

**SVSU.**

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**BOARD OF CONTROL**

**MINUTES**

**JUNE 9, 1997**



SAGINAW VALLEY STATE UNIVERSITY  
BOARD OF CONTROL  
June 9, 1997

RES-1262	RESOLUTION TO CONGRATULATE THE 1997 WOMEN'S TRACK AND FIELD TEAM FOR WINNING THE GREAT LAKES INTERCOLLEGIATE ATHLETIC CONFERENCE INDOOR AND OUTDOOR CHAMPIONSHIPS APPROVED .....	2
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MINUTES  
BOARD OF CONTROL  
Regular Meeting  
1:30 p.m.  
Board of Control Room - Wickes Hall

Present: Braun  
Gilbertson  
Kelly  
Law  
Roberts  
Rush  
Vitito  
Walpole

Absent: Escobedo

Others

Present:	K. Aubert	A. Sneider
	P. Bailey	J. Stanley
	R. Becker	N. Sterchele
	J. Bouchard	D. Swenson
	R. Braddock	R. Thompson
	G. Eastland	R. Tutsock
	M. Frahm	W. Vasher
	C. Graham	J. Woodcock
	G. Hamilton	R. Yien
	C. Jerome	Press (3)
	R. Kendrick	
	C. Lange	
	R. Maurovich	
	E. Minnock	
	S. Moll	
	M. Mondol	
	J. Muladore	
	J. Nesbitt	
	E. Noronha	
	R. Payne	
	L. Pelton	
	J. Peterson	
	A. Rembisz	
	P. Saft	
	N. Shinohara	

I. CALL TO ORDER

Chairperson Braun called the meeting to order at 1:33 p.m. with Board members Roberts, Rush, Vitito and Walpole present.

II. PROCEDURAL ITEMS

**A. Approval of Agenda and Deletions to Agenda**

Hearing no objection, Chairperson Braun declared the agenda approved as written.

**B. Approval of Minutes of May 2, 1997 Regular Meeting of the Board of Control**

**It was moved and supported that the minutes of the May 2, 1997 Regular Meeting be approved.**

The minutes were unanimously APPROVED as distributed.

**C. Recognition of the Official Representative of the Faculty Association**

Dr. David Schneider, President of the Faculty Association, was unable to attend the meeting.

**D. Communications and Requests to Appear before the Board**

Lee (Woody) Pelton, Special Assistant to the President for International Programs, introduced Dr. Edward Noronha, Exchange Professor from the University of Mysore in Karnataka, India, and Mrs. Nobuko Shinohara, Exchange Professor from Shikoku University in Tokushima, Japan.

(Trustee Law joined the meeting at 1:35 p.m.)

Dr. Eugene Hamilton, Special Assistant to the President for Government and Community Relations, introduced the following faculty who are members of the on-campus committee of the University's Campaign for Distinction: Dr. Robert Braddock, Dr. George Eastland, Dr. Merlyn

Mondol and Dr. Norman Sterchele. Woody Pelton and Richard Thompson (Dean of Student Affairs) also serve on that committee.

Dr. Sterchele stated: "We're very proud that the Campaign for Distinction has produced \$233,000 in payments and pledges. In addition, there is a testamentary gift of \$50,000, which brings the grand total of employee commitment to \$283,000 as of today. We have had 106 staff members and 96 faculty members contribute. The current average gift is \$1,157, and 66% of the staff and over 50% of the faculty have contributed. We're very proud to be part of this University, and we want to thank you for the opportunity to contribute."

Chairperson Braun noted these were very impressive numbers and asked Dr. Sterchele to extend the Board's appreciation to the other members of the on-campus committee.

### III. ACTION ITEMS

1) Resolution to Congratulate the 1997 SVSU Women's Track and Field Team for Winning the Great Lakes Intercollegiate Athletic Conference Indoor and Outdoor Championships

**RES-1262 It was moved and supported that the following resolution be adopted:**

**WHEREAS, The SVSU Women's Track and Field Team won the Great Lakes Intercollegiate Athletic Conference (GLIAC) Indoor and Outdoor Championships on February 22, and May 2, 1997 respectively; and**

**WHEREAS, The members of the indoor and outdoor championship teams were as follows: Kim Aubert, Darlene Bradley, Melissa Braxton, Tammy Cates, Sarah Christiansen, Kate Fall, Heidi Goodenough, Bev Guile, Emily Lamb, Mindy Lincoln, Anne Magyar, Erin McCracken, Elizabeth Mulvaney, Tara Plizga, Cheri Quandt, Kristy Quandt, Amy Rembisz, Michele Scherer, Cynthia Smith, Angie Sneider, Marie Tyo, Crystal Wass; and**

**WHEREAS, Angie Sneider was voted Athlete of the Year by the GLIAC coaches for her indoor and outdoor performances; and**

**WHEREAS, Coach Jim Nesbitt was voted indoor and outdoor Coach of the Year by the GLIAC coaches;**

**NOW, THEREFORE, BE IT RESOLVED, That the Board of Control congratulates**

**the Women's Track and Field Team, Angie Sneider and Coach Nesbitt for attaining their high level of achievement. Their commitment to excellence and performance have brought distinction to the University and its athletic program.**

(Trustee Kelly joined the meeting at 1:41 p.m.)

Coach Nesbitt introduced three co-captains of the 1997 SVSU Women's Track and Field Team: Angie Sneider, Kim Aubert and Amy Rembisz.

Coach Nesbitt stated: "Our women's team finished first indoors -- it's the first time in a number of years that we've done that. We won the women's outdoors two years ago, and repeated this year. As you may know, there are a few extra teams in our league. Ashland joined our league a year ago, and is a very formidable foe. We were very fortunate to beat them, as well as Hillsdale, Grand Valley, Ferris, Michigan Tech and Northwood. We have a very fine Division II program here."

Chairperson Braun congratulated Coach Nesbitt, Angie, Kim and Amy, and asked them to relay the Board's congratulations to the rest of the team.

The motion was APPROVED unanimously.

2) Resolution to Approve Reappointments of Dorothy (Honey) Arbury, Lyla Williams, Carole Cassio and Alma Gilmore Doud, and Appointment of Rosalind Rymal to the Marshall M. Fredericks Sculpture Gallery Board

RES-1263 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Marshall M. Fredericks Sculpture Gallery Board shall be comprised of qualified individuals who have the responsibility of advising the President and the Saginaw Valley State University Board of Control regarding major decisions of the Gallery; and**

**WHEREAS, Dorothy (Honey) Arbury, Lyla Williams, Carole Cassio and Alma Gilmore Doud have successfully completed their respective terms and are recommended for reappointment to three-year terms; and**

**WHEREAS, Members of the Gallery Board recommend that Rosalind Rymal be appointed for a three-year term;**

**NOW, THEREFORE, BE IT RESOLVED, That the reappointed members and the new member serve on the Marshall M. Fredericks Sculpture Gallery Board as stipulated in the organization's bylaws.**

President Gilbertson noted the Board of Control routinely appoints and reappoints members of the Gallery Board. The Gallery Board members have been enormously helpful over the years through their support of the Gallery and its programs. He highly recommended those named in the resolution.

The motion was APPROVED unanimously.

3) Resolution to Renovate Pioneer Hall

RES-1264 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, Pioneer Hall was constructed and equipped in 1977; and**

**WHEREAS, Utilization of the facility over the years has resulted in the need to update and refurbish that facility; and**

**WHEREAS, Funding is available from University resources and the cost to complete the renovations and provide replacement equipment will not exceed \$300,000;**

**NOW, THEREFORE, BE IT RESOLVED, That the President and/or Vice President for Administration and Business Affairs be authorized to enter into contracts not to exceed \$300,000 in order to renovate Pioneer Hall in time for fall 1997 classes.**

President Gilbertson told the Board Resolutions 1264 and 1265 could be discussed as companions, as they both involve significant improvements to the physical plant and renovations. These items are on the agenda because the Board of Control has reserved to itself the authority to act on expenditures in excess of \$100,000.

Jerry Woodcock, Vice President for Administration and Business Affairs, noted that Pioneer Hall had been put into service in 1977. It is the oldest facility on campus which has not been

renovated. Wickes Hall, which was built in 1968-69, was remodeled in 1985. Pioneer Hall needs to be updated and refurbished -- primarily by replacing carpeting and changing seating arrangements in some of the classrooms. Internal funding is available for this project, but Board action is required because it will cost over \$100,000.

Resolution 1265 pertains to partial or complete replacement of leaking roofs on the Cardinal Gymnasium, Zahnow Library, Pioneer Hall and Wickes Hall. The entire project will cost less than \$350,000.

The motion to adopt Resolution 1264 was APPROVED unanimously.

4) Resolution to Approve Replacement of Roofs on University Buildings

RES-1265 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, Roofs on the Cardinal Gymnasium, Zahnow Library, Pioneer Hall and Wickes Hall are in need of replacement; and**

**WHEREAS, Funding is available and the projects are estimated to cost approximately \$350,000;**

**NOW, THEREFORE, BE IT RESOLVED, That the President and/or Vice President for Administration and Business Affairs are authorized to enter into contracts not to exceed \$350,000 in order to re-roof the above-named facilities.**

Chairperson Braun asked for further discussion. Hearing none, she called for the vote.

The motion to approve Resolution 1265 was APPROVED unanimously.

5) Resolution to Adopt General Fund Operating Budget for 1997-98

RES-1266 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Administration and Board of Control of the University have analyzed the level of General Fund expenditure allocations required for personnel, services, supplies and equipment to maintain the quality of instructional and support services provided to students;**

**NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Budget Summary, including the Tuition and Fees Schedule to be effective beginning with the Fall Semester, 1997, be adopted as the General Fund Operating Budget for Saginaw Valley State University's 1997-98 fiscal year. (See Appendix One: Budget)**

President Gilbertson stated: "Obviously the biggest revenue item in our General Fund Operating Budget is the State appropriation. The Legislature has not yet acted on this, so in some ways we are projecting what we think is a prudent estimate of what we are likely to receive from the State. We sincerely hope the appropriation will be more than this, but we think it is prudent at this stage in the Legislative process -- given that we have to approve our Budget now to give our staff time to implement it -- that we recommend to you that you accept this as a projection of a 3.5% increase in our state appropriation.

"The tuition and fee revenue item is an increase of 3.22%. I want to point out that this is not a 3.22% rate increase. The actual rate of the tuition increase proposed here is 2.9%, which for the second year in a row is beneath the projected Cost of Living Index. This means that our students will continue to be eligible for the state tax credit associated with tuition. The total revenue increase for tuition is 3.22%, given some enrollment growth and a few other variations. The actual rate of tuition increase, though, is 2.9%.

"On the expenditure side, compensation will go up 6.73%. That, again, is not the rate of compensation increase -- we're not giving 6.73% raises. That's simply the total amount that will be spent in the coming year on compensation. The reason it's 6.73% is because we have added a number of new positions. The biggest single addition to this year's budget is 11 new faculty positions. The Board will remember that with the state appropriation increases a year ago we were

able to do some significant catch-up in a backlog of needs in our academic programs. Last year you adopted a budget that added eight new faculty positions. This adds an additional 11, which will mean that over a two-year period the total number of faculty positions will have been increased by 10%.

“There appears to be a significant drop in the Capital Budget, basically because of \$1 million the Board put into a capital fund a year ago that is now being phased into the overall expenditure budget, largely in compensation for faculty and other positions. This is not really a cut to the budget, it’s just that last year there was a one-time \$1 million added to the Capital Budget. That is now being backed out and put into other things. . . .

“I also want to point out that the subinflationary increase on tuition rates comes on a base tuition that is the third lowest among all state universities in this state. It’s not only a small rate of increase, but it’s on a low base.”

The motion was APPROVED unanimously.

6) Resolution to Authorize the Establishment of a Public School Academy; Saginaw Preparatory Public School Academy

RES-1267 **It was moved and supported that the attached resolution be adopted:** (See Appendix Two: Academy)

Dr. Wayne Vasher, SVSU’s Director of School/University Partnerships, told the Board this is the first tri-county school chartered by SVSU. It also will be the smallest middle school in Saginaw County, having a small, intimate family atmosphere -- the class size will be maximized at 20. It will be a college preparatory middle school. It won’t serve the usual cafeteria style program,

but will have very specific college preparatory classes leading to a college program in high school.

Trustee Rush asked whether many of these students would be able to walk to school.

Dr. Vasher replied that the school is close to the neighborhoods, but is located in an open area -- that's why gardening will be one of the classes taught there. Approximately 50-100 students will probably be able to walk to school. The school might purchase a car or contract with the local school district to transport those who live too far to walk.

The motion was APPROVED unanimously.

Chairperson Braun wished the representatives of the Saginaw Preparatory Public School Academy good luck in their endeavor and commended them for their efforts.

7) Resolution to Authorize the Addition of Middle School Grades to Accommodate Cesar Chavez, Grattan Academy, Lake Bluff Academy and Traverse Bay Community School

RES-1268 **It was moved and supported that the attached resolution be adopted:** (See Appendix Three: Grades)

Dr. Vasher told the Board the Cesar Chavez Academy has asked to add a middle school which would be located on a separate campus, approximately one mile from the existing school. Dr. Vasher has checked with SVSU's legal counsel as well as the State of Michigan, and was assured it is permissible for a charter school to operate two different campuses under a single charter, as long as the grades are not duplicated. One campus of the Cesar Chavez Academy would offer K-5, and the other campus would have grades 6-9. Both campuses would report to the same local Board.

Chairperson Braun noted that the resolution includes Cesar Chavez, Grattan Academy, Lake Bluff Academy and Traverse Bay Community School.

Dr. Vasher stated the last three schools are asking for just one additional grade to cover the middle schools. The Chavez request is unique in that it would add four grades.

Trustee Rush asked whether it was anticipated that the same students would flow through from the first school into the middle school, or whether there would be a different population of students.

Dr. Vasher responded: "In all of the requests we assume the same students will flow through. In the Chavez case, they would like to recruit more students. The fifth grade students would flow into sixth grade, but they also don't want to wait three years to fill the school."

Trustee Rush asked how far apart the two schools would be.

Dr. Vasher replied they would be no more than a mile apart. They are looking at two or three different sites, and will probably use a pre-fab manufactured classroom.

The motion was APPROVED unanimously.

8) Resolution to Authorize Additional Charter School Board Members at Chandler Park Academy, Lake Bluff Academy and Northwest Academy

RES-1269 **It was moved and supported that the following resolution be adopted:**

**WHEREAS, The Saginaw Valley State University Board of Control, the school's authorizing agent, requires that University Chartered Schools' Board of Directors have a minimum of five members and a maximum of nine members; and**

**WHEREAS, Individual Charter Schools have a desire to replace Board members who have submitted their resignation; and**

**WHEREAS, Certain Charter Schools have a desire to have parents of students represented on their Board of Directors;**

**NOW, THEREFORE BE IT RESOLVED, That the individuals listed below be appointed by the Saginaw Valley State University Board of Control as new members of the Board of Directors of the following Charter Schools:**

**Chandler Park Academy:**

**Jameson Teamor - Professional Engineer in Detroit. Currently serves on several community committees including New Detroit Committee: Progress Report Card for Detroit Public Schools**

**Lake Bluff Academy:**

**Lauri Anne Schmoke - Holds a Masters of Science in Nursing. Currently holds a part-time position as Director of Nursing and Business Director for Raymond E. F. Schmoke, M.D.**

**Northwest Academy:**

**Greg Stevens - Executive Sales Director for a building products firm. Served on the building committee for the Northwest Academy. He has a daughter who attends the Academy and is married to the president of the Parent Club at the Academy.**

Dr. Vasher told the Board there are two requests for each vacant Board position on file in his office. The candidates are being recommended based on dialogues with the individual schools.

The motion was APPROVED unanimously.

**IV. INFORMATION AND DISCUSSION ITEMS**

**9) Staff Member of the Month**

Robert J. Tutsock, Staff Member of the Month for June, was presented to the Board. (See

Appendix Four: Tutsock)

**10) Report on Business and Industrial Development Institute (BIDI) and the Conference Bureau**

Dr. Edward Minnock, Executive Director of Continuing Education, introduced Penny Bailey, Director of the Conference Bureau, and Jo Peterson, Director of the Business & Industrial Development Institute (BIDI).

Ms. Bailey told the Board that since January through the month of May, SVSU has hosted

over 600 events in the West Complex, involving more than 50,000 participants. These programs include business meetings, seminars, technology workshops, retreats, youth conferences, dinner banquets, satellite conferences, weddings, summer camps and various special events. Of those events, 80% are internal. The Conference Bureau is now booking events up to the year 2000. They also average eight familiarization tours a week.

Conference Bureau scheduling, which has always been done on a manual system, will be computerized by 1998. This process will allow the campus to be on an on-line view module, so that faculty and staff will be able to see what events are taking place on campus on any given date. This will also include a "virtual tour" of the West Complex that will enable people off-campus to view the various facilities available through SVSU's Web Site.

Day meeting packages have been developed, which have made budgeting simpler for groups planning events. The Conference Bureau gives the organizers a price-per-person, per-day breakdown, which has been very popular.

SVSU has also hosted eight different high school proms in the West Complex. This familiarizes area high school students with the campus, and many of them later become SVSU students.

The first ever three-county Chamber of Commerce Tri-Source Business Expo was held at the West Complex this spring. It was very successful, with over 700 guests attending the kick-off breakfast.

Ms. Bailey also works in cooperation with different departments on campus in putting

together proposals and circulating bids for state and national conventions. SVSU was not able to do this before the West Complex was constructed.

Ms. Peterson told the Board that BIDI was established in the early 1980s to support the business community in the area and to help them grow and prosper by offering them some of the University's resources.

BIDI has been working very closely with the Saginaw Valley Manufacturers Association since 1989, assisting them with their meetings and their newsletter. This is a volunteer organization consisting of 120 members.

BIDI also has a collaborative relationship with the Tri-County Economics Club, which has grown tremendously since BIDI became involved with them. The organization had seven corporate members last summer -- they currently have 40. Their membership as a whole has grown by 400% since last year. They offer educational information to the business community in the area of economics.

BIDI recently formed a partnership with the American Society of Employers to offer supervisory training for people in the human relations field, using SVSU facilities.

BIDI has offered a certificate program for entrepreneurs since 1992 in conjunction with the area Chambers of Commerce. This program prepares people to start their own business.

During the past year BIDI has sponsored a number of workshops in the area of conflict resolution. Ms. Peterson showed a tape which is utilized at the co-worker conflict seminars.

Ms. Peterson reviewed the grants BIDI receives and discussed future programs being

coordinated by the Business and Industrial Development Institute.

V. REMARKS BY THE PRESIDENT

President Gilbertson announced that Marilyn Frahm, Director of Information Services, is retiring. He stated: "She has served us long and well. We're going to miss her." He introduced Cecilia Jerome, who assumed the position on May 27th.

Robert Maurovich, Vice President for Student Services and Enrollment Management, updated the Board on spring and summer enrollments.

President Gilbertson updated the Board on the Campaign for Distinction. He stated: "The response from the faculty and staff has been very gratifying, both in numbers of participants and the amount of contributions raised -- and it's still growing.

"We also want to announce today another major commitment to the Campaign. The Dow Chemical Company has committed \$1.25 million to fund the Dow Chemical Company Centennial Chair in Business. This will be our second endowed chair in the College of Business, and our third endowed chair in the institution. This will help us to recruit someone at the very top of his or her profession to become part of the intellectual capital of our institution. We're obviously very, very deeply appreciative to The Dow Chemical Company. They have a long history of commitment to the support of SVSU -- financial support, interaction with our academic departments through programs such as co-op placements and loaning us the talent of people who have served long and well on this Board. We are very deeply appreciative to the company for its support and commitment, which is one more major step forward in our Campaign for Distinction."

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

11) Motion to Move to Executive Session for Briefing on Labor Negotiations

BM-892 **It was moved and supported that the Board move to Executive Session for a briefing on labor negotiations**

Braun	yes
Kelly	yes
Law	yes
Roberts	yes
Rush	yes
Vitito	yes
Walpole	yes

The motion was APPROVED unanimously.

The Board moved to Executive Session at 2:34 p.m. and reconvened in Public Session at 3:47 p.m.

VII. ADJOURNMENT

12) Motion to Adjourn

BM-893 **It was moved and supported that the meeting be adjourned.**

The motion was APPROVED unanimously.

The meeting was adjourned at 3:58 p.m.

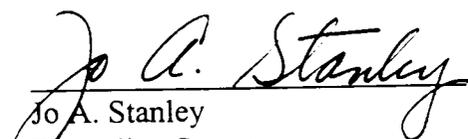
Respectfully submitted:

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Ruth A. Braun  
Chairperson

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Donna J. Roberts  
Secretary

  
Jo A. Stanley  
Recording Secretary

SAGINAW VALLEY STATE UNIVERSITY  
 GENERAL FUND OPERATING BUDGET  
 FY98

BUDGET SUMMARY

	REVISED BASE FY97	BASE FY98	NET CHANGE \$	%
<b>REVENUES:</b>				
Appropriation	\$21,372,416	\$22,120,000	\$747,584	3.50
Tuition & Fees	17,625,000	18,193,000	568,000	3.22
Miscellaneous	1,565,000	1,624,000	59,000	3.77
	<u>40,562,416</u>	<u>41,937,000</u>	<u>1,374,584</u>	<u>3.39</u>
 <b>EXPENDITURE ALLOCATIONS:</b>				
Compensation	28,577,978	30,502,000	1,924,022	6.73
Supplies, Materials, & Services	10,174,644	10,483,000	308,356	3.03
Capital	1,809,794	952,000	(857,794)	-47.40
	<u>40,562,416</u>	<u>41,937,000</u>	<u>1,374,584</u>	<u>3.39</u>
Revenue Over/(Under) Expenditures	\$0	\$0	\$0	

SAGINAW VALLEY STATE UNIVERSITY  
TUITION AND FEES  
1997-98

**TUITION**

FY98

**MICHIGAN RESIDENTS:**

Undergraduate Courses	\$102.70/cr.hr.
Undergraduate - Professional Program Courses [a]	114.30/cr.hr.
Graduate Courses [b]	153.35/cr.hr.

**NON-RESIDENTS:**

Undergraduate Courses	215.50/cr.hr.
Undergraduate - Professional Program Courses [a]	229.50/cr.hr.
Graduate Courses [b]	301.50/cr.hr.

Auditor Tuition Rate

Credit by Examination Tuition Rate

**FEES**

Application	25.00
Applied Music [c]	56.50/cr.hr.
Athletic Season Pass (annual fee)	25.00
Baccalaureate Nursing Fee	10.00/course
Diploma Replacement	5.00
Diploma Cover Replacement	6.00
General Service [d]	8.50/cr.hr.
Graduation	30.00
Hand Registration	25.00 transaction
Identification/Transaction Card Replacement	10.00
Late Payment [e]	8.00
Late Registration (first time registration during add/drop period)	50.00
Late Registration (de-registration grace period fee)	25.00
Listener's Permit	70.75/course
No Show - Course Placement Testing	20.00
Occupational Therapy Program Fee	20.00/course
Off-Campus Service Fee	See Footnote [f]
Orientation	45.00 FTIC 20.00 Transfer
Placement	3.00/Credentials File 20.00/Job Bulletin Subscription
Return Check Service Charge [g]	20.00
Transcript	4.00/official copy 1.00/student copy

## SPECIAL TUITION AND/OR FEE RATES

Appendix One: Budget

The Electronic Campus Program	\$270.00/cr.hr.
Employee dependents and dependents of deceased employees [h]	1/2 tuition and g.s.f.
English as a Second Language Program [i] (15-week program)	209.75/unit
English as a Second Language Program [i] (7-week program)	236.50/unit
International M.B.A. - Taiwan	250.00/cr.hr.
Macomb Program -- Off-Campus Service Fee [b]	42.00/cr.hr.

## FOOTNOTES

- [a] Upper division level courses in Engineering, Nursing, Occupational Therapy, and Education.
- [b] A laboratory fee of \$60.00 per course may also be assessed.
- [c] Plus tuition.
- [d] General Service Fee includes (on-campus students only):
- |                           |                     |
|---------------------------|---------------------|
| Parking Facility Fee      | \$1.30/cr.hr.       |
| Student Association Fee   | .50/cr.hr.          |
| Student Program Board Fee | .25/cr.hr.          |
| Publication Fee           | .17/cr.hr.          |
| Facility Debt Service Fee | Up to \$.90/cr.hr.  |
| First Aid Facility Fee    | Up to \$1.00/cr.hr. |
| Registration Processing   | Residual            |
- [e] Late payment charges will be assessed at \$8.00 per statement, up until such time as an account is turned over to a collection agency.
- [f] Off-Campus Service Fee calculation based upon distance from campus.
- |   |                |
|---|----------------|
| 30 miles - includes Bay City, Midland, and Saginaw  | \$13.50/cr.hr. |
| 31-45 miles - includes Caro   | 21.50/cr.hr.   |
| 46-60 miles - includes West Branch  | 30.00/cr.hr.   |
| 61 and over miles - includes Kirtland Community College<br>(Macomb has an independent fee structure.) | 37.00/cr.hr.   |
- [g] If charge involves registration, board and room payment, or apartment rent, late payment charges can also apply.
- [h] Employees are those individuals who are qualified for fringe benefits.
- [i] Plus general service fee.

**RESOLUTION TO AUTHORIZE THE ESTABLISHMENT  
OF A PUBLIC SCHOOL ACADEMY**

**Saginaw Preparatory Public School Academy**

**WHEREAS, the Michigan Legislature has provided for the establishment of public school academies as part of the Michigan public school system by enacting Act No. 362 of the Public Acts of 1993 and Act No. 416 of the Public Acts of 1994; and**

**WHEREAS, Act No. 416 of the Public Acts of 1994 is now in effect; and**

**WHEREAS, According to this legislation, the Saginaw Valley State University Board of Control, as the governing body of a state public university, is an authorizing body empowered to issue contracts to organize and operate public school academies; and**

**WHEREAS, The Michigan legislature has mandated that public school academy contracts be issued on a competitive basis taking into consideration the resources available for the proposed public school academy, the population to be served by the proposed public school academy; and the educational goals to be achieved by the proposed public school academy; and**

**WHEREAS, The Michigan legislature has mandated that public school academies organized under Act No. 416 of the Public Acts of 1994 achieve certain specific educational purposes; and**

**WHEREAS, The Saginaw Valley State University Board of Control having received an application for organizing the proposed Saginaw Preparatory Public School Academy as a public school academy and having reviewed the application according to the provisions set forth by the Michigan Legislature;**

**NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control declares, subject to the conditions set forth below, that:**

- 1. It will issue a contract to organize and operate the Saginaw Preparatory Public School Academy as a public school academy upon the application submitted under Section 512 of 1994 PA 416.**
- 2. It approves the following members of the Board of Directors of Saginaw Preparatory Public School Academy.**

**Alfonso Todd, Jr., AA, B.A., M.Div.  
Dr. Nick Hall  
Tomny Grier  
Greg Smith  
Sharleen Gray, BSN  
Robert Gains**

RESOLVED FURTHER, That all members of the Board of Directors of Saginaw Preparatory Public School Academy must file an acceptance of office with Saginaw Valley State University, and must take the oath of office required by 1994 PA 416;

RESOLVED FURTHER, That the Articles of Incorporation of the Saginaw Preparatory Public School Academy in the form previously submitted to this Board of Control are approved, and shall be adopted and filed in accordance with law in substantially that form.

### 3. Conditions

The effectiveness or the continued effectiveness of this Resolution are subject to these conditions:

- a. An opinion of University legal counsel to the effect that contract documents have been agreed upon which are consistent with the purpose of the public school academies statutes; that when executed, contract documents will be binding on both parties in accordance with their tenor; and that in the opinion of University counsel, adequate provisions are included to immunize or indemnify the University, its directors, officers, employees and agents to the extent that prudence and reasonable business practice would require from all claims of liability arising from the University's contractual relationship with the public school academy or the operation of the public school academy;
  - b. An opinion of professional staff of the University to the effect that the contract documents, the proposed plan of operation, and the methods for holding the public school academy accountable for educational outcomes are consistent with the Policy Statement on Public School Academies adopted by the University Board on November 14 1994 and subsequently amended, unless in the case of departures from such Policy Statement, if any, the staff recommends that each such departure be agreed to, and state reason in support.
  - c. An opinion of the professional staff of the University that the applicant meets all of the financial, personnel and facility requirements necessary to open and operate an effective Public School Academy.
  - d. This Resolution and any contract entered into under it shall be null and void if Saginaw Preparatory Public School Academy is not in operation by September 1997.
4. Upon receipt by the University Board of the opinions mentioned in 3 (a) and (b) above and subject to 3 (c) above, the Chair of the Board of Control of Saginaw Valley State University may execute a public school academy contract and related documents between Saginaw Preparatory Public School Academy (a public school academy) and the Saginaw Valley State University Board of Control (authorizing body).

## CHARTER APPLICATION SUMMARY DATA

Title: Saginaw Preparatory Public School Academy

Grade Level: 6, 7, 8 Approximate Enrollment: 200

Location: Bridgeport, Michigan

Contact Applicant: Al Todd

505 South 26<sup>th</sup> Street, Saginaw, Michigan 48601

### MISSION

The Saginaw Preparatory Public School Academy mission is to establish a middle school that will provide high quality education by:

- engaging students in innovative, hands-on learning experiences (i.e. gardening technology and computer science),
- providing a small school/class environment in which students are nurtured by caring and supportive teachers,
- providing comprehensive academic programs to prepare for a successful high school experience and readiness for college level courses.

### BRIEF DESCRIPTION OF PROGRAM

The Saginaw Preparatory Public School Academy is designed to provide youngsters the background necessary for a successful high school experience with a strong academic emphasis. The small size classes (capped at 20) together with a required course of study and very limited electives, will ensure every student exposure to a foreign language, advanced middle school math, and successful writing and literature experiences. The most unique feature of this middle school would be its intimate size of not more than 200 students, making it one of the smallest middle schools in the Saginaw area.

Estimated State Aid Revenue: \$1,000,000

Estimated SVSU Revenue: \$30,000

**MEMO**

TO: Eric Gilbertson, President and  
Board of Control

FROM: Wayne Vasher 

DATE: May 28, 1997

RE: PROGRAM REVIEWER FOR SAGINAW PREPARATORY PUBLIC SCHOOL  
ACADEMY

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The program reviewer for the Saginaw Preparatory Public School Academy is Norman Sterchele, a Professor of Educational Leadership at Saginaw Valley State University. Dr. Sterchele has served as a technical consultant with several schools in the Saginaw Valley region. He holds a bachelors degree from Cornell College of Mount Vernon, Iowa and a masters and doctorate from Michigan State University. An interesting note, Norman Sterchele knows the Bridgeport area well and served as a science teacher in that community over 30 years ago.

The initial report prepared by Dr. Sterchele includes seven specific items that required additional follow-up. An amended application prepared by Mr. Todd responds to all seven of the questions raised. This amended application is available for review in my office.

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**A Report on  
 the Meeting with Principals  
 of the Saginaw Preparatory School  
 Academy**

**Date of Meeting:** February 13, 1997

**Place of Meeting:** Banner Street School

**Principals Involved:** Mr. Alphonse Todd, President of School Board  
 Mr. Robert Gaines, School Board Member  
 Dr. Nile Schmidt, Director of Vanguard  
 Mr. Lethera Burrage, Vanguard Board  
 Ms. Jane Borchard, Vanguard Board  
 Mr. Mark Carrigan, Computer Professionals  
 Mr. John Romine, Consultant  
 Mr. Paul Romine, Consultant  
 Mr. Greg Smith, Michigan Employment Security  
 Commission

**Proposal Summary:** That the involved group develop a school for junior high school aged youth. The school is specifically designed to enhance the personal and moral development of its students while facilitating academic success and providing a wide variety of practical experiences to enhance self esteem and increase academic motivation.

**General Overview:**

*Principals:* Overall it is this interviewer's belief that the principals involved in this plan are sincere individuals who share a vision of curricular and co-curricular activities necessary to present an innovative program of instruction for junior high school aged youth. Furthermore the collective organizational skills of those involved would be very useful in the day to day oversight and administration of such a school. It is evident that these persons have discussed the complexities of such an operation and are personally willing to invest the time necessary for such a school to succeed.

*Facility:* The building which has been chosen to house the academy is a vacated elementary school, probably thirty to thirty-five years old. The space in the building is adequate to house the program which is intended but its condition will require extensive repair to the roof, ceilings and in some places, floor tiles and interior superficial decor. The need for furniture to support seven to eight classrooms and support personnel is great.

*Curriculum:* A key aim of this academy is to educate youth in class settings which are smaller and more personal than comparable classrooms in the neighboring public schools. Class sizes will be held to 20 students per class in order that youth receive the maximum personal teacher

attention. Other curricular and co-curricular aims include (1.) focus on instruction in the basic core curriculum (2.) providing a wide variety of curricular and co-curricular experiences in the form of field trips, community service responsibilities, exposure to visiting resource persons and the opportunity to participate in meaningful projects (3.) developing a spirit of school ownership in the students, their parents and within the wider community by inviting involvement at several levels of the school operation and by issuing frequent invitations for parental involvement and participation.

As proposed the SPPS Academy is intended to function along the lines of a true middle school; working to provide youth with real life experiences and instructing in the core curriculum. It is this interviewer's belief that the curriculum presented by the SPPSA will match or exceed the state recommended curriculum offerings for this level. Provision for at least quarterly parent conferences, frequent opportunities to involve parents in school activities and the assignment of communication responsibilities to all members of the school staff are decided strengths in this program and should insure a strong home school bond.

*Pupil Transport:* It is the conclusion of the Board of Directors that pupil transport to and from school will be a minor problem since it is anticipated that a full 80 to 90% of the student body will live within walking distance of the school. The remaining transport will be provided by two 15 passenger vans.

*Calendar:* The calendar, as set forth in the proposal, indicates an expected school year of 206 school days. This exceeds the State of Michigan requirement of 181-190 and will allow flexibility in curricular and special event planning.

*Staffing:* The Board of Directors has already chosen a Principal who is currently completing his doctorate and is now serving as a full-time principal in a public school in another state. Additionally SPPSA intends to hire eight teachers and five support staff. To date there is no written plan for recruiting these personnel.

*Recruiting Students:* Board members and personnel from Vanguard Development and Board Members from SPPSA indicate that they have completed a verbal survey of the immediate community and have received very encouraging responses from parents in the immediate area surrounding the Banner Street School. From their responses they believe that there will be no problem recruiting the two-hundred student enrollment which they indicate will be on hand at school opening.

*Budget:* The budget includes all major categories of expenditures necessary to maintain an educational entity. It is balanced and seems adequate in most areas of review with the majority of funds intended for defined educational needs. The planners have indicated a mature insight into income generation by listing several possible sources of funding to be sought beside state per-pupil funds.

### **Recommendation for Approval:**

It is the recommendation of this reviewer that the Vanguard Development Corporation and the Board of the Saginaw Preparatory Public School Academy receive tentative approval for their charter school application. Final approval should be granted based upon the submission of more definitive data in the following areas..

1. A documented survey of potential student population and community commitment to the establishment of the SPPSA in the Banner School area.
2. A more detailed description of the experiential activities and reference to educational literature which supports the inclusion of such experiences. The SPPSA proposal (pg3) refers to innovative programs; How this program differs from normal public school programs needs to be detailed. How will SPPSA engage students and increase their motivation and pride in their academic accomplishments?
- 3 The viability of this program will rest on four factors, the appropriateness of the experiences provided students, the Board's commitment to providing abundant teacher in-service opportunities, the school's ability to establish collaborative relations with the parents of its students and the support teachers will be given to maintain the close relationships with students.  
An addendum needs to be drafted which details the support teachers will be given to maintain these relationships with students and how the in services will be provided. This interviewer fears that without some strong support in the form of time and encouragement in these areas, teachers will become frustrated and lapse into behaviors found in any normal classroom.
4. Needed is a more detailed plan to invite parent involvement and provide parents with training and skill development. How will it be provided? What are some representative topics? Who will do the instruction? Are these educational activities funded under the budget plan included with the SPPSA Proposal? How are parents involved in planning these experiences? In which ways will parents actually become partners in this enterprise? What student educational support activities will be expected of parents of SPPSA students? What role will parents be given to help increase student achievement?
5. Documentation of ability to perform the repairs and renovation which will be specified in the building inspections by the building inspector, fire marshal and health department should be made available .
6. If the proposed enrollment of SPPSA is 200 students it needs to be clarified how seven classrooms and an auditorium and eight teachers can be dispersed to achieve the indicated teacher pupil ratio of 20 to 1. The complex job description of the Lead Teacher further compounds the student teacher ratio by reducing the amount of time this teacher will have to be available for classroom instruction.
7. It should be recommended but not a requirement for acceptance that the board look for business partners who are interested in providing students appropriate and unique experiences which supplement the curriculum offered within the class day at the SPPSA.

**SAGINAW VALLEY STATE UNIVERSITY  
BOARD OF CONTROL RECOMMENDED RESOLUTION**

**Cesar Chavez Academy**

**WHEREAS, the Saginaw Valley State University Board of Control has approved the charter school application for grades K-5 for the Cesar Chavez Academy; and**

**WHEREAS, the Cesar Chavez Academy will be better able to serve the Southwest Detroit area families with a complete middle school program in addition to the elementary program; and**

**WHEREAS, the families with middle school age students will not have to remove their students from the present Cesar Chavez school with its successful curriculum, philosophy, and supportive staff; and**

**WHEREAS, the Cesar Chavez Academy application, has been amended with the addition of 6, 7, 8, and 9 grade middle school; and**

**WHEREAS, the Cesar Chavez Academy board finds it necessary to locate, lease, and renovate an additional educational structure within an approximate one mile radius of the existing school; and**

**WHEREAS, the Cesar Chavez Middle School will be under the direction and management of both the existing Cesar Chavez board of education and the Leona Group; and**

**NOW THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control approve the application amendment calling for a middle school program subject to the same conditions that were outlined in the Board's initial application approval.**

SAGINAW VALLEY STATE UNIVERSITY  
BOARD OF CONTROL RECOMMENDED RESOLUTION

Grattan Academy

WHEREAS, the Saginaw Valley State University Board of Control has approved the charter school application for grades K-6 for the Grattan Academy; and

WHEREAS, the Grattan Academy will be better able to serve the Belding area families with a new seventh grade program in addition to the elementary program; and

WHEREAS, the families with multiple age students will not have to divide their energy, loyalty, and attention to two or more elementary or middle school buildings; and

WHEREAS, the Grattan Academy application, has been amended with the addition of education goals and appropriate schedules for seventh grade pupils; and

NOW THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control approve the application amendment calling for a seventh grade program subject to the same conditions that were outlined in the Board's initial application approval.

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**SAGINAW VALLEY STATE UNIVERSITY  
BOARD OF CONTROL RECOMMENDED RESOLUTION**

**Lake Bluff Academy**

**WHEREAS, the Saginaw Valley State University Board of Control has approved the charter school application for grades K-5 for the Lake Bluff Academy; and**

**WHEREAS, the Lake Bluff Academy will be better able to serve the Manistee area families with a sixth grade program in addition to the elementary program; and**

**WHEREAS, the families with multiple age elementary students will not have to divide their energy, loyalty, and attention to two or more elementary schools; and**

**WHEREAS, the Lake Bluff Academy application, has been amended with the addition of education goals and appropriate schedules for sixth grade pupils; and**

**NOW THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control approve the application amendment calling for a sixth grade program subject to the same conditions that were outlined in the Board's initial application approval.**

**SAGINAW VALLEY STATE UNIVERSITY  
BOARD OF CONTROL RECOMMENDED RESOLUTION**

**Traverse Bay Community School**

**WHEREAS, the Saginaw Valley State University Board of Control has approved and amended the charter school application for grades K-7 for the Traverse Bay Community School; and**

**WHEREAS, the Traverse Bay Community School will be better able to serve the Traverse area families with a complete middle school program in addition to the elementary program; and**

**WHEREAS, the families with multiple age elementary students will not have to divide their energy, loyalty, and attention to two or more elementary or middle school buildings; and**

**WHEREAS, the Traverse Bay Community School application, has been amended with the addition of education goals and appropriate schedules for eighth grade pupils; and**

**NOW THEREFORE, BE IT RESOLVED, that the Saginaw Valley State University Board of Control approve the application amendment calling for an eighth grade program subject to the same conditions that were outlined in the Board's initial application approval.**



# STAFF MEMBER

OF THE MONTH

**Robert J.  
Tutsock**

**Director,  
Physical  
Plant**

**June 1997**

Bob Tutsock seldom gets away from his job. Although his home phone may be mercifully quiet when things are going smoothly, the fact is that overseeing SVSU's expanding physical plant is an all-consuming task.

"The Physical Plant staff is responsible for providing a safe, attractive and comfortable facility for students, faculty and staff," Tutsock says. "It's a 24-hours per day, seven days a week operation," he points out. "It requires three shifts of employees scheduled over the week."

As director, Tutsock oversees the entire operation, coordinating the efforts of the supervisors and foremen who work with the Physical Plant crew. "We have 61 to 62 full-time equivalent staff members to do all the work necessary to maintain 1,300,000 square feet of building space and 782 acres of grounds," he says.

"I certainly could not do this without all the hard work and dedication of the men and women in the Physical Plant department," he adds. "They deserve to share in the recognition I have been accorded."

Keeping SVSU's physical plant humming involves coordinating a number of differing assignments. For example, "We do most of the

cleaning work on third shift so offices and classrooms are clean prior to the morning rush," Tutsock says. "Most grounds work is done during the day, while preventive and maintenance work usually is done during second shift."

Other tasks include ensuring that fire extinguishers and sprinkler systems are in working order, which requires periodic testing. In the winter months snow removal becomes a major item. "We may start as early as 4 a.m.," he says. "I also initiate the action to cancel classes or close due to weather conditions. I receive feedback from the crews and monitor local weather information."

Physical Plant personnel also handle maintenance and scheduling of the Motor Pool fleet. "Our goal is to remain competitive with rental agencies while providing a convenient form of transportation for campus personnel."

Managing campus utilities falls under Tutsock's jurisdiction as well. The list includes natural gas, water, sewers and electrical service. Tutsock has worked on energy management strategies to achieve cost efficiencies while maintaining comfort. He notes that central computer controls allow him to monitor and adjust room temperatures without visiting each building.

Recently Physical Plant staff completed a relamping project that improved campus lighting while reducing the cost to operate it.

"I'm also involved in the design of the energy loop that will link campus facilities," he says. "We're working with Engineering Services on that project."

Tutsock, who served in the navy and is a Vietnam veteran, has 17½ years experience in plant maintenance. He first worked at SVSU in the mid-80s while employed by ServiceMaster. After three years at Eastern Michigan, Tutsock returned to SVSU in 1989. He was named director in 1990.

