

A G E N D A

SAGINAW VALLEY COLLEGE

BOARD OF CONTROL

REGULAR MONTHLY MEETING
Board Room--Wickes Hall
Monday, February 10, 1975
7:30 p.m.

- I. Call to Order by Chairman
- II. Approval of Minutes of Regular Monthly Meeting held January 13, 1975
- III. Official Representative of the Faculty Association
- IV. Communications
- V. Administrative Reports
 - 1) Administrative Appointments
 - 2) Academic College Advisory Committees
 - 3) Goals and Objectives Committee
 - 4) Admissions for Fall
- VI. Committee Reports
 - 1) Academic Committee
 - 2) Finance Committee
 - 3) Building Committee
- VII. Other Business
- VIII. Adjournment

BOARD OF CONTROL
SAGINAW VALLEY COLLEGEREGULAR MONTHLY MEETING
SVC Board Room--Wickes Hall
February 10, 1975

Present: Curtiss
Gilmore
Kendall
Saltzman
Vaupre

Others

Present: Bernier
Colvin
Dickey
Driver
Gross
Guimond
James
McCray
Ryder
Sharp
Yien
Press
Students
Visitors

Absent: Arbury, excused
Runkel
Zahnow, excused

I. CALL TO ORDER

The Chairman called the meeting to order at 8:00 p.m. and declared a quorum present.

II. MINUTES OF PREVIOUS MEETING

BM-423 Mr. Vaupre moved approval of the Minutes of the Regular Monthly Meeting held on January 13, 1975 as mailed.

Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Vaupre
Absent: Arbury, Runkel, Zahnow

Motion carried.

III. OFFICIAL REPRESENTATIVE OF THE FACULTY ASSOCIATION

Dr. Robert Yien, representing the Faculty Association, was present and stated he had nothing to report. Mr. Curtiss asked if SVC now had a flag flying. Dr. Yien indicated it did and Dr. Ryder added that he thought it was put up over the weekend.

IV. COMMUNICATIONS

Mr. Lee Schwartz, representing the Student Government, commented that Dr. Ryder is doing a good job.

Chairman Curtiss reported that he had received a letter objecting to the name change of SVC...it wasn't sufficiently musical, and that he would respond. Dr. Ryder indicated this had been raised before. He believed the reference had been that the name was not euphonius, nonetheless, the feeling generally is that the inclusion of "State" in the name would be of great benefit to the institution.

V. ADMINISTRATIVE REPORTS

1. Administrative Appointments

President Ryder stated that he had been in the process of evaluating the SVC administrative structure, that he was taking the first step in modification of that structure and was now prepared to announce two administrative appointments, effective immediately:

1. Dr. Walter T. James--appointed as Special Assistant to the President. He will also continue to serve as Dean of the College of Professions and Acting Dean of the College of Business Administration. Hopefully SVC will be able to employ a Dean for the latter by July 1 so that he will be relieved of this responsibility.

In addition, Dr. James in his new role will be extremely important to the administration in working with the faculty in the process of negotiation, chairing a number of very important committees--the first of significance being the Library Committee for the development of the new Library building. It is expected that this committee will move rapidly and prepare a proposal to obtain planning funds. Dr. James will also have a number of other duties in support of the President's office.

2. Dr. Curtis L. McCray--appointed as Vice President for Academic Affairs. He has served as the Dean of the College of Liberal Arts and Acting Dean of the College of Fine Arts for almost two years and has done an exceptional job...he believed Dr. McCray will provide the leadership in Academic Affairs this institution needs. He was the recipient of the Landee Award, along with Dr. Yien, last year as an outstanding teacher and he felt Dr. McCray would have the support of the faculty and student body. There will be many tasks ahead for him--the recruiting of additional faculty will be a most important aspect in his new role.

Dr. McCray will continue to serve as Dean of the College of Liberal Arts on an acting basis until a new Dean is named. Expectations are to initiate a Search Committee within the next two weeks to begin a search for a new Dean in the area of Liberal Arts.

2. Academic College Advisory Committees

Nominations for appointments to the Academic College Advisory Committees, Dr. Ryder reported, have come from a number of sources...Triskelions, Board of Fellows, Board of Control, faculty, community citizens and others. Since they were coming to his office as recently as two days ago, he was not prepared to submit the list to the Board but would be able to do so by the next meeting.

3. Goals and Objectives Committee

At his first General Meeting for the faculty, administration, staff and students at noon today, Dr. Ryder said, he had announced the membership of his presidential committee, the Goals and Objectives Committee, which this Board endorsed at its last meeting...now, he would like to announce the membership to the Board. He pointed out that the number had been increased from nine to eleven members, plus two student alternates as follows:

Dr. Curtis L. McCray and Alan C. Orr--administration

Dr. Thomas Gillespie, Dr. John V. Jezierski, Dr. Philip L. Kumler,

Dr. Bernyce S. Smith and Dr. Robert S. P. Yien--faculty

Mark H. Denay and Dorothy Horwath--staff

Kevin Bell and Steven Pantano--students

Linda Humphreys and Vicki Ozuna--student alternates

Dr. Jezierski will serve as Chairman and Peg Guimond will assist the committee in its staff work, which is an extremely important function.

Dr. Ryder expressed appreciation for the talent available assigned to this task, noting that the people who are assuming this responsibility, at least currently, will not have any released time. All have full-time positions and obviously some things may have to suffer a bit as they spend the time and effort to fulfill the charge given to the committee. Everyone needs to be appreciative of the willingness on their part to take on this kind of responsibility.

The committee will be underway later this week or early next week. It will make use of other groups as sub-committees...the Student Senate, Board of Fellows, Triskelions, Chrysallis, Institutional Development Committee of the Faculty Association, Minority Caucus and the Advisory Committees to the

Academic Units. Other groups and community citizens may be called upon as well. This committee will make recommendations to the president in virtually all aspects of the institution which will be vitally important as it moves ahead, Dr. Ryder concluded.

4. Admissions for Fall

Dr. Bernier indicated he really didn't have any comments to make other than they were very pleased with what is happening...the major part of the Admissions effort at this time is apprising high school counselors, college counselors and prospective students of the Admissions picture and encouraging them to get their applications in much sooner than they had anticipated. People have been very responsive to these pleas. SVC is one of the few institutions to be in a position of getting a majority of applications, going on last year's figures, at a very early date. Last year the majority came in in practically all categories between April and July. He has found that you have to encourage people to apply earlier--it is not an accidental thing and Admissions has been very successful in doing this.

President Ryder stated that he would like to add something here on registration. Mrs. Ann Dickey, Dean for Student Services, has prepared a report showing that in the Winter of 1966-67 SVC had 268 students head count and in the Fall of that year, 252, and that was the last year that the head count was higher for Winter than Fall until 1974-75 where the head count for Winter is 2,555 and for Fall 2,541. Obviously, he said, they were dealing with very small numbers and a minor program change could have an effect. From 1964 to the present, Dr. Ryder pointed out, SVC has not had a drop in credit hours for any term--they have increased. Too, they have always run somewhat higher in the Fall than in the Winter. For 1974-75 there were 25,751 credit hours for

Fall and 25,123 credit hours for Winter. In comparing the 1973-74 Winter credit hours of 21,982 with the 1974-75 Winter credit hours of 25,123, he pointed out an increase of 3,141, or a ratio of increase of about 15%, noting a very substantial increase in credit hours from one year to the next.

5. Fine Arts Program

Dr. McCray gave a status report on the Fine Arts Program as a result of the authorization of approximately \$90,000 a couple of months ago.

1. Art

A printing unit, kiln and darkroom improvements have been ordered.

2. Choral Music

SVC now has over forty members in the choir...if they were to walk through the '68 building, they would recognize the choir was there, and singing in an unprepared room. By the end of the year they will have made sixteen public appearances off-campus representing SVC. Expectations are that the choir will grow to at least fifty in number next year. Choir robes have been ordered and should be here in time for the choir's performance at graduation.

3. Theater

Expect bids to be accepted by last of week for lighting, rigging and curtains. Curtains and rigging should be in by March 20 and lighting by July 1. Prices are increasing rapidly.

4. Instrumental Music

As a result of requests to the community (Stu Gross and newspapers have helped) many musical instruments have been donated to SVC. Twenty-five pianos were offered, making it possible to select among them, some of which are in extremely good shape. In addition, several woodwind, brass and percussion instruments have been donated consisting of six clarinets, one flute, one alto

saxophone, two trumpets, four trombones, two baritone horns, two snare drums and a promise of a dozen or more additional instruments. Some contributed funds will be used to put these instruments in shape. A wind ensemble has been an interesting experiment. Charlie Brown has had some success in putting together groups. He now has over twenty-two SVC members in that group and twelve from Delta. Dr. McCray concluded that the monies were being well used and greatly appreciated. Mr. Curtiss thanked him for the delightful report.

VI. COMMITTEE REPORTS

1. Academic Committee

A. Sabbatical Leaves

In the absence of the Academic Committee chairman, Dr. Ryder asked that a resolution be adopted, on the basis of the recommendation of the Professional Practices Committee and himself, authorizing sabbatical leaves for eight of the SVC faculty. He pointed out that about fifteen faculty were eligible for sabbatical leaves at this time. SVC resources, however, would not permit that many and it was decided to grant as many as possible and then re-evaluate again next year. He stressed that this is an extremely important part of SVC policy with respect to the renewal and upgrading of its faculty. Some of the faculty are going abroad and others in a number of places in the U.S. Each is committed to come back to SVC and serve the institution for at least another year and will make valuable contributions upon return.

RES-229 Dr. Gilmore offered the following resolution for adoption:

WHEREAS, It is the policy of Saginaw Valley College to grant sabbaticals to faculty members who have served six consecutive years, and

WHEREAS, It is deemed important by the Board of Control that faculty members be allowed this time to study;

NOW, THEREFORE, BE IT RESOLVED, That eight faculty members be granted sabbatical leave either in the Fall of 1975 or the Winter of 1976.

Faculty members granted sabbatical leave are:

<u>Dr. Margaret Cappone, Psychology</u>	<u>-Winter term at full salary</u>
<u>Dr. George Eastland, Chemistry</u>	<u>-Fall and Winter at half salary</u>
<u>Dr. Gamal Elashhab, Education</u>	<u>-Fall term at full salary</u>
<u>Dr. William Elliott, Finance</u>	<u>-Fall term at full salary</u>
<u>Dr. Eric Petersen, History</u>	<u>-Winter term at full salary</u>
<u>Dr. Sam Sarkar, Economics</u>	<u>-Fall and Winter at half salary</u>
<u>Dr. Raymond Tyner, English</u>	<u>-Winter term at full salary</u>
<u>Dr. S. K. Yun, Physics</u>	<u>-Fall and Winter at half salary</u>

Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Vaupre
Absent: Arbury, Runkel, Zahnw

Resolution adopted.

B. Faculty Research and Growth

Dr. Ryder called attention to a report being distributed regarding appropriations and subsequent awards to twenty-one faculty members for research and growth projects the past year and indicated that upon review Board members would find the money was well spent. He stressed the importance of this type of faculty support and proposed the adoption of a resolution to authorize a grant from Forward '71 funds for another year.

RES-230 Mr. Kendall offered the following resolution for adoption:
WHEREAS, The goal for the Forward '71 campaign contained
an allocation of funds for faculty research and growth, and
WHEREAS, A total of \$17,000 has been previously allocated
for this purpose over the past two years;
NOW, THEREFORE, BE IT RESOLVED, That an amount not to
exceed \$10,000 is hereby authorized to be expended for this
purpose during the 1974-75 academic year.
Mr. Vaupre supported.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Vaupre
Absent: Arbury, Runkel, Zahnw

Resolution adopted.

Chairman Curtiss called attention to the fact that in the past reports at the completion of faculty research and growth projects have come back to the Board and that he would like for this practice to continue.

2. Finance Committee

Dr. Ryder indicated that the chairman of the Finance Committee also was not present and in his absence he would make a report.

1. Comprehensive Employment Training Act (CETA)

With regard to the 1974-75 budget, Dr. Ryder stated that he thought everyone in the room was very much aware that the College has been under a great deal of constraints...the administration has been very concerned and has been evaluating and trying to make cuts where possible. He called attention to the 1½% (\$45,000) cut in State appropriations made by the Governor for Saginaw Valley College, and 1½% for each of the State colleges and universities as well. Needed custodial and clerical positions could not be filled and as a result, services in these areas have suffered.

Despite the 1½% cut in State appropriations, SVC through the Federal Government Comprehensive Employment Training Act and through the Saginaw office will have available for the remainder of this fiscal year funds in the amount of \$39,063, at the rate of about \$99,000 plus for the year to support the unemployed. This funding will make it possible for SVC to fill thirteen positions, mostly in the area of clerical and custodial support. The Personnel Department will be moving to fill these positions within the next thirty days as rapidly as it can. If more support is provided and if legislative support is provided, it is the intent to hold these positions and upgrade a number of services to the institution.

2. Governor's Recommendations to the Legislature

Dr. Ryder reported that the Governor has made recommendations to the legislature in support of Saginaw Valley College...he felt this was in recognition that this institution is growing and its enrollment is increasing.

A year ago the legislature made appropriations to SVC on the basis of an enrollment increase of 1% and SVC had 13% increase. This year the Governor has made recommendations based upon SVC's projections. This is a very positive step forward in terms of SVC's credibility. If the Admissions record stands up at 157%, SVC may be underfunded again as a result of its projections--an attempt has been made to keep enrollment projections on the conservative side. The Governor has tried to recognize this, as well as unavoidable utility costs. All in all, Dr. Ryder concluded, he couldn't say that SVC was completely satisfied with the budget that has been recommended, but he would have to say that steps forward have been made in this recommendation by the Governor to the legislature.

3. Proposed Program of Priorities for SVSC

A review of the proposed program of priorities for SVSC, presented to a legislative delegation on January 29, was given by Dr. Ryder with the aid of the flip chart he had used at Lansing. The following were listed as those areas which were felt to be of top priority by administration:

1. Strengthen the College of Business Administration
2. Increase the ratio of full-time to part-time faculty
3. Develop the Engineering and Technology program
4. Develop the Nursing program--exploring possibility of offering B.S. degree
5. Increase Library holdings

Facility priorities were delineated as follows:

1. New Library Building
2. Science/Technology Building
3. Physical Education Facilities

4. Power Plant
5. Wickes Hall Remodeling

The legislative delegation, Dr. Ryder reported, was very responsive--he thought they see the needs of this institution. His hope is that the legislature sees the needs as well, as he feels the Governor does. He explained the urgency of getting these priorities to the legislature prior to the report of the Go Committee next September and assured the Board that as the committee reports, there could be modifications. He then asked the Board for interim endorsement of the priorities as reviewed.

BM-424 Mr. Vaupre moved that the Board of Control endorse, on an interim basis, the proposed program of priorities for SVSC outlined by the President.
Mrs. Saltzman supported.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Vaupre
Absent: Arbury, Runkel, Zahnnow

Motion carried.

Chairman Curtiss, with regard to library holdings, suggested the possibility of book donations and was advised by Mr. Schwartz that the Student Government has several students working with the people in the library in putting together a book drive...going through to see what is needed. The hope is to kick off the drive at the Winter Carnival, with the support of community radio and TV stations.

3. Building Committee
 1. System of Campus Signs

Dr. Gilmore, Chairman of the Building Committee, called upon President Ryder for an update on the campus signs project. Dr. Ryder advised that the administration was asking the bidders to consider the name change from SVC to

SVSC and expects to be letting bids shortly on that basis. Assuming things work out well, new signs could be up prior to commencement and also the name of the College could be the last thing added to the signs, giving time to the legislature to pass its name change resolution. Hopefully the legislature will pass it soon and the new name incorporated in the signs.

Currently, Dr. Ryder pointed out, a study is being conducted of students who will be graduating in the Spring, asking whether they would prefer to have SVC or SVSC on their diplomas, and if their preference were SVSC, would they prefer to wait, if necessary, to get their diplomas. He expects to be able to report on the results of this study at the next Board meeting. He stressed the importance of getting the SVSC campus signs project underway and recommended the adoption of a resolution pertaining to Design Craftsmen, Inc.

RES-231 Dr. Gilmore offered the following resolution for adoption:

WHEREAS, There is a need for the installation of a system of signs on the campus, and

WHEREAS, The firm of Design Craftsmen, Inc., of Midland Michigan, has been retained to, and has completed the design of a system of campus signs, and

WHEREAS, The State of Michigan has made an appropriation for campus improvements which is available to be used for this purpose;

NOW, THEREFORE, BE IT RESOLVED, That a payment is hereby authorized to be made from the Plant Fund to Design Craftsmen, Inc., in the amount of \$2,277 subject to reimbursement from the State of Michigan.

Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Vaupre
Absent: Arbury, Runkel, Zahnow

Resolution adopted.

VII. OTHER BUSINESS

1. Recognition of Gladys A. Kearns

Mr. Vaupre told the Board members that he thought it would be appropriate at this time to acknowledge the former Recording Secretary for the Board of Control in recognition of her untiring efforts in its behalf.

RES-232 Mr. Vaupre offered the following resolution for adoption:

WHEREAS, Gladys A. Kearns has been identified with the development of both Delta College and Saginaw Valley College from the very inception of both institutions of higher education, and

WHEREAS, Gladys A. Kearns has served the Board of Control of Saginaw Valley College faithfully since Saginaw Valley College began in 1963, by keeping accurate minutes and records of all Board of Control meetings;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley College express its appreciation to Gladys A. Kearns for her excellent work, and wish her continued success in her new position as Assistant to the Director of Personnel of Saginaw Valley College.

Dr. Gilmore supported.

Ayes: Curtiss, Gilmore, Kendall, Saltzman, Vaupre
Absent: Arbury, Runkel, Zahnow

Resolution adopted.

2. Board of Control Meeting Dates

President Ryder proposed changing the Board of Control monthly meeting dates, on a trial basis, for the next three months to Saturdays, and it was agreed that the following dates would be scheduled:

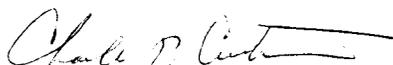
Saturday, March 15, Saturday, April 12, Saturday, May 10

Each of the meetings will be held at 10:00 a.m. in the SVC Board Room in Wickes Hall. Dates for Summer meetings will be considered at another time.

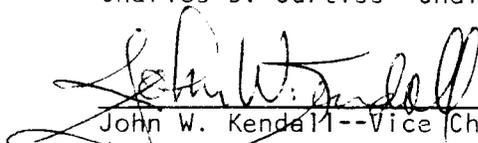
VIII. ADJOURNMENT

There being no further business to transact, the meeting adjourned
at 9:15 p.m.

Respectfully submitted,

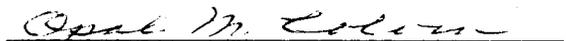


Charles B. Curtiss--Chairman



John W. Kendall--Vice Chairman
(In absence of Secretary)

JMR
omc


Opal M. Colvin--Recording Secretary