

**A G E N D A**

**SAGINAW VALLEY COLLEGE**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, June 7, 1965 - 7:30 p.m.**

**S.V.C. Conference Room**

- 1.) Call to Order by Chairman
- 2.) Approval of Minutes of May 3, 1965 Meeting
- 3.) Treasurer's Report  
Approval of Accounts Payable  
Audit of Books
- 4.) Administrative Report
- 5.) Development Fund  
Contract with Ketchum
- 6.) Committee Reports
- 7.) Communications
- 8.) Other Business
- 9.) Adjournment

SAGINAW VALLEY COLLEGE  
University Center, Michigan

REGULAR MEETING OF THE BOARD OF DIRECTORS HELD JUNE 7, 1965  
S.V.C. Conference Room - 7:30 p.m.

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Present: Arbury, Brown, Chapin, Curtiss, Durman, Groening, Price, Treadway,  
Vaupre, Zahnw - 10, a quorum

Others

Present: Marble, Kearns, Sheplar, press (2)

Absent: Blackhurst, Dow

Chairman Groening called the meeting to order at 7:30 p.m.

BM-125 Price moved that the minutes for meeting held May 3, 1965 be approved as mailed.

Motion supported and carried.

Curtiss said that the minutes for the Special Meeting held May 23, 1965 will be forwarded by mail to members of the Board, and approval of same will take place at the next meeting of the Board.

TREASURER'S REPORT:

BM-126 Zahnw presented bills in the amount of \$7,239.46, and moved approval for payment. (Note: Total Accounts Payable includes tenth(April-\$3,500) and eleventh (May-\$2,450) installments due Ketchum, Inc.)

Motion supported and carried.

(NOTE: List of bills part of Official Minutes)

ADMINISTRATIVE REPORTS:

President:

The president indicated again that the college must be prepared to execute its agreement with the Higher Education Facilities Commission by June 30, 1965, or the College will lose a grant of \$750,000 it is scheduled to receive from the Michigan Higher Education Facilities Commission. The stipend is for construction of a classroom-library building. If S.V.C.

should fail to meet the requirements, the money that has been earmarked for S.V.C. will be distributed to the other sixteen institutions in the State that have been declared eligible. It will be necessary to make some alterations in the physical construction plans and have the revised application in the office of Higher Education Facilities Commission in Lansing before the end of June. This may require additional meetings of the Building Committee to review the revised application.

The President reported that the size of the freshman class for the coming fall will not be as large as he had hoped it would be. However, it will be of considerable quality. There has been one difficulty at the present time in recruiting and admitting students in that S.V.C. has very little to offer in the way of college life.

The President asked for authorization to offer contracts to three prospective, full-time faculty members. Price moved that the President be authorized to offer contracts to:

Dr. William H. Hoffmann - Ass't. Professor of Pol. Science  
Mr. Curtiss B. Menning - Instructor of Mathematics  
Dr. Lucille H. Tunstall - Ass't. Professor of Biology

The faculty members are presently employed by Delta College but have asked to have affiliation with S.V.C. All three are capable of teaching college-level work from the freshman through senior years, and have had experience in the Delta College of Letters.

Motion supported and carried.

The President said that S.V.C. expects to employ four instead of six full-time faculty members as previously authorized by the Board. The school still needs to fill a vacancy in the Humanities.

The President reported that S.V.C. has filed a proposal with the U.S. Office of Education requesting a \$237,000 grant to offer a program in Teacher Education. He said that no effort has been made to secure approval of the Teacher Education Program from the State Board of Education as there is no point in obtaining authority unless the necessary funds are available to offer the program. This point has been explained in the application to the U.S. Office of Education in the Department of Health, Education and Welfare.

Copies of the State Board of Education Report on the Flint Branch-UofM were passed out to the Board.

BM-128

At the recommendation of the President, the Board considered the extension of the Ketchum, Inc. contract for the services of Robert Sheplar through July 2, 1965, Price moved that the contract be extended through July 2, 1965, at the same monthly charge as prevails in the present contract.

Notion supported and carried.

The President called attention to the campaign expense to date which is considerably less than was originally authorized by the Board. This saving will more than compensate for the amount required for the extension of the Ketchum contract.

The President said that the campaign records will be maintained under the supervision of the Assistant for Financial Affairs, with the services of an additional person to send out pledge notices, record payments, and filing.

Sometime in the near future, it will be necessary to add to the staff an assistant who will be responsible for information and communication with contributors and others making pledges to the college. This group is

S.V.C.'s basic constituency, and they must be kept informed and be given a sense of participation in college development.

The Michigan Bell Telephone Company has offered a used Model "O" Univac File computer to S.V.C. The Computer, which will be placed in storage for future use, will be an excellent piece of equipment for teaching purposes.

The President called attention to recent legislation whereby it will be possible for the College to receive two-thirds of the cost of facilities for a Professional Nursing Program from the federal government.

The President indicated that the bill for the establishment of a State-supported school has been reported out of the Senate Education Committee and is presently in the Senate Appropriations Committee.

Inasmuch as there was some question as to the exact wording of the statement issued by the seven local State legislators regarding the location of the school, the President said that he would attempt to secure a copy of the written statement and forward a copy to each member of the Board.

At the recommendation of the President to open a commercial account at the Second National Bank of Saginaw for the purpose of depositing S.V.C. funds, Zahnow offered the following Resolution:

"Be it Resolved, that Second National Bank of Saginaw be, and it is hereby, designated a depository of this Corporation and that funds so deposited may be withdrawn upon a check, draft, note or order of the Corporation.

"Be it Further Resolved, that all checks, drafts, notes or orders drawn against said account be signed by any one of the following:

<u>NAME</u>	<u>TITLE</u>
<u>Samuel D. Marble</u>	<u>President</u>
<u>William A. Groening, Jr.</u>	<u>Chairman</u>
<u>Fred J. Chapin</u>	<u>Vice Chairman</u>
<u>Charles B. Curtiss</u>	<u>Secretary</u> -
<u>Melvin J. Zahnow</u>	<u>Treasurer"</u>

Resolution supported and  
adopted.

DEVELOPMENT FUND:

Sheplar announced a total of \$2,475,484 has been received to date. A gift of \$30,000 has been received from the Defoe Shipbuilding Co. of Bay City. He indicated that some of the anticipated big gifts are still pending, which includes General Motors, The Dow Chemical Co., Dow Corning Corporation, Peoples National Bank & Trust Co. and the Kresge, Mott, Eddy, and Boutell Foundations. A total of 214 gifts have been received with 126 refusals and 2393 prospective gifts. 66 training meetings and 43 report meetings have been held.

Price said that with regard to location of the school, the roadblock seems to be gone and all the questions are melting away. "We're getting the same reaction from our workers" Sheplar replied. "Within a week or ten days, I think things will start picking up.", he said.

COMMITTEE REPORTS:

Building:

Brown said that the Building Committee met to discuss informally the necessary steps required by the Higher Education Facilities Commission application. To comply with the request, No. 1 site was surveyed and consideration was given to utilities. Steps for the provision of a heating plant, sub-station, sewage, and water were initiated. Brown said that a full meeting of the Board should be had in the not too distant future to consider a campus plan.

Housing Committee:

Chairman Treadway reported that an extensive survey of the three cities has been made for suitable rental for President's housing. The market is practically nil and it may be that it will be necessary to purchase a house. She asked for Board direction as to price range, authorization for Committee to act if a suitable house is found, and any recommendations they might have to offer.

Zahnow said that as a member of this committee would like to comment that it will be necessary to move out of rental areas. His feeling was that the Board should arrive at a house that would be acceptable to Marble family and it should be their decision in which city to live. The house should have good resale possibilities, because it is assumed that this house will be temporary, and that a permanent residence for the President will be provided in the near future. He suggested that in view of the required amount of entertaining, a house in the area of \$40,000 to \$50,000 be considered which would be comparable to rental now being paid. He proposed a minimum down payment of 10% with interest and principal payment within area of present monthly rental.

BM-129

Groening moved that an option be taken on a suitable residence for the President and report back to the Board for authorization for purchase.

Motion supported and carried.

COMMUNICATIONS:

None.

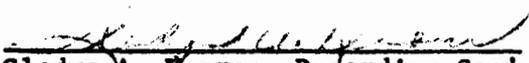
OTHER BUSINESS:

None.

There being no further business to transact, the meeting adjourned at 9 p.m.

Respectfully submitted,

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Charles B. Curtiss, Secretary

  
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Gladys A. Kearns, Recording Sec'y.

SDM  
gak cmg

ACCOUNTS PAYABLE - May, 1965

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Bandeem Chevrolet Co. (Rental and repairs)	\$ 152.19
Clift and Son (Premium - Workmen's Compensation 1 Yr.)	70.00
Clift and Son (Premium - Comprehensive General Liability Automobile)	55.00
Curtis 1000 Inc. (Office Supplies)	30.33
Delta College Bookstore (Office Supplies)	.99
Delta College Dinner - Board of Directors)	21.50
General Biological Supply House (Instruction Supplies)	52.53
Hawkins Letter Service	4.65
Indiana University (Teaching Supplies)	31.30
Ketchum, INC. Tenth Install - April	3,500.00
Eleventh Install - May	2,450.00
A.C. McClurg & Co. (Teaching Supplies)	26.05
Paris Match (Teaching Supplies)	15.00
Michigan Education Directory (Office Supplies)	2.00
Motor Leasing Co. (May Car Rental)	24.96
Mary Payne (Inst. Services)	2.50
Phillips Petroleum Co. (Travel)	1.05
The Pure Oil Co. (Travel)	5.34

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Saginaw Club (Meeting)	\$ 9.87
Standard Oil (Travel)	67.89
Typewriter Exchange (Office Supplies)	113.33
The Bay City Times (Subscription)	10.50
Consumers Power Co. (President's Utilities)	41.13
Samuel Levine (Reimbursement for Telephone Call Advance)	11.05
Stewart C. Sanderson (Land Options)	101.90 400.00
Stardust Restaurant (Counselors' Dinners)	<u>38.40</u>
	\$7,239.46