw which have been most gratifying.

It is anticipated that all of the territory will be covered by end of November.

Communications:

None.

Other Business:

The Chairman presented the proposal of holding future Formal Meetings of the Board on the first Monday evening of each month at 8 p.m.; and if deemed necessary, the Regular Meetings to be interspersed by Informal Meetings called by either the Chairman of the Board or President of the College.

BM-94 Blackhurst moved that the Formal Meetings of the Board be held as presented by the Chairman.

Motion supported by Price and carried.

After discussion, it was approved that the Chairman of the Building Committee should discuss with those concerned, the proper correlation of the architects.

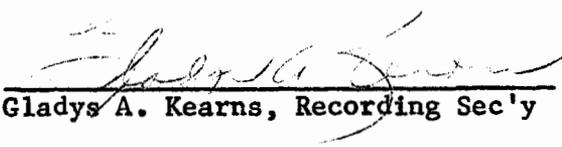
BM-95 Price moved that the meeting adjourn.

Motion supported and carried.

Meeting adjourned at 9:01 p.m.

Respectfully submitted,

Charles B. Curtiss, Secretary



Gladys A. Kearns, Recording Sec'y

SDM
gak cmg
Att.

ACCOUNTS PAYABLENOVEMBER, 1964

The Bay City Times (Affidavits)	\$ 5.00	
The Bay City Times (Daily Edition - 6 Mo.)	8.50	
Carolina Biological Supply Co. (Cultures)	13.91	
Clift and Son (Additional premium for theft)	28.25	
Delta College Bookstore (Supplies)	8.10	
Delta College (Telephone Services)	10.30	
Delta College (Faculty Reception)	5.75	
Delta College (Verifax Photocopier)	100.00	
Delta College (Wiring for telephone)	11.22	
Consumers Power Co. (Service - President's Utilities)	26.39	
Hawkins Letter Service (Services for September, 1964)	93.75	
Phillips Petroleum Co.	2.88	
The Pure Oil Co.	15.49	
The Saginaw News (Notice of Annual Meeting)	12.20	
Standard Oil Co.	17.23	
University of Michigan Materials for teaching)	<u>2.83</u>	
Total		\$ 361.80
Campaign Expense		<u>3361.42</u>
GRAND TOTAL		\$3723.22

CAMPAIGN EXPENSENOVEMBER, 1964

Delta College (For Campaign - refreshments)	\$ 2.00	
Ford Press, Inc. (Location maps)	27.00	
Hawkins Letter Service (Printing)	8.80	
I.B.M. (Monthly Installments for 2 typewriters)	26.00	
I.B.M. (Typerwriter ribbons)	8.00	
Ketchum, Inc. (Third Installment)	3250.00	
Saginaw Country Club, Inc. (Cultivation Committee Meeting)	39.62	
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Total		\$3,361.42