

SVSU®

**BOARD OF CONTROL
MINUTES**

MAY 4, 2001



SAGINAW VALLEY STATE UNIVERSITY
BOARD OF CONTROL
MAY 4, 2001
REGULAR FORMAL SESSION
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MINUTES
BOARD OF CONTROL
Regular Formal Session
May 4, 2001
1:30 p.m.

Board of Control Room – Wickes Third Floor

Present: Braun
Gilbertson
Kelly
Law
Sims
Walpole
Yantz

Absent: Escobedo
Vitito

Others

Present: N. Arbury
S. Barbus
B. Bartman
M. Beard
R. Beck
C. Graham
G. Hamilton
R. Hock
C. Jerome
S. Johnson
R. Maurovich
J. Muladore
R. Payne
S. Randall
J. Rentsch
K. Schneider
K. Schoenow
J. Stanley
S. Strobel
N. Taylor
J. Thomas
R. Thompson
R. VanPelt
K. Wahl
B. Waliczek
D. Weaver
J. Woodcock
R. Yien

I. CALL TO ORDER

Chairman Kelly called the meeting to order at 1:30 p.m.

II. PROCEDURAL ITEMS

A. **Approval of Agenda and Additions to and Deletions from Agenda**

Hearing no objection, Chairman Kelly declared the agenda approved as written.

B. **Approval of Minutes of March 19, 2001 Regular Formal Session of the Board of Control**

It was moved and supported that the minutes of the March 19, 2001 regular formal session of the Board of Control be approved.

The minutes were unanimously APPROVED as written.

C. **Recognition of the Official Representative of the Faculty Association**

Professor Randall Hock, President of the Faculty Association, stated: "We have made some great innovations this year. We've mapped out a whole new future for where education is going at Saginaw Valley State University with the things we've done this year, and we're really proud of our accomplishments. We kicked off the fund raising campaign, and Dick Thompson (Dean of Student Affairs) and I have agreed to co-chair the internal fund raising portion. . . .

"Six faculty members received incredibly prestigious awards for next year, bringing great prestige to the University. Three have received Fulbright teaching scholarships: Paul Munn will be going to Turkey next year; Judy Kerman will be going to the Dominican Republic; and Thomas McManus will be going to Finland. Two faculty members received Fulbright-Hayes Awards: Scott Youngstedt will be going to Morocco, and Karen Lang Krause will be going to Mexico. Steve Sherlock received a National Endowment for the Humanities (NEH) Fellowship. This is incredible

for an institution our size. We really need to applaud these people and to thank the Board for its support in their getting there.”

In response to a question from President Gilbertson, Professor Hock affirmed that he had been re-elected to the Presidency of the Faculty Association.

Chairperson Kelly stated that the Board was looking forward to working with him for another year.

D. Communications and Requests to Appear Before the Board

Nic Taylor, immediate Past President of the Student Association, introduced Shaun Johnson, incoming President of the Student Association.

III. ACTION ITEMS

1) Resolution to Grant Baccalaureate and Master's Degrees

RES-1443 It was moved and supported that the following resolution be adopted:

WHEREAS, Saginaw Valley State University is granted the authority to confer Baccalaureate and Master's Degrees as outlined in Section 5 of Public and Local Acts of Michigan-1965; and

WHEREAS, Operating Policy 3.101 Article III of the Board reserves to the Board the authority to grant degrees;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the awarding of Baccalaureate and Master's Degrees at the May 5, 2001 Commencement as certified by the faculty and Registrar.

President Gilbertson told the Board that 878 students are eligible to graduate this spring. Nearly 700 of them are expected to attend Commencement tomorrow.

The motion was APPROVED unanimously.

- 2) Resolution to Grant Honorary Degree to Congressman James A. Barcia

RES-1444 **It was moved and supported that the following resolution be adopted:**

WHEREAS, James A. Barcia's distinguished political career includes serving as State Representative from 1977-1983 and State Senator from 1983 until he was elected to the U.S. House of Representatives in 1992 and re-elected to five consecutive terms; and

WHEREAS, Congressman Barcia is a lifelong resident of Bay City, Michigan and received his Bachelor's Degree from then Saginaw Valley State College in 1975; and

WHEREAS, As an undergraduate at SVSC he served as a senator, vice president and president of Student Government; and

WHEREAS, Congressman Barcia has compiled an outstanding record of public service in both state and national government. At the state level, he served as Democratic Majority Whip from 1979-1982 and was considered a strong advocate for working families, people with disabilities and senior citizens; and

WHEREAS, In the U.S. House of Representatives, he serves on the Science Committee, where he is ranking member of the Subcommittee on Environment, and is a member on the Transportation and Infrastructure Committee; and

WHEREAS, Congressman Barcia has received numerous awards and honors for his dedicated support of quality education, healthcare and public service. In 1977, he received SVSU's Distinguished Alumnus Award.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University approves the granting of the Honorary Doctor of Laws degree to Congressman James A. Barcia to be presented at the May 5, 2001 Commencement.

President Gilbertson noted that it is customary at Commencement for SVSU to award honorary degrees to distinguished individuals who have represented themselves, the community, and region well. Congressman Barcia is a graduate of this institution, a former President of the Student Association, and a five-term Congressman.

The motion was APPROVED unanimously.

- 3) Resolution to Modify the General Fund Operating Budget for FY2000-2001

RES-1445 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Board of Control adopted on June 12, 2000 the General Fund Operating Budget and subsequently modified the budget on November 27, 2000 for fiscal year 2000-2001; and

WHEREAS, Following the November 2000 modifications, the University has further revised its revenue and expenditure estimates to reflect changes to various revenue categories and expenditure allocations required for compensation services, supplies, and equipment;

NOW, THEREFORE, BE IT RESOLVED, That the attached schedule indicating a recommended revised base budget be adopted for fiscal year 2000-2001. (See Appendix One: General Fund)

President Gilbertson stated: "This is your third pass at the current fiscal year's Operating Budget, which was adopted last year. It was modified last fall, after we were sure what our State appropriations and fall enrollments were. We bring this to you again for another modification in light of a number of other relatively small changes. Some of these are due to our actual winter semester enrollments and a few other modifications."

James Muladore, Controller and Assistant Vice President for Administration and Business Affairs, stated: "The revised budget we are presenting here is a mid-year course correction of sorts. It represents just a 2% adjustment from the budget you modified in November. Tuition and fee revenues increased slightly beyond the projected 5.25%, and we had a substantial increase in investment income in the General Fund. We also realized an increase in indirect cost recoveries from federal and other grants."

The motion was APPROVED unanimously.

4) Resolution to Approve Amendments to University Investment Policy

RES-1446 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The University's investment policy was last updated and amended by the

Board of Control in 1985; and

WHEREAS, The growth and development of the institution since that time has resulted in an increase in investable cash balances; and

WHEREAS, The amended policy provides the opportunity for the University to realize higher investment returns in accordance with acceptable risk standards;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control hereby approves the attached Investment Policy as amended. (See Appendix Two: Investment Policy)

Jerry Woodcock, Vice President for Administration and Business Affairs, told the Board the last time the investment policy was brought before the Board was in 1985 when the current policy was adopted. Since then the University has grown considerably, and more monies are available for operational investments. In addition, different philosophies now exist concerning various investment tools. Therefore that policy has been updated and reviewed with the Finance and Audit Committee, and is now being recommended for adoption.

The motion was APPROVED unanimously

5) Resolution Amending Amended and Restated Resolution to Authorize the Issuance and Delivery of General Revenue Bonds, Series 2000 and Providing for Other Matters Relating Thereto

RES-1447 **It was moved and supported that the attached resolution be adopted.**
(See Appendix Three: Bonds)

Mr. Muladore stated: "This is the fourth in a series of resolutions, and there will probably be one or two more. What we are asking the Board to do today is to increase the amount of bonding authority for the University from \$35 million to \$40 million. We anticipate borrowing approximately \$30 million long term, but in the interim until pledges are made we need to borrow approximately \$38 million or \$39 million. This is consistent with the capital plan we have discussed

with the Board in Committee over the past six to eight months. In addition to increasing the bonding authority to \$40 million the Board needs to approve specific projects, which are attached as Exhibit A. They include the Regional Education Center, the Library/Learning Resource Center Expansion, two parking lots, the Macomb Graduate Education Facility, the Physical Plant Maintenance Building, and the Student Center. We intend to issue bonds per this resolution, perhaps in November or December.”

Chairman Kelly asked about the language of the resolution.

Mr. Muladore replied that the language had been recommended by the University’s counsel.

Trustee Law asked whether the resolution would authorize the issuance of the bonds and approve the projects.

Mr. Muladore stated that the resolution would increase the maximum amount that can be borrowed by the University to \$40 million and approve the projects that are listed in Attachment A.

Trustee Law asked whether funding had been committed for the Student Center.

President Gilbertson replied: “No, we are not yet at the point to give a specific project a specific dollar amount. This resolution simply requests your approval to move ahead. It also includes a list of projects that will be funded. As you know, we’re in the midst of a capital campaign which will raise funds for the Student Center. How much will finally become available for the Student Center is contingent upon a number of things. It depends first and foremost on what the required match is for the IF4 project. This matter is before the State Legislature as we speak. It also involves financing schemes specifically for the Student Center, which will include gifts.

“We are working with the architects now, and if all things move apace, a year from now we will be ready to begin construction. But there are a number of stopping points and decisions to be made between now and then. This resolution is just conceptual approval that this is a project we intend to go forward with at some scale.....”

Trustee Law noted that there will be a follow up to this resolution.

President Gilbertson replied that the Board will hear about this matter several more times.

The motion was APPROVED unanimously.

6) Resolution to Authorize Construction of an Addition to the Marshall M. Fredericks Sculpture Museum

RES-1448 **It was moved and supported that the following resolution be adopted:**

WHEREAS, A fund-raising campaign has been completed to raise monies to construct an addition to the Marshall M. Fredericks Sculpture Museum; and

WHEREAS, An addition to that facility will be of considerable benefit to the campus community;

NOW, THEREFORE, BE IT RESOLVED, That the President or the Vice President for Administration and Business Affairs is authorized to enter into contracts to construct an addition to the Marshall M. Fredericks Sculpture Museum in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000).

President Gilbertson reminded the Board this matter had been discussed with them several times. The fund-raising campaign, which was specifically targeted so as not to be in competition with other capital projects of the University, has been completed. It was primarily targeted to friends and family of the late Marshall Fredericks. Approximately \$2.5 million - \$2.6 million has been raised. The work with the architects is at an advanced stage, and it is hoped that construction will begin this summer. The friends of Marshall Frederick were very generous and his family was very

generous and supportive both in terms of personal commitment as well as signing on to and approving the posthumous cast program.

The exhibit in the current Gallery is by and large in place, fixed by agreement with Marshall Fredericks. The new project will add space for touring exhibits, a classroom, and demonstrations. There will also be a small museum that will demonstrate the nature of the sculptor's work in a setting not unlike the one Marshall Fredericks actually used to produce his art.

The motion was APPROVED unanimously.

7) Resolution to Thank Nicholas Taylor and the Elected Representatives for their Services as Student Association Members

RES-1449 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Student Association President Nicholas Taylor and the elected representatives listed below served students and the University with dedication during the 2000-2001 academic year;

Erin Bader	Barbara Malnar
Dan Decker	Valerie Owen
Angela Hill	Christopher Renna
James Huddleston	Trip Roberts
Brian Hughey	Allison Taylor
Shaun Johnson	Brian Waliczek
Alicia Kaufmann	

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University formally expresses its appreciation to Nicholas Taylor and the representatives for their dedicated service on behalf of the University and its student body;

BE IT FURTHER RESOLVED, That the Board conveys its best wishes to Mr. Taylor and the representatives for continued academic and future professional success.

Mr. Richard P. Thompson, Dean of Students, told the Board that a number of this year's

Student Representatives will serve again next year. Nic Taylor, the outgoing President, has been elected Speaker of the House.

Dean Thompson stated: "I am pleased that over the year the Student Association supported a number of projects and programs to improve the campus life environment of the University and give students the best possible opportunity to learn outside the classroom. I know Shaun Johnson (the incoming President of the Student Association) is looking forward to moving ahead with that next year.

"I want to thank Nic and the Student Representatives for their good work. I want to particularly thank Brian Waliczek, who is graduating tomorrow. . . . Brian has done an outstanding job as a student leader in community service work at the University. I'm very proud of him both for his reputation in our intercollegiate athletic program, and simply as a citizen of the University. He's going to have a bright future, and I told him how pleased I was with his progress and how much he cares for the University. We expect him back to visit us many more times particularly during the Homecoming season. So thank you, Brian, for a job well done."

Chairman Kelly added his thanks to Nic and Brian.

The motion was APPROVED unanimously.

8) Resolution to Congratulate Shaun Johnson and Representatives of the Student Association on Their Election

RES-1450 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Student Association represents the formal structure for student participation in the affairs of the University; and

WHEREAS, The individuals listed below were recently elected by vote of their fellow students to assume leadership positions in the Student Association for 2001-2002;

President

Shaun Johnson

Representatives

Erin Bader

Megan Burgess

Courtney DeFrance

Matthew Johnson

Kristopher Kelly

Kate McBride

Jason Messing

Tiana Meyers

Martha Munoz

Chris Renna

Aaron Schellie

Kami Stevens

Nic Taylor

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control of Saginaw Valley State University offers its congratulations and best wishes to the aforementioned leaders on their election to office.

BE IT FURTHER RESOLVED, That the Board conveys its pledge to work with these leaders toward the betterment of Saginaw Valley State University.

President Gilbertson stated: "We annually have Student Association elections in April. This year I was particularly impressed by what I regarded as one of the most thoughtful and gentlemanly elections I've ever seen. Shaun Johnson . . . and his opponent engaged in debates that were thoughtful and courteous. They could be a model for elections. Shaun brings to this job prior service on the Student Association as a Representative. He is a political science major, and is looking at law school after this year. We were delighted with the participation of Shaun and his colleagues on the Student Association and look forward to a good year with them. Shaun certainly deserves congratulations on a well-run election and victory."

The motion was APPROVED unanimously.

9) Resolution to Adopt Revised SVSU Student Code of Conduct

RES-1451 **It was moved and supported that the following resolution be adopted:**

WHEREAS, It has been the practice to review and revise the SVSU Student Code of Conduct periodically; and

WHEREAS, There are certain regulations and procedural changes in the SVSU Student Code of Conduct that have been recommended by the Dean of Students and reviewed by legal counsel;

NOW, THEREFORE, BE IT RESOLVED, That the SVSU Student Code of Conduct, as revised, is hereby adopted by the SVSU Board of Control. (See Appendix Four: Code)

Dean Thompson told the Board a few very minor changes were being recommended. They fall into two categories. One is simply language to clarify various sections of the Code. The other category includes a couple of revisions to make the language more explicit to avoid misunderstandings. In late winter a group gets together to discuss the past year's Code referrals to determine whether there were any particular problems during the year, and the Code is revised to reflect those problems.

Trustee Law asked who made up this group.

Dean Thompson replied there was representation from the Public Services Department, Personal Counseling, Campus Life, Housing, and the Dean of Students Office. Referrals are made back to the Student Association and, after the revisions have been made, the University's legal counsel is consulted.

The motion was APPROVED unanimously.

10) Resolution to Approve Amendments to Public School Academy Contracts and Articles (Reauthorization)

RES-1452 It was moved and supported that the following resolution be adopted:

WHEREAS, The University has granted contracts (the “Contracts”) to Grattan Academy, NewLand Academy of Arts and Sciences, Sunrise Education Center, The Creative Learning Academy of Science, Mathematics and Humanities, and Traverse Bay Community School, (the “Renewal Academies”) authorizing them to operate as public school academies; and

WHEREAS, The University and each of the Renewal Academies wish to extend the term of their respective Contracts; and

WHEREAS, The University and each of the Renewal Academies further desire to amend their respective Contracts to require that any contract between any of the Academies and an educational service provider for the operation or management of the contracting Academy include a provision requiring the educational service provider to make information available to the Academy as necessary for the Academy to meet its obligation to make information available to the public and to clarify certain other points; and

WHEREAS, Each of the eighteen public school academies chartered by the University should amend the provisions of their respective Articles of Incorporation concerning the distribution of the academy’s property upon dissolution so as to eliminate any potential conflict with the provisions of the State School Aid Act of 1979, as amended, and more particularly MCL 388.1618b; and

WHEREAS, The Board wishes to approve the proposed amendments to the Articles of Incorporation of each of the academies, in substantially the form presented to the Board;

NOW, THEREFORE, BE IT RESOLVED, That the contracts between the University and each of the Renewal Academies whereby the University authorized the Academies to operate as public school academies shall be amended to provide for the extension of the term thereof for a period of five years, ending June 30, 2006, and to require the disclosure of certain information by any educational service provider with which a Renewal Academy contracts, and to clarify certain other points, as more fully described above; and

BE IT FURTHER RESOLVED, That the proposed amendments to the Articles of Incorporation of each of the academies are hereby approved; and

BE IT FURTHER RESOLVED, That the President and/or the Director of School/University Partnerships, acting together or separately, are authorized and directed to execute such documents as may be necessary or desirable to accomplish these purposes.

Ronald Schneider, Director of School/University Partnerships, told the Board five academies are up for reauthorization: Grattan Academy, which is located in Belding, Michigan; NewLand Academic of Arts and Sciences, in Manistique, Michigan; Sunrise Education Center, in Tawas;

Creative Learning Academy of Science, Mathematics and Humanities, in Beaverton; and Traverse Bay Community School, in Traverse City.

This resolution simply amends the current contracts, authorizing the operation of the schools through June 30th of 2006.

The motion was APPROVED unanimously.

11) Resolution to Approve the Addition of Ninth and Tenth Grades to the Michigan Health Academy

RES-1453 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Saginaw Valley State University Board of Control has approved the charter school application for grades 11-12 for the Michigan Health Academy; and

WHEREAS, The Michigan Health Academy must currently reject the application of ninth and tenth grade students; and

WHEREAS, The Michigan Health Academy has a desire to provide an education service for all high school youth;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control approve the application and program amendment providing for the addition of ninth grade students in the 2001-02 school year and the addition of tenth grade students for the 2002-03 school year.

Dr. Schneider told the Board the Michigan Health Academy would like to add a ninth grade this coming year and a tenth grade the following year, to make it a full high school. Their primary emphasis is on health occupations and they are asking to be allowed to expand.

The motion was APPROVED unanimously.

12) Resolution to Approve the Addition of Ninth and Tenth Grades to the HEART Academy

RES-1454 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Saginaw Valley State University Board of Control has approved the charter school application for grades 11-12 for the HEART Academy; and

WHEREAS, The HEART Academy must currently reject the application of ninth and tenth grade students; and

WHEREAS, The HEART Academy has a desire to provide an education service for all high school youth;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw Valley State University Board of Control approve the application and program amendment providing for the addition of ninth grade students in the 2001-02 school year and the addition of tenth grade students for the 2002-03 school year.

Dr. Schneider told the Board the HEART Academy would like to add a ninth grade this coming year and a tenth grade the following year, expanding to a ninth grade through twelfth grade high school. The HEART Academy is located in Southgate, Michigan.

The motion was APPROVED unanimously.

13) Resolution to Approve Appointment of Dr. Donald J. Bachand to the Marshall M. Fredericks Sculpture Museum Board

RES-1455 **It was moved and supported that the following resolution be adopted:**

WHEREAS, Charles M. Graham has served on the Marshall M. Fredericks Sculpture Museum Board since 2000; and

WHEREAS, President Gilbertson has recommended that Dr. Donald J. Bachand be appointed to serve Mr. Graham's unexpired term which ends June 2002;

NOW, THEREFORE, BE IT RESOLVED, That Dr. Donald J. Bachand serve on the Marshall M. Fredericks Sculpture Museum Board as stipulated in the organization's bylaws.

President Gilbertson noted that the Marshall Fredericks Sculpture Museum Board is appointed by the Board of Control. It serves in an advisory capacity, although it has also been very helpful in fund-raising and other matters related to the operation of the Marshall Fredericks Sculpture Museum. There are a number of University representatives on the Museum Board, one

of whom is Chuck Graham, (Executive Director of Development/Foundation) who is retiring in June. This resolution would appoint Dr. Donald J. Bachand to replace Mr. Graham as a representative on the Board. As Dr. Bachand is the Dean of the College of Arts and Behavioral Sciences, this would be an appropriate placement.

The motion was APPROVED unanimously.

14) Report of Nominating Committee and Resolution to Elect Officers of the Board of Control

RES-1456 **It was moved and supported that the following resolution be adopted:**

WHEREAS, The Saginaw Valley State University Board of Control Bylaws stipulate that a Nominating Committee shall be appointed by the Board to recommend candidates for each office;

NOW, THEREFORE, BE IT RESOLVED, That the Nominating Committee of Burnett S. Kelly, Ruth A. Braun and Jerome L. Yantz submit for election the following slate of officers of the Saginaw Valley State University Board of Control for 2001-2002.

Chair	Robert J. Vitito
Vice Chair	Linda L. Sims
Secretary	D. Brian Law
Treasurer	Jerome L. Yantz

Chairman Kelly stated: "This is the time of the year when we have to elect officers for the Board of Control. The Nominating Committee was comprised of Ruth Braun, Jerome Yantz, and myself. We are submitting to the Board a recommendation for the year 2001-2002 that the Chair of the Board of Control will be Robert Vitito, the Vice Chair will be Linda Sims, the Secretary will be Brian Law, and the Treasurer will be Jerome Yantz."

Chairman Kelly asked for further discussion or questions. Hearing none, he called for the

vote.

The motion was APPROVED unanimously.

15) Motion to Establish Board of Control Calendar for 2001-2002

BM-945 **It was moved and supported that the attached Board of Control calendar for 2001-2002 be adopted.** (See Appendix Five: Calendar)

The motion was APPROVED unanimously.

IV. INFORMATION AND DISCUSSION ITEMS

16) **Staff Member of the Month**

Janice Thomas, Staff Member of the Month for April, was presented to the Board. (See Appendix Six: Thomas)

17) **Update on Education Partnership Grant**

President Gilbertson noted that a little over a year ago the University was awarded the largest federal grant in its history. There were only 25 institutions nationwide singled out for special support for a program developing partnerships between universities' colleges of education with other colleges around the campus as well as with the public schools.

Dr. Stephen Barbus, Professor of Teacher Education, Elementary & Special Education, told the Board SVSU is about halfway through the second year of the five-year grant. He reviewed the four primary goals of the Grant:

- 1) Revamp undergraduate teacher preparation in core content and methods courses to model best teaching practices and incorporate technology and practical examples which demonstrate how to apply course content to the K-12 classroom;

- 2) Provide sustained clinical and mentoring resources for continual professional growth to enable K-12 teachers in our service area to meet national and state standards for student achievement;
- 3) Initiate new leadership development opportunities for area K-12 educators and administrators; and
- 4) Implement an alternative teacher certification process.

Dr. Barbus noted that SVSU has contracted with the government to provide in-service education and professional development for 147 school districts within a 17-Intermediate School District (ISD) region in East-Central Michigan. There are approximately 300,000 K-12 students within that region.

Bill Bartman, Marna Beard, and Nicole Arbury, Regional Coordinators for the Partnership Grant, discussed the activities in their respective areas. They noted that one of the side benefits of the Grant has been the positive public relations generated for the University. Respect for and knowledge of SVSU have been growing tremendously.

Janet Rentsch, In-Service Coordinator for the 4-S Grant Program, reviewed the work the content development teams are doing relative to pre-service education reform on campus and discussed the project components which had been identified on a national level as influencing the preparation of quality teachers: standards and benchmarks; best practices; diversity; technology. She also demonstrated examples of work the content development teams have posted on the Website.

Dr. Barbus reviewed the new teacher induction and mentoring goal of the grant. He noted

that SVSU provides coaches to work with new teachers on issues of classroom environments such as organization, management and planning. The University also provides training for the mentors.

Dr. Kenneth Wahl, Interim Dean of the College of Education, updated the Board on the alternative (accelerated) certification program. These students already have degrees, but have not received teacher certification. Some have left other professions and would like to become teachers. The program has been very successful.

Dr. Wahl stated: "We started the year with approximately 54 students, and we're finishing with approximately 50, at three different sites. We have a middle school group in Bay City, a secondary group and an elementary group in Saginaw, and a secondary group at L'Anse Creuse. We already have 64 students who have qualified for next year, and we have a waiting list down at L'Anse Creuse. However, I received a call from Utica schools, and they are just begging us to open a site there. So we may split the site between L'Anse Creuse and Utica next year."

Kris Schoenow, Technology Coordinator for the grant, demonstrated the Title II Website. She encouraged the Board to browse through the Website. The address is partnership@svsu.edu.

Dr. Wahl concluded by noting that the in-services being done for districts for year two have grown by more than 400% over year one.

Trustee Braun commended the group for their work and for the remarkable impact they are having on education in the region.

18) Presentation on General Education Assessment

Dr. David Weaver, Interim Associate Vice President for Academic Affairs, told the Board

the General Education Program had two primary tasks this year. The first was to get course content in place and ready to be offered next fall. This has been completed. The second component is to get into place a complex and detailed continuing assessment process that is never-ending. It must be a process that continually feeds back into the improvement of the courses being offered and the outcomes of those courses in terms of what students gain from them. That process is right on target.

Eight workshops will be held on campus in conjunction with this project. The first took place in March with two consultants from Penn State University on teaching/learning assessment. The rest of the workshops will run through March of 2002. A General Education Assessment Fair will also be held for all new and existing faculty.

Dr. Weaver discussed student testing and faculty orientation. He noted that the major cost of the project is the student outcomes assessment. It is anticipated that the direct cost will run approximately \$100,000 over four years. He added: "The first year will cost the most, because we're dealing with 800-900 students. The last year will cost the least. That's a very inexpensive program – most universities our size pay out several factors of that for these processes."

V. REMARKS BY THE PRESIDENT

President Gilbertson told the Board that Dr. Weaver would be returning to teaching next year. He expressed appreciation to him for the tremendous leadership he has given over the past year.

Marianne Barnett, Director of Sponsored Programs & Faculty Development, who was principal author of the Education Partnership Grant, has left SVSU to accept a deanship in Minneapolis. However she is continuing to act as consultant on the grant.

Dr. Eugene J. Hamilton (currently Special Assistant to the President for Government & Community Relations) has been appointed to the position of Vice President for Public Affairs. In addition to his current responsibilities, he will supervise the Departments of Continuing Education and University Communications and the University Conference and Events Center. The appointment will be effective as of May 7th.

The Creating the Future Campaign is under way. Foundations, companies and others are being approached for major gifts for support of the Regional Education Center, Library expansion and Student Center. President Gilbertson stated: "We remain pleased and optimistic about the Campaign and gratified by the generosity of local organizations, including Consumers Energy."

Trustee Sims presented Charles Graham, Executive Director of Development/Foundation, the first installment of Consumers Energy's \$20,000 pledge toward the Campaign.

Trustee Law stated: "As a member of a local foundation, I was at a meeting where President Gilbertson presented the vision of this fund-raising campaign, and I thought he did a marvelous job."

VI. OTHER ITEMS FOR CONSIDERATION OR ACTION

19) Motion to Move to Informal Session to Discuss Personnel Evaluation

BM-946 **It was moved and supported that the Board move to informal session to discuss a personnel evaluation.**

The motion was APPROVED unanimously.

The Board moved to informal session at 3:08 p.m.

20) Motion to Reconvene in Regular Formal Session

BM-947 **It was moved and supported that the Board reconvene in regular formal session.**

The motion was APPROVED unanimously.

The Board reconvened in regular formal session at 3:50 p.m.

VII. ADJOURNMENT

21) Motion to Adjourn

BM- 948 **It was moved and supported that the meeting be adjourned.**

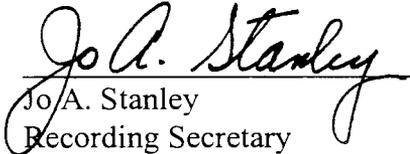
The motion was APPROVED unanimously.

The meeting was adjourned at 3:51 p.m.

Respectfully submitted:

Burnett S. Kelly
Chairman

D. Brian Law
Secretary


Jo A. Stanley
Recording Secretary

**SAGINAW VALLEY STATE UNIVERSITY
GENERAL FUND BUDGET SUMMARY
FY2000-2001**

Modified Budget

<u>RESOURCES</u>	FY01 Original	FY01		NET CHANGE-From 11 00 Modification	
		Modified(11 00)	Modified(01 01)	\$	%
State Appropriation	\$27,450,000	\$26,947,150	\$26,947,150	\$0	0.00
Tuition and Fees	24,850,000	25,315,000	26,000,000	685,000	2.76
Miscellaneous	1,636,000	1,649,000	2,046,000	397,000	24.27
Total Resources	53,936,000	53,911,150	54,993,150	1,082,000	2.01
 <u>EXPENDITURE ALLOCATIONS</u>					
Compensation	38,551,000	38,652,335	38,727,335	75,000	0.19
Supplies, Materials & Services	12,208,000	12,474,003	13,271,003	797,000	6.53
Capital Expenditures	3,177,000	2,784,812	2,994,812	210,000	6.61
Total Expenditures	53,936,000	53,911,150	54,993,150	1,082,000	2.01
Resources Over/(Under) Expenditures	\$0	\$0	\$0	\$0	

Saginaw Valley State University

Proposed Revised Investment Policy

PURPOSE

The purpose of the Investment Policy is to establish objectives and guidelines for the investment of University pooled cash. This policy will further discuss standards and benchmarks that will be utilized by the University to monitor investment performance.

GENERAL OBJECTIVES

University pooled cash for purposes of investment allocation shall be divided into three asset groups as follows:

- ▶ Short-Term Pool: Cash that is expected to be needed for normal operating expenditures within a one year period. The primary objective is preservation of principal and liquidity. Maximization of investment income without undue exposure to risk is a secondary objective.
- ▶ Intermediate-Term Pool: Cash that is expected to be needed within a period of one year to three years. The primary objectives are preservation of principal and maximization of investment income without undue exposure to risk.
- ▶ Long-Term Pool: Cash not expected to be needed for operational purposes which can be designated as permanent core. The primary investment objective is to achieve consistent long term growth of principal and income without undue exposure to risk regardless of the direction of equity markets.

INVESTMENT MANAGEMENT

An investment manager may be engaged to invest University assets consistent with this policy. Subject to this policy and a written agreement between the University and the investment manager, the investment manager is provided discretion to select individual securities and make adjustments to the structure of the portfolio.

ASSET ALLOCATION GUIDELINES

- ▶ Short-Term Investment Pool: The average weighted maturity for a short-term portfolio shall be between one day and one year.
- ▶ Intermediate-Term Investment Pool: The average weighted maturity for intermediate-term portfolio shall be between one year and three years.
- ▶ Long-Term Cash Pool: Permanent core cash may be invested in the Commonfund's Absolute Return Fund or a similar fund offered by other financial institutions.

PERFORMANCE OBJECTIVES

The market benchmark for short-term investments shall be total return that meets or exceeds the yield of three month U.S. Treasury securities. The market benchmark for intermediate-term investments shall be total return that meets or exceeds the Merrill Lynch 1-3 Year Government Bond Index. The absolute return market benchmark shall be total return equivalent to the three-month Treasury bill yield plus 200 basis points.

ALLOWABLE FIXED INCOME SECURITIES AND CREDIT RATING STANDARDS

Investments shall be in marketable securities of the following types and with the noted credit ratings:

1. Debt securities which are rated Aaa, Aa, A or Baa by Moody's Investors Service, Inc. or AAA, AA, A or BBB by Standard Poor's Corporation.

2. Obligations of, or guaranteed by, the United States of America, its agencies or instrumentalities.
3. Obligations of, or guaranteed by, national or state banks or bank holding companies, which obligations, although not rated as a matter of policy by either Moody's Investors Service, Inc., or Standard Poor's Corporation are rated AAA, AA or A by Fitch Investors Service, Inc.
4. Commercial paper rated Prime-1, Prime-2 or Prime-3 by Moody's Investors Service, Inc.
5. Bankers' acceptances or negotiable certificates of deposit issued by banks and rated AAA, AA or A by Fitch Investors Service, Inc.
6. Repurchase agreements secured by securities qualifying under clauses (1) through (5) above.
7. Commingled funds may be used if they are in compliance with the above guidelines.

Investments in short-term investment pool funds are restricted to U.S. Treasury and government agency securities and high quality corporate securities and commercial and bank paper.

Investments in intermediate-term investment pool funds are restricted to securities which are rated A or better at the time of purchase. At least two-thirds of the holdings of a fund will be in U.S. Government obligations, government agency securities and corporate securities rated AAA.

ALLOWABLE SECURITIES (ABSOLUTE RETURN FUNDS)

Investments in an absolute return fund will consist of securities such as marketable commonstocks, fixed income securities and U.S. Government and corporate bonds. The fund must employ low risk, long-short strategies in equities and fixed income securities. Also, the fund must be designed to be market neutral and offer low volatility.

EVALUATION OF INVESTMENT MANAGERS

An investment manager will be reviewed on an ongoing basis and evaluated based upon the following criteria:

1. Ability to exceed the performance objectives stated in this investment policy.
2. Adherence to the philosophy and style which were articulated to the university at, or subsequent to, the time the investment manager was retained.
3. Continuity of personnel and practices at the firm.

An investment manager shall immediately notify university representatives in writing of any material changes in its investment outlook, strategy, portfolio structure, ownership, or senior personnel.

INVESTMENT MANAGEMENT

The Vice President for Administration and Business Affairs and the Assistant Vice President for Administration and Business Affairs Controller are authorized to manage the investment of University pooled cash assets and to contract with investment managers in accordance with this policy. Other University staff may be delegated specified responsibilities within the context of this policy by the Vice President for Administration and Business Affairs.

**RESOLUTION AMENDING AMENDED AND RESTATED RESOLUTION
TO AUTHORIZE THE ISSUANCE AND DELIVERY
OF GENERAL REVENUE BONDS, SERIES 2000 AND
PROVIDING FOR OTHER MATTERS RELATING THERETO**

WHEREAS, the Board of Control of Saginaw Valley State University (the "Board") is a constitutional body corporate established pursuant to Article VIII, Section 6 of the Michigan Constitution of 1963, as amended, with general supervision of Saginaw Valley State University (the "University") and the control and direction of all expenditures from the University's funds; and

WHEREAS, The Board adopted on October 16, 2000 its AMENDED AND RESTATED RESOLUTION TO AUTHORIZE THE ISSUANCE AND DELIVERY OF GENERAL REVENUE BONDS, SERIES 2000 AND PROVIDING FOR OTHER MATTERS RELATING THERETO (the "Bond Authorizing Resolution"), by which the Board authorized the issuance of General Revenue Bonds (the "Bonds") to finance a "Project", as defined therein; and

WHEREAS, the term "Project" was defined in the Bond Authorizing Resolution to include, collectively, the project described on Exhibit A to the Bond Authorizing Resolution, "together with other projects to be subsequently approved by the Board and designated to be financed, in whole or in part from the proceeds of the bonds authorized hereby"; and

WHEREAS, on December 15, 2000 the Board adopted its RESOLUTION APPROVING PROJECTS TO BE FINANCED FROM THE PROCEEDS OF GENERAL REVENUE BONDS AND PROVIDING FOR OTHER MATTERS RELATING THERETO (the "Project Resolution"), which resolution added components to the list of projects to be financed from the proceeds of the Bonds; and,

WHEREAS, the Board desires to approve the projects described on Exhibit A attached hereto, and to designate those projects as additional components of the Project under the Bond Authorizing Resolution, to be financed in whole or in part from the proceeds of the Bonds; and,

WHEREAS, it is necessary to amend the Bond Authorizing Resolution to, among other matters, increase the principal amount of Bonds authorized to be issued thereunder;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CONTROL OF SAGINAW VALLEY STATE UNIVERSITY, AS FOLLOWS:

1. The Board hereby approves each of the projects set forth in Exhibit A attached hereto, and authorizes the Authorized Officers (as defined in the Bond Authorizing Resolution), or either of them, to proceed with those projects and each component thereof. The Board further designates those projects as components of the Project, as defined in the Bond Authorizing Resolution, and directs that they be financed in whole or in part from the proceeds of the Bonds authorized by the Bond Authorizing Resolution, all as shall be determined by an Authorized Officer. The projects listed on Exhibit A hereto shall be in addition to the projects listed in the Bond Authorizing Resolution and the Project Resolution.

2. The first paragraph of Section 3 of the Bond Authorizing Resolution is hereby amended to read in its entirety as follows (the remaining paragraphs of said Section 3 to remain as adopted on October 16, 2000):
3. The Board hereby authorizes the issuance, execution and delivery of the Bonds in one or more series to be designated GENERAL REVENUE BONDS, SERIES 2000 with appropriate additional or alternative series designations, if any, in the aggregate original principal amount to be established by an Authorized Officer, but not to exceed the principal amount necessary to produce proceeds of Forty Million Dollars (\$40,000,000), to be dated as of the date or dates established by an Authorized Officer, for the purpose of providing funds which, together with other available funds, will be used to pay all or a portion of the costs of the Project, including insurance premiums, if appropriate. No Series of Bonds shall be issued in an amount in excess of that estimated to be sufficient to pay the costs of the components of the Project previously approved by the Board, together with costs of Bond issuance and other costs related thereto. The Bonds shall be serial Bonds or term Bonds, which may be subject to redemption requirements, or both, as shall be established by an Authorized Officer, but the first maturity shall be no earlier than January 1, 2001 and the last maturity shall be no later than December 31, 2032. The Bonds may bear no interest or may bear interest at stated fixed rates for the respective maturities thereof as shall be established by an Authorized Officer, but the highest yield (computed using the stated coupon and the stated original offering price) for any maturity shall not exceed 7.0% per annum, and the Bonds may be issued in whole or in part as capital appreciation bonds, which for their term or any part thereof bear no interest but appreciate in principal amount over time at compounded rates (not in excess of 7.0% per annum) to be determined by an Authorized Officer. Alternatively, all or part of the Bonds may bear interest at a variable rate of interest for all or a portion of their term, and the variable rate of interest shall not exceed the lesser of the maximum rate permitted by law or the maximum rate, if any, to be specified in the Trust Indenture. In addition, all or part of the Bonds may be issued in related series, one of which bears interest at a variable rate and one of which bears interest at a residual rate determined by subtracting the variable rate from the fixed rate paid by the Board, but the combined rate on such Bonds, taking the two related series together, which shall be determined by an Authorized Officer, shall not exceed 7.0% per annum. The Bonds may be subject to redemption or call for purchase prior to maturity at the times and prices and in the manner as shall be established by an Authorized Officer, but no redemption premium shall exceed 3% of the principal amount being redeemed. Interest on the Bonds shall be payable at such times as shall be specified by an Authorized Officer. The Bonds shall be issued in fully registered form in denominations, shall be payable as to principal and interest in the manner, shall be subject to transfer and exchange, and shall be executed and authenticated, all as shall be provided in the Trust Indenture. The Bonds shall be sold to the Underwriter pursuant to the Bond Purchase Agreement for a price to be established by an Authorized Officer (but the Underwriter's discount, exclusive of original issue discount, shall not exceed 0.65% of the principal amount thereof) plus accrued interest, if any, from the dated date of the Bonds to the date of delivery thereof.
4. As amended hereby, the Bond Authorizing Resolution is ratified and confirmed. All resolutions or parts of resolutions or other proceedings of the Board in conflict herewith are hereby repealed insofar as such conflict exists.

EXHIBIT A

PROJECT DESCRIPTION**1. Regional Education Center and Library/Learning Resource Center Expansion**

The University will construct an academic facility for the College of Education and expand the existing library and learning resource building. The project cost is \$40 million. The State of Michigan will pay \$30 million of the cost, and the University is responsible for the balance of \$10 million. The University will borrow a currently estimated \$7.5 million exclusive of capitalized interest and bond issuance expense for its contribution.

Additionally, roadway and utility infrastructure work associated with the construction of this facility is currently estimated to cost \$1 million, exclusive of capitalized interest and bond issuance expense.

2. Campus Parking

The University will construct two parking lots adjacent to Wickes Hall as a result of the Marshall M. Fredericks Sculpture Museum expansion project. The currently estimated cost of construction is \$300,000, exclusive of capitalized interest and bond issuance expense.

3. Macomb Graduate Education Facility

The University will construct a classroom facility in Macomb County, Michigan. The currently estimated cost of construction is \$3.5 million, exclusive of capitalized interest and bond issuance expense.

4. Physical Plant Maintenance Building

The University will construct a maintenance storage and motor pool facility. The currently estimated cost of construction is \$550,000, exclusive of capitalized interest and bond issuance expense.

5. Student Center

The University will construct a student center facility to house student organizations and to provide space for student programs, activities and study areas. The currently estimated cost of construction is \$8 million, exclusive of capitalized interest and bond issuance expense.

Additions and revisions to the 2000-2001 Code of Student Conduct are highlighted, deletions to the Code are lined out.

Addition – 1.2.3 General Use Of Facilities:

No student shall engage in conduct that interferes with public peace or the rights of others with the general use of facilities, which may include, but is not limited to disruption by sound amplification equipment, general horseplay, roller blading, or other activities as deemed disruptive by authorize representative of the University.

Revised – 1.2.6 Pets:

Pets are not allowed in any University building with the exception of those trained to assist individuals with physical disabilities. Animals that are brought on the campus must be leashed, or otherwise restrained, and attended by their owners. Resident students should refer to the University Housing Handbook for policy exceptions.

Revised – 1.2.7 Smoking, Food and Beverages:

Smoking is permitted only in ~~private rooms, and other~~ designated areas on campus (refer to Clean Indoor Air Policy in the 2001-02 Student Handbook, Page __). Restriction of food and/or beverages in some areas of campus will be indicated by signage.

Revising Policy

Revised – 1.3 Use of Alcohol and/or Other Drugs:

Revised – 1.5.1

Students owing money or fines to any University department may be subject to additional charge, disciplinary action, or loss of services, if not paid when due. If any account is overdue at the end of the semester, the student will not be issued a transcript of his/her academic record and may not register for any subsequent semester until the account is paid. Application for other services, such as housing, may be denied to students with delinquent financial obligations.

Delete – 1.6.2 Assault: (Because we broke down Verbal and Physical Assault)

Revised –1.6.6 Fires:

No student shall set a fire or create an open flame, such as candle burning, anywhere on University property without the prior written authorization from the Director of Public Safety, except in approved grills in designed picnic areas.

Revision – Article 2. Disciplinary Process

Complaints of student behavior that may be in violation of the Code of Student Conduct are first reviewed by the Coordinator of Student Conduct. There are four courses of action available: ~~to the Coordinator:~~

1. Handle the complaint as a Mediation Conference -- a meeting convened to provide conciliation between parties; the resolution is agreed upon by all involved. If this process does not satisfy both parties, a referral will be made to Step 2 or 3, below.
2. Formally charge the accused student with a violation of the Code of Student Conduct, following the Disciplinary Procedures outlined below.
3. Refer the charge through the Housing Disciplinary Procedures.
4. Determine that no formal action should be taken.

2.2. Procedural Guidelines

Follow-up will take place, as soon as practical, as prescribed in the following section 2.2.

The essential safeguards for fair treatment will be provided for students charged with violating University regulations. The following shall serve as procedural guidelines:

2.2.1 The student shall be notified by the Adjudicator(s) ~~Coordinator of Student Conduct~~ that he/she is accused of violating University regulation(s) by means of a formal Notice of Charge, which will include the following information:

1. The charges with sufficient detail of the reported ~~alleged~~ action to enable him/her to prepare a response to the charge.
2. A forewarning of possible consequences.
3. The name of complainant and witnesses, if then known.
4. The Waiver/Hearing Request form by which the student may either accept responsibility for the charge or deny responsibility and request a hearing.

2.2.2. Within a stated period of time, the student may select one of two courses of action:

1. He/she may accept responsibility for the reported ~~alleged~~ action and waive, in writing, his/her right to a hearing. In such cases, an adjudicator(s) ~~a University Hearing Officer~~ will impose a sanction(s) deemed appropriate after meeting with the student.
2. He/she may deny responsibility for the reported ~~alleged~~ action in writing. If this option is selected, the student will be afforded a hearing before an adjudicator(s) ~~a University Hearing Officer~~ not less than three (3) days but no more than seven (7) days following this request.

Failure to respond by choosing either of the above will be considered the same as an admission of guilt. In this case, an adjudicator(s) ~~a University Hearing Officer~~ will attempt to meet with the student and then make a ruling based on the information available.

Additions and Revisions: 2.3 Hearing Procedures

2.3.1 After sufficient notice of the date, time and location of the hearing, the charged student may elect to appear. Should the student fail to appear after sufficient notice, the hearing will take place in the student's absence.

- ~~2.3.2~~ The student charged shall be permitted to view any material evidence that will be submitted and considered at the hearing.
- 2.3.3 The student charged shall be entitled to hear, see and examine all evidence presented, to present all relevant evidence in his/her behalf in the form of witnesses or documents, and to respond to questions, but only if the student so elects.
- 2.3.4 The accused student may be advised and accompanied by a member of the University community, who may, if requested by the student, present a statement to an adjudicator(s) ~~a University Hearing Officer~~ on behalf of the student. Any other presentations and questioning of witnesses shall be conducted solely by the student.
- 2.3.5 An adjudicator(s) ~~a University Hearing Officer~~ shall attempt to establish the facts relevant to the reported ~~alleged~~ violation based solely on the evidence presented at the hearing. Any findings must be based on substantial evidence.
- 2.3.6 Each hearing will be recorded on audio tape, which will remain in the Office of an adjudicator(s) ~~a University Hearing Officer~~ throughout the appeal period.
- 2.3.7 All proceedings shall be private, unless otherwise requested by the student.
- 2.3.8 After due deliberation and within three (3) ~~two (2)~~ class days of the hearing, an adjudicator(s) ~~a University Hearing Officer~~ will announce findings. Sanctions, when appropriate, will be delivered in the form of a letter to the charged ~~within three (3) class days of the announcement.~~ The letter will including the reasons for any decision rendered against him/her.

2.4 Sanctions

The following sanctions are authorized as appropriate penalties that may be imposed by an adjudicator(s) ~~a University Hearing Officer~~ when a student admits responsibility for, or is found to have violated University regulations. These sanctions may be used in combination.

Revision – 2.4.9 Probation:

A more severe sanction than a warning, to include a period of review and observation during which the student must demonstrate the ability to comply with University rules, regulations, and other requirements stipulated for the probation period. Probation will not exceed two consecutive semesters of enrollment. Violations occurring during the time of probation will result in suspension or expulsion from the University. A copy of the letter of probation will be filed in the Office of Student Conduct.

Revision

2.4.11 University Housing Suspension:

- 2.4.11.1 This form of suspension precludes a student from remaining in a particular University facility ~~residence hall or house~~. Or, it may preclude a student from living in any University Housing. (The specific period of the suspension will be for a minimum of two semesters.)

- 2.4.11.2 A student whose University housing ~~residence hall~~ agreement is terminated by judicial or proprietary action is responsible for payment of a minimum pro-rated charge of the room and board rate for the actual days in residence and forfeiture of 25% of the remainder of the contractual obligation. ~~the full cost of the residence hall space for the remainder of the academic year.~~ Housing deposits for the following academic year will also be forfeited according to established cancellation deadlines.

Revision – 2.4.12 University Suspension:

A suspended student will be withdrawn from all courses and will be separated from the university for a period not to exceed six academic semesters. Readmission will be at the discretion of the University and may include completion of required conditions. The suspended student is prohibited from the University and may be subject to arrest if this restriction is violated.

Revision – 2.4.13 Expulsion:

This sanction is one of involuntary departure from the University with the loss of all student rights and privileges. Separation is permanent and makes no provision for the student to re-enroll at Saginaw Valley State University. The expelled student is prohibited from the University and may be subject to arrest if this restriction is violated.

2.5 Interpretation

Any questions related to the Code of Student Conduct, including disciplinary procedures, can be referred to the Office of the Dean of Student Affairs, 314 Wickes Hall, 790-4294 or the Office of the Assistant Dean of Students and Residential Programs, 114 Curtiss, 790-4170 for clarification. Hearings are designed to afford fair and just treatment to those participating. A format is employed which preserves order and gives each participant an opportunity to speak and ask questions in turn.

2.6 Appeals

The decision of an adjudicator(s) ~~a University Hearing Officer~~ may be appealed by the accused student. Appeals must be made in writing within three (3) class days following the announcement of an adjudicator(s) ~~a University Hearing Officer~~ and should be delivered to the Coordinator of Student Conduct. The Dean of Student Affairs or his/her designee will handle the appeal within three (3) class days of its receipt by the Coordinator.

If the appeal is subsequent to a charge that was admitted by the student, the appeal must be based solely on the contention that the sanction was excessive.

If the appeal is subsequent to a charge that was denied by the student and an adjudicator(s) ~~a University Hearing Officer~~ ruled that the student was guilty of the action, the appeal may be based on the following:

1. New evidence that was not available during the hearing.
2. The contention that due process was denied the student.
3. Proof of arbitrary or capricious treatment by an adjudicator(s) ~~a University Hearing Officer~~.

2001-2002

REGULAR FORMAL SESSIONS AND COMMITTEE MEETINGS SCHEDULE

SAGINAW VALLEY STATE UNIVERSITY - BOARD OF CONTROL

University Center, Michigan 48710

Phone: (989) 790-4042 or from Midland (989) 695-5325

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Regular Formal Sessions will be held in the Board of Control Room, Third Floor, Wickes Hall

Day	Date	Type of Meeting	Time
Monday	August 13, 2001	Regular Formal Session	1:30 p.m.
Monday	September 10, 2001	Committees	1:30 p.m.
Monday	October 8, 2001	Regular Formal Session	1:30 p.m.
Monday	November 12, 2001	Committees	1:30 p.m.
Friday	December 14, 2001	Regular Formal Session	1:30 p.m.
Friday	December 14, 2001	Commencement	7:30 p.m.
Monday	February 11, 2002	Regular Formal Session	1:30 p.m.
Monday	March 11, 2002	Regular Formal Session	1:30 p.m.
Monday	April 8, 2002	Committees	1:30 p.m.
Friday	May 10, 2002	Regular Formal Session	1:30 p.m.
Saturday	May 11, 2002	Commencement	1:30 p.m.
Monday	June 10, 2002	Regular Formal Session	1:30 p.m.

Staff Members

OF THE MONTH

Janice Thomas

Custodial Specialist

Physical Plant

April 2001

SERVICE WITH A SMILE is more than a catchy phrase for Janice Thomas — it's the way she approaches every assignment.

A custodial specialist in Curtiss Hall and the Performing Arts Center, Thomas is responsible for setting up conference and meeting rooms, including adding and/or removing tables and chairs. Thomas, who works with Doris Becker and four student employees, typically receives 100 or more work orders in a week for special events.

"I come in every day at six in the morning, and I check the books to see what needs to be done that day," Thomas said. "I'm kind of a 'fill-in foreman' because, if necessary, I can set up a room even when my supervisor is out of the office."

Thomas noted that several events may take place each day in the seven conference rooms located in Curtiss Hall. The amount of time required to complete a set up will depend on the size of the event, which can range from five to 500 people, and from a single room to three or more combined rooms.



"I like to make sure that all the needs are met for an event," Thomas said. "Sometimes, it's not just setting up a room, but tearing it down and changing it around."

"For example, we might arrange tables and chairs in a classroom type of set up for a lecture or presentation, then have to change it around very quickly for a luncheon," she said.

Thomas emphasized that she keeps herself accessible even while an event is in progress, in case her assistance is required on short notice.

"I know what people expect, and I know what I need to do," Thomas said. "I always ask people, 'Is everything the way you like it,' and 'Is there anything else I can do for you' — I want to be sure that people are satisfied. Having good communication is very important to doing a job right."

Thomas has worked in Curtiss Hall and Performing Arts Center for nearly a year. Prior to her current appointment, she was a custodial specialist in Ryder Center. She joined the Physical Plant staff in 1986, originally working in Wickes Hall.

"I'm very pleased with my current job, especially with how friendly and cooperative everyone is — from my students to all the faculty and staff we work with," Thomas said. "I'm a 'people person,' and I really enjoy being out where I can be in contact with others who need my help."

"I think it's important to be polite, respectful and punctual," Thomas continued. "Right now, I just love what I'm doing."

Thomas unwinds after work through spiritual readings and crossword puzzles. She has two adult children: Candis, a teacher for Saginaw Public Schools, and Larry, who works as an electronics technician in Georgia.