

SAGINAW VALLEY STATE UNIVERSITY

BOARD OF CONTROL

DECEMBER 14, 1987  
Regular Monthly Meeting

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MINUTES

BOARD OF CONTROL

SAGINAW VALLEY STATE UNIVERSITY

Regular Monthly Meeting

9:30 a.m.

Pioneer Hall Board Room - Pioneer Hall  
December 14, 1987

**Present:** Braun  
Curtiss  
Gilmore  
Klykylo  
Munoz  
Ryder  
Saltzman  
Woods

**Absent:** Lofton

**Others**

**Present:** Dickey  
Fallon  
Frahm  
Hansen  
Kullgren  
Nelson  
Saft  
Stanley  
Stephens  
Thompson  
Valderas  
Woodcock  
Yien  
Press (2)

I. CALL TO ORDER

Chairperson Saltzman called the meeting to order at 9:41 a.m.

II. PROCEDURAL ITEMS

1) Approval of minutes of October 12, 1987 Regular Monthly Meeting

It was moved and supported that the minutes of the October 12, 1987 regular monthly meeting be approved. They were unanimously APPROVED as submitted.

2) Approval of minutes of November 9, 1987 Special Meeting

It was moved and supported that the minutes of the November 9, 1987 special meeting be approved. They were unanimously APPROVED as submitted.

3) Approval of minutes of November 9, 1987 Joint Meeting with Delta Trustees

It was moved and supported that the minutes of the November 9, 1987 joint meeting with Delta College Trustees be approved. They were unanimously APPROVED as submitted.

4) Approval of minutes of November 30, 1987 Special Meeting

It was moved and supported that the minutes of the November 30, 1987 special meeting be approved. They were unanimously

APPROVED as submitted.

Chairperson Saltzman ordered copies of all of the minutes filed in the President's Office and in the library.

5) Recognition of the Official Representative of the Faculty Association

Dr. Yien reported that Dr. John Willertz, President of the SVSU Faculty Association was not present, perhaps because finals were being held this week.

6) Communications and requests to appear before the Board

There were none.

7) Additions and deletions to the agenda

A motion to appoint a member to the Board of Fellows was added as action item 2a.

A resolution to implement the name change was added as action item 1a.

The renaming of academic units was added as discussion item 11.

Dr. Gilmore asked whether any Board of Control action would be necessary to enable the university's foundation to change its name. Dr. Ryder replied that he didn't believe so.

### III. REMARKS BY THE PRESIDENT

President Ryder wished the Board a Merry Christmas and stated that he was pleased to see seven of the members present.

He reported that the NCA focus visit will be held in the Spring of 1990. The primary concern of that visit is the relationship between the faculty and the administration. One of the subjects which had been discussed prior to the negotiations this past year was a retreat which would include the faculty, the administration, and Don Power, who is the Federal Mediator. Mr. Power has been contacted and a meeting will be held shortly to discuss when the retreat might take place. Dr. Ryder added that he had been trying to reach Dr. Willertz so that he could attend the meeting to set the date of the retreat. It is assumed that it will be held in the spring, possibly in March.

President Ryder reported that an experimental change was made in the planning process last year. The basic concern was that there be input from the faculty in the academic areas. During the past year the School of Business and Management and the School of Science, Engineering and Technology planned as a unit, not on a departmental basis as had been done in the past. This format worked out very well; it was a much more cohesive school planning initiative. It was a good first step. This year we will have incorporated this with all of the academic units and possibly will move on all of the administrative units in the next

year. In addition, a meeting was held with President Ryder and the total faculty of each school, on a school by school basis. This provided Dr. Ryder an opportunity to share with each of the schools' faculties what his tentative goals would be for the ensuing year and the immediate future. The Board of Control had earlier been given a planning process booklet which contained these goals. Dr. Ryder stressed that he had pointed out to the faculty that his goals were tentative and certainly could be modified. There was some very useful, open discussion about these goals, as well as the faculties' thoughts on the directions of the institution. This is another step in the right direction.

Dr. Ryder noted that the grievance process has been changed, through negotiations, in such a way as to eliminate many of the problems which have occurred in the past.

He added that any relationship requires that both parties participate in a positive way, and that so far he saw no reason why that could not be achieved--that the administration would make every effort to see that it is.

Mr. Braun asked whether there were any limitations on what the Foundation can do by way of amending its bylaws without the approval of the Board of Control. He added that it is very common in a support organization to have certain basic limitations built in so that certain changes cannot take place without the approval of the supported organization. If the

Foundation can amend their bylaws to change their name, could they amend them to direct 50 percent of their proceeds to another institution?

President Ryder stated that this was a very good question, and that it would be checked with the university's counsel.

Dr. Gilmore thanked Dr. Ryder for informing the Board of his initiative to clarify the situation that exists between the Faculty Association and the administration. He indicated that for the past year the Interior seems to have spoken more extensively to what the people in the university are doing.

Dr. Gilmore added that the focus visit of the NCA is only about nine Board meetings away, and that he was disappointed that Dr. Willertz was not present to indicate that he had received the information which the Board had received. He asked that the Board continue to be advised of what is taking place in that very important area, and that Dr. Willertz be present to indicate what his position might be in relation to this concern.

President Ryder noted that the Faculty Association had agreed to work with Don Power, and that the administration had just been able to find out at the end of last week that Mr. Power was prepared to meet with us to set a date. Dr. Ryder tried to inform Dr. Willertz of this, but was unable to reach him. The Faculty Association, though, had agreed that we should proceed ahead on the retreat. The meeting with Don Power will be set at

a time when Dr. Willertz can be present.

Dr. Gilmore noted that the faculty had requested that Board of Control representation would be part of this process; that was a condition from the faculty when they agreed to do this. He felt that to some extent the participation of two Board members would be acceptable. Dr. Ryder stated that Board members would be consulted prior to setting the date.

#### IV. ACTION ITEMS

##### 1a) Resolution to implement Name Change

RES-767 It was moved and supported that the following resolution be adopted.

WHEREAS, by action of the Michigan Legislature the name of this institution has been changed from Saginaw Valley State College to Saginaw Valley State University, thereby more fully expressing the broad range and quality of educational opportunity available at this institution, and

WHEREAS, it will be necessary for steps to be taken, and monies to be expended to change the name of this institution's signs, printed materials, and in other respects, and

WHEREAS the above referenced legislation further requires that the State of Michigan and the students of this institution not bear any cost in the transition of Saginaw Valley State College to Saginaw Valley State University; that such costs be born by this institution from non-general fund sources; and that such costs and sources of such funds be reported to the House and Senate Appropriations Committee of the Michigan Legislature no later than December 31, 1989;

IT IS THEREFORE RESOLVED, THAT this board gratefully acknowledge the action of the Michigan Legislature and Governor James J. Blanchard and that in accordance therewith the name of this institution shall be Saginaw Valley State University;

RESOLVED FURTHER, THAT the administration is hereby authorized to take such steps as are necessary to affect the name change, including without limitation the changing of signs and printed material; the action of the administration taken today in communicating the name change to the public and in affecting

the name change are thereby ratified and approved;

RESOLVED FURTHER, THAT the cost associated with such transition shall be paid only from legally permissible sources, and that the administration is hereby directed to deliver all necessary accounting for expenditures made in connection with the transition as required by the governing legislation.

President Ryder reported that the university's counsel had stated that technically this resolution might not be necessary, but upon consulting with Grand Valley, found that they were doing a similar resolution. It was decided that it would be wise for our Board to officially ratify the name change and recognize the fact that there was inserted into the bill the provision that no general fund monies nor tuition monies could be used for the transition of Saginaw Valley State College to Saginaw Valley State University. The cost of changes in such things as signage and stationery will be from private funds. This matter has been pursued and we are prepared to account for the expenditures as directed in the resolution.

The motion was APPROVED unanimously.

1) Resolution to adopt the university seal

RES-768 It was moved and supported that the following resolution be adopted.

WHEREAS, After several months of review and deliberation the Legislature of the State of Michigan has passed legislation on October 21, 1987 which results in a redesignation of Saginaw Valley State College as Saginaw Valley State University, and

WHEREAS, After prudent analysis, the Governor of the State of Michigan, James J. Blanchard, signed such legislation into law

on November 4, 1987 as Act No. 155 of the Public Acts of 1987, and

WHEREAS, The provisions of Act No. 155 of the Public Acts of 1987 in Section 1, 2.d include the "adoption of a seal and altering of a seal" as a power of the Board of Control, and

WHEREAS, The change in institutional designation requires a modification in the seal of the institution;

THEREFORE, BE IT RESOLVED, That the Board of Control at Saginaw Valley State University hereby alters the seal of the institution by replacing the word "college" with the word "university."

BE IT FURTHER RESOLVED, That all other words, symbols, and graphic depictions shall remain unchanged.

Chairperson Saltzman asked where and how the seal is used. Dr. Ryder answered that it is used in many ways--on flags, lapel pins, diplomas and transcripts. Mr. Jerry Woodcock, Vice President for Administration and Business Affairs, added that the seal is imprinted on certain legal documents; the President's Office has an instrument capable of doing this, as does the Registrar's Office. These are very strictly controlled and are used very sparingly.

The resolution was APPROVED unanimously.

2) Board of Fellows Emeritus status for Donna Morris

BM-728 Mrs. Woods moved that Donna Morris be granted Emeritus Status on the Board of Fellows. Mr. Klyklylo supported the motion.

President Ryder noted that Donna Morris is a judge from

Midland, who has served on the Board of Fellows for several years. Her schedule makes it impossible for her to attend the meetings, so it is being recommended that she be given Emeritus status, which would mean that she would continue to receive the minutes of the Board of Fellows meetings and that she is welcome to attend the meetings when she is able.

Dr. Gilmore asked whether such a status exists for Board of Control members. Dr. Ryder replied that past Board of Control members are not sent Board materials, but they have been invited to events on campus. He added that there is no reason why the Board couldn't establish such a status. Mr. Klykylo noted that he didn't see that this would be violating any code of ethics, and that it would be a nice thing to do for these people who have served the college.

Dr. Ryder stated that a policy will be drafted which would address basically what types of materials would be sent and the kinds of activities to which they would be invited.

The motion was APPROVED unanimously.

2a) Election of SVSU Board of Fellows Active Member

BM-729 It was moved and supported that Mr. J. Kermit Campbell be appointed to the SVSU Board of Fellows.

President Ryder reported that Mr. Campbell, who is Group Vice President of U.S. Operations at Dow Corning Corporation, would be replacing Donna Morris. Mr. Campbell has been a strong

supporter of Saginaw Valley State University and is recognized throughout the country for his support of and interest in education: he has been a real leader at Dow Corning in that area.

The motion was APPROVED unanimously.

### 3) Faculty Sabbaticals

RES-769 It was moved and supported that the following resolution be adopted.

WHEREAS, Saginaw Valley State University is committed to quality education and provides the faculty with opportunities to enhance and expand their professional knowledge and expertise, and

WHEREAS, the University administration supports faculty sabbatical leaves as an integral part of the SVSU Faculty Development Program,

NOW, THEREFORE, BE IT RESOLVED, THAT the following faculty members be granted sabbatical leaves as specified below for the academic year of 1988-89.

<u>Dr. Charles Brown</u>	<u>Music</u>	<u>Fall 1988</u>
<u>Dr. Jean Brown</u>	<u>Education</u>	<u>Winter 1989</u>
<u>Dr. Basil Clark</u>	<u>English</u>	<u>Winter 1989</u>
<u>Dr. Thomas Hearron</u>	<u>English</u>	<u>Winter 1989</u>
<u>Dr. Lynn Herkstroeter</u>	<u>French</u>	<u>Fall 1988</u>
<u>Dr. Drew Hinderer</u>	<u>Philosophy</u>	<u>Winter 1989</u>
<u>Dr. Hong Park</u>	<u>Economics</u>	<u>Fall 1988</u>
<u>Dr. John Willertz</u>	<u>History</u>	<u>Fall 1988</u>
<u>Dr. Gene Yang</u>	<u>Biology</u>	<u>Winter 1989</u>

(See Appendix 1: Sabbaticals)

President Ryder asked Dr. Robert S. P. Yien, Vice President for Academic Affairs, to describe how the process works and what it takes to be recommended for sabbatical.

Dr. Yien explained that sabbatical leave is available to all

full-time faculty members who have served at SVSU for six consecutive years. Dr. Charles Brown had actually been approved for leave this coming winter, but had asked to change the time of his leave. Sabbatical leaves are available to faculty who have applied for half-year leaves at full pay or full-year leaves with half pay. They are obligated to come back and teach for at least one more year upon completion of their leave.

Dr. Yien then reviewed the list of those who were recommended for sabbatical in this resolution. He noted that the contribution which the university will make to support these sabbatical leaves for this round would be approximately \$54,000. All courses will be covered by adjunct faculty.

President Ryder added that we should feel very proud of the fact that we have committed ourselves to supporting sabbaticals when people are eligible, regardless of economic conditions. This is not true of many institutions. We consider sabbaticals to be a very high priority.

The resolution was APPROVED unanimously.

4) Appointment of Board of Control Member to the SVSU Foundation Board of Directors

Chairperson Saltzman noted that six of our eight Board members have the opportunity to be members of the SVSU Foundation

Board. She added that she had spoken to Carmen Munoz, who was eligible and interested, if she were to be nominated.

BM-730 Mrs. Woods nominated Ms. Munoz to serve as Board of Control Member to the SVSU Foundation Board of Directors. Mr. Curtiss supported the nomination.

Chairperson Saltzman asked for comments. President Ryder pointed out that Dr. Gilmore is the person whose term on the Foundation Board has expired; that anyone on the Board of Control who is not already on the Foundation Board is eligible for nomination. Ms. Munoz and Mr. Klykylo are the two members of the Board of Control who are not members of the Foundation Board. Mr. Lofton is a member, but has never attended a Foundation Board meeting. This is something that the Foundation Board will be concerned about at its next meeting. Perhaps the Board of Control should consider making some sort of change if it is not possible for Mr. Lofton to get to the meetings. Chairperson Saltzman asked whether there was anything in the Bylaws about a member missing a certain number of meetings over a certain period of time. Dr. Ryder replied that if a member missed several meetings of the Board of Control nothing can be done about it. However, the Board of Control elects people to the Foundation Board. Something can be done about this. Mrs. Woods stated that she had been able to attend only two of the meetings, as they are at a very difficult time of the day. She added that if Dr. Gilmore would be interested in her seat, she would be happy to

relinquish it for him, or for Mr. Klykylo. Mr. Klykylo declined, because he would not be able to attend. Chairperson Saltzman noted that she had had difficulty with the time of the meetings when she was first appointed, and had submitted a letter of resignation, which was held, not approved, until there was somebody who could replace her. She added that if Dr. Gilmore is reappointed to the Board of Control, then the next vacancy probably should go to him. She added that Mr. Curtiss' term on the Foundation would probably expire when his term on the Board of Control expires, because he wouldn't have that eligibility. Dr. Ryder stated that there was no question about that, but normally service on the Foundation Board is a four-year term and Mr. Curtiss' eligibility is not up yet. Chairperson Saltzman pointed out that if, taking the most dismal view, neither is reappointed, they might still have the opportunity to serve as a member of the public.

The motion was APPROVED unanimously.

5) Approval of Auxiliary Services-Bonded Facilities  
Operating Budget: 1987-88

RES-770 It was moved and supported that the following resolution be adopted.

WHEREAS, sufficient information regarding occupancy rates, anticipated revenues and anticipated expenditures is known:

NOW, THEREFORE, BE IT RESOLVED, that the attached Operating Budget be adopted for the 1987-88 fiscal year, and

BE IT FURTHER RESOLVED, that the Administration is authorized to make capital expenditures as considered appropriate for the Repair and Equipment Reserve with the understanding that a minimum of \$200,000 is to be retained in the Reserve Account as

of June 30, 1988. (See Appendix 2: Auxiliary Services)

President Ryder asked Mr. Woodcock to comment. Mr. Woodcock stated that the Board acts twice a year on matters related to the area of services where there is pledged income for bond indebtedness. This includes establishing, in the late spring/early summer, the rates that are charged in the residence halls and apartments and, in the fall, establishing the operating budget for that year. Mr. Woodcock added that the matter had been covered in subcommittee, and asked for questions.

Mr. Curtiss asked what our minimum required coverage is. Mr. Woodcock replied that it is 1.25 times debt service plus making sure that the reserves for equipment replacement are maintained at least at \$200,000. This year because of the changing of the bond indentures, we will be basically right at \$200,000 going into this year. Expenditures have been made, or will need to be made during the year, so we have to bring those back up by June 30. There are sufficient dollars estimated in the budget to handle that appropriately.

The resolution was APPROVED unanimously.

6) Adoption of Revised General Fund Operating Budget for 1988-89

RES-771 It was moved and supported that the following resolution be adopted.

WHEREAS, the Board of Control approved at its October 12, 1987 meeting the state appropriation budget request, and

WHEREAS, this request was based on specified revenue assumptions including a projected level of student credit hours which subsequently has been modified.

NOW, THEREFORE, BE IT RESOLVED, that the attached General Fund Operating Budget request as revised for Saginaw Valley State University for fiscal year 1988-89 be approved for submission to the State of Michigan. (See Appendix 3: General Fund)

Mr. Woodcock stated that earlier this fall as part of the changes in our planning process, the Board of Control had, for the first time in several years, approved the dollar amount of the request for both the Operating Budget and the Capital Outlay Budget prior to submission to the state. The Capital Outlay Budget was exactly the same dollar amount as was approved by the Board. As estimates were reviewed in the Operating Budget Request for next year, it was recognized that our tuition and fee estimates were higher than we were going to realize. Therefore a change was interjected into our request to the state, subsequent to the Board's approval of the dollar amount of the request. The amount of the planned expenditures was not changed, but the composite of where we expect to receive our sources of funding was. It was necessary to request an additional \$272,777 from the state to cover the smaller amount received from tuition and fees. That was the only change made in the budget which the Board had approved.

Mr. Curtiss asked why our enrollment projections are being modified. Mr. Woodcock asked Dr. Ann K. Dickey, Director of Institutional Research and Planning, to respond. Dr. Dickey

replied that estimates of enrollment begin with the current year. Those estimates were made a year ago last October. On top of that estimate, it was necessary to estimate enrollment for 1988-89. When the actual fall enrollments were known, our estimates for the current year were revised downward from approximately 123,500 credits to just under 119,000. This was then reestimated for the budget year, which is dealt with in this resolution. An original increase of 3 percent over the current year turned out, on close analysis, to be quite good, but after that close analysis, it was revised downward to 2.9 percent. We now have in a tentative budget for 1988-89 122,400 credit hours, for a 4.2 percent increase over last year, and are projecting for next year a 2.9 percent increase over this year.

Mr. Curtiss asked what we had been estimating for this year. Dr. Dickey replied an increase of approximately 8 percent. The difference is between 4,500 and 4,600 credits.

The resolution was APPROVED unanimously.

7) IBM Instructional Computer Acquisitions

RES-772 It was moved and supported that the following resolution be adopted.

WHEREAS, the university has determined that additional equipment is required to enhance instructional Computer Science programs, and

WHEREAS, the instructional computer committee was charged with the responsibility of determining equipment specifications, and

WHEREAS, proposals were requested from appropriate computer

vendors and such proposals were extensively reviewed in accordance with institutional needs and specifications, and

WHEREAS, it has been determined that the IBM Corporation 9370 Model 60 computer as well as associated equipment and software meets the university's needs and specifications;

NOW, THEREFORE, BE IT RESOLVED, that the President or the Vice President of Administration and Business Affairs of Saginaw Valley State University be and each of them are hereby authorized, empowered, and directed in the name of the Board of Control to execute and enter into an Agreement with IBM in an amount not to exceed \$300,000.00 to purchase the above-referenced IBM 9370 Model 60 computer and associated equipment and software.

Mr. Woodcock stated that several years ago the administrative computer had been upgraded, but it was recognized that a major upgrade in instructional computing capability was needed.

Several PC's were acquired through the years, but larger configurations were needed for instructional computing. An Instructional Computing Committee was established, which made two recommendations. Following these recommendations, a DEC (Digital Equipment Corporation) was acquired this summer, which is basically on line now. The second recommendation was that we acquire an IBM Computer in the 9300 series. This has been selected, as well as all of the peripheral equipment. We are ready to make the acquisition. However, the administration needs to be authorized to sign the contracts, since they are larger than the delegated contractual authority which the President has in conjunction with either Dr. Yien or Mr. Woodcock.

The resolution was APPROVED unanimously.

8) Resolution of Board of Control of Saginaw Valley State University Providing for the entry into a Loan Agreement Relating to the Financing of a Computer, for the Issuance of a Note and to Provide for Other Matters with Respect Thereto

RES-773 It was moved and supported that the attached resolution be adopted. (See Appendix 4: Loan Agreement)

Mr. Woodcock stated that this resolution had been written by bond counsel in Detroit. Basically this is the method by which we are going to finance the acquisition of the computers which the Board had just approved. We are requesting proposals to fund this over a five-year period. The indications are that rates of less than eight percent are available. The proposals are due back on December 22nd.

Mr. Curtiss asked where the university will stand on computer facilities after this purchase.

Dr. Thomas Kullgren, Dean of the School of Science, Engineering and Technology, stated that he had chaired the ad hoc computer committee for a period of about a year to work on upgrading academic computing facilities. The present Prime 550 is woefully inadequate. We have students waiting 30-45 minutes for turn arounds of 50 line programs. Internally, two factors were studied--performance and cost. Numerous vendors were contacted. A package has been selected which reflects the needs of the Saginaw Valley and our region. IBM has a major presence in the business world and Digital has a large presence in the scientific and engineering communities. We will have a mix of

both of these vendors on campus. In addition to that we will have Prime on the administrative side. We will be in extremely good shape. However, computers become obsolete very quickly, and to say that we are going to be alright for the next five or ten years would be ridiculous. However, we are getting a tenfold increase in speed over what we have on the Prime. We are also going to be able to expand the number of terminals we can link up by about double. Therefore, we will be in remarkably good shape for a period of two to three years, pre-supposing that we will be able to make a few additions as needs arise. We are also adding several microcomputers on the campus, which will take some of the pressure away from the main frame activities.

Mr. Woodcock added that previously the Prime computer had been serving both the academic and administrative needs of the campus. This computer was put on line in the early 1980's. It was recognized at that point in time that it would need to be upgraded even for administrative purposes; administrative needs have grown drastically over the years and can no longer be serviced by the Prime. The initial plans were that when the administrative computer was paid for, those dollars could then be used to upgrade that particular unit on the administrative side, and that we anticipated that through our program revision request we would get sufficient monies to get what we needed on the academic side. However, we have not been completely successful

in getting dollars for instructional computers through the PRR process. In effect we have paid off part of the early 1980 acquisitions, and we are taking those dollars and rather than using them to continue to maintain an adequate administrative computing environment, have switched those over to the instructional side. This is why we still continue to request monies through the PRR process for computing on campus.

Mr. Curtiss asked whether this would require any increase in tuition and student fees. Mr. Woodcock replied that it would not because there is no direct relationship at all at this time. We have built into the existing 1987-88 budget the resources necessary to finance this over the five-year period of time.

Dr. Ryder noted that the possibility that the Legislature might not fund us fully does mean that, one way or another, that is a consideration in the future. Mr. Woodcock added that further improvement beyond what we are doing today will require additional resources from somewhere, whether it be the State of Michigan appropriations or tuition and fees. However, the decision being made today does not directly require any additional increase in tuition and fees.

The resolution was **APPROVED** unanimously.

V. INFORMATION AND DISCUSSION ITEMS

9) First School Presentation - Dr. David Nelson, Dean, School of Education

Dr. Yien stated that approximately a year ago the Board members had expressed an interest in getting to know more about our academic programming. He then introduced Dr. Elaine Stephens, Chairperson of Curriculum and Instruction; Dr. Jose Valderas, Director of the Bilingual and Bicultural Teachers Program; Dr. Douglas Hansen, Chairperson of Health and Physical Education; and Dr. David Nelson, Dean of the School of Education.

Dr. Nelson reported that registration and scheduling of courses had gone quite smoothly for undergraduate programs this winter because of a variety of initiatives and efforts that had been made. A maximum of 200 students will be admitted to the School of Education this year. They are divided between elementary and secondary education. There is a minimum of two sections of elementary methods classes for most of the course areas. This has been very helpful in relieving some of the bottlenecks for enrollment and registration. All students who have been admitted to the School of Education during the course of the last 12 months have received appropriate placement in methods courses for elementary education, as well as secondary education. So far, no major difficulties have been experienced with registration.

Dr. Nelson reported that the Secondary Education Program has been changed somewhat, has gone through the legislative process and has been approved by the College Curriculum Committee. This program was based upon the new expectations for teacher education.

The Elementary Education Program has been analyzed and is ready to move forward to the College Curriculum Committee in the second semester, with the deadline date being January 15.

Dr. Nelson then briefly reviewed the Michigan State Board of Education Standards of Quality for Michigan Teacher Preparation Programs. This document was enacted by the State Board in its September meeting. It is now operating on our campus, as well as the other approved teacher preparation programs in Michigan, as the guidelines for the preparation of undergraduate pre-service teachers. He added that the standards for NCATE, which is a national accreditation group, have been incorporated in this document. Therefore, the NCATE standards for teacher education programs are virtually the same as the State Board standards.

Dr. Stephens noted that in our Secondary Education Program we will have, starting in the fall, a class in computer applications so that students who are training to be secondary teachers will be knowledgeable on how to use computers within their subject areas.

Dr. Nelson stated that SVSU is known for the extensive and

well-defined nature of our field experience component. That continues to be a very strong part of our program. However, we are in competition with other institutions in placing our students. Dr. Stephens added that we are dependent upon the voluntary good will of the local schools to take our students. Every semester there is a real scramble to find school districts that are not only willing to work with our students, but attach a priority to it as well.

Dr. Nelson noted that our rapport with the area public schools is extremely positive, and that we are working on making it better all the time.

He reported that we will be reviewing the graduate program from several points of view in the immediate future. There is going to be division at the graduate level between Continuing Education units and formal, traditional college credit courses.

Dr. Nelson stated that Dr. Hansen is working on a major study reviewing our efforts in the Detroit area. It will be ready in the very near future. There is a very positive desire for our presence in Macomb County. The major strength of our program there has been the strong delivery system of our course efforts through regular, full-time SVSU faculty members. Our problem is that the demand is greater than our ability to deliver. This must be addressed.

Dr. Nelson told the Board that NCATE is one of the three

major accreditations that SVSU is seeking. Their standards are now part of the state's standards, so in a sense, we have no choice; we must move toward accreditation. However, it is also desirable from a professional point of view. We are looking at a target date of 1991 for the NCATE accreditation visit.

The School of Education is reviewing its organization regarding the utilization of people, so that they can be more effective as a unit. Two new faculty positons are coming coming aboard in the school. A major problem is the lack of personnel resources to fulfill the needs and expectations of the Teacher Preparation Program. A long range plan will be submitted to Dr. Yien and President Ryder, which will be compatible with the goals of the university.

There was discussion on the shortage of mathematics teachers in this country, as well as the types of courses required for graduation by the School of Education. Dr. Stephens noted that currently SVSU has the highest grade point average requirement for acceptance into the School of Education. A minimum of 2.75 is required for admission. SVSU is extremely concerned about quality and works very hard to overcome negative attitudes that have been held in the past regarding the teaching profession.

Dr. Nelson stated we admit approximately 200 students each year to the School of Education. There has been a dramatic increase in the number of students applying. He projected that

it will be necessary to control admissions because we cannot accommodate more students, and because the area will probably not be able to absorb more teachers than that.

Because of the time limitation, President Ryder suggested that items two and three of the School of Education presentation be put on the agenda of the next Board meeting. He stated that he was very pleased with the progress that was being made in the School of Education. This school stands very well in the State of Michigan on a comparable basis. If we keep moving in the same direction, we will be able to maintain and enhance our image. We provide a real service to the people of this area. Our relationships with the public schools are growing stronger all the time.

Chairperson Saltzman thanked everyone for their input and added that it would be nice to have a follow-up report a year from now. Dr. Ryder replied that this would be a good idea, and that the reports on the Physical and Health Education and Bilingual Programs would be on the agenda of the next Board meeting.

10) Preliminary Admissions and Registration Reports for Winter 1988.

Mr. Richard P. Thompson, Dean of Student Affairs, reviewed the SVSU Preliminary Report on Admissions for Winter 1988. (See Appendix 5: Admissions). He noted that the report should have

been headed "Saginaw Valley State University Admissions Report." Mr. Thompson stated that the report was in a slightly different form than in the past, in that Tuscola County was broken out, as well as Bay, Midland, and Saginaw Counties. The percent of increase/decrease column for Tuscola County is blank since this is the first time that area has been listed separately. The 37 percent decrease shown in the "Other Michigan" category may not be a true reflection, since those figures probably included Tuscola County last year. There was a 13.64 percent increase overall for First Time in College students.

Paul Saft, Registrar, reviewed the registration report for Winter 1988. (See Appendix 6: Enrollment.) He stated that the registration process for the Winter '88 semester began the week before Thanksgiving. More than 3,000 students were registered in the first 2 1/2 days. He explained that the percentages for the "First Time in College" and new students always run behind those of the returning students because they are still in the process of being admitted. They will, for the most part, be registering on January 5 and 6.

## VI. OTHER ITEMS FOR CONSIDERATION

### 11) Renaming of Academic Units

Dr. Ryder reported that several academic administrators and faculty had expressed the opinion that it would be desirable to

change the designation of our academic units from "schools" to "colleges."

A study of our peer institutions in Michigan and throughout the country has been done. No pattern was seen: some universities have all colleges; some have all schools; some have both colleges and schools. When our institution was a college, it was obvious that our units should be called schools. Now, however, that we are a university they could be designated either schools or colleges. Dr. Ryder stated that he was ambivalent on the matter, except that he felt that all of the units should either be colleges or schools; that we should not utilize a mix of the two names. He suggested that he contact the faculty members through a memo and ask them to inform their dean as to whether they have a preference either way. If a clear position develops toward colleges the modification could be made. This is the time to do that, while we are making the change to university status. The university letterhead will be imprinted in late December or early January. Dr. Ryder asked whether the Board had any strong feelings regarding the subject.

Mr. Braun asked whether there was any demonstrable evidence that one is considered more prestigious than the other on a national basis, in terms of recruiting. Dr. Ryder answered that some of our deans feel that designating the units colleges would be more positive. On the other hand, many prestigious

institutions have schools, or colleges, or both. There doesn't seem to be any pattern. Mr. Klykylo stated that he would prefer colleges.

Mr. Curtiss asked that Dr. Ryder check to be sure that the term school isn't normally applied to those programs that are specifically professional--such as Medical School, Dental School--where you are preparing a student for a specific line of work. This would not necessarily be tied into whether or not it was at a graduate level. On the other hand, colleges are frequently applied to a more general undergraduate type of education that's not professionally oriented. There may be some distinction such as that which has led to a combination of schools and colleges at other institutions. He added that he also was somewhat ambivalent on the basic issue, and doesn't have strong feelings, except that we want to be sure that we are making appropriate distinctions, if there are any traditionally. Dr. Ryder stated that Ohio State has all colleges, including the College of Law. In the universities with mixed designations, there seem to be more Law Schools. Western Michigan has a College of Business; Wayne State has a School of Business Administration, Law School, School of Medicine, and College of Education.

Dr. Ryder asked the Board whether they would have any objection to his getting the faculty sentiment through the

deans, proceeding ahead on that basis, and then ratifying at the next meeting. There were no objections to Dr. Ryder's proceeding ahead with the faculty's input, and coming to a decision as to whether the academic units should be designated colleges or schools. He will communicate the decision to the Board as soon as it has been made.

Dr. Ryder asked the Board to put the Board of Fellows Legislative Luncheon, January 22 at noon, on their calendars.

It was decided that the next regular meeting should be held on February 8, 1988 and that there would very likely be committee meetings.

Chairperson Saltzman reported that there is going to be an AGB meeting in Washington on March 13-15. She asked that any Board members interested in attending contact Dr. Fallon as soon as possible so that arrangements can be made. She noted that there is also a pre-conference seminar for Governing Board Chairpersons on March 12-13 and wondered whether it would be worth while for her to attend this late in the game. Dr. Ryder stated that it's never too late to learn.

Mrs. Woods stated that she would like to attend the Workshop on Trustee Responsibility for Academic Affairs, which will be held February 18-19 in Washington D.C. Mr. Klykylo stated that he would also like to attend. Dr. Yien will attend, and will handle arrangements for the Board members who will be

going.

VII. EXECUTIVE SESSION FOR THE PURPOSE OF ADVISING THE  
PRESIDENT REGARDING AWARDS

BM-731 Mr. Klykylo moved that the Board move to executive session for the purpose of advising the president regarding awards. Mr. Braun supported.

The motion was APPROVED unanimously.

The Board moved to executive session at 11:55 a.m., and reconvened at 12:36 p.m.

VII. ADJOURNMENT

Chairman Saltzman adjourned the meeting at 12:37 p.m.

Respectfully submitted:

Mrs. Florence F. Saltzman  
Chairperson

Mr. Hugo E. Braun  
Secretary

  
Mrs. Jo Stanley  
Recording Secretary

### Executive Summary of Sabbatical Leave Projects

Dr. Charles Brown	To prepare a comprehensive, annotated jazz bibliography. Fall 1988 instead of Winter 1988 which was previously approved.
Dr. Jean Brown	To publish a textbook for pre-service elementary and middle school teachers. Winter 1989.
Dr. Basil Clark	Exchange professor at Skikoku Women's University in Tokushima, Japan. Winter 1989.
Dr. Thomas Hearn	To complete the writing of a novel and to write a creative writing textbook. Winter 1989.
Dr. Lynn Herkstroeter	Exchange professor at the University of Lille, France. Either Fall 1988 or Winter 1989.
Dr. Drew Hinderer	To publish a nonformal logic book. Winter 1989.
Dr. Hong Park	To prepare research papers on employee incentive plans and productivity. Fall 1988.
Dr. John Willertz	Final preparation of a book on U. S. Senator Phil Hart. Fall 1988.
Dr. Gene Yang	An update in Human Nutrition by taking two upper division courses in Human Nutrition. Winter 1989.

SAGINAW VALLEY STATE COLLEGE  
AUXILIARY SERVICES-BONDED FACILITIES  
OPERATING BUDGET  
1987-88  
SUMMARY

MONTHLY OPERATING STATEMENT

	RESIDENCE HALLS			APARTMENTS	
	86-87 BUDGET	86-87 ACTUAL	87-88 BUDGET	86-87 BUDGET	87-88 BUDGET
Design Capacity	496	496	496		
Adjusted Design Capacity	486 (1)	486 (1)	486 (1)		
Average Occupancy	473	476	474	92/12 (2)	99/14 (2)
Rate-21 Meal Plan	2,610	2,610	2,750	150/360 (3)	155/375 (3)
Increase Amount	80	100	140	0	5/15
Percent of Increase	3.2%	4.1%	5.3%	0	3.0%/4.0%
Revenue:					
Operating Income					
H & FS, Pot.	\$290,600	\$380,248	\$382,870		
Bookstore	50,000	187,397	75,000		
Interest Income	15,000	71,636	65,000		
Debt Service Grant	10,002	10,002	10,002		
Amount Available	365,602	629,283	532,872		
Less: Debt Service Required Payment	(278,033)	(253,449)	(290,627)		
Contribution to Required Reserves	\$87,569	\$375,834	\$242,245		
Debt Service Ratio	1.31%	2.48%	1.83%		

(1) 12 spaces utilized for staff single rooms.

(2) Single /family utilization.

(3) Individual/Family rates per month.

10/29/87  
Controller's Office  
ENR

SAGINAW VALLEY STATE COLLEGE  
AUXILIARY SERVICES-BONDED FACILITIES BUDGET  
SUMMARY OF REVENUES AND EXPENDITURES

	HOUSING		FOOD SERVICE				APARTMENTS		TOTAL	
	BUDGET 86-87	ACTUAL 86-87	BUDGET 87-88	BUDGET 86-87	ACTUAL 86-87	BUDGET 87-88	BUDGET 86-87	ACTUAL 86-87	BUDGET 86-87	BUDGET 87-88
<b>REVENUES</b>										
Contract	\$493,812	\$490,073	\$527,400	\$740,718	\$726,827	\$782,100	\$155,000	\$180,945	\$1,389,530	\$1,465,972
Other	21,250	14,156	15,000	3,000	5,675	6,000	25,250	21,072	49,500	43,000
Laundry	11,000	11,658	12,000	0	0	0	6,000	4,833	17,000	18,000
Snack Bar/Casual Meals	0	0	0	115,000	109,535	112,500	0	0	115,000	112,500
ARA Facility Rental	0	0	0	25,000	24,431	17,500	0	0	25,000	17,500
Total Revenues	526,062	515,887	554,400	883,718	866,468	918,100	186,250	206,850	1,536,030	1,676,972
<b>EXPENDITURES</b>										
Operating										
Salaries	150,144	157,353	163,209	102,472	90,135	93,500	5,040	0	257,656	261,749
Fringe Benefits	32,276	33,547	38,396	5,655	6,327	6,535	0	0	37,931	44,931
Equipment	0	1,947	0	0	0	0	0	294	0	0
Operating & Misc.	95,000	103,307	108,472	50,000	36,952	40,000	8,000	11,670	153,000	151,923
ARA	0	0	0	746,000	745,219	780,000	0	0	746,000	780,000
Utilities	132,000	89,855	104,000	48,000	32,966	38,000	10,000	15,422	190,000	160,000
Insurance	10,775	10,775	12,000	6,150	6,150	7,000	4,040	4,040	20,925	24,000
Indirect Cost	4,200	4,200	4,200	6,300	6,300	6,300	500	500	11,000	11,000
Physical Plant Maint.	11,350	11,350	12,480	11,350	11,350	12,480	1,000	1,000	23,700	26,000
Residence Hall										
Scholarships	5,000	5,000	5,000	5,000	5,000	5,000	0	0	10,000	10,000
Central Administration	2,000	2,000	3,000	3,000	3,000	4,500	0	0	5,000	7,500
Less Internal Charges										
Conferences	(33,000)	(33,450)	(35,000)	0	0	0	0	0	(33,000)	(35,000)
Continuing Education	1,280	6,106	1,280	1,920	16,678	1,920	0	0	3,200	3,200
Other	0	0	0	(120,000)	(142,136)	(150,000)	0	(12,960)	(120,000)	(160,000)
Total Expenditures	411,025	391,990	417,037	865,847	817,041	845,235	28,540	19,926	1,305,412	1,294,102
Operating Income	\$115,037	\$123,897	\$137,363	\$17,871	\$49,427	\$72,865	\$157,710	\$186,924	\$230,618	\$382,870

SAGINAW VALLEY STATE COLLEGE  
APPROPRIATION REQUEST  
STATE FISCAL YEAR 1988-89  
OPERATING BUDGET

Program Maintenance Request

State Fiscal Year Appropriation, 1987-88	\$13,622,973 [1]
Enrollment Increase Offset Funds, 1987-88	223,626
	-----
	13,846,599
Additional Amount Needed in 1988-89 for Compensation, Supplies, Materials, Services and Capital Expenditures	2,478,541 [2]
	-----
	16,325,140 (17.90%) [3],[A]

Program Revision Requests

#1 - Full-Time Faculty	320,000
#2 - Fine Arts Center Start-Up and Wickes Hall Renovation - Final Phase	409,357
#3 - Physical Education Facility Start-Up - First Phase	673,600
#4 - Computing	577,350
#5 - TV Production and Broadcast	104,000
	-----
	2,084,307 (15.05%)
	-----
TOTAL - OPERATIONS	\$18,409,447 (32.95%) [A]
	=====

- [1] Includes funding for Research Excellence Fund and Martin Luther King, Jr./Cesar Chavez/Rosa Parks Program.
- [2] Incorporates assumption that forward funding will continue in 1988-89.
- [3] 19.8% increase if calculated on \$13,622,973.

The following information is for clarification purposes at the December 14, 1987 Board of Control meeting.

- [A] Board approved 15.93% and 30.98%, respectively, at its October 12, 1987 meeting.
- [B] Projected tuition income was modified downward by \$263,970. This resulted in a corresponding increase in our budget request of \$272,777. The discrepancy of \$8,807 is due to the difference in fiscal years.

RESOLUTION OF BOARD OF CONTROL OF SAGINAW  
VALLEY STATE UNIVERSITY PROVIDING FOR THE ENTRY  
INTO A LOAN AGREEMENT RELATING TO THE FINANCING  
OF A COMPUTER, FOR THE ISSUANCE OF A NOTE AND TO  
PROVIDE FOR OTHER MATTERS WITH RESPECT THERETO

---

WHEREAS, the Board of Control of Saginaw Valley State University (the "Board") is a constitutional body corporate established pursuant to Article VIII, Section 6 of the Michigan Constitution of 1963, as amended, with general supervision of Saginaw Valley State University, (the "University") and the control and direction of all expenditures of the University's funds; and

WHEREAS, The Board has previously approved the acquisition, of computer equipment and software (the "Project"); and

WHEREAS, the Board has determined it is necessary and appropriate to borrow funds and to issue a note of the Board for the purpose of providing funds to pay all or part of the costs of the Project and to pay costs incidental to the issuance of the Note, in aggregate principal amount not to exceed \$300,000, which Note shall be secured by a first lien on and pledge of general tuition and matriculation fees and such special fees as may be specified in the hereinafter described Loan Agreement ("Student Fees") charged and collected from students attending the University, on a parity basis with the lien thereon securing the

Board's Saginaw Valley College Athletic Facilities Bonds, dated December 15, 1969; and

WHEREAS, it is necessary to authorize the President and Vice President for Administration and Business Affairs, or either of them, to select a lender, negotiate terms and execute a loan agreement and note with respect to the loan, all within the limitations specified hereby;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF CONTROL OF SAGINAW VALLEY STATE UNIVERSITY AS FOLLOWS:

1. The Board hereby determines that, subject to the limitations set forth in this Resolution it is necessary and appropriate and in the best interest of the University to borrow from a lender to be determined by the President or Vice President for Administration and Business Affairs, or either of them, the sum not to exceed \$300,000 and enter into a Term Loan Agreement (the "Agreement") with the lender for the purpose of financing the costs of the acquisition of the Project, and to pay the costs incidental to the execution and delivery of the Agreement and the Note (hereinafter defined). The Note shall be repayable in installments, the last of which should be due not later than January 1, 1993, and shall bear interest at a rate not in excess of 10% per annum.

2. The indebtedness of the Board under the Agreement shall be evidenced by a Note of the Board (the "Note"), and shall be the limited obligation of the Board, secured only by a first lien

on Student Fees on a parity with the Board's Saginaw Valley College Athletic Facilities Bonds. There shall be no recourse under any obligation, covenant or agreement contained in the Agreement or the Note against the State of Michigan, the Board, or the University, it being expressly understood and agreed that the Note is to be secured by and payable only from the sources of funds referred to above.

3. The President or the Vice President for Administration and Business Affairs, or either of them, shall negotiate, execute and deliver on behalf of and as the duly authorized act of the Board, the Agreement and Note in the forms as the officer executing shall deem necessary and appropriate, subject to the limitations set forth above, in order to achieve the purposes expressed in this resolution.

4. The Note shall be issued and delivered upon the direction of the Vice President for Administration and Business Affairs. The corporate seal of the University may be imprinted or impressed on the Note as specified in the Agreement.

5. The President, the Vice President for Administration and Business Affairs and any other appropriate officers of the Board or the University are hereby authorized to perform all acts and deeds and to execute and deliver all instruments and documents for and on behalf of the Board required by this resolution or the Agreement, or proper in connection with the issuance and delivery of the Note.

6. All resolutions or parts of resolutions or other proceedings of the Board in conflict herewith be and the same are repealed insofar as such conflict exists.

## SAGINAW VALLEY STATE COLLEGE ADMISSIONS REPORT

NOVEMBER Month 1987 Year	WINTER 1988 Semester				
F.T.I.C. First Time in College	Applications Rec'd This Month For: WINTER '88	Cumulative Number For: WINTER '88	Cumulative Number This Date Last Year: WINTER '87	Percent Increase/ Decrease Over:	Final Number For: WINTER '87
<b>TOTAL QUAD-COUNTIES</b>					
Applications	29	93	56	+66.07%	92
Admitted	28	71	44		79
Denied	0	8	6		7
Pending	2	15	NA		NA
<b>BAY COUNTY</b>					
Applications	4	13	11	+18.18%	24
Admitted	4	10	9		21
Denied	0	0	1		1
Pending	0	3	NA		NA
<b>MIDLAND COUNTY</b>					
Applications	0	5	6	-16.67%	7
Admitted	1	1	4		4
Denied	0	2	1		1
Pending	0	3	NA		NA
<b>SAGINAW COUNTY</b>					
Applications	20	51	39	+30.77%	61
Admitted	18	40	31		54
Denied	0	3	4		5
Pending	2	8	NA		NA
<b>TUSCOLA COUNTY</b>					
Applications	5	24	NA	---	NA
Admitted	5	20	NA		NA
Denied	0	3	NA		NA
Pending	0	1	NA		NA
<b>OTHER MICHIGAN</b>					
Applications	3	32	51	-37.25%	74
Admitted	7	20	39		60
Denied	0	2	7		8
Pending	3	12	NA		NA
<b>OTHER STATES</b>					
Applications	0	0	3	---	3
Admitted	0	0	0		0
Denied	0	0	0		0
Pending	0	0	0		NA
<b>TOTAL F.T.I.C.</b>					
Applications	37	125	110	+13.64%	169
Admitted	35	91	83		139
Denied	0	10	13		15
Pending	5	27	NA		NA

	Applications Rec'd This Month For:	Cumulative Number For:	Cumulative Number This Date Last Year:	Percent Increase/ Decrease Over:	Final Number For:
VENBER 1987	WINTER '88	WINTER '88	WINTER '87		WINTER '87
<b>TRANSFERS</b>					
Applications	173	427	337	+26.71%	511
Admitted	158	341	265		453
Denied	0	2	1		4
Pending	42	111	NA		NA
<b>NON-DEGREE GUESTS</b>					
Applications	28	37	64	-42.19%	160
Admitted	28	37	64		160
Denied	0	0	0		0
Pending	0	NA	NA		NA
<b>OTHER NON-DEGREE</b>					
Applications	40	53	26	+103.85%	90
Admitted	40	52	23		89
Denied	0	0	0		0
Pending	0	1	NA		NA
<b>GRADUATE M.A.T.</b>					
Applications	55	71	148	-52.03%	207
Admitted	55	71	148		207
Denied	0	0	0		0
Pending	0	0	NA		NA
<b>GRADUATE M.B.A.</b>					
Applications	5	7	20	-65.00%	36
Admitted	5	7	20		36
Denied	0	0	0		0
Pending	0	0	NA		NA
<b>GRADUATE C.J./P.S.C.</b>					
Applications	3	4	2	+100.00%	4
Admitted	3	4	2		4
Denied	0	0	0		0
Pending	0	0	NA		NA
<b>TOTAL APPLICATIONS</b>					
Applications	341	724	707	+ 2.41%	1,177
Admitted	324	603	605		1,088
Denied	0	12	14		19
Pending	47	139	NA		NA

PAGE 2

Readmits:

Applied	-	45
Admitted	-	47
Denied	-	0
Pending	-	3

SAGINAW VALLEY STATE UNIVERSITY  
OFFICE OF THE REGISTRAR

04-Dec-87

RP596 ENROLLMENT COMPARISONS  
HEADCOUNT AND CREDIT HOURS

		Winter 87 Dec 3	Winter 88 Dec 2	diff	% change	Winter 87 Official	% final
TOTAL	H:	4,173	4,398	225	5.4%	5,020	87.6%
	C:	41,999	44,504	2,505	6.0%	47,220	94.2%
F.T.I.C.	H:	57	59	2	3.5%	90	65.6%
	C:	590	626	36	6.1%	820	76.3%
New	H:	355	352	(3)	-0.8%	616	57.1%
	C:	2,679	3,030	351	13.1%	4,369	69.4%
Readmitted	H:	153	163	10	6.5%	223	73.1%
	C:	993	1,096	103	10.4%	1,147	95.6%
Returning	H:	3,665	3,883	218	5.9%	4,181	92.9%
	C:	38,327	40,378	2,051	5.4%	41,704	96.8%
ON Campus	H:	3,939	4,145	206	5.2%	4,626	89.6%
	C:	40,803	43,106	2,303	5.6%	45,306	95.1%
OFF Campus	H:	288	349	61	21.2%	465	75.1%
	C:	1,196	1,398	202	16.9%	1,914	73.0%

## NOTES:

1. ON plus OFF headcount equals more than TOTAL due to dual enrollment.
2. FTIC (CSES 1.0.1) is included in New counts.
3. Additional processing includes two days registration (one in Winter 1987) and four days late registration.