

A G E N D A

SAGINAW VALLEY STATE COLLEGE

BOARD OF CONTROL

REGULAR MONTHLY MEETING
Board Room--Wickes Hall
Monday, September 8, 1975
7:30 P.M.

- I. CALL TO ORDER BY CHAIRMAN
- II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON AUGUST 11, 1975
- III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION
- IV. COMMUNICATIONS
- V. ADMINISTRATIVE REPORTS
 - 1) ADMISSIONS AND REGISTRATION FOR FALL 1975
 - 2) REPORT ON LEASE OF MOBILE UNITS TO ACCOMMODATE ADMISSIONS AND UPPER LEVEL ADMINISTRATION
 - 3) REPORT ON INAUGURATION OF THE PRESIDENT TO BE HELD ON SEPTEMBER 19, 1975
 - 4) REVIEW OF PARKING LOT PLANNING AND ACTIONS TO BE TAKEN
 - 5) REPORT ON LEGISLATIVE APPROPRIATIONS
 - 6) RECOMMENDATIONS CONCERNING THE ADOPTION OF THE 1975-76 BUDGET
- VI. COMMITTEE REPORTS
 - 1) ACADEMIC COMMITTEE
 - 2) FINANCE COMMITTEE
 - 3) BUILDING COMMITTEE
- VII. OTHER BUSINESS
- VIII. ADJOURNMENT

BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE

REGULAR MONTHLY MEETING
SVSC Board Room--Wickes Hall
September 8, 1975

Present: Curtiss
Gilmore
Runkel
Saltzman
Zahnow

Others

Present: Bredholt
Collins
Colvin
Driver
Ealy
Gross
Harmon
James
Lee
McCray
Ryder
Sharp
Thompson
Yien
Press (2)
Visitors (2)

Absent: Arbury, excused
Kendall, excused
Vaupre, excused

I. CALL TO ORDER

Chairman Curtiss called the meeting to order at 7:35 p.m. and declared a quorum present.

II. MINUTES OF PREVIOUS MEETING

BM-436 Dr. Gilmore moved approval of the Minutes of the Regular Monthly Meeting held on August 11, 1975 as mailed.
Rev. Runkel supported.

Ayes: Curtiss, Gilmore, Runkel, Saltzman, Zahnow
Absent: Arbury, Kendall, Vaupre

Motion carried.

III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION

The official representative of the SVSCFA, Dr. Robert Yien, was present and took the opportunity to remind the members of the Board that they had received mailed invitations to the SVSCFA Reception honoring President and Mrs. Ryder to be held on Thursday, September 18, at 3:30 p.m. in the lower level of the Doan Center, but that he wanted to personally invite them to attend, if at all possible.

IV. ADMINISTRATIVE REPORTS

1. Introduction of New Deans

President Ryder announced that two new deans were now aboard and that they had been asked to be present this evening to meet the members of the Board of Control. He introduced Dr. Larry F. Collins, dean of the College of Liberal and Fine Arts, and Dr. George M. Harmon, dean of the College of Business Administration. Since everyone presumably had read the newspaper articles about them, Dr. Ryder said, he wouldn't go into detail about their backgrounds. Both of them have grabbed hold of their tasks, are well-launched, have much to do and many things to consider and evaluate, and things are moving ahead very well, he concluded.

2. Admissions and Registration for Fall 1975

Dr. Ryder advised that Dr. Francis A. Bernier had resigned to become Director of Admissions in the College of Osteopathy, Michigan State University--that Dr. Bernier had done an excellent job in Admissions for this college and the fact that SVSC's enrollments are up this Fall attests to his accomplishments, and he was sorry to see him leave. He announced that effective tonight, Richard (Dick) P. Thompson, former Assistant Registrar and now Registrar, filling the vacancy created by Mrs. Harsha's leaving, will also be serving as Acting Director of

Admissions as SVSC conducts its search for a new Director of Admissions. He pointed out that Dick had previously served on the Admissions staff and has the experience necessary to function in this interim period. He will be bringing that area of Admissions together and make recommendations in the future. Hopefully, Dr. Ryder said, a new person will be identified as soon as possible to fill the vacancy.

In connection with his new role, Dr. Ryder announced, he had asked Dick to be present this evening and report on admissions and registration for Fall 1975, more specifically, however, on registration since admissions for Fall are pretty much over.

Mr. Thompson distributed an analysis report prepared at 2:00 p.m. that day (see attachment) and reviewed in detail. Referring to the 3197 head count of the 2:00 p.m. report, Mr. Thompson raised that figure to 3206 as of 7:00 p.m. and indicated it go even higher because of Late Registration, which will continue through Friday. The head count could reach 3225 to 3250.

He noted that the projection of 1300 new students had not been met--the figure of 1149 fell about 150 short, but the returning students have taken up the slack. Where 1700 had been projected, over 2000 have returned.

Dr. Ryder thanked Mr. Thompson for his report and commented that the 27.5% increase in head count and the 22.3% increase in credit hours exceeded SVSC's projection, noting the head count projection had been a 20% increase, which appeared now to be conservative, but an exceptional projection. He indicated that he would prefer to project on the conservative side when dealing with the legislature.

Special thanks should be given to a number of people who played important roles in the admissions and registration processes, Dr. Ryder concluded, and

ATTACHMENT (Admissions and Registration for Fall 1975)

REGISTRATION REPORT FOR FALL, 1975
September 8, 1975

This registration report reflects Saginaw Valley State College's Fall enrollment as of Monday, September 8, 1975, 2:00 p.m. A final registration report will be generated on Wednesday, September 24, 1975.

I. Analysis of Returning Students.

| <u>Head Count</u> | <u>Credit Hours Generated</u> |
|-------------------------|-------------------------------|
| 1,905 (On Campus) | 19,190 (On Campus) |
| <u>143 (Off Campus)</u> | <u>611 (Off Campus)</u> |
| 2,048 TOTAL | 19,801 TOTAL |

II. Analysis of New Students.

| <u>Head Count</u> | <u>Credit Hours Generated</u> |
|------------------------|-------------------------------|
| 1,092 (On Campus) | 11,301 (On Campus) |
| <u>57 (Off Campus)</u> | <u>232 (Off Campus)</u> |
| 1,149 TOTAL | 11,533 TOTAL |

III. Analysis of New and Returning Students.

| <u>Head Count</u> | <u>Credit Hours Generated</u> |
|-------------------------|-------------------------------|
| 2,997 (On Campus) | 30,491 (On Campus) |
| <u>200 (Off Campus)</u> | <u>843 (Off Campus)</u> |
| 3,197 TOTAL | 31,334 TOTAL |

IV. Analysis of Fall, 1975 Registration as compared to Fall, 1974 Registration.

| <u>Date</u> | <u>Head Count</u> | <u>Credit Hours Generated</u> | <u>Percent Increase</u> |
|-------------|-------------------|-------------------------------|-------------------------|
| 9/8/74 | 2,507 | 25,609 | 27.5% |
| 9/8/75 | 3,197 | 31,334 | 22.3% |

called attention to the following:

1. Excellent work of Dick Thompson and his staff
2. Excellent work of Frank Bernier and his staff
3. Support of faculty, deans, department heads and staff in

the registration process this year. They have spent many hours in the counseling process as students have come through. This has added to the enrollment growth and has provided students with necessary information so that they could make wise decisions about their course selection.

3. Report on Lease of Mobile Units to Accommodate Admissions and Upper Level Administration

President Ryder reported that SVSC is in the process of acquiring three mobile units, 60' x 24' each that will be placed in the form of an "H" and they will be such that they can be separated later on and placed independently at different places as necessary. Each mobile unit leases for \$650 monthly and half of the lease cost will apply to the purchase. Funding for these units is part of the appropriations by the legislature this year in recognition of SVSC's need for additional space. The three units will help meet some of the space needs here. Bringing on nine new faculty, two new deans and support personnel has made it necessary to have additional office space.

Since the last Board meeting, the four additional classrooms in the Concourse have been completed. One of the classrooms is being used for a faculty office, housing six faculty.

By moving the top level members of administration--the vice presidents and president, along with other administrators and the admissions office, the necessary space will be opened up for the deans in close proximity with their respective faculty members. Once again, Dr. Ryder pointed out that if the Board of Control or students were dissatisfied with administration, they could hook up the mobile

units and haul them away. The units are expected to be on site by October 15, Dr. Ryder said, but he will believe it when he sees them. By tomorrow the specifications are expected to be finished and construction will begin.

4. Institute of Polish Studies

Ms. Irene Gregory and Ms. Genevieve Krawczyk were visitors at the meeting. Ms. Krawczyk questioned if Mr. Richard D. Wenek, Director of the Institute of Polish Studies, had received an appointment on the faculty. Dr. Ryder responded he had not--he was not prepared at this time to recommend his appointment.

He was then asked by Ms. Krawczyk when he expected this to develop. His answer to this was that he really couldn't tell her at this time.

Was there some particular reason for this, or was it a formality, Ms. Krawczyk asked. Dr. Ryder's reply was that the appointment of anyone to the faculty involved (1) evaluation of the person's qualifications for faculty appointment by the dean of the area in which this person would be appointed. In Mr. Wenek's case, he would say it would be the dean of the College of Liberal and Fine Arts (Dr. McCray concurred) and SVSC just has a new dean of the College of Liberal and Fine Arts who has not as yet been approached about making an evaluation or to consider Mr. Wenek for appointment to the faculty, and (2) the individual's specific academic qualifications as to the rank that would be appropriate.

Ms. Krawczyk then queried that if Mr. Wenek wouldn't be qualified for that type of a position, wouldn't Dr. Ryder feel that he probably wouldn't have gotten the position he has now. Dr. Ryder answered that SVSC has a number of administrators on its staff who do not have academic rank but who do teach. The college may consider them qualified to teach certain courses, but SVSC does not offer them academic rank.

Ms. Krawczyk then stated that Mr. Wenek teaches three classes with well over

one hundred students. Dr. Ryder's response was that the other administrators without academic rank do likewise. The college has the whole thing to consider in this situation, based upon Mr. Wenek's qualifications. He has requested faculty rank, he concluded, and it is under consideration--that was all he could say at this time.

5. Report on Inauguration of the President to be held on September 19, 1975

Dr. A. Jefferson Sharp, chairman of the Inauguration Committee, distributed copies of the "Schedule of Events" for Inauguration Week and reviewed in detail. He reported that approximately thirty-five colleges, universities and learned societies will have individuals participating in the Inauguration and over seventy written greetings expressing good wishes to Dr. Ryder have been received from different organizations, institutions and individuals. The master of ceremonies at the Inaugural Luncheon will be Herbert H. Dow. The Inauguration itself will be a big event. The recipient of the Landee Award will be announced and three honorary degrees will be awarded--Donald J. Carlyon, Doctor of Laws--Herbert H. Dow, Doctor of Humanities--Dr. Charles H. Lawshe, Doctor of Laws.

6. Review of Parking Lot Planning and Actions to be Taken

Dr. Ryder recalled that the Board of Control took action at its last meeting authorizing the Building Committee to proceed in reviewing the parking lot situation. Quotations are now being taken on blacktopping Lot A near the theatre. Presumably, SVSC can move ahead on this improvement when all quotations are in.

Review is continuing on parking Lot E east of Wickes Hall which would be gravel surface, self-supporting, and provide 500 additional parking spaces. Quotations are being reviewed now and hopefully SVSC will be prepared to act on this project within the next week or two.

Relating to parking, Dr. Ryder referred to dorm students' fee schedule which

was discussed at the last Board meeting and announced that he had chosen to make the decision to hold off for one semester any change in the policy for parking in Lot B for dorm students. Evaluation will continue for the next month or two and another recommendation will be made to the Board sometime this Fall with respect to second semester. The other arrangements on parking lot policy, Dr. Ryder concluded, will be handled administratively.

7. Report on Legislative Appropriations

Dr. Ryder reported that SVSC had an appropriation of roughly \$4,031,000 out of the conference committee, but since the legislature did not have enough revenue, it recommended a cut of 1% in those funds. The final appropriation came out \$3,991,000 but was immediately cut $\frac{1}{2}$ % by the Governor, because of lack of funds, to a figure of \$3,971,045. Not authorized in the Act, but a possibility, is another cut by the Governor of 1%. There is disagreement at the state level on this possible cut. Those legislators representing higher education particularly apparently feel the Governor was not given the authority to reduce college and university budgets by another 1%. They are challenging, through the Attorney General, his right to do this. They believe he can only do so through an Executive Order which requires the approval of both appropriations committees and both houses. In any event, the Governor may reduce SVSC's budget by another 1% with an Executive Order, but it may not get approval of both houses.

He would have to say, Dr. Ryder added, that given the enrollment projection SVSC had made of 3006 students, that the legislature responded in a way to help SVSC offset the increased enrollment by providing funds to hire new faculty, new administrative staff, supplies and other things--but on the other hand, SVSC did not really receive a great deal more money than it would take to meet these obligations. Now, with the increased enrollment, to take care of the additional

two hundred students it makes it less adequate. However, under the circumstances of this state and the difficult environment, Dr. Ryder indicated the legislature is to be commended for its support of this institution. For this particular year SVSC has made greater steps forward than any other institution in the state. This was needed very badly, he concluded, and if the legislature will continue this support for the next couple of years, perhaps SVSC can catch up on where it should be and perhaps be on a comparable basis with other institutions of the state.

8. Recommendations concerning the Adoption of the 1975-76 Budget

Copies of an "SVSC Summary of General Fund Budget--1975-76" (see attachment) were distributed and reviewed in detail. Upon conclusion, Dr. Ryder recommended that this 1975-76 Budget be adopted by the Board. Chairman Curtiss indicated it would be taken up under the Finance Committee.

9. Football Ticket Sales

It was reported by Dr. Ryder that to date 410 season tickets had been sold and 14 student tickets sold. He pointed out that the students had only been back about a week and hadn't really had access to the tickets. In addition to being sold at SVSC, Delta College will be selling student tickets and they are also helping on advertising--SVSC is getting very good cooperation from Delta. He was really surprised at the number of season tickets sold, Dr. Ryder concluded.

Mark Bredholt announced the First Annual Bonfire and Pep Rally at 8:30 p.m. Friday night. Dr. James has volunteered his old hat and Dr. Ryder's chair and the students are trying to find an old outhouse. Hot chocolate and donuts will be served, he said, and invited everyone to attend. Dr. Ryder indicated he thought this was great and that some of them would be there.

SAGINAW VALLEY STATE COLLEGE
 Summary of General Fund Budget
 1975-76

ATTACHMENT (Recommendations concerning the Adoption of the 1975-76 Budget)

| | <u>State Appropriation</u> | <u>Tuition And Other Income</u> | <u>Total</u> |
|--------------------------------|--------------------------------|---|--------------------|
| Estimated Sources of Financing | <u>\$3,991,000</u> | <u>\$1,584,568</u> | <u>\$5,575,568</u> |
| Estimated Expenditures: | | | |
| Liberal Arts | \$ 911,200 | \$ 444,433 | \$1,355,633 |
| Education | 233,100 | 39,584 | 272,684 |
| Fine Arts | 50,200 | 77,399 | 127,599 |
| Business Administration | 266,100 | 39,599 | 305,699 |
| Engineering Technology | 105,100 | 11,773 | 116,873 |
| Nursing | 112,622 | - | 112,622 |
| Human Biology | - | 7,032 | 7,032 |
| College of Professions | - | 22,306 | 22,306 |
| Polish Studies | 38,000 | - | 38,000 |
| Off Campus | - | 87,140 | 87,140 |
| Instructional Support | <u>410,700</u> | <u>174,340</u> | <u>585,040</u> |
| Total instruction | 2,127,022 | 903,606 | 3,030,628 |
| Library | 389,384 | - | 389,384 |
| Research | 16,500 | 500 | 17,000 |
| Public Service | 45,800 | 31,840 | 77,640 |
| Student Services | 113,100 | 279,363 | 392,463 |
| Financial Aid | 179,200 | 82,725 | 261,925 |
| General Support | 1,119,994 | 183,233 | 1,303,227 |
| Debt Service | <u>-</u> | <u>103,301</u> | <u>103,301</u> |
| Total estimated expenditures | <u>\$3,991,000</u> | <u>\$1,584,568</u> | <u>\$5,575,568</u> |

RBD:jea
 9-8-75

10. Preliminary Goals and Objectives Committee Report

Dr. Ryder advised that the GO Committee had completed its work and he thought the final typing will begin tomorrow on the Preliminary Report. He stated that the committee had worked exceptionally hard for the last six months and he believed that this report will really be a major contribution to the future development of this campus. As part of the Inauguration Week, on Wednesday, September 17, at 9:00 a.m., there will be an All Campus-Press Conference where he will react to the Preliminary Report of the GO Committee and outline some of the actions he would expect to take in relation to that report and some of the recommendations that he will be making to the Board of Control. He will have had only a limited amount of time to study the total report, however, he had been given sections of the preliminary report as they had been written, Dr. Ryder added, which had kept him abreast of the work of the committee.

On Monday, September 15, at 7:30 a.m., there will be a Report on State Appropriations to Area Legislators, Dr. Ryder stated. At that time, he will review some of the details on the budget and expectations SVSC has for the balance of this year. This is an event to inform our legislators, who have worked so hard for SVSC this year, of the college's specific plans on the utilization of these funds.

11. New Seal for the College

Dr. Ryder called attention to the new seal which is now being used on the college letterhead and recommended the official adoption of this seal for SVSC.

BM-437 Rev. Runkel moved that the New Saginaw Valley State College Seal as shown on the attached letterhead be adopted as the official college seal.
Dr. Gilmore supported.

Ayes: Curtiss, Gilmore, Runkel, Saltzman, Zahnow
Absent: Arbury, Kendall, Vaupre

Motion carried.

Dr. Driver questioned that by this action would it have the effect of changing the legal seal of the college and Mr. Curtiss responded that it had now been adopted as the official seal and would thus be the legal seal of the college.

VI. COMMITTEE REPORTS

1. Academic Committee

There was no report.

2. Finance Committee

A. Adoption of the 1975-76 General Fund Budget

Chairman Zahnow noted that Dr. Ryder had recapped the legislative appropriations and the Summary of the 1975-76 General Fund Budget under Administrative Reports and before he offered a motion for the adoption of the budget, he would like to congratulate the President for his input with the community and the state regarding SVSC's needs. All of them knew how the college has struggled for a long time for the recognition and support which is now being given SVSC by the legislature. He expressed the hope that it was just the beginning of the support which they all felt was deserved and so long in coming.

BM-438 Mr. Zahnow moved that the General Fund Budget for Saginaw Valley State College for fiscal year 1975-76 for a total of \$5,575,568 be adopted, with the notation that the state appropriation of \$3,991,000 will be reduced by .5% by Order of the Legislature and applied by the Department of Management and Budget. The amount of \$19,955 is included in the budget as a restricted item for library acquisitions, if the money should be released.
Dr. Gilmore supported.

Ayes: Curtiss, Gilmore, Runkel, Saltzman, Zahnow
Absent: Arbury, Kendall, Vaupre

Motion carried.

Ms. Genevieve Krawczyk, visitor, noting that the state appropriation for Polish Studies was \$38,000 questioned what Mr. Wenek's salary was for 1975-76. Dr. Ryder responded that salaries had not been communicated to any of the staff pending adoption of the budget, that he was not in a position to release any salary figures until this had been done. He anticipated he would be doing this within the next week. Chairman Curtiss reiterated that until the budget was adopted, salaries could not be set.

B. Letter of Credit Signature Authorization

Chairman Zahnow stated that Saginaw Valley State College had programs funded through the Department of Health, Education and Welfare for which there are advances of federal funds involving letters of credit and signature authority and he had a resolution to present covering the authorization of signatures.

RES-264 Mr. Zahnow offered the following resolution for adoption:
WHEREAS, The Department of Health, Education, and Welfare has established policies under which Saginaw Valley State College, along with other recipients of federal grant funds, will receive advances of federal funds as required and as authorized by respective grants under a system involving the use of the issuance of a letter of credit, and
WHEREAS, The College has been asked to authorize one or more persons to sign payment vouchers requesting advances of funds under the letter of credit;
NOW, THEREFORE, BE IT RESOLVED, That the President, the Vice President for Business Affairs and the Controller, or any one of them individually, are hereby authorized to sign such payment vouchers, and
BE IT FURTHER RESOLVED, That authority is hereby delegated to the President to approve the persons designated by this resolution and to certify to the authenticity of their signatures.
Rev. Runkel supported.

Ayes: Curtiss, Gilmore, Runkel, Saltzman, Zahnow
Absent: Arbury, Kendall, Vaupre

Resolution adopted.

C. Furnishing for Doan Center

Chairman Zahnow advised that additional money was needed to complete the furnishing of the Doan Center and that he had a resolution to cover.

RES-265 Mr. Zahnow offered the following resolution for adoption;
WHEREAS, The Board of Control on May 10, 1975, authorized
an expenditure of \$22,000 to provide furnishings and equip-
ment for Doan Center, and
WHEREAS, It now appears that the additional amount of
\$4,200 will be required to complete this project;
NOW, THEREFORE, BE IT RESOLVED, That an amount not to
exceed \$4,200 is hereby authorized to be expended for this
purpose from proceeds of the Forward '71 campaign held in
the Designated Fund.
Dr. Gilmore supported.

Ayes: Curtiss, Gilmore, Runkel, Saltzman, Zahnow
Absent: Arbury, Kendall, Vaupre

Resolution adopted.

VII. OTHER BUSINESS

1. SVSC Soccer Team

Mr. Mark Bredholt, president of the Student Government, stated that there is an interest in having a varsity soccer team at Saginaw Valley State College. As of last Friday, fourteen students had signed up for the team. He indicated an estimate of the cost of travel and equipment was \$1,975 and if funded, the team would expect to play Central Michigan, Delta, Detroit Tech, Northwood, Wesley and Western Michigan. He asked if Dr. Ryder could meet with Muddy Waters to discuss funding.

Dr. Ryder advised that he would be meeting with the athletic director about athletic budgets next week and this would be a part of the discussion.

Chairman Curtiss noted that it was not the intent of the Board to drop soccer at the advent of football, and if it had been, it was dropped inadvertently.

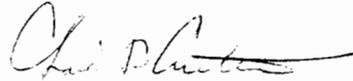
2. Schedule for Future Board Meetings

Chairman Curtiss reminded the Board members that at the May 10, 1975 meeting a schedule had been adopted for meetings through September 8, 1975. A decision now needs to be made, he said, about a schedule for future meetings. Dr. Ryder suggested that the next Board meeting be scheduled for October 13, which is the second Monday, and the future schedule be discussed at that meeting. It was the consensus that this should be done.

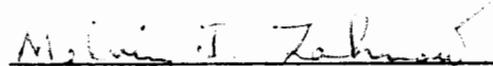
VIII. ADJOURNMENT

There being no further business to transact, upon motion, the meeting adjourned at 8:30 p.m.

Respectfully submitted,



Charles B. Curtiss--Chairman



Melvin J. Zahnow--Treasurer
(in absence of Secretary)

JMR
omc


Opal M. Colvin--Recording Secretary