

**A G E N D A**

**SAGINAW VALLEY COLLEGE**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, Sept. 13, 1965 - 8 p.m.**

**S.V.C. CONFERENCE ROOM**

- 1.) Call to order by Chairman
- 2.) Approval of Minutes of August 2, 1965 Meeting
- 3.) Treasurer's Report  
Approval of Accounts Payable
- 4.) Administrative Report
- 5.) Change of Resident Agent
- 6.) Committee Reports  
Academic  
Budget  
Building  
Seal
- 7.) Communications
- 8.) Other Business
- 9.) Adjournment

SAGINAW VALLEY COLLEGE  
University Center, Michigan

REGULAR MEETING OF THE BOARD OF DIRECTORS HELD SEPT. 13, 1965  
S.V.C. Conference Room - 8 p.m.

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Present: Arbury, Blackhurst, Brown, Chapin, Curtiss, Durman, Groening,  
Price, Treadway, Zahnnow - 10, a quorum

Others

Present: Marble, Kearns, Kendall, press (2)

Absent: Dow, Vaupre

Chairman Groening called the meeting to order at 8:12 p.m.

BM-142 Price moved that the minutes for meeting held August 2, 1965 be approved as mailed.

Motion supported and carried.

TREASURER'S REPORT:

BM-143 Zahnnow presented bills totalling \$4,666.94, and moved payment of same.

Motion supported and carried.

(NOTE: List of bills part of Official Minutes.)

ADMINISTRATIVE REPORT:

The President asked the Chairman to report on the Special Legislative Site Committee. Groening said that the Legislative Committees of the House and Senate on Site Selection were hoping to come to this area for a meeting, possibly on Thursday or Friday of the current week. When a definite time is set, members of the Board will be notified.

Registration:

The President said that about 150 students are registered in full-time credit courses for Fall, 1965, compared to 80 the previous year. There are 16 students enrolled in the freshman class, which is lower than expected, but the students are of acceptable quality

and ability.

A brochure on the School for Adult Studies was distributed to members of the Board. The President said that the program will offer a Lecture Series consisting of a series of lectures on Alcoholism, Today's Teens, and New Horizons in Science. The Courses of Studies will offer non-credit courses in Aventure Francaise, Introduction to Aviation, and Investing in American Industry. Students are presently being registered, and classes will commence on Monday evening, September 20, 1965.

(Brown joined the meeting at 8:25 p.m.)

CHANGE OF RESIDENT AGENT:

RES-11 It was suggested that the registered agent and his office be changed to Midland. Zahnow moved the adoption of the following Resolution:

RESOLVED, That the location of the registered office of Saginaw Valley College within the State of Michigan is changed from 201 Mutual Savings Building, Bay City, County of Bay, Michigan, to 135 No. Saginaw Road, Midland, County of Midland, Michigan, and that James A. Kendall is appointed Registered Agent of this corporation in charge of its registered office, and that all prior appointments of other resident agents for such purpose are hereby revoked.

Resolution supported and adopted.

COMMITTEE REPORTS:

Academic Committee:

Commencement:

Arbury reported that a Commencement Program is being considered for two graduates. The Committee will need to secure a speaker before

a date can be set. They hope to make it an appropriate occasion.

Science Advisory Committee:

Arbury called upon the President to explain the need for a Science Advisory Committee. The President said that it has been suggested that a Committee consisting of area individuals who are interested in the future of scientific education be appointed to:

- 1.) Advise the College on science curricula and the priority of introduction into the College Program.
- 2.) Consider the need for applied sciences, and the relationship to theoretical sciences.
- 3.) Propose effective working relationships with the industry of the area.
- 4.) Consider the merit of cooperative work-study programs.
- 5.) View the potential of research, its relationship to the academic program, to industry, and to advise on the timing of such efforts.

After some discussion, the Chairman instructed the President and Chairman of the Academic Committee to commence work on such a program of study.

Budget Committee:

Copies of the Trial Balance as at August 31, 1965 were distributed. The Treasurer asked that the information contained therein be treated as confidential. Attention was called to the fact that the total operating expenses for year ending August 31, 1965 were approximately \$3,000 less than the amount budgeted for fiscal year 1964-65.

It was also noted that the total contributions and gifts reported as

\$3,965,991 does not include contributions and gifts received in 1963-64 amounting to \$368,421. When the contributions and gifts in 1963-64 are added to the contributions and gifts for 1964-65, the total is \$4,334,412. Zahnow distributed copies of a proposed budget for the fiscal year 1965-66. Marble said that the budget provided for a contingency fund of \$82,000 for use of the new Saginaw Bay State College Board to meet anticipated expenses to be incurred in planning for the 1966-67 academic year. Approximately \$50,000 will go toward a book collection, and it will be necessary to hire an admissions counselor. He considered the \$82,000 a reasonable amount considering that Grand Valley College and Oakland University in the year prior to opening as State colleges spent considerably more. Grand Valley State College spent more than \$300,000 during the year before the first student reached the college gates. The total budget of \$244,875 less the contingency figure of \$82,000 means an actual operating budget for year 1965-66 of \$162,875. The Chairman recommended that the budget be adopted but that no money be spent out of the contingency fund until the new Board is consulted.

BM-144 Price moved adoption of the budget for 1965-66 as submitted.

Supported by Chapin and carried.

Building Committee:

In the absence of the Committee Chairman, the President presented an agreement for a contract to be entered into between the architects and Saginaw Valley College, and called attention to the fact that the architect has not been compensated for services to date.

BM-145 Chapin moved that the Board enter into an agreement between the architectural firm of Brysselbout, Dow, and Wigen and Saginaw Valley College for

the construction of a new academic building containing a library, classrooms, and laboratories with necessary equipment, utilities, and site improvement. For his basic services, fee in accordance to attached Fee Schedule (Building Type "B"). See attached Exhibit A.

Motion supported and carried.

Seal Committee:

The Chairman indicated that the Committee is open to suggestions for school colors for further consideration.

COMMUNICATIONS:

None.

OTHER BUSINESS:

None.

There being no further business to transact, the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Charles B. Curtiss - Secretary

  
Gladys A. Kearns - Recording Sec'y.

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1965 - 62

ACCOUNTS PAYABLE - AUGUST, 1965

Hotel Bancroft (Campaign-Meeting)	332.88
The Bay City Times (Advertising Expense)	170.40
Brady, Schirmer & Company (Insurance)	386.00
Continental Book Company (Teaching Supplies)	13.25
Cross Typewriter Service (Furniture and Equipment)	215.00
Delta College Library (Teaching Supplies)	44.59
Delta College (Telephone)	183.64
Delta College Bookstore (Office and Miscellaneous Supplies)	7.05
Delta College T.V. Rentals (Teaching Supplies)	10.00
Encyclopaedia Britannica Films, Inc. (Teaching Supplies)	5.20
Ford Press, Inc. (Campaign Supplies and Office Supplies)	192.55
Gaertner's Greenhouses and Flower Shop (Miscellaneous Expense)	10.40
Hawkins Letter Service of Saginaw, Inc. (Printing Expense)	23.95
International Business Machines Corporation (Repairs and Maintenance)	21.45
International Business Machines Corporation (Office and Miscellaneous Supplies)	33.00
Michigan Bell Telephone Company	24.55
Midland Daily News (Advertising Expense)	108.00
Motor Leasing Company (Travel Expense)	24.96

	1965 - 63
Nehil Lumber & Supply Company (Repairs & Maintenance-President's Housing)	99.86
The Penn Mutual Life Insurance Company (Other Life Insurance)	1,001.80
Phillips Petroleum Company (Travel Expense)	3.63
The Pure Oil Company (Travel Expense)	44.23
Radio Parts Company (Teaching Supplies and Services)	4.80
Saginaw Club (Campaign-Meeting)	62.82
The Saginaw News (Campaign-Publicity)	1.75
The Saginaw News (Advertising Expense)	416.29
Bertram P. Schafer (Travel Expense)	11.84
Standard Oil (Travel Expense)	38.27
Typewriter Exchange (Office Supplies) (Insulated File - 303.00)	544.71
Arlan's Department Store (Teaching Supplies)	11.88
City of Midland Water Department (President's Housing and Utilities)	28.45
Consumers Power Company	12.62
Charles B. Curtiss, Jr. (Land Option)	400.00
Merrill Lynch, Pierce, Fenner & Smith, Inc. (Legal and Professional Fees)	.46
Motor Leasing Company (Travel Expense)	24.96
Second National Bank of Saginaw (Interest Expense and Legal & Professional Fees)	151.70
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