

SAGINAW VALLEY COLLEGE

January 7, 1965

TO: Members of the Board of Directors

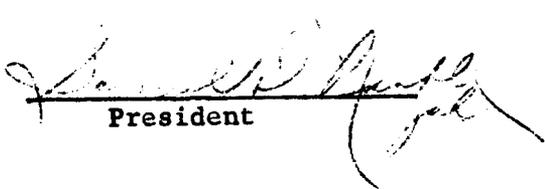
There will be an Informal Meeting of the Board at 6 o'clock next Monday evening, January 11, 1965, in the Collegiate Room off the Delta Commons. Members will gather together for supper and an informal discussion.

The Regular Meeting of the Board will follow at 8 o'clock in the S.V.C. Conference Room. Agendas for the meetings are enclosed.

The enclosed draft of a Policy Manual contains revisions suggested by members of the Board, Administrative Staff, and other consultants.

Kindly notify Gladys Kearns if you find that you cannot attend the supper meeting so that your reservation may be cancelled.

SDM gak  
Enclosures-3

  
President

**A G E N D A**

**SAGINAW VALLEY COLLEGE**

**Regular Meeting - Board of Directors  
Monday, January 11, 1965  
Conference Room - 8 p.m.**

- 1.) **Call to order by Chairman**
- 2.) **Approval of Minutes of December 7 & 14 Meetings**
- 3.) **Treasurer's Report**
- 4.) **Administrative Reports**
- 5.) **Policy Manual**
- 6.) **Committee Reports**
- 7.) **Communications**
- 8.) **Other Business**
- 9.) **Adjournment**

SAGINAW VALLEY COLLEGE  
University Center, Michigan

FORMAL MEETING OF THE BOARD OF DIRECTORS HELD JANUARY 11, 1965  
S.V.C. Conference Room - 8 p.m.

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Chairman Groening called the meeting to order at 8:18 p.m.

Present: Arbury, Brown, Chapin, Curtiss, Dow, Durman, Groening, Price,  
Treadway, Vaupre, Zahnow - 11, a quorum

Others

Present: Marble, Kearns, McCormick, Sheplar

Absent: Blackhurst

BM-105 Brown moved that the minutes for meetings held December 7 & 14, 1964 be approved as submitted by mail.

Motion supported and carried.

TREASURER'S REPORT:

BM-106 Zahnow presented bills totalling \$1,951.01 and moved approval of same for payment.

Motion supported and carried.

(Note: List of bills part of Official Minutes.)

ADMINISTRATIVE REPORTS:

President:

The President reported that Dr. Harvey Davis, Chairman of Executive Committee on Accreditation of North Central Association visited S.V.C. to determine whether in his opinion the school could meet accreditation requirements. His evaluation of S.V.C. was favorable, and this report was submitted to the U.S. Office of Health, Education, and Welfare. A preliminary statement has been received from that office certifying that the U.S. Commissioner of Education has determined that there is satisfactory assurance that S.V.C. will meet accreditation requirements.

With this recommendation, S.V.C. will be eligible for National Defense Loan Funds.

Gratifying contributions have been received during the month of December which will be appropriately acknowledged, and announced.

POLICY MANUAL

Copies of a revised draft of a Policy Manual were distributed to the Board, and the President said that if no further proposed changes were received, the Manual will be presented at the next meeting of the Board for approval.

COMMITTEE REPORTS:

Building Committee:

No report.

Seal Committee:

No report.

COMMUNICATIONS:

The Secretary read a communication received from Lloyd Bartlett in which he submitted his resignation as attorney effective at close of year 1964.

"December 24, 1964

Mr. Charles B. Curtiss, Jr.  
414 Main Street  
Essexville, Michigan

Dear Charles:

I am submitting to you for presentation to the Board of Directors of Saginaw Valley College my resignation as its attorney.

When the charter was granted I felt I should stay on until certain details were worked out and the college was in operation. This has been accomplished and I would like to terminate my services at the close of this year.

The resignation is based on no dissatisfaction but purely on my own desire to be relieved of some responsibilities.

I have enjoyed the friendship and cooperation of a very sincere and dedicated Board of Directors and staff of the College.

I have been a part of five years of effort to secure a baccalaureate institution for this locality involving dozens of trips to Lansing and other parts of the State, innumerable meetings and conferences and the preparation of many legal documents.

While a state supported four year institution has not yet been obtained, I believe that every study and every report shows that the people of this valley need and deserve a baccalaureate college. I think the chances of state support in the near future are excellent.

I wish the board and staff every success.

Sincerely yours,

Lloyd W. Bartlett<sup>rn</sup>

BM-107 The resignation was accepted with regret by the Board, and Vaupre moved in behalf of the Board that the resignation be accepted with note of appreciation for services rendered to S.V.C.

Motion supported and carried.

The President asked to speak a personal work of appreciation stating that his association with Mr. Bartlett meant a great deal to him. "Lloyd was forthright and courageous in his opinions, and was devoted to the cause. Of the many hours of time spent on S.V.C., to the best of my knowledge we have never received a bill. This kind of professional and voluntary service is greatly appreciated."

BM-108 At the recommendation of Groening, Treadway moved that the Chairman, Secretary, and Treasurer meet to consider the matter of a successor, and bring their recommendations to the Board at a future date.

Motion supported and carried.

OTHER BUSINESS:

The Chairman said that Mr. Sheplar was present to discuss the campaign development informally with members of the Board.

There being no further business to transact, the meeting adjourned at 8:40 p.m.

Respectfully submitted,

Charles B. Curtiss, Secretary

  
Gladys A. Kearns, Recording Sec'y.

SDM  
gak cmg

ACCOUNTS PAYABLEJanuary 1965

The Bay City Times (Advertising)	374.88
Curtis 1000 Inc. (Office Supplies)	14.55
Delta College (Refreshments - Open House)	10.85
Delta College (Film Rental)	251.70
Freeland Community Schools (Counseling Luncheon)	35.47
Hawkins Letter Service (Printing)	55.48
IBM Corp. (Office Supplies)	29.70
Kent State University (Educational Materials)	44.70
Midland Daily News (Advertising)	230.80
Motor Leasing Company (President's Travel)	24.96
North Central Association (Professional Fee for Consultant)	300.00
Phillips Petro. Co. (President's Travel)	2.03
Pure Oil Co. (President's Travel)	3.29
The Saginaw News (Advertising)	491.92
Typewriter Exchange (Bay City)	52.03
Typewriter Exchange (Saginaw)	5.04
Standard Oil (President's Travel)	23.61
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