

A G E N D A

SAGINAW VALLEY COLLEGE
BOARD OF CONTROL

ANNUAL ORGANIZATIONAL MEETING
and
REGULAR MONTHLY MEETING

Monday, August 14, 1972
7:30 p.m.

Board Room - Wickes Hall

- I. Call to Order by Chairman
- II. Approval of Minutes of Regular Meeting of July 10, 1972
- III. Communications
 - Eugene Enrico
 - James Gaertner
 - Others
- IV. Election of Officers
- V. Appointment of Committee Members
- VI. Administrative Reports
- VII. Committee Reports
 - 1.) Academic Committee
 - a.) Program in Applied Social Science
 - b.) M.A.T. Program
 - 2.) Building Committee
 - 3.) Finance Committee
 - a.) Budget
 - b.) Tuition Policy
- VIII. Payment to University Center Regional Planning Commission
- IX. Traffic Council
- X. Policy on Use of College Buildings
- XI. Great Lakes Intercollegiate Athletic Association
- XII. Possible Contract with Bay-Midland Child Development Centers
- XIII. Other Business
- XIV. Adjournment

MINUTES

BOARD OF CONTROL
SAGINAW VALLEY COLLEGEANNUAL ORGANIZATIONAL MEETING
and
REGULAR MONTHLY MEETINGSVC Board Room - Wickes Hall
August 14, 1972

Present: Arbury
Curtiss
Gilmore
Groening
Kendall
Vaupre
Zahnow

Others

Present: Dickey
Driver
Gross
Kearns
Marble
Peterson, H.
Scannell, Fr.
Students (5)
Press (3)

Absent: Runkel, excused

I. CALL TO ORDER

The Chairman called the meeting to order at 7:45 p.m.

II. APPROVAL OF MINUTES OF PREVIOUS MEETING

BM-321 Mr. Kendall moved that the minutes of the Regular Monthly Meeting held July 10, 1972 be approved as submitted.

Mrs. Arbury supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow
Absent: Runkel

Motion carried.

III. ELECTION OF OFFICERS

Mr. Groening entertained motion for nomination of chairman.

Mr. Curtiss nominated Mr. Groening to be re-elected to serve as chairman.

Mr. Zahnow supported.

BM-322 Mr. Kendall moved that the nominations be closed and that the secretary be instructed to cast a unanimous ballot for Groening to be re-elected as chairman.

Mrs. Arbury supported.

Ayes: Arbury, Curtiss, Gilmore, Kendall, Vaupre, Zahnow

Absent: Runkel

Mr. Groening refrained from voting.

Motion carried.

Mr. Groening entertained motion for nomination of vice chairman.

Mrs. Arbury nominated Mr. Kendall be re-elected to serve as vice chairman. Mr. Vaupre supported.

BM-323 Mr. Curtiss moved that the nominations be closed and that the secretary be instructed to cast a unanimous ballot for Kendall to be re-elected as vice chairman.

Dr. Gilmore supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Vaupre, Zahnow

Absent: Runkel

Mr. Kendall refrained from voting.

Motion carried.

Mr. Groening entertained motion for nomination of secretary.

Mr. Zahnow nominated Mr. Curtiss be re-elected to serve as secretary.

Mrs. Arbury supported.

BM-324 Dr. Gilmore moved that the nominations be closed and that the secretary be instructed to cast a unanimous ballot for Curtiss to be re-elected as secretary.
Mr. Vaupre supported.

Ayes: Arbury, Gilmore, Groening, Kendall, Vaupre, Zahnow

Absent: Runkel

Mr. Curtiss refrained from voting.

Motion carried.

Mr. Groening entertained motion for nomination of treasurer.

Mr. Curtiss nominated Mr. Zahnow be re-elected to serve as treasurer.

Mr. Kendall supported.

BM-325 Dr. Gilmore moved that the nominations be closed and that the secretary be instructed to cast a unanimous ballot for Zahnow as treasurer.

Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre

Absent: Runkel

Mr. Zahnow refrained from voting.

Motion carried.

IV. COMMITTEE APPOINTMENTS

The Chairman said that he would make the committee appointments at the September Monthly Meeting.

V. COMMUNICATIONS

A. Eugene Enrico

Dr. Eugene Enrico, Assistant Professor of Music, distributed copies of his proposal to conduct a combination research-performance project, utilizing the resources of the collection of musical instruments at the Smithsonian Institution. He indicated that late last winter, he was offered an appointment at the Smithsonian Institution which would run from January, 1973 until the following August. He said that he has asked for a leave of absence for the winter of 1973 semester, and wanted to inform the Board of his project.

The Chairman wished Dr. Enrico success in his endeavor, and thought it would be a distinction for the school as well.

B. James Gaertner

Mr. Gaertner, President of the SVC Student Body, presented a communication requesting Board of Control approval of a Campus Ministry Program at the college. A survey at SVC produced 260 responses, which showed a desire by SVC students for some sort of religious contact on the campus. Members of the Student Senate have expressed their desire for a Campus Ministry. He said that the Campus Ministry is willing to pay \$1,000 per year for the use of a dormitory suite to become the Campus Ministry headquarters and counselling center. No college funds are necessary for this program.

Mr. Zahnow asked if it would be feasible for the College to collect only \$1.00 instead of \$1,000 per year for use of the dormitory suite as campus ministry headquarters.

The Chairman suggested that sometime ago, the Catholic Diocese of Saginaw made a contribution which was earmarked for some purpose that might properly be used in this manner. He recommended that the administration proceed in making a room available and to consider methods of financing bearing in mind that there may be some funds that could properly be used for this purpose.

BM-326 Mr. Curtiss moved that an agreement be drawn on a year-to-year basis to provide a dormitory suite for a Campus Ministry Headquarters and Counselling Center, and request that the Administration review a possible source of funds to finance such a Center.
Mrs. Arbury supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow
Absent: Runkel

Motion carried.

VI. ADMINISTRATIVE REPORTS

A. Nursing Program

President Marble said that thirty students out of 100 applicants have been admitted for study in the Nursing Program to be started in the Fall term. This is a full class. Some of the applicants will be admitted in January providing funds are available for additional instruction. In the Health Science Program, four students have been admitted to medical technology and ten applications are pending. In the field of Technology, which will be taught by part-time faculty, there are thirty applicants. The interest and response to these programs has been rewarding and is an evidence that a valid program has been started, even though the numbers are small.

B. Miscellaneous

Copies of the President's Annual Report were distributed and the report was accepted by the Board.

Copies of a report on the Library and the Ethnic Studies Program were distributed.

VII. COMMITTEE REPORTS

A. Academic Committee

1.) Program in Applied Social Science

Mrs. Arbury reported that the Academic Committee recommends that the proposed Program in Applied Social Science be approved and presented to the State Board of Education for consideration. The proposal, which was prepared by Dr. Walter James, Professor of Sociology, is a program which will provide training for students interested in an occupation related to community

service and who wish to combine a broad background in the social and behavioral sciences with preparation for work in criminal justice, social work or youth services.

BM-327 Mr. Curtiss moved acceptance of the proposed Program in Applied Social Science, and to direct the Administration to present the proposal to the State Board of Education for consideration.
Mr. Kendall supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow
Absent: Runkel

Motion carried.

2.) M.A.T. Program

Mrs. Arbury called on Dr. Harold Peterson to bring the Board up-to-date on the M.A.T. Program. Dr. Peterson said that the proposal was submitted to the State Board of Education last May for certification, but no action has been taken by that Board. However, a recent Ingham County Circuit Court decision acknowledges the rights of local boards to make policy decisions on instructional programs. It was recommended that the proposal be accepted but that the Board be prepared to review its stand if the State Board finds it cannot support the decision. Dr. Peterson emphasized that students would be protected by insuring that all students in the program were kept at a level of credits that would be transferable until the program obtains State approval.

RES-137 Mr. Zahnow offered the following Resolution:
WHEREAS, The Board of Control has formally authorized the College to apply for authority to offer a program of study leading to the Degree of Master of Arts in Teaching; and
WHEREAS, This statement was formally filed with the State Board of Education on May 17, 1972; and
WHEREAS, The College has thus far received no direction or evaluation from the State Board of Education on this proposal; and

WHEREAS, The College has appointed a Committee of Scholars, all of whom are experts in this field of education, who are associated with Universities, and who are employed outside the State of Michigan. This Committee has reviewed the SVC proposal, visited with educators, citizens, prospective employers, and prospective students, and recommended that this program be placed in operation.

WHEREAS, Pursuant to the decision of the Circuit Court of Ingham County, the Board of Control of this institution appears to have all legal authority to make policy decisions on the instructional programs offered by Saginaw Valley College.

NOW, THEREFORE, BE IT RESOLVED That this Board of Control hereby authorizes the offering of courses of instruction leading to the M.A.T. pursuant to the proposal submitted to the State Board of Education, effective September, 1972.

BE IT FURTHER RESOLVED, That if in the months ahead, the State Board of Education should review this proposal and decide that it cannot support the decision of the Board of Control of Saginaw Valley College, this Board is prepared to review the recommendations of the State Board of Education and reconsider this present resolution. However, any future decisions affecting this program will be made in such a way as to protect the full transferability of the courses of study to other Universities in the State of Michigan.

Supported by Mr. Curtiss.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow
Absent: Runkel

Resolution adopted.

B. Building Committee

Mr. Vaupre reported that no progress has been made in Lansing with regard to Brown Hall. Dr. Driver said that both Houses have passed the Capital Outlay Bill, but as yet the Governor has not signed it into law.

C. Finance Committee

1.) Budget for 1972-73

Mr. Zahnow reported that the Finance Committee has spent a considerable amount of time working on a budget for 1972-73. The new State aid

formula which penalizes schools for failing to achieve enrollment estimates has seriously affected this year's budget. The Committee recommends an estimated income from all sources of \$3,295,619 with expenditures of \$3,368,667, for a projected deficit of \$73,048.

The Chairman questioned the legality of accepting a budget that begins the year with a deficit. No one was able to satisfy the query. Mr. Zahnow said the Committee would welcome any suggestions as to a proper solution. Dr. Driver said he would hope that grants or additional enrollment would bring the budget into balance, and indicated that the College has a greater capability now to police the budget because a monthly print-out from the computer will make it easier to control the budget.

BM-328 Mr. Zahnow moved that a budget for 1972-73 with estimated income of \$3,295,619, expenditures of \$3,368,667, for a projected deficit of \$73,048 be accepted.

Mr. Curtiss supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow
Absent: Runkel

Motion carried.

2.) Tuition

The Board felt that for the present tuition should remain the same.

VIII. PAYMENT TO UCRPC

Dr. Marble said that it is the recommendation of the UCRPC that the branch member agencies pay \$400 each in order to liquidate its responsibilities to the Raymond W. Mills & Associates firm.

BM-329 Mr. Curtiss moved that a sum of \$400.00 be paid to the Treasurer of the University Center Regional Planning Commission as SVC's share toward the liquidation of UCRPC's responsibilities to Raymond W. Mills & Associates, Inc., with the understanding that this is in full payment to Mr. Mills.

Mr. Vaupre supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow
Absent: Runkel

Motion carried.

Mr. Zahnow suggested that SVC might be in a position to offer some leadership for guiding the orderly development of the Saginaw Valley region and suggested meeting with officials of Delta College to work jointly in this endeavor. The President indicated that he would give it some thought and consideration, and would report back at a future meeting.

IX. TRAFFIC COUNCIL

The President called on Mrs. Ann Dickey, Dean for Student Services, for a report on Vehicle and Parking Regulations. Mrs. Dickey presented a statement for consideration of the Board as it was felt that there should be some control before school opens in the Fall.

BM-330 Mr. Kendall moved that the Vehicle and Parking Regulations be approved, subject to minor changes.
Dr. Gilmore supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow
Absent: Runkel

Motion carried.

NOTE: Vehicle and Parking Regulations part of official minutes.

X. POLICY ON USE OF COLLEGE BUILDINGS

BM-331 Mr. Curtiss moved the adoption of the regulations regarding the use of SVC facilities.
Mrs. Arbury supported.

Ayes: Arbury, Curtiss, Gilmore, Groening, Kendall, Vaupre, Zahnow
Absent: Runkel

Motion carried.

NOTE: Regulations Regarding Use of SVC Facilities part of official minutes.

XI. GREAT LAKES INTERCOLLEGIATE ATHLETIC ASSOCIATION

The President reported that the draft on the constitution of the GLIAC has not been received. When the draft of the document has been received, copies will be sent to the Board.

XII. POSSIBLE CONTRACT WITH BAY-MIDLAND CHILD DEVELOPMENT CENTERS

No report.

XIII. OTHER BUSINESS

None

XIV. ADJOURNMENT

There being no further business to transact, the meeting adjourned at 9:35 p.m.

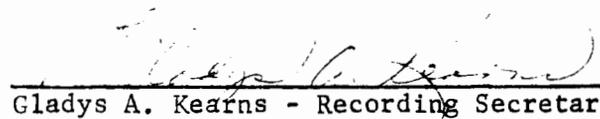
Respectfully submitted,



William A. Groening, Jr. - Chairman



Charles B. Curtiss - Secretary



Gladys A. Kearns - Recording Secretary

SDM
gak emn

Adopted by
[Signature]
11/17/72

SAGINAW VALLEY COLLEGE
VEHICLE AND PARKING REGULATIONS

Chapter I -- Registration of Motor Vehicles

Sec. 1.1 Policy

All faculty, staff and students operating a motor vehicle (including motorcycles) on the Saginaw Valley College campus must register such vehicle with the College. Vehicle registration must be completed when operation of the vehicle on campus begins. Students shall register their vehicles at the time they register for classes. There is no vehicle registration fee. If a person operates more than one vehicle on the campus, each must be properly registered.

Sec. 1.2 Registration Procedure

Vehicles can be registered at the Physical Plant Office (Project '68 Building) during regular College business hours.

Chapter II -- Parking and Traffic Regulations

Sec. 2.1 Policy

All parking on the Saginaw Valley College campus will be available on a first-come, first-serve basis. The driving regulations and requirements of the Michigan Motor Vehicle Code will apply to all driving on the campus.

Sec. 2.2 Parking Areas

Parking is confined to Parking Lots A, B, C and D as designated.

Sec. 2.3 No-Parking Areas

- A. Parking is not permitted along roadways and other areas as posted.
- B. Parking will not be permitted on either side of the drive around Parking Lot C. (This drive is a fire lane and a service road and must be kept open.)
- C. Vehicles improperly parked will be towed away and the owner will be liable for all towing charges in addition to parking fines.

Sec. 2.4 Cycle Parking

- A. Motor driven cycles must park in specifically designated areas.
 - B. Motor driven cycles are considered motor vehicles and will be subject to all regulations pertaining to motor vehicles.
- U

Sec. 2.5 Short-Term Stopping

Short-term stopping (15 minutes) will be permitted on the drive between Doan Center and Wickes Hall and on the drive in front of Cardinal Gymnasium to load and unload vehicles provided these vehicles are occupied. Any vehicle parked unoccupied in these fire lanes will be towed away.

Sec. 2.6 Handicapped Parking

Handicapped reserved parking spaces are available at various locations on campus. Special permits to use these spaces will be issued by the Department of Public Safety (Physical Plant Office--Project '68 Building) on a priority basis to those with legitimate needs. The cost of these special permits will be prorated by the number of days the community member is on campus.

Sec. 2.7 Overnight Parking (3:00 A.M. to 6:00 A.M.)

- A. Overnight parking will be permitted in Parking Lot A and D at any time.
- B. Overnight parking WILL NOT be permitted in Parking Lot B at any time.
- C. Overnight parking will be permitted in Parking Lot C on Saturday and Sunday.
- D. Overnight parking WILL NOT be permitted in Parking Lot C on Monday, Tuesday, Wednesday, Thursday and Friday.

Sec. 2.8 Driving Restrictions

Vehicles shall not be driven on campus walkways, between buildings or any sodded areas.

Sec. 2.9 Driving Speed

Cautious driving at reasonable safe speeds is required.

Sec. 2.10 Use of Parking Gates

Vehicles shall not be driven through parking lot entrances or exits controlled by parking gates except in the intended manner indicated by the nature of the operation.

Sec. 2.11 Owner Responsibility

If a vehicle is found upon the campus in violation of these regulations, the person in whose name such vehicle is registered shall be held responsible for any violation committed. Ownership of unregistered vehicles will be determined by the Michigan Secretary of State's records.

Sec. 2.12 College's Responsibility

The College assumes no responsibility for the loss or damage to vehicles driven or parked on campus.

Sec. 2.13 College's Rights

The College reserves the right to restrict driving and parking and to close temporarily any parking area for special purposes. The College also reserves the right to remove at the owner's expense unlawfully parked vehicles or inoperable vehicles left for extended periods of time.

Sec. 2.14 Accidents

All accidents occurring on the sampus must be reported promptly to the Department of Public Safety (Physical Plant Office--Project ;68 Building).

Chapter III -- Parking Fees

Sec. 3.1 Policy

There will be a fee for parking in Lots A, B and C. Parking in Lot D will be free. Collection will be by mechanical parking gates, operated by coin or card. No person shall exit through a parking gate without using a Kard-Kontrol card or despositing the coin(s) of the United States currency of the denomination designated on the parking gate and according to the operating instructions designated on the parking gate.

Sec. 3.2 Coin Fee

Coin fee will be ¢ .25 per exit.

Sec. 3.3 Card Fee

A. Kard-Kontrol Policy

Application and purchase of a Kard-Kontrol card should be made at the Cashier's window of the Business Office during regular College business hours. A Kard-Kontrol card expires on June 30th of the fiscal year in which it was purchased and should be returned to the Business Office no later than 120 days from its expiration date for refund of the deposit. After 120 days no deposit refunds will be made. A Kard-Kontrol is non-transferable and remains the property of the College. A \$20.00 fee refund plus deposit will be made for a card returned on or before December 31st of the fiscal year in which it was purchased.

B. Kard-Kontrol Card fee is as follows:

<u>DATE OF PURCHASE</u>	<u>AMOUNT OF FEE</u>
July 1 through September 30	\$40.00
October 1 through December 31	30.00
January 1 through March 31	20.00
April 1 through June 30	10.00
Deposit Fee	5.00

C. Replacement Fee for lost, stolen or missing cards:

The replacement fee is the same as the purchase of a new card at the time of replacement. The original deposit and fee are lost.

D. Penalty for misuse of a Kard-Kontrol card:

The penalty for violation of the non-transferable clause may result in the forfeiture of the Kard-Kontrol card, loss of the fee, loss of the privilege to purchase an additional card on the future and/or other action deemed necessary. Upon the return of the card, the deposit will be refunded.

Chapter IV -- Traffic Control Devices

Sec. 4.1 Damage to Traffic Control Devices

No traffic control device shall be altered, defaced, injured, knocked down or removed.

Sec. 4.2 Penalty for damage to a Traffic Control Device

Restitution for damages incurred to a Traffic Control Device whether accidental or malicious shall be required. Legal action by the College may also result.

Chapter V -- Fines and Penalties

Sec. 5.1 Parking Violations and Fines

- A. Parked in fire lane -- \$5.00
- B. Parked in reserved area -- \$2.00
- C. Parked in loading/no parking area -- \$2.00
- D. Parked on grass/sidewalk -- \$5.00
- E. Parked 3:00 A.M. to 6:00 A.M. -- \$2.00
- F. Parked in reverse flow of traffic -- \$2.00

*open for
Total cost ~~allowed~~ may
be right parking*

Sec. 5.2 Moving Violations and Fines

- A. Improper exit from gates -- \$5.00
- B. Driving on campus walkways -- \$5.00
- C. Driving wrongway on one-way -- \$5.00

Sec. 5.3 Payment of Fines

Fines are payable at the Business Office in the Project '66 Building. Payments may be made by mail.

Sec. 5.4 Payment Default

- A. Students in default on payment of fines will not be allowed to purchase Kard-Kontrol cards, register for subsequent tri-mesters and/or receive transcripts of their records.
- B. Faculty and staff in default of payment of fines will not be allowed to purchase a Kard-Kontrol card.
- C. Cases not affected by above prohibitions for default on payment of fines shall be referred to the Traffic Council for appropriate action.

Sec. 5.5 Judicial Process

Students, faculty, staff and visitors driving on campus will be subject to this regulation and the traffic judicial process detailed herein.

Chapter VI -- Appeals

Sec. 6.1 Policy

Any student, faculty, staff or visitor may appeal a violation issued under these regulations.

Sec. 6.2 Form

Appeals must be made in writing on forms available at the Physical Plant Office in the Project '68 Building. A bond must be posted equal to the amount of the fine and towing charges, if applicable, before an appeal can be initiated. If the appeal is upheld, the bond will be refunded.

Sec. 6.3 Submission of Appeals

All appeals must be submitted to the Traffic Council at the Physical Plant Office in the Project '68 Building within eight (8) calendar days after the violation was issued.

Sec. 6.4 Traffic Council Meetings

Appellants may, if they desire, present their arguments to the Traffic Council in person. The Public Safety Department (Physical Plant Office--Project '68 Building) will maintain a schedule of Traffic Council meetings for the benefit of those who do wish to make personal appearances. In these cases, appellants should indicate their intentions on the appeal form.

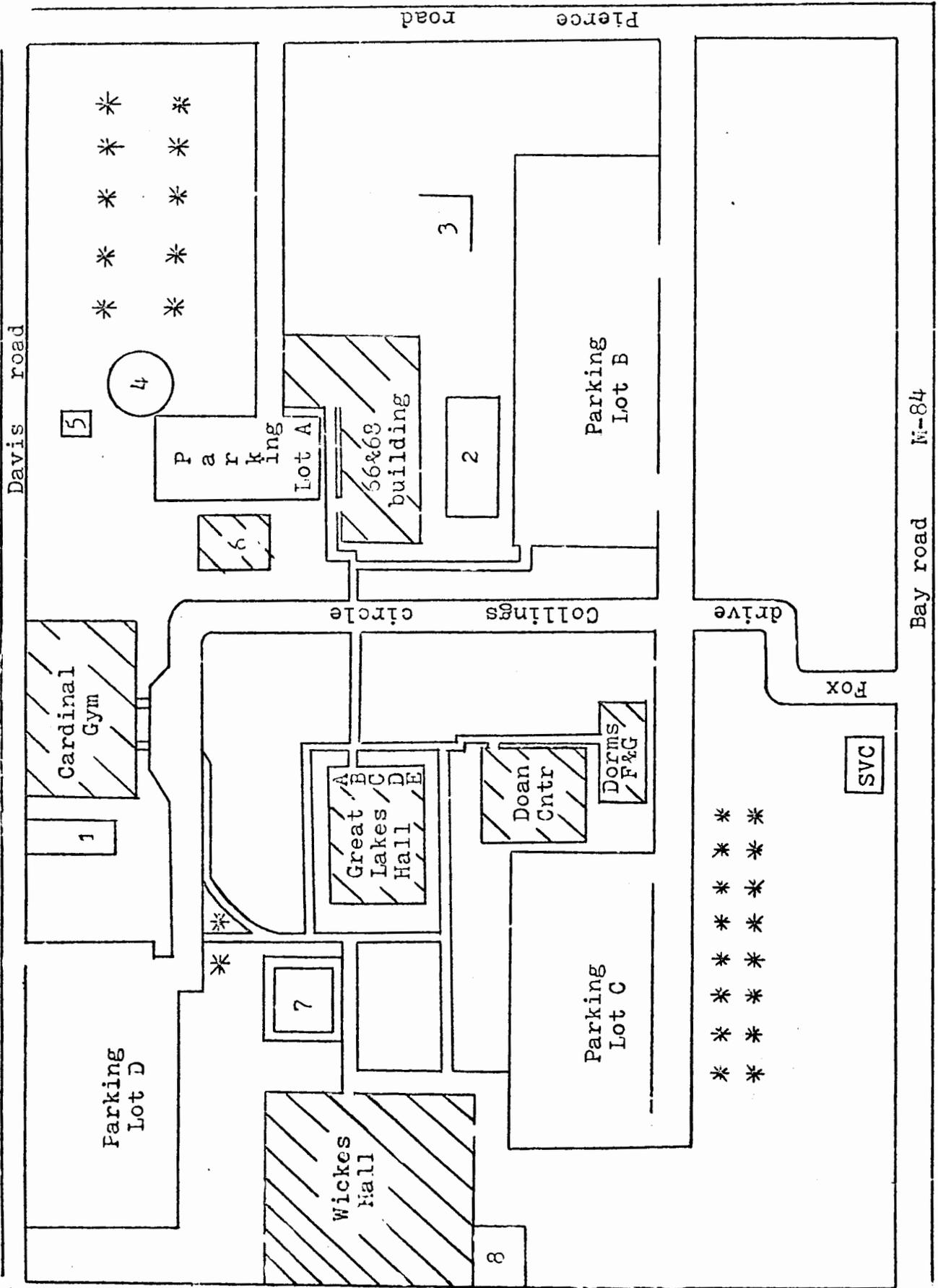
Sec. 6.5 Manner of Appeal

Appellants not planning to make personal arguments should present their reasons for appeal in writing on the appeal form in legible, clear and concise wording as the Traffic Council will then act solely on that record.

Sec. 6.6 Notification of Decision

Appellants will be notified by the Traffic Council by letter of its decisions and of any penalties imposed.

SAGINAW VALLEY COLLEGE



- 1- tennis courts
- 2- soccer field
- 3- baseball diamond
- 4- water tower
- 5- radio tower
- 6- summer theater
- 7- water fountain
- 8- bookstore/gift shop

100-201-251
Adopted by
AJC
8/14/72

REGULATIONS REGARDING THE USE OF
SAGINAW VALLEY COLLEGE FACILITIES

1. The facilities of Saginaw Valley College are built and maintained primarily for the educational and athletic programs of the college. These programs, therefore, take precedence over other college sponsored functions, and non-college activities in that order.
2. A written application for permission to use SVC facilities must be obtained at the Office of Continuing Education. Applications must be completed in detail listing name of building requested, space required, purpose of use, dates and hours, sponsoring organization, name and telephone number of representative of sponsoring organization, number of participants, and admission charge, if any. To assure that needed space and facilities are available applications should be submitted at least one week in advance or two weeks in advance if staging, lighting, bleachers, chairs, platforms or other special equipment is requested.
3. The minimum rentals listed herein include the setup facilities "as is." If additional equipment is required or if bleachers, chairs, tables, platforms, etc. must be moved, an additional charge will be made above the basic rental fee. There will also be additional charges for administrative expense, overtime, security personnel, student help, etc.
4. The College is not responsible for damage to personal property, stolen property, or injury sustained on college grounds.
5. The organization sponsoring an event on campus is responsible for acquiring adequate supervision and security for the activity and is held responsible for any damage done to college property by attendants at the activity. Arrangements for supervision and security must be made at least two weeks in advance and must be satisfactory to the College.
6. Any organization wishing to install temporary decorations in or on a building for an activity must first clear them through the Physical Plant Department. Only freestanding decorations can be used in the Gymnasium.
7. Organizations using SVC facilities may not serve alcoholic beverages.
8. The following is a minimum charge policy for rental of facilities at Saginaw Valley College per weekday or evening (until 10:00, p.m.):

REGULATIONS REGARDING THE USE OF
SAGINAW VALLEY COLLEGE FACILITIES

a.	Classroom	\$ 10
b.	Lecture Hall (268 seats)	30
c.	Residence Hall Rooms (per night for conference)	5
	Residence Hall Rooms (two nights)	9
d.	Gymnasium	150
e.	Doan Center:	
	Upper level	30
	Lower level	20
	Private dining room	10
f.	Theater	50

9. Below is a listing of types of organizations in order of priority for use of facilities:

Class A, College Affiliated Groups

This class includes recognized student activities, College appointed committees, sport and musical organizations, and other such groups directly related to the College. Groups in this class pay no fee, but will be charged for any related costs.

Class B, Organizations Dedicated to the Service of Educational Institutions or College Age Groups

- a. To qualify for inclusion in this group, an organization must be non-profit.
- b. Class B groups will contribute toward the cost of additional employees required because of the activity. It is the intent of the College to make facilities available to these groups at a nominal cost.

Class C, Non-Profit Charitable or Public Service Organizations

All other groups using the facilities of SVC will be charged a rental fee to cover the cost of heat, light and normal custodial care. If the activity causes an employee to work overtime or forces the employment of extra personnel, 100% of the extra labor cost must be paid to the renter. Class C users will be charged an additional fee to cover applicable college expenses.

10. Those off-campus organizations wishing to rent Saginaw Valley facilities must do so through the Office of Continuing Education. Additional services such as food service, audio-visual services and acquiring tour guides and speakers for functions can also be obtained through the Office of Continuing Education. Information and special charges for these services are available upon request.

REGULATIONS REGARDING THE USE OF
SAGINAW VALLEY COLLEGE FACILITIES

11. Recognized on-campus clubs and organizations and college sponsored events are arranged through the Student Activities Office.
12. The Office of Continuing Education will maintain a Master Schedule for all activities.

JRB:jea
8/14/72