



# Saginaw Valley State College

October 3, 1986

To: Members of the Board of Control

From: Jack M. Ryder, President

A handwritten signature in black ink, appearing to read "Jack M. Ryder", is written over the printed name.

Re: Monday, October 13 Regular Board of Control Meeting

Each year, the Saginaw Valley State College Board of Control moves one of its meetings off campus in order to demonstrate the Board's interest in the communities which send us their students. You may recall that last year we met in St. Charles and in 1984 the Board held a fall meeting at Bay City's Handy High School. This year, the Board will travel to Tawas City's new Holiday Inn. We are meeting at the Inn because there is no room at the school. You may wish to let someone know that in an emergency you may be reached in Tawas City at the Holiday Inn, ph. (517) 362-8601. A copy of the day's itinerary is enclosed.

A glance at the enclosed agenda tells me that we have several important items for consideration, including consideration of the College's budget requests for 1987-88. At least two of our members will not be able to make the meetings because of conflicts in their schedules. For that reason, it is particularly important for other members to attend in order to achieve a quorum. I hope to see you at the Administrative Services Building on the 13th bright and early -- at 7:00 a.m.!

October 3, 1986

SCHEDULE FOR OCTOBER 13 BOARD OF CONTROL MEETING

6:45 a.m. Bus and van arrive at Administrative Services Bldg.  
(The bus will be Mitchell Motorcoach's motorhome. Joe Pagano will drive the van.)

6:45 Food, (continental breakfast by J. Curry), arrives at departure site.

7:00 Vehicles leave SVSC Administrative Services Building  
Passenger List for Bus  
Board members  
Executive Committee

If possible, the following persons will ride the bus.  
If space is not available, a van will be provided.

Mrs. Frahm  
Mrs. Stanley  
Mr. Merchak  
Dr. Willertz  
Dr. Hamilton  
Other SVSC visitors or staff.

Dr. Yien may drive his own car in order to return to campus early in the afternoon. Dr. Willertz may ride along.

7:15 Stop at Meijers in Bay City to pick up Mr. Curtiss.

8:30 to 9:00 Arrive at Tawas Holiday Inn. Coffee with Board of Education members and representatives of the school. (School superintendent was informed that representatives of the student government and teachers' association are welcome at the public meeting and luncheon.)

9:30 Regular Board Meeting. The meeting will begin at 9:30 with a 30 minute executive session. The public meeting will convene at 10:00 a.m. While the Board is in executive session, guests and staff are invited to mingle in the "Prefunction Area" which adjoins Harbor Rooms A and B. Coffee and doughnuts will be provided from 9:00 until 10:00 a.m.

noon Meeting is adjourned or recessed.

12:10 p.m. Luncheon at Tawas Holiday Inn for Board of Control, Dr. Willertz, Mr. Merchak, SVSC staff attending meeting, Superintendent David Councilman, Tawas student government president, Tawas teachers association president, Tawas counselors.  
(Approximately 30 persons.)

1:30 Return to SVSC

2:00 10 minute stretch break at Lutz's Restaurant in Au Gres

3:30 Arrival at SVSC

Because of the Columbus Day federal holiday, the Wurtsmith Base will be closed on October 13. Officers and educational specialists will be in short supply that day. Hence, President Ryder recommended and Chairman Gilmore agreed that the Board would not make the trip from Tawas to Oscoda for a Base visit at this time. (October 13 is also Yom Kippur.)

If you have questions or suggestions about this schedule, please contact President Ryder, Gary Davis or Dr. Gilmore.

Names of persons whom the Board will meet will be listed on rosters which will be distributed on October 6. Marilyn Frahm will notify press in the Oscoda-Tawas area of the Board visit. (Oscoda Press, Tawas News, Wurtsmith News.) Telephone numbers are as follows: Tawas Area Schools, 362-4481; Tawas Holiday Inn, 362-8601; Wurtsmith AFB SVSC Office, SVSC extension 4097; Oscoda Area Schools, 739-2033.)

Contact persons:

1. Tammy at Holiday Inn (9-12-86)
2. Judy in Mr. Councilman's Office at Tawas Area Schools (9-12-86)
3. Mary Hawkins at Wurtsmith (August and 9-12)

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SUMMARY OF PROJECTS  
CAPITAL OUTLAY BUDGET REQUEST  
SAGINAW VALLEY STATE COLLEGE  
1987-88

A. Lump Sum (Emergency Repairs)

- Electrical power to SVSC campus

B. Special Maintenance Projects

- Retention ponds on campus
- Road repairs

C. Major Additions and Remodeling

- Remodeling of the theatre and the associated '66 - '68 building

D. Construction Program Summary

Priority

1. Programming and Planning

- 1 - Center for Business and Professional Development
- 2 - Theatre addition to Fine Arts Center
- 5 - Additional classroom facilities

2. Complete Plans and Begin Construction

- 4 - Central heating and cooling plant

3. Major Development

- 3 - Site improvements and landscaping

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SAGINAW VALLEY STATE COLLEGE  
STATE APPROPRIATION REQUEST  
1987 - 1988

Program Maintenance Request

Budgeted Expenditures, 1987-88 (\$20,395,000 less \$400,000 Budgeted Unfilled Positions)	\$19,995,000
Budgeted Revenues, Excluding State Appropriation	<u>6,136,000</u>
State Appropriation Required, IFY 1987-88	<u>\$13,859,000</u>
Percentage Increase Requested	14.0%

Program Revision Requests

1 - New Faculty Positions	\$ To Be Determined
2 - Wickes Hall Renovation and Fine Arts Building Start-Up (Including Computing Enhancements)	To Be Determined
3 - Computing Enhancements	To Be Determined
4 - TV Production and Broadcast	To Be Determined

SUMMARY OF CHANGES FROM PRIOR AGREEMENT  
LINE OF CREDIT WITH MICHIGAN NATIONAL BANK  
November 1, 1986 through October 31, 1987

Changes in dates with the agreement are the only modifications.

Highlights of Loan Agreement

Amount of loan

- \$1,500,000

Cost to the college to make the loan

- None

Interest rate charged on the loan outstanding

- 80% of the Citibank N.A. Base Rate (Prime)

Duration of the agreement

- October 31, 1986 - October 31, 1987

RESOLUTION  
LINE OF CREDIT WITH MICHIGAN NATIONAL BANK

WHEREAS, the administration has been working with officials of Michigan National Bank to continue the College's line of credit of \$1,500,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw Valley State College Board of Control adopt the attached resolution titled "Resolution of the Board of Control of Saginaw Valley State College Authorizing the Borrowing of Funds to Meet Temporary Cash Flow Deficits" which approves the line of credit with Michigan National Bank through October 31, 1987.

RESOLUTION OF THE BOARD OF CONTROL  
OF SAGINAW VALLEY STATE COLLEGE  
AUTHORIZING THE BORROWING OF FUNDS  
TO MEET TEMPORARY CASH FLOW DEFICITS

WHEREAS, The Board of Control of Saginaw Valley State College (the "Board"), in the exercise of its constitutional duties has determined that it is necessary and expedient to provide for the borrowing of monies in amounts not to exceed \$1,500,000.00 at any time outstanding on terms set forth herein and in the Agreement (hereinafter defined) for the purpose of providing necessary funds to meet temporary cash flow deficits, and

WHEREAS, There has been submitted for consideration of this Board a proposed Loan Agreement whereby the sum of up to \$1,500,000.00 may be borrowed from Michigan National Bank, a national banking association (the "Bank") on a "line-of-credit" basis;

NOW, THEREFORE, BE IT RESOLVED, That the Board may borrow for such purposes the sum of not to exceed \$1,500,000.00 from the Bank upon the terms and conditions more fully set forth in the Loan Agreement (herein referred to as the "Agreement"), and in evidence thereof issue and deliver its note therefore as described in the Agreement (the "Note"). Advances under the Agreement shall be made at the request of the Board's authorized agents, and shall be repayable at any time by the Board, but not later than October 31, 1987. Interest shall accrue on the sums outstanding, computed on a 360 day year at the interest rate equal to 80% of the Prime Rate, as defined in the Agreement, (subject to increase in case interest on the Note is or becomes subject to federal income tax) and shall be payable monthly, all as provided in the Agreement. Principal and interest due under the Agreement and Note are payable from and secured by a first lien on the general tuition and matriculation fees established from time to time by the College and collected from the students attending the College ("Student Fees"). The first lien on the Student Fees established by this Resolution and the Agreement shall be on a parity basis with the first lien thereon established pursuant to a certain Trust Agreement, dated as of December 15, 1969, between the Board and Ann Arbor Trust Company as security for the Board's Saginaw Valley State College Athletic Facilities Bonds, and any future borrowings made on a parity with the above under the terms of the Agreement and said Trust Agreement, and

BE IT FURTHER RESOLVED, That the President of Saginaw Valley State College, or the Vice President for Administration and Business Affairs of Saginaw Valley State College be and each of them are hereby authorized, empowered, and directed in the name of the Board and as its corporate act and deed to execute and enter into the Agreement and a Note in the amount of \$1,500,000.00 to the Bank substantially in the form as that submitted herewith and to cause to be impressed thereon the seal of the Board and to request the Bank to make advances under the Agreement and Note in amounts not to exceed at any time outstanding \$1,500,000.00, and to execute and deliver any documents or certificates in connection therewith, and



BE IT FURTHER RESOLVED, That the said officers be and each of them are hereby authorized, empowered, and directed for and in the name of the Board and as its corporate act and deed to make, consent to, and agree to any changes in the terms and conditions of said Agreement and said Note which they deem necessary, expedient, and proper prior to or at the time of execution of the said Agreement and Note, but no such amendment shall change the provisions therein for the maximum amount to be borrowed, the interest rate to be paid thereon, the payments required to be made, or the security pledged; provided, however, nothing herein contained shall be construed as limiting the right of said officers to alter or change the date of issue of said Note, or the date of payment of interest, and

BE IT FURTHER RESOLVED, That the said officers, in the execution of said Agreement and Note, shall not pledge the credit of or create any liability on the part of the State of Michigan, the Board, or any member or officer of the Board, or any of their successors, other than to pledge the Student Fees as herein provided; and said Agreement and Note are not intended and shall not create any indebtedness of the State of Michigan or the Board within the meaning of any State constitutional debt limitation or restriction, and

BE IT FURTHER RESOLVED, That all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

## Current Positions Filled

October, 1986

### ADMINISTRATIVE/PROFESSIONAL

Ms. Therese M. DeNeff - Hired as Intramural Supervisor, Campus Activities. Ms. DeNeff received a bachelors degree from St. Mary's College in Notre Dame, Indiana in 1984, and in 1986 a masters degree from University of Michigan. Before joining SVSC, Ms. DeNeff was Building Supervisor for Central Campus Recreation Building at University of Michigan.

Mr. Timothy M. Inman - Selected as Copy Editor/Typography Specialist in the Office of Information Services. Mr. Inman served as Media Coordinator in that office before accepting this new position.

Ms. Pamela G. LaDouce - Selected as Staff Assistant, Facilities Scheduling/Conference Bureau. In 1985, Ms. LaDouce received a bachelors degree from SVSC, and was formerly Sr. Certification Clerk in the Office of the Registrar.

Mr. Daniel M. Strasz - Hired as Admissions Representative (a one-year temporary position). Mr. Strasz graduated from SVSC with a bachelors degree in 1986. He was involved in many activities while a student here, and served as Student Body President in 1985-86. In addition, Mr. Strasz worked as Graduate Assistant in the Placement Office during summer of 1986.

Ms. Julie H. Voelck - Named as Head of Information Services in the Library. Previously Ms. Voelck was Reference/Periodicals Librarian in the Library. Ms. Voelck holds an MLS from Western Michigan University.

### FACULTY

Dr. Allen Hope - Hired as Assistant Professor of Physical Education beginning Fall term. Recently Dr. Hope received a Ph.D. from Texas A & M, having received a bachelors degree in 1979 from Lubbock Christian College, and a masters degree in 1981 from Texas Tech University. Prior to joining SVSC, Dr. Hope taught at Texas A & M.

Dr. Christos Nikolopoulos - Hired as Associate Professor of Computer Science beginning Fall term. Formerly Dr. Nikolopoulos was Associate Professor of Mathematics at SVSC.

**SAGINAW VALLEY STATE COLLEGE**

**BOARD OF CONTROL  
OCTOBER 13, 1986**

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REFERENCE DEPARTMENT  
SAGINAW VALLEY STATE COLLEGE  
1000 E. HAWTHORNE ROAD  
UNIVERSITY CITY, MICHIGAN 48707

MINUTES

BOARD OF CONTROL

SAGINAW VALLEY STATE COLLEGE

Regular Monthly Meeting

9:30 a.m.

Tawas Holiday Inn - Tawas City, MI  
October 13, 1986

**Present:**

Ryder  
Braun  
Curtiss  
Gilmore  
Salas  
Woods

**Absent:**

Klykylo  
Lofton  
Saltzman

**Others**

**Present:**

Ahearn  
Alexander  
Beutler  
Blair  
Bodin  
Conzelmann  
Davis  
Dehner  
Dickey  
Ernst  
Frahm  
Freel  
Gerber  
Knight  
Kullgren  
Malesko  
Merchak  
Oliver  
Palmer  
Phillips  
Pinkowski  
Rathkamp  
Stanley  
Thompson  
Whitmire  
Willertz  
Woodcock  
Yien  
Press

I. CALL TO ORDER

Chairman Richard H. Gilmore called the meeting to order at 9:30 a.m.

A. Motion to move to Executive Session for the purpose of discussing litigation

BM -700 It was moved and supported that the Board move to Executive Session for the purpose of discussing litigation.

The motion was **APPROVED** unanimously. The Board moved to and returned from Executive Session.

II. PROCEDURAL ITEMS

1. Approval of minutes of August 11, 1986 Regular Monthly Meeting

The minutes were **APPROVED** unanimously.

2. Official Representative of the Faculty Association

Dr. John R. Willertz, President of the SVSC Faculty Association, stated that the Association was particularly interested in Information and Discussion Items number 11 and 17 and that he would like to comment on these items when they came up on the agenda. He also requested that the Board put on its agenda for next month (or its next meeting) an amendment to the By-laws to have the Association Representative join the Student Representative at the table at future meetings.

3. Communications and requests to appear before the Board

Chairman Gilmore asked if there were any other communications or requests to appear before the Board. There were none.

4. Additions and deletions to the agenda

Chairman Gilmore asked that a resolution honoring Dr. Gary Davis be made action item 9a.

III. REMARKS BY THE PRESIDENT

President Ryder introduced Mr. David Conzelmann, Superintendent of Tawas Area Schools, who introduced the following administrators:

Mr. Tom Pinkowski, High School Counselor;

Mr. Gene Gerber, Community Education Director;

Mr. John Alexander, High School Principal;

Mrs. Eileen Blair, High School Counselor.

He also introduced the following members of the Student Council:

Ms. Lynette Knight, Ms. Julie Ernst, Ms. Lori Whitmire, Mr. Chris Malesko, Ms. Alice Phillips, Ms. Cindy Boden, Mr. Mike Dehner, Mr. Tim Freel, and Mr. Andy Ahearn.

Dr. Ryder thanked the Tawas Area guests for coming and expressed the Board's appreciation of the opportunity to meet in Tawas.

Dr. Ryder reported that the campus community had been sent a memo requesting nominations for Honorary Degree Recipients for Commencement in May. These nominations will be brought before the Board of Control for review, so that a selection can be made. The selections will be announced in the spring. Nominations are being sought from the faculty, staff, students, and the Board of Control.

Honorary degrees are awarded to persons who exhibit one or more of the following characteristics.

1. A record of outstanding achievement in one's vocation or avocation. (Ordinarily, the achievements will have earned national or international recognition.)
2. Strong support for the cause of higher education.
3. Special distinction in activities designed to improve the quality of life.
4. Philanthropic support for education and, in particular, for Saginaw Valley State College.

Dr. Ryder asked for questions or comments. Dr. Salas asked how many Honorary Degree Recipients there usually are each year. Dr. Ryder responded that there were usually a maximum of three; we have almost always had two; occasionally there have been four.

#### IV. ACTION ITEMS

##### 1. Consideration of Sabbatical Leave

BM-701 It was moved and supported that Mrs. Patricia Ann Rae, Associate Professor of Social Work, be granted sabbatical leave for 1986-1987 as outlined in her application.

Chairman Gilmore asked for comments. There were none.

The motion was **APPROVED** unanimously.

##### 2. Election of Foundation Board of Directors Member

Dr. Ryder reported that Ted Braun's term with the SVSC Foundation Board has expired and that he is the only one at this time to be considered for election by the Board of Control. He explained that the Foundation is composed of 20 members, six of

whom are members of the Board of Control. Four SVSC administrators also serve: Dr. Ryder; Dr. Albert J. Beutler, Director of Development and SVSC Foundation; Jerry Woodcock, Vice President for Administration and Business Affairs; Dr. Robert S.P. Yien, Vice President for Academic Affairs. The other ten members are "friends of the College." They are community people from outside the institution. It is the responsibility of the Board of Control to elect the six members from among themselves to serve on the Foundation. One position is available at this time. Mr. Braun currently serves as Secretary of the Foundation.

BM-702 It was moved and supported that Ted Braun be re-elected to the SVSC Foundation Board for a four-year term.

Dr. Gilmore asked for other nominations. There were none.

The motion was **APPROVED** unanimously.

Dr. Salas asked that in the future a memorandum for each agenda item be supplied.

### 3. Consideration of Capital Outlay Budget Request

BM-703 It was moved and supported that item 3 be placed on the floor for discussion.

President Ryder asked Jerry Woodcock to comment on the Capital Outlay Budget Request. (see attachment on the following page.)

Mr. Woodcock stated that we request funding for capital projects from the State of Michigan in four areas. The first area is "Lump Sum", or emergency repairs. SVSC has outgrown our current electrical distribution system, due to our new buildings. Another problem for the past several years has been the



SUMMARY OF PROJECTS  
CAPITAL OUTLAY BUDGET REQUEST  
SAGINAW VALLEY STATE COLLEGE  
1987-88

A. Lump Sum (Emergency Repairs)

- Electrical power to SVSC campus

B. Special Maintenance Projects

- Retention ponds on campus
- Road repairs

C. Major Additions and Remodeling

- Remodeling of the theatre and the associated '66 - '68 building

D. Construction Program Summary

Priority

1. Programming and Planning

- 1 - Center for Business and Professional Development
- 2 - Theatre addition to Fine Arts Center
- 5 - Additional classroom facilities

2. Complete Plans and Begin Construction

- 4 - Central heating and cooling plant

3. Major Development

- 3 - Site improvements and landscaping

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disruption of our main computers during electrical disturbances.

This particular project will cost approximately one-fourth of a million dollars. Getting the money for this project does not impact any of the other projects on the summary. The state recognizes the need and there is basic approval for it, but we have to go through the process. What is needed from the Board at this time is input on the types of projects and on priorities. The proposal needs to be submitted to Lansing on November 1st. Dr. Ryder pointed out that the State recognizes the timing problem. If the proposal is submitted by November 1st and the Board has not acted, it could act in December and modify anything that had been submitted. Mr. Woodcock stated that what is being sought today is basic approval to proceed with the project as discussed here with modifications. A short open meeting will be held on November 17 to approve the actual proposals. Modifications, if necessary, could be made at that time.

Special Maintenance Projects refers to the retention ponds on campus. SVSC has received approval from the State for the pond that will be at College Drive and Davis Road. It should be completed next spring or summer. Two additional retention ponds have been part of the master plan for many years and have been discussed with the State of Michigan. One of these would be at our main entrance on the corner of Bay Road and College Drive. The second would be in front of Wickes Hall. They would be landscaped attractively.

President Ryder stressed that the addition of the new

buildings makes these retention ponds even more important.

Mr. Woodcock stated the campus-wide Land Use Committee is in complete agreement with the Biology Department on the placement of these ponds.

He added that the second area of Special Maintenance Projects is to repair damage to roads caused by the "flood of '86." The State of Michigan may have a special fund to assist with the repair of that type of damage. SVSC does have some roads which were undermined with water and will need some repairs.

Major additions and remodeling consists of three phases. After the moves to the new buildings, the '68 Building will be used primarily for the area of theatre and Physical Plant. The portion to be used as a theatre will need to be remodeled. This area is currently being used by the Art Department, which will be moving to the new Fine Arts Facility in the Fall of 1987.

The current theatre building on campus needs to be updated and remodeled, as does the '66 building, which will house the Graphics Center, Physical Plant and Central Stores. Both of these buildings need new roofs. These projects were submitted as one proposal last year.

Mr. Woodcock added that the really exciting part of this summary pertains to the last category, the Construction Program Summary. There is \$60 million in construction currently underway at SVSC; IF-2, the Fine Arts Center, and the Athletic Facility. These had been our highest priorities. We can now broaden our

horizons.

Projects can be submitted to the State in the Construction Program Summary under three headings: Programming and Planning, Complete Plans and Begin Construction, and Major Development. Regardless of which heading they fall under, the projects must be prioritized.

The administration has given the Center for Business and Professional Development the highest priority of the five projects listed. This facility would contain Continuing Education, both for credit and non-credit classes, and would recognize the need for programs for business, labor and various types of professional development. It would also include a conference center with conference rooms, dining facilities, and an area for food preparation.

Dr. Ryder stated that this would be a multi-use, highly visible facility which could be used by students, faculty, staff and the surrounding community. He added that it is badly needed by the College. We need to get the support of the State on the concept first of all. Mr. Woodcock reported that two open forums, to which the campus community was invited, were held earlier in the year. The items in the Construction Program Summary are being presented as a result of those forums.

The second priority was temporarily assigned to a theatre addition to the Fine Arts Center currently being constructed. This was phase two of this facility when it was designed. There is great support on campus for moving ahead with that as soon as

possible.

Dr. Ryder added that this theatre would seat 1,000 to 1,200 people. Our current theatre seats approximately 380. Mrs. Woods asked how this would tie into the remodeling suggested in heading C of the Summary of Projects. Dr. Ryder replied that the remodeling of the '68 Building would provide a workshop, or small theatre where classes and rehearsals could be held, thereby leaving the other theatre open for productions.

Mr. Curtiss asked whether this list contained only projects which would be funded exclusively with State funds. Mr. Woodcock replied that projects which would be completely self-liquidating and private facilities do not need to be on this list at this point in time. However, it is possible that the funding of some of the listed buildings could include pledged student fees or private sector contributions or they could be revenue producing--the funding could be a combination. We are attempting to get some, if not all, State money in these projects.

Dr. Ryder added that other projects, such as the stadium and the inter-faith chapel, would be completely privately funded, and thus are not on this list. They can be found in the planning documents.

Mr. Woodcock reported that additional classroom facilities (priority five) are on this list so that we can begin to get planning monies for them so they will be ready when they are needed in the early 1990's.

Mr. Woodcock stated that SVSC is the only four-year public

institution in the State of Michigan that does not have a central heating and cooling plant. The State has already paid for the design for such a plant. However, changing fuel costs sidelined the project temporarily. We need to keep this project alive until it is economically feasible to construct the plant.

Priority three, site improvements and landscaping, would include improvement of our roads and parking and the continuation of the beautification of the campus.

Mr. Woodcock reiterated that the administration was seeking direction from the Board so that the documents to be submitted to the State could be completed before November 1st, with the understanding that copies would be submitted to the Board for approval at the November 17th meeting. We would then have 30 days to make any modifications the Board felt were necessary.

Mr. Curtiss asked if an addition to Doan Center were being planned. Mr. Woodcock replied that there is a drastic need to enlarge the food preparation area in Doan, as well as the snack bar. This could be either a stand alone project done on a self-liquidating basis, or it could be incorporated into the Conference Center project, with the State paying for a large share of the costs. This would depend upon the success of our getting funds from the State.

Mr. Braun asked whether the priorities which were being given at the Board meeting were consistent with those which came out of the campus-wide forums. Mr. Woodcock replied that the elements contained in the Conference Center were the first

priority; the concept of a theatre was the second. He added that the State will not accept a list of projects that has not been prioritized.

The motion was **APPROVED** unanimously.

4. Consideration of Operating Budget Request

BM-704 It was moved and supported that item 4 be placed on the floor for discussion (See attachment.)

President Ryder reported that the proposal was not complete as the Program Revision Requests were in the process of being determined. This proposal fits in the same category as the Capital Outlay Request. The administration is prepared to recommend for the Operating Budget for 1987-88 a budget expenditure of \$19,995,000 with revenues (excluding State Appropriation) of \$6,136,000 with a State Appropriation Required of \$13,859,000. That is a percentage increase request of 14%. This does not include any tuition increase. If the State does not provide us the 14%, we would need to look at what share the student would be asked to assume with respect to a tuition increase.

Dr. Ryder noted that the recommended budget reflects the basic operating budget for carrying on the activities we currently have. If additional faculty were to be hired, that would be in the form of a Program Revision Request. Basically, twenty-four new faculty positions will be sought over the next three years--eight each year.

SAGINAW VALLEY STATE COLLEGE  
STATE APPROPRIATION REQUEST  
1987 - 1988

Program Maintenance Request

Budgeted Expenditures, 1987-88 (\$20,395,000 less \$400,000 Budgeted Unfilled Positions)	\$19,995,000
Budgeted Revenues, Excluding State Appropriation	<u>6,136,000</u>
State Appropriation Required, IFY 1987-88	<u>\$13,859,000</u>
Percentage Increase Requested	14.0%

Program Revision Requests

1 - New Faculty Positions	\$ To Be Determined
2 - Wickes Hall Renovation and Fine Arts Building Start-Up (Including Computing Enhancements)	To Be Determined
3 - Computing Enhancements	To Be Determined
4 - TV Production and Broadcast	To Be Determined



The second Program Revision Request, the Wickes Hall Renovation and Fine Arts Building Start-Up, is also very important to the development of the College.

The Computing Enhancements request includes a substantial increase in main frame capability, as well as the support for them.

Item four, TV Production and Broadcasting, would be done in cooperation with Delta College, making use of Channel 19.

Mr. Woodcock stated that what was being sought from the Board at this time was basic approval of the approach. The documents will be brought before the Board in November for approval.

The motion was **APPROVED** unanimously.

5. Modification of the November 17, 1986, meeting schedule

BM-705 It was moved and supported that the Board of Control meeting schedule be changed to allow the Board to meet at 9:30 a.m. on Monday, November 17, 1986.

9:30 a.m. Regular meeting to discuss detailed College budget request

10:00 a.m. Discussion of Board Operating Manual in Committee of the Whole

The motion was **APPROVED** unanimously.

6. Resolution: Revisions of Student Government Fees

RES-721 It was moved and supported that the following resolution be adopted.

WHEREAS, the Student Body Senate of Saginaw Valley State College has passed Bill No. F-1 on October 2, 1986 containing the following provisos:

SECTION I

This Bill is established to repeal any and all existing laws relating to Student Government fees as previously enacted.

SECTION II

There shall be a Student Government fee of \$.63 per credit hour levied on all students paying on-campus tuition effective Fall semester, 1986.

SECTION III

This Bill shall become law with a majority vote of the Student Senate, with the signatures of the President of the Student Government, and the President of Saginaw Valley State College, within ten (10) working days after submission to said officers. It is recognized in the assessment of any fees at SVSC that approval is required by the Board of Control.

AND, WHEREAS, on October 3, 1986 said Bill No. F-1 was duly signed by the President of the Student Government, Andrew J. Merchak and the President of Saginaw Valley State College, Dr. Jack M. Ryder,

NOW, THEREFORE BE IT RESOLVED, that said Bill will become law within (10) working days from the date of October 3, 1986, SUBJECT to the approval of the Board of Control of Saginaw Valley State College. (See attachment on the following page.)

A list of the history of Student Government and Vanguard support at the College was disseminated (see attachment.) These fees are levied effectively by action of the Student Senate. Dr. Ryder noted that our Student Government has a great deal of flexibility in making use of these monies. This is not true in many institutions. At SVSC, the Student Government makes its recommendation to the Administration, which then recommends to the Board on approval or disapproval.

Dr. Ryder asked Andrew Merchak, President of Student Government, to comment.

# SVSC

## SAGINAW VALLEY STATE COLLEGE STUDENT GOVERNMENT

SAGINAW VALLEY STATE COLLEGE

STUDENT BODY

1986 - 1987 Student Body Senate

Bill No. F-1

Introduced on September 18, 1986 by Molly Buckley and Brooke Robel, Senators, and Jeff Fleet.

### Section I

This bill is established to repeal any and all existing laws relating to Student Government fees as previously enacted.

### Section II

There shall be a Student Government fee of \$.63 per credit hour levied on all students paying on-campus tuition effective Fall semester, 1986.

### Section III

This Bill shall become law with a majority vote of the Student Senate, with the signatures of the President of the Student Government, and the President of Saginaw Valley State College, within ten (10) working days after submission to said officers. It is recognized in the assessment of any fees at SVSC that approval is required by the Board of Control.

BILL No. F-1

This Bill was passed by the Student Senate on: October 2, 1986

Date submitted to the President of the Student Government: October 3, 1986

Signature of: Andrew J. Merchak  
Andrew J. Merchak, President of the Student Government  
Saginaw Valley State College

Date of above signature: October 3, 1986

Date submitted to the President of Saginaw Valley State College: \_\_\_\_\_

Signature of: Jack M. Ryder  
Jack M. Ryder, President of Saginaw Valley State College

Date of above signature: October 3, 1986

Saginaw Valley State College  
Student Government/Publication Fees Collected  
For FY 1975-76 through FY 1986-87

Year	Student Gov't.	Public. Fee	Total
1975-76	\$33,516	\$10,362	\$43,878
1976-77	37,357	10,176	47,533
1977-78	37,327	11,135	48,462
1978-79	34,264	10,535	44,800
1979-80	37,532	11,925	49,457
1980-81	43,660	13,167	56,827
1981-82	49,264	13,437	62,701
1982-83	46,535	12,800	59,335
1983-84	45,053	5,090	50,143
1984-85	50,473	1,265	51,738
1985-86	52,298	12,321	64,619
1986-87	53,726 7,132 61,218	14,573 1945 16,518	68,009 4727 77,736

07/24/86 Rev. 08/07/86  
Office of the Controller  
SGL

Mr. Merchak thanked Mr. Richard P. Thompson, Dean of Student Affairs, and President Ryder for their support. He expressed appreciation for the attention that was given to this matter. He added that Student Government would like clarification of part of their constitution, which states that they have the power to levy student fees. Mr. Merchak noted that in 1981 there was a change in the General Service Fee and in the Student Government Fee. In looking through their records, they found no reference made to any Student Government Action to this effect. Andy asked if Student Government has to initiate the process of setting the fees so that the Board will take action on the matter. He asked whether the Board of Control was out of line in 1981 in terms of establishing rates for Student Government without Student Government initiation. He asked for an interpretation of the "power to levy student fees." Can the Board of Control change this rate without Student Government action?

President Ryder agreed with Mr. Merchak that there is a question of interpretation on the levying of student fees. He added that the President has the responsibility to act upon any bills passed by Student Government within ten days of receiving them. In the case of student fees, the Board of Control has withheld, under the provisions in its operating guide, the responsibility for acting on all fees. Therefore, the position has been taken that while the Student Government can "levy the fees" before they can be assessed, the Board of Control has to approve the action. This is not clear in the Constitution, which

perhaps could be changed to accommodate that -- setting out that Student fees, as a unique difference, would require not only levying by the Student Senate, but also approval by the Board of Control.

Dr. Ryder added that this resolution does not reflect a change in the aggregate fee, but rather is a reallocation of the existing fee. There will be no additional cost to the students.

Dr. Ryder strongly recommended that the Board of Control approve the resolution, and suggested that the Student Government consider an amendment to their constitution clarifying the process.

The resolution was **APPROVED** unanimously.

7. Resolution: Revision of Valley Vanguard Fees

RES-722 It was moved and supported that the following resolution be adopted.

WHEREAS, the Student Body Senate of Saginaw Valley State College has passed an AMENDMENT to Bill No. W-3, 1982-1983, adding an introductory paragraph to Bill No. W-3, 1982-1983, Section VIII,

SECTION VIII

There shall be a Student Publications fee of \$.17 per credit hour levied on all students paying on-campus tuition, effective Fall semester, 1986.

This amendment shall become law with a majority vote of the Student Senate, with the signatures of the President of the Student Government, and the President of Saginaw Valley State College, within ten (10) working days after submission to said officers. It is recognized in the assessment of any fees at SVSC that approval is required by the Board of Control.

AND, WHEREAS, on October 3, 1986 said Amendment to Bill No.

W-3, 1982-1983 was duly signed by the President of the Student Government, Andrew J. Merchak, and the President of Saginaw Valley State College, Dr. Jack M. Ryder,

NOW, THEREFORE BE IT RESOLVED, that said AMENDMENT to said Bill will become law within ten (10) working days from the date of October 3, 1986, SUBJECT to the approval of the Board of Control of Saginaw Valley State College. (See attachment on the following page.)

Mr. Curtiss asked whether the amount recommended would provide a reasonably adequate budget for the Vanguard. Mr. Merchak responded that he had asked the editor, Jeff Gillman, for financial need information, and that he thought they would work well with the amount.

Mr. Braun asked that the Board of Control receive the Vanguard.

The resolution was **APPROVED** unanimously.

8. Resolution: Line of Credit with Michigan National Bank

RES-723 It was moved and supported that the following resolution be adopted.

WHEREAS, the administration has been working with officials of Michigan National Bank to continue the College's Line of Credit of \$1,500,000.00;

NOW, THEREFORE BE IT RESOLVED, that the Saginaw Valley State College Board of Control adopt the attached resolution titled "Resolution of the Board of Control of Saginaw Valley State College Authorizing the Borrowing of Funds to meet Temporary Cash Flow Deficits" which approves the line of credit with Michigan National Bank through October 31, 1987. (See attachment on the following pages.)

Dr. Ryder stated that this is a routine matter which the Board had gone through previously. He asked if there were any questions.

# SVSC

## SAGINAW VALLEY STATE COLLEGE STUDENT GOVERNMENT

SAGINAW VALLEY STATE COLLEGE

STUDENT BODY

1986 - 1987 Student Body Senate

Amendment to Bill No. W-3, 1982 -1983

Introduced on September 18, 1986 by Molly Buckley, and Brooke Robel, Senators, and Jeff Fleet.

This amendment will add an introductory paragraph to Bill No. W-3, 1982 - 1983, Section VIII.

### Section VIII

There shall be a Student Publications fee of \$.17 per credit hour levied on all students paying on-campus tuition, effective Fall semester, 1986.

This amendment shall become law with a majority vote of the Student Senate, with the signatures of the President of the Student Government, and the President of Saginaw Valley State College, within ten (10) working days after submission to said officers. It is recognized in the assessment of any fees at SVSC that approval is required by the Board of Control.

AMENDMENT TO BILL No. W-3, 1982 - 1983

This amendment was passed by the Student Senate on: October 2, 1986

Date submitted to the President of Student Government: October 3, 1986

Signature of: Andrew J. Merchak  
Andrew J. Merchak, President of Student Government  
Saginaw Valley State College

Date of above signature: October 3, 1986

Date submitted to the President of Saginaw Valley State College: \_\_\_\_\_

Signature of: Jack M. Ryder  
Jack M. Ryder, President of Saginaw Valley State College

Date of above signature: October 3, 1986



SUMMARY OF CHANGES FROM PRIOR AGREEMENT  
LINE OF CREDIT WITH MICHIGAN NATIONAL BANK  
November 1, 1986 through October 31, 1987

Changes in dates with the agreement are the only modifications.

Highlights of Loan Agreement

Amount of loan

- \$1,500,000

Cost to the college to make the loan

- None

Interest rate charged on the loan outstanding

- 80% of the Citibank N.A. Base Rate (Prime)

Duration of the agreement

- October 31, 1986 - October 31, 1987

10/3/86

lw

RESOLUTION OF THE BOARD OF CONTROL  
OF SAGINAW VALLEY STATE COLLEGE  
AUTHORIZING THE BORROWING OF FUNDS  
TO MEET TEMPORARY CASH FLOW DEFICITS

WHEREAS, The Board of Control of Saginaw Valley State College (the "Board"), in the exercise of its constitutional duties has determined that it is necessary and expedient to provide for the borrowing of monies in amounts not to exceed \$1,500,000.00 at any time outstanding on terms set forth herein and in the Agreement (hereinafter defined) for the purpose of providing necessary funds to meet temporary cash flow deficits, and

WHEREAS, There has been submitted for consideration of this Board a proposed Loan Agreement whereby the sum of up to \$1,500,000.00 may be borrowed from Michigan National Bank, a national banking association (the "Bank") on a "line-of-credit" basis;

NOW, THEREFORE, BE IT RESOLVED, That the Board may borrow for such purposes the sum of not to exceed \$1,500,000.00 from the Bank upon the terms and conditions more fully set forth in the Loan Agreement (herein referred to as the "Agreement"), and in evidence thereof issue and deliver its note therefore as described in the Agreement (the "Note"). Advances under the Agreement shall be made at the request of the Board's authorized agents, and shall be repayable at any time by the Board, but not later than October 31, 1987. Interest shall accrue on the sums outstanding, computed on a 360 day year at the interest rate equal to 80% of the Prime Rate, as defined in the Agreement, (subject to increase in case interest on the Note is or becomes subject to federal income tax) and shall be payable monthly, all as provided in the Agreement. Principal and interest due under the Agreement and Note are payable from and secured by a first lien on the general tuition and matriculation fees established from time to time by the College and collected from the students attending the College ("Student Fees"). The first lien on the Student Fees established by this Resolution and the Agreement shall be on a parity basis with the first lien thereon established pursuant to a certain Trust Agreement, dated as of December 15, 1969, between the Board and Ann Arbor Trust Company as security for the Board's Saginaw Valley State College Athletic Facilities Bonds, and any future borrowings made on a parity with the above under the terms of the Agreement and said Trust Agreement, and

BE IT FURTHER RESOLVED, That the President of Saginaw Valley State College, or the Vice President for Administration and Business Affairs of Saginaw Valley State College be and each of them are hereby authorized, empowered, and directed in the name of the Board and as its corporate act and deed to execute and enter into the Agreement and a Note in the amount of \$1,500,000.00 to the Bank substantially in the form as that submitted herewith and to cause to be impressed thereon the seal of the Board and to request the Bank to make advances under the Agreement and Note in amounts not to exceed at any time outstanding \$1,500,000.00, and to execute and deliver any documents or certificates in connection therewith, and

BE IT FURTHER RESOLVED, That the said officers be and each of them are hereby authorized, empowered, and directed for and in the name of the Board and as its corporate act and deed to make, consent to, and agree to any changes in the terms and conditions of said Agreement and said Note which they deem necessary, expedient, and proper prior to or at the time of execution of the said Agreement and Note, but no such amendment shall change the provisions therein for the maximum amount to be borrowed, the interest rate to be paid thereon, the payments required to be made, or the security pledged; provided, however, nothing herein contained shall be construed as limiting the right of said officers to alter or change the date of issue of said Note, or the date of payment of interest, and

BE IT FURTHER RESOLVED, That the said officers, in the execution of said Agreement and Note, shall not pledge the credit of or create any liability on the part of the State of Michigan, the Board, or any member or officer of the Board, or any of their successors, other than to pledge the Student Fees as herein provided; and said Agreement and Note are not intended and shall not create any indebtedness of the State of Michigan or the Board within the meaning of any State constitutional debt limitation or restriction, and

BE IT FURTHER RESOLVED, That all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Mr. Curtiss asked if there were any significant alterations.

Mr. Woodcock replied that only the dates had been changed.

The resolution was **APPROVED** unanimously.

9. Acceptance of Audit conducted by Yeo & Yeo, CPAs

BM-706 It was moved and supported that the audit be received and filed, with referral to the Business and Facilities Committee, which functions as the Audit Committee.

The motion was **APPROVED** unanimously.

9a. Resolution Honoring Dr. Gary W. Davis

RES-724 It was moved and supported that the following resolution be adopted.

WHEREAS, Dr. Gary W. Davis has served as the first Assistant to the President and Secretary to the Board of Control at Saginaw Valley State College, and

WHEREAS, his contributions to the College over the past two years and ten months have been important to the growth and development of the College, and

WHEREAS, his support of the Board of Control has enhanced its ability to carry out its many responsibilities in an expeditious manner, and

WHEREAS, his support of the Office of the President through serving as liaison with the legislature and state officials and through expenditure of inordinate time and effort in the many duties of the office, and

WHEREAS, he suffered along with others who were dispossessed by the untimely fire which destroyed the Wickes Annex Administrative Unit in April 1985, and

WHEREAS, he has been selected as the next Executive Director of the Illinois Community Colleges Trustees Association which represents 39 community colleges in the state,

NOW, THEREFORE BE IT RESOLVED, that the Saginaw Valley State College Board of Control commends Dr. Gary W. Davis for his many contributions to the College and wishes him great success, health and happiness in his new endeavor.

Mrs. Woods stated that she and Dr. Davis had served as novices together and that he had been extremely helpful to her. She added that he has been an asset to the College and that a great deal of positive feedback concerning Gary had been received from the surrounding communities. The Board has been delighted to work with someone with Dr. Davis's qualifications, and is saddened by his departure.

The resolution was **APPROVED** unanimously.

Dr. Davis thanked the Board and stated that it had been a wonderful one thousand days.

#### IV. INFORMATION AND DISCUSSION ITEMS

##### 10. Official Registration Report for Fall, 1986

Mr. Thompson distributed the report. (See attachment.) He stated that this has been a banner year for SVSC, with an 8.2% increase in students and 10.6% increase in credit hours. This is the largest increase since the Fall of 1980.

##### 11. Futures Forum Report

Dr. Ann K. Dickey, Director, Institutional Research and Planning, distributed an "all but final" program for the October 26th Futures Forum. She stated that at the time of the Board of Control Retreat on the 25th of August she had presented for Board approval a tentative agenda for the Futures Forum, pointing out that she had made selections from among items suggested by Board of Control members over the past year. At the time, Dr. Willertz had proposed that we substitute for one of the items a session on

# ENROLLMENT SUMMARY

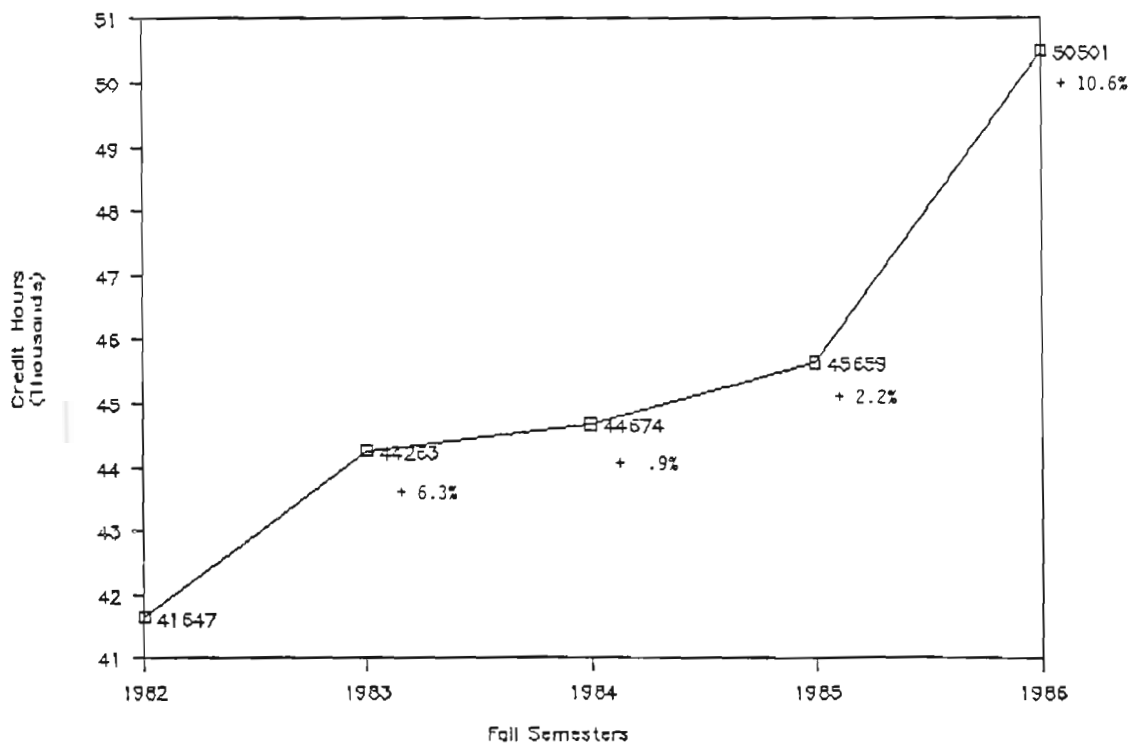
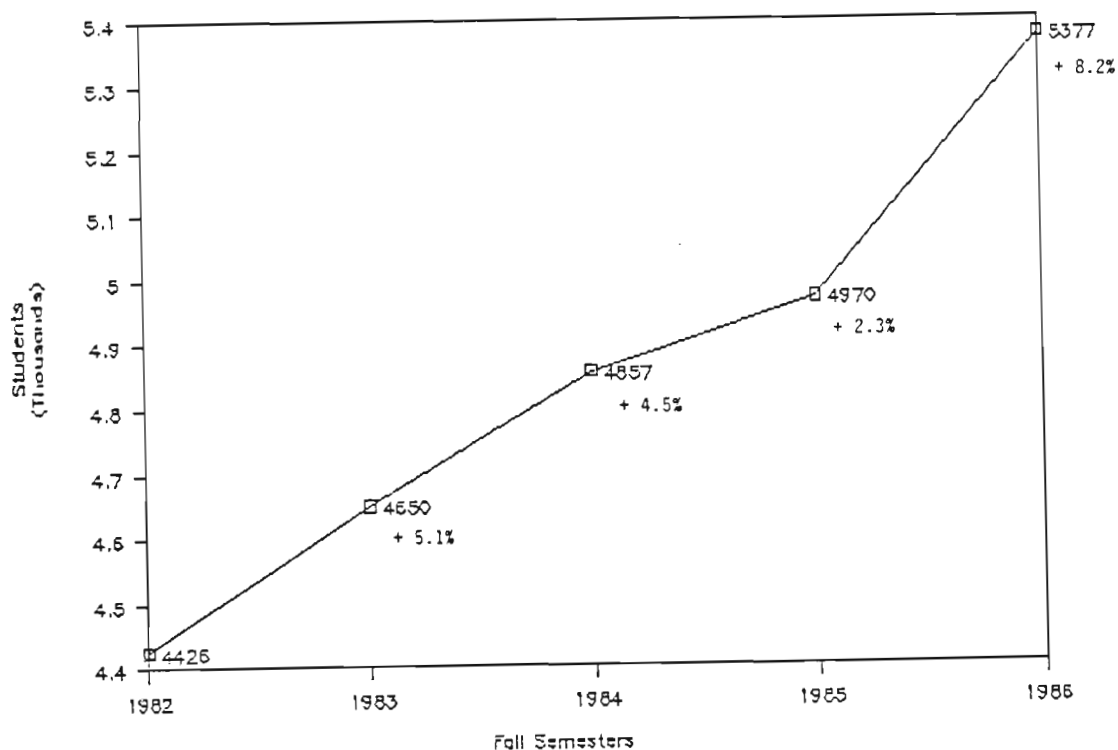
The College convincingly passed the milestones of 5,000 students and 50,000 credit hours by recording final enrollments of 5,377 students and 50,501 credit hours. This growth comes with the added campus living and teaching facilities and is the largest increase since enrollments passed the 4,000 student and 40,000 credit hour milestones in Fall 1980.

# ENROLLMENT DETAILS

	FALL 1985 Number (% of total)	FALL 1986 Number (% of total)	CHANGE Number (%)
Students	4,970	5,377	+ 407 ( 8.2%)
Credit Hours	45,659	50,501	+ 4,842 (10.6%)
Average Load	9.19 credits	9.39 credits	+ .20 ( 2.2%)
Men	2,146 (43%)	2,242 (42%)	+ 96 ( 4.5%)
Women	2,824 (57%)	3,135 (58%)	+ 311 (11.0%)
Full-Time Equivalent	2,990	3,303	+ 313 (10.5%)
On-Campus	4,489 (90%)	4,873 (90%)	+ 384 ( 8.6%)
Off-Campus	363 ( 7%)	412 ( 8%)	+ 49 (13.5%)
Both	118 ( 3%)	92 ( 2%)	- 26 (22.0%)
Apartments		93 ( 2%)	+ 93
Dorms	486 (10%)	475 ( 9%)	- 11 ( 2.3%)
Commuters	4,484 (90%)	4,809 (89%)	+ 325 ( 7.2%)
Age 25 & over	2,507 (50%)	2,737 (51%)	+ 230 ( 9.2%)
Under age 25	2,463 (50%)	2,640 (49%)	+ 177 ( 7.2%)
Saginaw County	2,021 (41%)	2,076 (39%)	+ 55 ( 2.7%)
Bay County	936 (19%)	1,068 (20%)	+ 132 (14.1%)
Midland County	359 ( 7%)	372 ( 7%)	+ 13 ( 3.6%)
Macomb County	167 ( 3%)	192 ( 4%)	+ 25 (15.0%)
Oakland County	59 ( 1%)	66 ( 1%)	+ 7 (12.5%)
Tuscola County	400 ( 8%)	440 ( 8%)	+ 40 (10.0%)
Wayne County	118 ( 2%)	137 ( 2%)	+ 19 (16.1%)
Other Michigan	867 (18%)	987 (18%)	+ 120 (13.8%)
Other U.S.	16 ( - )	11 ( - )	- 5 ( - )
Foreign	27 ( 1%)	28 ( 1%)	+ 1 ( 3.7%)

Sources: RP596, AP245, AF030, Residential Life

Five-Year Summary of Students and Credit Hours



Student Enrollment by Racial/Ethnic Group

	Men	Women	Fall 1986 Total (%)	Fall 1985 Total (%)	Change	(%)
American Indian/ Alaskan Native	11	15	26 ( 0.5%)	21 ( 0.4%)	+	5 (23.8%)
Asian or Pacific Islander	20	15	35 ( 0.7%)	38 ( 0.8%)	-	3 ( 7.9%)
Black, Non-Hispanic	115	195	310 ( 6.2%)	322 ( 6.8%)	-	12 ( 3.7%)
Hispanic	58	107	165 ( 3.3%)	128 ( 2.7%)	+	37 (28.9%)
White, Non-Hispanic	1,853	2,572	4,425 (88.7%)	4,200 (88.7%)	+	225 ( 5.4%)
Non-Resident Alien	19	9	28 ( 0.6%)	27 ( 0.6%)	+	1 ( 3.7%)
Subtotal	2,076	2,913	4,989 (100%)	4,736 (100%)	+	253
Unknown Status	166	222	388	234	+	154
Total	2,242	3,135	5,377	4,970	+	407

Source: Institutional Research and Planning



governance, and it was clear to her that the Board was also interested in that topic. The idea of having Mr. Donald Powers of the Federal Mediation and Conciliation Service be the speaker was discussed at that time. Mr. Powers is available and is planning to speak at the Forum. Dr. Dickey added that she had asked Dr. Willertz and Dr. Yien to be reactors to that speech. The reactions will be followed by small group sessions. This pattern will be followed throughout the afternoon, so that those in attendance will have the opportunity to contribute their ideas about how we should treat the topic that has been discussed by the speaker. Those ideas will be collected and circulated to the participants for evaluation and comment.

Dr. Dickey then delineated the remainder of the program for the Futures Forum (see attachment). She stated that the last session on accreditation replaces the one which was originally planned on athletics. This session has been expanded at Dr. Willeritz's request to include regional accreditation a very timely subject, since our North Central Accreditation visit is coming up a week after the Forum.

She added that the invitations for the Forum had gone out on October 7th to nearly 100 persons including the Board of Control, three representatives of the Board of Fellows, the members of the Planning Resource Council, the Student Government leaders, all of the Department Chairs, and the Faculty Association Executive Board.

Dr. Dickey asked for questions.

TO : BOARD OF CONTROL

FROM: ANN K. DICKEY, DIRECTOR<sup>Y</sup>  
INSTITUTIONAL RESEARCH AND PLANNING

DATE: OCTOBER 13, 1986

RE : OCTOBER 26 FUTURES FORUM PROGRAM

1:00 p.m. - Distribution of name tags and seating plan for each session

1:10 p.m. - Opening remarks - President Ryder

1:15 - 2:45 - Session I - Goal Setting and Governance - Mr. Ted Braun, Chair  
Introduction of topic and speaker - Mr. Braun  
Mr. Donald Powers, Federal Mediation and Conciliation Service  
Reactions - Dr. John Willertz and Dr. Robert Yien  
Small group sessions

2:45 - Break

3:00 - 4:30 - Session II - Responding to Demographic Change - Mr. Charles  
Curtiss, Chair  
Introduction of topic and speaker - Mr. Curtiss  
Dr. Laurence Rosen, demographer, Michigan Department of Management and  
Budget  
Reactions - Dr. Alex Ross and Mr. Richard Thompson  
Small group sessions

4:30 - Break

4:45 - 5:45 - Session III - General and Career Education - Mrs. Joyce Woods,  
Chair  
Introduction of topic and speaker - Mrs. Woods  
Dr. James Hamilton, Associate Provost, Michigan State University  
Reactions - Dr. Drew Hinderer and Dr. Sachiko Claus  
Small group sessions

5:45 - Break

6:00 - Dinner

7:15 - 8:15 - Session IV - Specialized and Regional Accreditation - Mrs.  
Florence Saltzman, Chair  
Introduction of topic and speakers - Mrs. Saltzman  
Panel Discussion - Dr. Robert Yien, Dean James Mitchell (AACSB), Dr. Jean  
Brown (NCATE), Dr. Thomas Kullgren (ABET), Dr. Arnold Melnick (NCA).  
Questions and comments

8:15 - Closing Remarks - Dr. Richard Gilmore

Dr. Willertz stated that he had been instructed by the Faculty Association Executive Board to send a letter to the Board of Control conveying the results of their discussion and their vote not to attend this session. He added that as he had outlined in the letter, the objections of the Executive Board were first of all, that the entire meeting was scheduled and set up without the approval of the Faculty Association and, even more important, the meeting was proposed by Dr. Dickey about six months ago specifically to the Executive Board and was rejected. Not respecting that, Dr. Dickey went ahead.

Dr. Willertz stated that at the Board orientation meeting on August 25th, at which he was present as late as 9:00 that evening, when the Futures Forum was presented to the Board, he objected to it because he recognized it as a proposal they Executive Board had rejected some months earlier because they thought the format was too expensive and because questions and subjects they wanted covered were not included. At that time, two of the items on the agenda were changed; an item of shared responsibility was added, as was the subject of sports at SVSC. Dr. Willertz stated that he was pleased that that was the result and took that decision back to the Executive Board. The Board was interested although they recalled their objectives to the format when it had been originally proposed. The Board instructed Dr. Willertz that it was their opinion that the sports issue was not as important to them as the NCA report and discussion. Dr. Willertz stated that he then contacted Dr.

Dickey on that matter and was informed that the sports topic had already been unilaterally cancelled. He told Dr. Dickey coincidentally that the Faculty Association wanted to change it to include discussion on the NCA, which has been done.

Dr. Willertz stated that the Executive Board of the Faculty Association was very angry that the decision to drop sports from the agenda had been made without consulting them and because the invitations had not gone out as of Tuesday, October 7th.

Dr. Willertz stated that it was his judgement that the Forum should be rescheduled, that joint planning and joint decisions on the agenda should have gone into it, and that much more advance notice should have been given. He added that he is worried about poor attendance; that the Executive Board for the most part intend not to be there.

Dr. Dickey stated that she would like to provide a different recollection of two matters of her telephone conversation with Dr. Willertz. The first time it was suggested that North Central Accreditation be a topic, she said that she thought it could be combined with the session on specialized accreditation - nothing was said about substituting. She also had said specifically that the invitations would go out on the 7th of October.

Mrs. Woods replied that at the Board retreat in August, October 26th was discussed as the firm date of the Futures Forum. She had certainly hoped that the information would be taken to the Faculty Association Board Members because it is very important that this Forum proceed on. While it may not be

perfect, she would certainly urge Dr. Willertz to ask the members of the Association Executive Board to do all they possibly can to attend it. A good deal of planning has gone into this, and it is critical that we have input from the Faculty Association, especially since Mr. Powers of the Federal Mediation and Conciliation Service is speaking. She stated that she could not stress strongly enough that the Faculty Association should urge their members to attend if at all possible.

Dr. Willertz replied that it was Mr. Power's opinion that the Forum should be rescheduled. He added that things started going off-track with the changes to the agenda. He felt that a notification of the Forum should have been sent out much earlier just to get the date on the faculties' calendars.

Mr. Braun stated that he echoed Mrs. Woods statements. He apologized for the lack of communication, but added that a great deal of effort had gone into the Forum and that the first session was a critical one. He asked that Dr. Willertz urge the members of the Association to attend. Mr. Braun added that he had spoken with Dan Powers recently and that he is looking forward to speaking at the Forum and feels that it will be a very constructive session.

#### 12. Sponsored Programs Report

Because Dr. Kullgren and Dr. Rathkamp needed to leave shortly, the Sponsored Programs Report was moved forward on the agenda.

A report on Project Solve was distributed. (See attachment.)

Dr. Kullgren asked Dr. Rathkamp to discuss Project Solve-1986. Dr. Rathkamp stated that one of the best things about the project was that it allowed SVSC to interact with the ISD in Tuscola and to have an opportunity to get some lead teachers from that area to our campus. The project included a three-week workshop during the summer. Two faculty members from Delta came over to work with SVSC to cover some areas in which we do not have programs. Mrs. Woods commented that she had heard many very complimentary remarks from teachers in the Vassar area regarding this project and the SVSC faculty involved.

Dr. Kullgren reported on Project Solve - 1987. He stated that the workshop will be two weeks instead of three. The Tuscola teachers who went through last year will be brought back as laboratory leaders. The projects will be much the same as last year, but will be developed more at the college level.

Dr. Ryder stated that many of the teachers at the wrap-up session told him that it was a tremendous workshop and that they were very impressed with our faculty and campus. Dr. Ryder commended Drs. Kullgren and Rathkamp and all the staff involved. He added that the collaboration with Delta was a positive move. Dr. Rathkamp noted that letters of support for the next proposal have been received from Delta, indicating that they were very impressed by the project. Dr. Kullgren added that we have reason to believe that we may be designated the model program by the

## PROJECT SOLVE - 1986

### PARTICIPATING INSTITUTIONS

Saginaw Valley State College  
Delta College  
Tuscola ISD

### PROJECT NAME

Project SOLVE: Science Outreach Leadership Venture for Excellence; Teacher Preparation in Science and Gifted Education.

### TARGET POPULATION

Middle school science teachers from Tuscola County.

### NEEDS SITUATION

Two needs have been identified: (1) Middle school teachers (grades 5-8) lack the methodology and knowledge to teach gifted and talented students an updated science curriculum. (2) A teacher based staff development model which is sensitive to local needs is currently not an available option for geographically dispersed populations.

### PROGRAM DESCRIPTION

The project provided a means by which an institution of higher learning planned cooperatively with local districts to provide for specifically identified staff development needs. Local teachers, via a county-wide planning committee, submitted to SVSC their middle school science curriculum needs which were incorporated into a three-week summer workshop. The workshop provided teams of middle school teachers with the expertise and skills to teach gifted and talented students an enriched science curriculum which uses higher level thinking skills. Teachers reviewed fundamentals of science, practiced their skills in the laboratories, designed and fabricated projects for the creative student and rapid learner and then shared these projects with fellow participants. The teachers implemented skills and techniques learned in the workshop through a Computer Mediated Communication System and by providing each other with a mutual peer support system. The workshop participants then provided training and expertise to other teachers in their local districts so that middle school gifted and talented students in the regular classroom receive updated and appropriately challenging science instruction.

## PROJECT OUTCOMES

1. Seventeen (17) teachers from nine (9) schools were trained as science leaders.

2. Two manuals were developed, one which provides a syllabus for science content utilizing higher level thinking skills appropriate for gifted and talented students. The other is an instruction manual for using the Computer Mediated Communication System.

3. A Computer Mediated Communication System (Bulletin Board) housed at SVSC now links nine Tuscola County schools with the College.

4. A staff development model project was developed whereby SVSC faculty will have the means to present workshops to other geographically dispersed areas.

## FUNDING

Higher Education Cooperative Grant, Education for Economic Security Act (EESA), Title II, P.L. 98-377, Michigan Department of Education, \$39,500 plus \$6290 from Tuscola ISD.



## PROJECT SOLVE - 1987

### PARTICIPATING INSTITUTIONS

Saginaw Valley State College  
Delta College  
Huron ISD, Sanilac ISD, Saginaw ISD, Tuscola ISD

### PROJECT NAME

Project SOLVE - 1987

### TARGET POPULATION

Middle school science teachers from Huron, Sanilac, Saginaw and Tuscola Counties.

### NEEDS SITUATION

The needs in the more rural and geographically dispersed counties are deemed similar to those determined for Tuscola ISD in 1986. If anything, identified deficiencies may be more serious and needs more critical.

### PROJECT DESCRIPTION

The model developed in 1986 will be modified, refined and then extended into three additional rural ISDs. Thirty-two (32) teachers will be accommodated in a two-week summer workshop with four Tuscola ISD teachers from the 1986 program serving as lab leaders. If demand for the workshop is sufficient, a second workshop identical to the first will be offered. Twenty schools will be added to the nine already connected to the Computer Mediated Communication system.

### EXPECTED PROJECT OUTCOMES

1. Thirty-two (32) teachers will be trained as science leaders.
2. Project manuals will be expanded to include more science projects.
3. The Computer Mediated Communication System will be expanded and updated.
4. SVSC faculty will begin serving as state-wide consultants to disseminate project results.

### FUNDING

Anticipated \$40,000 plus unknown contributions from ISDs.

State of Michigan.

13. Update on NCA Evaluation

Dr. Gilmore asked Dr. Yien to comment.

Dr. Yien reported that this will be SVSC's fourth visit from the North Central Association of Schools and Colleges. A team of five members are coming to spend three days on campus November 3rd-5th. This is a non-government body. The criteria for evaluation are selected by the individual institutions.

Dr. Ryder added that the Chairman of the NCA committee had indicated that he was interested in meeting with individual Board members. The exit interview will take place on the late morning of November 5th. Dr. Ryder asked the Board to put the date on their calendars.

14. Planning Report

Dr. Dickey reported that last week she had mailed to the Board of Control and distributed to the Planning Resource Council the third draft of a report which reports on the results of the planning activities that occurred in the College in 1985-86 and which looks back at the goals that were set in 1980-81, the first year we had a formal participative planning process in the College.

Dr. Dickey added that the Administrative Council had had a planning retreat in the Summer, during which they discussed extensively the plans that were proposed during 1985-86. The Administrative Council has met additional times and has helped in the preparation of the initial drafts of this report. The

intention is to distribute the first copies at the Futures Forum and the following week to distribute it to all of the members of the Faculty and the Administrative/Professional Staff. There will be ample opportunity for comment.

Dr. Dickey added that she would propose that in January the document, in accordance with the Board's Operating Policy, would be brought to the Board for formal approval. She stated that what she needed from the Board today was comment on the draft they had received in order that if there were things the Board disagreed with, they would have an opportunity to say so prior to the publication.

Dr. Dickey then read the major all-College goals stated in the report as well as the new goals emerging from this year's planning process. (See attachment.)

Dr. Dickey asked for comments. Dr. Salas stated that the matter of an appropriate relationship among the members of faculty, staff and students (regarding ratio) was very important; that SVSC provides the only access certain kinds of populations have to higher education; and that the Board should be involved in deliberations and decisions regarding what the College will mean to the community.

Dr. Dickey replied that she was sure that no major changes in enrollment or admissions policies would be made without further discussion with the Board; but that there was a growing concern about not having enough faculty.

Mr. Curtiss asked if there were currently a committee

SAGINAW VALLEY STATE COLLEGE GOALS FOR 1990-91  
AND PROGRESS REPORT ON ACCOMPLISHMENT OF EARLIER GOALS  
(Third Draft - 10/6/86)

Introduction

This report has been prepared by the Director of Institutional Research and Planning with the advice of the Administrative Council and the Planning Resource Council. Prior to its publication, it was discussed with the Board of Control. Its purposes are:

- 1) to communicate to the College community the most important goals identified by the Administrative Council during the summer of 1986, and
- 2) to assess progress on goals set during the summer of 1981, at the end of the first round of formal, participative planning.

In 1980-81, academic departments and student services offices submitted proposals for the development of their units to deans and vice presidents, who evaluated unit plans and contributed their own ideas about the development of their school or division. In the summer of 1981, all of the plans were evaluated and prioritized by the College's Executive Committee, which at the time consisted of the President, four vice presidents, and the Director of Institutional Research and Planning. Then, in September 1981, President Jack M. Ryder published a report to the College community entitled Program, Staff and Facilities Development at Saginaw Valley State College: 1981-82 through 1984-85. Progress on attainment of the goals set forth in that report is summarized on the blue pages at the end of this booklet.

Since that first year of formal planning, three structural changes have occurred. First, the scope of planning activities has been broadened to include virtually all of the College's organizational units. Second, the planning horizon has been extended; it now addresses a four year period which begins 16 months after unit plans are due, allowing time for high priority plans to be incorporated into the College budget. Third, responsibility for evaluating plans and establishing priorities has been assigned to the College's Administrative Council, which includes the President, the Vice President for Academic Affairs, the Vice President for Administration and Business Affairs, the Executive Director of Admissions and Student Development (recently named Dean of Student Affairs), the Assistant to the President and Secretary to the Board of Control, the Director of Institutional Research and Planning, and the deans of SVSC's five schools.

In 1986, unit plans were submitted on February 1 by more than 60 academic departments and administrative units. Deans and Executive Committee members followed with their plans on March 21 and May 12. Then, on May 28, members of the 1985-86 Planning Resource Council, the faculty-staff-student steering committee which designed the year's planning forms and calendar, met with the Administrative Council to initiate evaluation of proposals for the development of College programs, staff and facilities between 1987-88 and 1990-91. Each member of the PRC, after reading all of the proposals for the four-year period, summarized a particular aspect of them for the benefit of the Administrative

Council. Most of the PRC members also accepted an invitation to comment as individuals on features of the plans they viewed as particularly important to the future of the College.

Next, members of the Administrative Council studied the plans produced during the year in preparation for their annual planning retreat, which was held on July 17, 18 and 19. During the retreat, Deans Thomas Kullgren and Crystal Lange, members of both the Planning Resource Council and the Administrative Council, led the group in a series of formal exercises, using a technique called Nominal Group Process. Members' ideas about priorities for the development of the College were pooled, discussed and rated by the group.

During the two weeks following the retreat, the Administrative Council met two more times to reexamine the priorities they had identified. The views expressed in those discussions led to the early drafts of this report, to which Administrative Council members were asked to respond. A third draft was given to members of the Planning Resource Council and the Board of Control. This final version incorporates suggestions from the PRC and the Board and was approved for publication by the President of the College.

Administration and Board of Control agreement with the plans and priorities expressed in the first section of this report (white pages) is a necessary but insufficient condition for their realization. The first test will be support from the faculty and staff whose work is vital to every College enterprise. Because additional dollars will be needed to achieve some goals, the second test will be financial support from the Legislature and private sector donors. The condition of the state's economy will of course influence their ability to provide resources. The third test of these plans will be the support of present and prospective students, seen primarily in their decision to enroll.

Members of the College community are invited to send comments about this report to the Office of Institutional Research and Planning. All comments received will be shared with the Administrative Council and the Planning Resource Council, and they will be taken into account as 1986-87 planning activities are designed and implemented.

Respectfully submitted,

Ann K. Dickey, Director  
Institutional Research and Planning

## PART ONE

### GOALS FOR 1990-91

#### Reaffirmed Goals

In December 1984, the last time the Administrative Council published a plan for College development, nine high-priority goals were articulated. One of these, "extending systematic program review to include support units as well as academic departments," has been reached. Substantial progress has been made on some of the others, but further effort is needed. The Administrative Council therefore reaffirms its commitment to pursue the following goals:

- . Increasing the size of the faculty and staff, while maintaining quality, so that a growing student population may continue to receive personal attention from highly-competent teachers and support personnel;
- . Meeting objectives of SVSC's comprehensive affirmative action plan;
- . Providing appropriate access to computing, word-processing and other tools which will help students, staff and faculty use their time productively;
- . Broadening external recognition of program quality by seeking additional professional program accreditations and charters for national honor societies;
- . Diversifying student and support services so that they meet with equal success the needs of 18 to 22-year-old students and older adults who also attend SVSC;
- . Expanding faculty/student exchange programs with institutions in other countries and examining the international dimensions of every discipline;
- . Strengthening resource allocation procedures so that decisions made during program review and planning are integrated effectively into institutional and departmental budgets, and
- . Enhancing and stabilizing the state and financial support essential to accomplishment of other goals.

Published for the first time in this report are additional high-priority goals, some of which add specificity to those just reaffirmed. Others respond to opportunities and concerns identified in 1985-86 unit plans or in the self study the faculty and staff recently completed in preparation for a North Central Association accreditation visit. These newly-formulated Administrative Council priorities address matters of importance to most members of the College community. They are listed and then explained more fully.

Brief mention of a number of unit goals also is made in this report because campus-wide awareness of them seems important. Many other equally worthy goals have not been acknowledged here because of limited time and space. As proposed last fall by the Planning Resource Council, department chairpersons and deans,

directors and division administrators should meet to discuss the feasibility of proceeding with the goals and objectives units proposed during 1985-86.

### New Goals

The Administrative Council will pursue during the years immediately ahead the following goals identified during the 1985-86 planning cycle:

- . Decentralization of budget authority in the interests of timely decision-making and responsible administration in every office and department;
- . General understanding of, and support for, College planning and budgeting practices;
- . An appropriate relationship among the numbers of faculty, staff and students;
- . A curriculum that sustains a mutually-reinforcing relationship between general and career education;
- . Accreditation of programs in business, engineering and teacher education;
- . Initiation of a Master of Science in Nursing program;
- . Development and maintenance of a modern computing environment that facilitates learning and work;
- . Faculty specification of learning objectives in basic skills, general education, majors, and some co-curricular programs;
- . Implementation by many departments of a plan for measuring student learning in entire programs as well as individual courses;
- . Completion of the Fine Arts Building and the planned indoor and outdoor Health and Physical Education facilities, and
- . Agreement on priorities for the continued physical development of the campus followed by progress on planning and funding important projects.

The goals articulated in December 1984 appear to be well understood and accepted by the campus community. The new ones just listed require explanation and discussion if support is to be built for their implementation.

"Decentralization of budget authority" refers to the intention to give heads of major organizational units more flexibility in using and reallocating the resources budgeted to their units. The Administrative Council will continue its concern with fiscal policy and with the annual allocation of resources among divisions (Academic Affairs, Administration and Business Affairs, Student Affairs) and among the five schools in the Academic Affairs division.

The need for "greater understanding and support for planning and budgeting practices" became evident in the course of the College's NCA self study. This report is one effort to provide information. One-to-one communication between deans and department chairs, division administrators and directors -- a required planning activity -- should be even more effective. Still to be determined is how the faculty can participate more directly in resource allocation decisions. The obvious benefits are additional expertise brought to bear on the budget process and the likelihood that budget decisions would be better understood and more acceptable. The obvious problems are a new demand on faculty time and a conflict of interest between responsibility for allocating financial resources and bargaining collectively for faculty compensation. Frank and thorough discussion of this issue needs to occur during the 1986-87 academic year.

The goal of an "appropriate relationship among the numbers of faculty, staff and students" represents a modification of the 1981 goal statement about adding enough faculty and staff to provide excellent educational opportunities for a growing student body. It recognizes that efforts to catch up -- to add faculty and staff faster than students -- have not been entirely successful. In recognition of this problem, President Ryder appointed in 1985-86 a committee to study the desirability of an alternative strategy, controlling enrollment. The report of the Enrollment Control Committee, which last year held several meetings and two open hearings, is expected this fall and should be widely discussed. Meanwhile, the College will again request state funding over a three-year period for 24 new faculty positions.

In comprehensive colleges across the nation, students suffer when faculty dispute over the relative merits of the liberal arts and professional programs. The goal statement about a "mutually-reinforcing relationship between general and career education" supports faculty efforts to define a curriculum that prepares students for citizenship, for work and for lifelong learning.

The goal statement about "accreditation in business, engineering and teacher education" pledges administrative support for faculty efforts to achieve accreditation by the American Assembly of Collegiate Schools of Business (AACSB), the American Board for Engineering and Technology (ABET), and the National Council for Accreditation of Teacher Education (NCATE). Faculty in the appropriate departments will be asked to affirm their interest in specialized accreditation in 1986-87 plans, to provide information about requirements they must meet in order to qualify, and to propose a timetable.

Considerable progress toward the goal of "a Master of Science in Nursing program" has been made since it was first proposed in 1981 by the School of Nursing and Allied Health Sciences. Also, a recent needs assessment, like an earlier one conducted in 1980, showed strong interest in the program on the part of prospective students (baccalaureate nurses) and personnel in agencies that employ nurses with graduate degrees. Two members of the full-time faculty presently hold doctoral degrees; at least three with terminal degrees are needed before the program can be implemented. Next steps include seeking approvals by appropriate internal and external bodies and efforts to obtain federal start-up funds. The goal statement in this report pledges administrative support of these efforts.



The goal statement about a modern computing environment recognizes that, although SVSC has made enormous progress in recent years, further development is needed. It also recognizes that standing still means falling behind. Major objectives include: 1) ready access by students, faculty and staff to modern equipment, a well-stocked software library, appropriate data bases, and skilled counselors; 2) a network linking campus computers; 3) access to the campus computing network via home computers, and 4) availability of in-service training in computer skills.

The statements about "specification of learning objectives" and "measuring student learning in entire programs as well as courses" are included to convey support for faculty efforts to study the effects of the education they provide. Last year, four departments embarked on "outcomes" projects involving their majors. Their very commendable purpose was to discover ways to improve teaching and learning.

Finally, the two statements about physical facilities anticipate successful completion of a major building program and acknowledge a need for establishing priorities for the next phase of campus development.

#### Plans of Schools, Departments and Offices

The decision to select and report a few unit plans of interest to other units results from a triumph of admiration over caution. In the six years since formal planning was initiated, many faculty and staff units have become skillful planners. What follows is but a small sample of the ambitious and creative plans submitted in 1986.

**Arts and Behavioral Sciences.** The dean and several departments in this school expressed in their plans a willingness to share their expertise with other SVSC organizational units by developing additional courses in ethics, history, and communications tailored to the special needs of majors in business, science, etc. The Department of English pledges continued support of Writing Across the Curriculum and proposes to offer courses and tutoring in ESL (English as a second language). The Department of Modern Foreign Languages will invite faculty from other disciplines to help them learn more about the history, literature and politics of the nations whose languages they teach. The Department of Psychology answered a question about how to achieve better cooperation between faculty and staff with an eloquent paragraph on the benefits to be derived from "a real college union." Political Science and - Criminal Justice addressed curricular implications of the construction of a state prison within commuting distance of SVSC. Most of the A&BS departments want ready access to microcomputers for wordprocessing and specialized applications; for example, Theatre has requested a microcomputer for set design and box office management. The Music and Art departments are planning for the growth the new Fine Arts facility is likely to stimulate.

**School of Business and Management.** The dean will ask the faculty to work with him to develop a school mission statement and plans for fulfilling the mission. The Accounting department wants to provide continuing professional education for area practitioners. Management/Marketing suggests week-end or week-long

"live in" credit courses in the MBA program. Several Business school plans referred to the desirability of higher standards for admission and graduation. Work on AACSB accreditation is expected to occupy all four of the Business and Management departments.

**School of Education.** NCATE accreditation is a major goal. The Department of Curriculum and Instruction also emphasizes the importance of providing in-service education in area school districts; their plan proposes the development of a formula that would count consultant work with schools as part of teaching load. Physical Education has proposed a name change to Health and Physical Education, signalling interest in greater emphasis on instruction in fitness.

**School of Nursing and Allied Health Sciences.** In addition to working toward a Master of Science in Nursing program, the dean and faculty will focus attention on the needs of non-traditional and second-career students. They are beginning to plan for a health research center.

**School of Science, Engineering and Technology.** The dean will work with the faculty to develop detailed, task-oriented plans which set deadlines for the accomplishment of each step of a complex task, for example developing computing capabilities. The Biology department would like to establish a research museum. Curriculum improvements, longer hours in computing labs, a new mainframe, and assistance to faculty in using the mainframe are among the goals of the Computer Science department. Electrical Engineering and Technology will help students prepare for the Professional Engineer's exam. Both EET and Mechanical Engineering and Technology are working toward ABET accreditation. Mathematics proposes excluding the department's basic skills classes from the universe of courses creditable toward a degree. The Physics department is considering a Physics Olympics competition for high school students.

**Academic Support Services.** The staff of this office propose to meet periodically with department chairpersons to obtain current information about curricula and prerequisites. Offering a non-credit short course in study skills at the beginning of a term is another goal.

**Business and Industrial Development Institute.** "BIDI" goals include increasing its conference offerings, transfer of proprietary technologies, and the number of clients using its Financial Plan Optimization Service.

**Library and Learning Resources.** The library is initiating a collection development program. Revision of acquisitions procedures will be followed by assessment of the collection's strengths and weaknesses. The director plans to work with the faculty to direct the library's acquisitions according to a "rational, long-term" plan.

**Continuing Education and International Programs.** The priorities of these offices include expansion of conference activity and development of new opportunities for SVSC students and faculty to study or teach abroad.

**Placement and Cooperative Education.** This office wants to enlarge the scope of the cooperative education program to include students in most disciplines at both the undergraduate and graduate level. The hope was expressed that, by

1990-91, a number of faculty members would be serving part-time in a liaison role between the College and the organizations that employ co-op students.

**Sponsored Programs.** This office will attempt to increase each year the number of grant proposals submitted and the amount of funding received. Concurrently, an effort will be made to return more dollars to the General Fund from indirect cost recovery.

**Business and Auxiliary Services.** This unit will work on converting manual bookstore sales and inventory, and then purchasing operations, to computer-assisted systems. The relative merits of acquiring additional printing equipment or continuing to purchase multi-color work off campus are being evaluated.

**Computer Services.** The director is working with the deans and the chairman of the Computer Science department on revision of the four-year plan for acquiring instructional computers and software, an important feature of which is a faster central computer. The Computer Services staff must be enlarged if it is to provide prompt service to the rapidly growing number of computer users. Personnel needs include an additional programmer, computer operator and microcomputer technician. The need for counselors in student labs will be addressed by Academic Affairs.

**Office of the Controller and Budget.** The guiding principle of this office is to serve students and staff courteously, fairly and as efficiently as possible. Relocation of the office to Wickes Hall will make it more accessible. The need for evening office hours will be evaluated at the time of the move.

**Engineering Services.** Projects on the drawing board include remodelling of Wickes Hall, the '66 and '68 buildings and the theater, completion of the fine arts building, construction of indoor and outdoor health and physical education facilities, landscaping, construction of retention ponds and paving parking lots.

**Personnel Office.** In 1988-89, this unit, along with Business and Auxiliary Services, Engineering Services, Physical Plant administration and Public Safety, will occupy the Administrative Services Building designed for their use but temporarily occupied by units scheduled to move to Wickes Hall. Programming of a new payroll/personnel system, now in progress, will help the office respond to information requests. Tasks the office plans to accomplish are initiation of a formal orientation program for new employees and development of materials about the College and its personnel policies for use in recruitment of faculty and staff.

**Public Safety.** The department will develop plans and recommendations for traffic flow, parking and security for new facilities.

**Scholarships and Financial Aid.** The biggest challenge facing this office is providing accurate information and timely assistance to students in the face of constant Washington debate about federal financial aid dollars and regulations.

**Admissions.** The office will take advantage of offers to help with student

recruitment which many academic departments included in their 1985-86 plans. Among ideas departments will be asked to consider is writing letters to prospective majors, television appearances and participation in special programs such as Thumb Day, a National Honor Society Conference, and dinner meetings with high school teachers. Efforts will be made to strengthen recruitment of minority students, older students and talented students of all ages and races.

**Registrar's Office.** Major goals include adaptation of the registration system to growth in the number of students, improvement of retention and security practices for all student records accumulated since the founding of the College and completion of an on-line degree audit system accessible to any academic counselor.

**Student Life Offices.** Campus Activities and Orientation plans to assist in establishing campus organizations for older students. Intramurals proposes to organize "extramural trips" for such activities as skiing, backpacking, mountain-climbing and white water rafting. A special committee is working to assure continuation of the Campus Ministry program with multi-denominational financial and programming assistance. The Children's Center staff propose cooperation with the School of Education to develop "an exemplary program at which students could gain ...first hand experience" in early childhood education. Health Services will actively promote wellness. The personal counselor will help students take advantage of specialized services available in the tri-county area. Residential Life will make a concerted effort to invite faculty and staff to programs offered for residential students and will spearhead development of a playground at the Pine Grove apartment complex.

**Affirmative Action.** A half-time director will be hired in 1986-87 and a full-time position may be needed by 1990-91. Efforts to employ more minority faculty and staff will be vigorously promoted and assisted. The office will also emphasize the need to attract more female applicants for faculty positions and more minority students.

**Athletic Department.** The department proposes initiation of varsity competition in swimming when the new health and physical education facility is completed. Men's tennis and women's cross country will also be considered. It is evident that students would welcome these new opportunities, but no decision has been made because of the many demands on limited resources.

**Development Office.** The ambitious goals of this office include increasing annual fund drive proceeds by 10 percent each year through 1990-91 and promoting planned giving. Another is building membership in the Cardinal Club, which supports athletics, to 1,000. The visibility and scope of the alumni program will grow as the Office of Alumni Relations moves to attractive quarters in the Melvin J. Zahnow Library.

**Information Services.** This busy office plans to develop "a systematic, comprehensive process for evaluating results" of its activities. In 1987-88, Information Services will replicate an earlier SVSC Awareness Survey and then incorporate findings into its public relations strategy.

This sample of unit plans does scant justice to the whole. Readers who would like to know more about the plans of a particular unit are urged to visit the Reference Desk of the library, where a complete set of 1985-86 plans is available. Plans may also be consulted in the Office of Institutional Research and Planning, which is presently located in the Administrative Services Building. Comments about this report should be directed to that office.

## PART TWO

### PROGRESS REPORT ON GOALS IDENTIFIED IN 1980-81

As the sixth iteration of the college-wide planning process draws to a close, enough time has elapsed since its initiation in 1980-81 for ideas generated in the earliest planning cycle to crystallize or lose their appeal, to be implemented or set aside. It is therefore appropriate that a progress report on our early plans accompany this account of 1985-86 planning activities and the priorities they helped to identify.

#### Program Development

In a September 1981 report to the College community, President Jack M. Ryder listed 13 high-priority goals for program development, 12 additional goals which "a concerted effort" would be made to attain, and 12 more "promising proposals" requiring further study or problem solving. Each of these 37 program development goals is restated below and then followed by a status report.

Discussed first are the 13 high priority goals.

1. "Instructional computing capability which will enable all five schools to either encourage or require their students to become computer-literate. Components of this capability include hardware, software, and a faculty well trained to teach the necessary skills."

Since September 1980, the College has acquired a second Prime 550 computer and devoted it exclusively to instruction and research. The number of micro-computers purchased for the use of students, faculty and staff exceeds 130. Computer labs or stations are available to all students. Approximately 200 faculty and staff members have attended computer-skills workshops on the SVSC campus or at other sites. Approximately 15 make use of the MERIT system for access to high speed computing and extensive software libraries at Michigan's major research universities.

2. "Student proficiency in basic skills acquired early in the four-year program. In pursuit of this objective, support will be given to diagnosing students' needs, keeping adequate records of their progress, offering appropriate courses, and maintaining reading, writing, and math labs where students may practice basic skills."

A new basic skills program requiring early completion of expanded requirements was implemented in 1984. In 1985, Computer Services completed a program which keeps track of students' progress toward completion of Basic Skills requirements. The imminent remodelling of Wickes Hall will provide adjacent, computer-equipped reading, writing and math labs on the first floor to replace the present, widely separated ones.

3. "Widespread participation in the faculty's Writing Across the Curriculum project as a means of helping students develop advanced as well as basic writing skills."

Several departments and individual faculty members have greatly increased their emphasis on writing, assisted by workshops led by English department faculty. The schools of Business, Education and Nursing have included writing proficiency in requirements for admission into their majors. The number of faculty members who refer students to the writing lab for diagnosis and assistance is growing. This fall, a Writing Across the Curriculum committee is being formed to promote attention to writing skills in all five schools.

4. "Realization of a physically (not administratively) combined counseling and learning assistance center. This center is expected to house the academic advising staff, reading, writing and math labs, part-time tutors, and a counseling staff trained in career counseling, personal counseling, and assistance to handicapped students, foreign students and non-traditional students."

Current plans for remodelling of Wickes Hall call for the academic advising staff to be located across a hall from the learning assistance (reading, writing and math) labs and adjacent to offices the personal and career counselors will occupy.

5. "Designing general education requirements and course offerings which realistically can be expected to achieve all of the relevant goals for students which are described in the SVSC Mission Statement. I am requesting that the General Education Committee work toward a January 1982 report."

The General Education Committee proposed a framework for restructuring general education which was adopted by the faculty, approved by the administration and reported to the Board of Control in December 1982. The plan has not been implemented because faculty agreement could not be reached on the number and content of general education courses. The 1986-87 Curriculum Committee soon will submit a modified general education proposal which the members expect will produce a broader consensus.

6. "Academic advising which reaches virtually all students, with the first step identified as assignment of an advisor to all students admitted in 1981-82 by Fall 1982."

The Academic Support Services staff, aided at peak times by faculty volunteers, is providing academic advisement for freshmen, sophomores and new transfer students. Most departments are providing regular advisement for their majors. However, the assignment of a specific, named advisor for every student will require more widespread faculty support for complete achievement.

7. "Comprehensive career counseling available to all students by Fall 1983."

A career counselor was added to the Student Affairs staff in August 1986. Realization of this important goal was delayed because SVSC and the other state colleges were severely underfunded during the last recession.

8. "Moving the newly-funded Business and Industrial Development Institute along a path which stimulates both the regional economy and the research and professional development opportunities of the College."

Since September 1981, BIDI has conducted nearly a dozen conferences, 25 Entrepreneur Club meetings, three Inventor Club meetings and two 10-week courses on "The Entrepreneurial Option." In addition to providing education for entrepreneurs, BIDI has launched a dormant technology transfer project. Projects nearing fruition will create a substantial number of new jobs.

9. "Improving the reliability, efficiency, and scope of computer support for administrative functions. The new programming which is contemplated will begin with Admissions, Student Records, Registration, and necessary business support systems. When doing so is more economical, software will be purchased rather than written by the Computer Services staff."

Since September 1981, the Computer Services staff has created and installed an on-line admission and registration system, on-line student academic records from which transcripts and grade reports may be printed or viewed by advisors, and a program which quickly evaluates transfer credits from 10 colleges whose students frequently transfer to SVSC. Programs for monitoring retention are nearing completion. In the area of business operations, an accounts receivable system has been completed and a new payroll-personnel system is being programmed.

10. "Implementation of a three-year, temporary Bachelor of Science in Nursing outreach program for Registered Nurses, provided grant support is obtained."

This program, funded by a \$508,000 Health and Human Services grant, was initiated in August 1983 and completed in July 1986.

11. "Implementation of continuing education courses and workshops for Registered Nurses, provided grant support is available."

This program, funded by a \$435,000 Health and Human Services grant, was initiated in July 1986 and is fully staffed.

12. "Physician care available in the First Aid Station for at least two hours a week. A fee-for-service is the most likely funding source."

A physician is present in Health Services each Wednesday from 11 a.m. to 1 p.m. Students are charged \$3 per visit; faculty and staff pay \$8.

13. "Expansion of opportunities for faculty development in a manner appropriate to the needs of the five schools."



The School of Arts and Behavioral Sciences provides matching funds for faculty who obtain summer fellowships and supplements for conference participants the \$450 in professional development funds available to every faculty member. Several faculty members have attended workshops at school expense and support is provided for several internal publications. The English department gives workshops for adjunct faculty members; several other departments provide informal training for their adjunct faculty.

The School of Business and Management recently has sent faculty members to workshops on management information systems and operations management software.

The School of Education has initiated a series of meetings with SVSC faculty from the academic departments that participate in the preparation of secondary teachers: English, History, etc. Subject matter specialists from the Michigan Department of Education, representatives of professional associations and curriculum specialists from school districts also will be involved. The purpose of these meetings is to review what teachers are expected to teach in secondary schools and the knowledge and skills necessary to be effective teachers. Insights gained will be used to evaluate the teacher preparation program.

The School of Nursing and Allied Health Sciences has assigned a high priority to faculty progress on doctoral degrees and has arranged teaching schedules and leaves of absence to further that goal. One Nursing professor has completed a doctorate since joining the SVSC faculty and two others have made substantial progress.

The School of Science, Engineering and Technology has helped faculty members obtain summer internships in industry, an arrangement that benefits employers and equips the faculty members to bring rich experience to their classrooms. SVSC's share of the state's Research Excellence and Economic Development Fund has financed research projects of several SE&T faculty members. The forthcoming employment of a technical typist, an idea suggested by the Physics department, will be especially helpful in this school.

Additional professional development opportunities are available to faculty in all five schools. For example, the College provides accommodations in Ann Arbor and East Lansing during the summer so that faculty members may conveniently use library and computing resources at The University of Michigan and Michigan State University. It is also important to mention the pillars of the SVSC faculty development program: 1) annual reimbursement of up to \$450 guaranteed to any faculty member for conferences or other professional development activities; 2) SVSC Foundation grants to individual faculty members who make meritorious proposals; 3) released time and monetary support for faculty members pursuing advanced training, and 4) encouragement of sabbatical leaves.

Clearly, progress on the 13 high priority goals identified during the College's first formal planning cycle has been substantial. In addition, a number of goals described in September 1981 as meriting "concerted effort" have been fully or partially attained. These include:

1. "Availability to evening students of all needed College services."

At the present time, the Admissions office is open four evenings a week and the new career counselor plans to maintain evening office hours twice a week. Academic advisors, the Registrar's staff, the deans and a cashier are present in the evening during registration periods. The Evening Services program is undergoing a review which will assess the adequacy of these arrangements.

2. "Faculty advisors for student organizations."

All of the 44 student organizations currently recognized by Student Government have faculty or staff advisors.

3. "A chapter of one or more national honor societies."

A chapter of Alpha Mu Gamma national honor society for foreign language students was chartered on the SVSC campus in 1976. Since that time chapters of discipline-specific national honor societies have been achieved by faculty and students in Criminal Justice, Nursing, Physics and Psychology. In addition, a chapter of Alpha Chi, a society open to honor students in all disciplines, was inducted in September 1986.

4. "A substantial increase in the conferences, non-credit courses, and workshops sponsored by the Division of Placement and Continuing Education."

Conference activity on the campus has expanded largely through the efforts of the Business and Industrial Development Institute. The small staff of what is now the Office of Continuing Education and International Programs has modestly expanded conference activity while concentrating on off-campus credit courses and international exchange programs.

5. "Expansion of the cooperative education program to include additional disciplines, students, and employers."

The single administrative/professional employee responsible for both cooperative education and placement has managed to increase modestly the number of students and employees participating in cooperative education.

6. "Full food service for spring and summer students."

The snack bar now provides a varied menu of healthful foods throughout the summer. The cafeteria opens when enough meals will be purchased to cover operating costs, e.g. during orientation periods.

7. "Adequate orientation for new students who enter in any of the four terms of the academic year."

An excellent summer orientation program is provided for students entering in the fall. Those who start in the winter semester may participate in a simpler program. Group orientation is not yet available to students who enroll for the first time during the summer.

8. "Assistance to students in meeting their transportation needs. This may include acquisition of a bus."

The College has not purchased a bus. Municipal and commercial bus services link the campus to the City of Saginaw, Delta College and Bay City.

9. "Cultural activities on the campus which are attractive enough to command good audiences. The possibilities include artists in residence and/or a performing artists series."

Student performances -- primarily plays and concerts -- have increased in number, quality and audience participation since 1980-81. A growing number of departments sponsor speakers. Activities sponsored by the Student Government Program Board include both popular and high-culture events. A concert-lecture series which features nationally prominent performers has not yet become affordable.

10. "MAT concentrations in Science Education, Mathematics Education, and Bilingual-Bicultural Education."

MAT concentrations have been introduced in Biology, Chemistry, Physics and Mathematics, but they have attracted few students. The School of Education and the School of Science, Engineering and Technology will work together this year to invigorate these programs, which have the potential to produce graduates in fields where the shortage of qualified teachers is acute. SVSC's federally-assisted Bilingual-Bicultural education qualifies teachers for certificate endorsements; it is not a Master's degree program.

11. "Complete implementation of Title IX regulations as required by law."

The College is unequivocally committed to the Title IX requirement that men and women athletes have access to facilities, scholarships funds and coaching support that is equal, i.e. proportionate to their interest. Available evidence suggests that the goal has been attained.

12. "Adding men's tennis as a varsity sport."

This goal has been indefinitely postponed during a period of strict cost containment in Athletics.

Finally, impressive progress has been made on program development goals described in September 1981 as requiring "further study or problem solving." These include:

1. "The possibility of both adding to and subtracting from the Engineering Technology disciplines in which SVSC offers instruction."

Phasing out of Applied Science, Construction Technology, Environmental Studies, Nuclear Engineering Technology, and Engineering Science and Technology has been completed. The Industrial Technology and Supervision, Electrical Engineering Technology and Mechanical Engineering Technology majors continue to be offered.

2. "The possibility of expanding the present pre-engineering curriculum to a four-year degree program."

Four-year Electrical and Mechanical Engineering degree programs were introduced in Fall 1984, following two years of needs assessment and curriculum development.

3. "The possibility of offering Master's degrees in Biology and Physics."

This idea has not been actively pursued. The School of Science, Engineering and Technology continues to concentrate on strengthening its undergraduate programs.

4. "Introduction of instruction in polymer chemistry, robotics, and computer-aided design and manufacturing."

The science and engineering departments have recently offered courses in all of these subjects.

5. "Programmed instruction in foreign languages."

Faculty in the Department of Modern Languages currently offer individualized instruction in French, relying in part on programmed learning materials. One of the recommendations, emerging from the department's recent program review was that Spanish and one exotic (rarely taught) language be offered in the same mode.

6. "Development, alone or with Delta College, of an institute which offers intensive foreign language instruction."

The previously-mentioned program review also recommends initiation of intensive language instruction. Collaboration with Delta has not been pursued.

7. "A Master's degree in Criminal Justice and related disciplines."

A Master of Arts program in Criminal Justice/Political Science was introduced in Winter 1985 and has produced its first graduates.

8. "A non-credit School of Education outreach program to area school districts."

"Members of the Department of Curriculum and Instruction provides in-service training in public schools, an activity they would like to expand if the size of the faculty can be increased. The School of Science, Engineering and Technology is participating in Project Solve, a model project to improve middle school science instruction funded in part by the Michigan Department of Education. The pilot schools are in Tuscola County. Expansion into Huron and Sanilac counties is planned.

9. "A Master of Science in Nursing program."

Several important steps have been taken in orderly pursuit of this goal.

Preparation of the faculty for graduate instruction is proceeding well: a senior professor with a terminal degree joined the Nursing faculty in 1986, a continuing faculty member finished her doctorate and two others are nearing completion of their course work. In addition, the needs assessment conducted in 1980 was updated in 1986. Like its forerunner, the 1986 needs assessment report shows strong interest on the part of prospective employers and students.

10. "A student operated manufacturing enterprise."

This idea was not pursued. However, an opportunity for students to gain experience in the development phase of manufacturing has come about with the establishment of the SVSC Independent Testing Laboratory where students and their supervisor test materials for area industries.

11. "Opportunities for students to learn leadership theory and skills."

Instruction in leadership skills is available in courses offered in the schools of Arts and Behavioral Sciences, Business and Management, Education and Nursing and Allied Health Sciences. In addition, the Student Activities office has presented workshops for officers of Student Government and other Student organizations. The director is looking for auto-tutorial materials individual students may use.

12. "Adding men's soccer and men's and women's gymnastics as varsity sports."

These sports have not been added for financial reasons.

### Staff Development

The September 1981 report of goals set during the first planning cycle continued with a section on staffing. It pointed out that "SVSC's rapid growth during a period of reduced state financing...contributed to a shortage of faculty and staff in many college departments." It credited the new planning process with a more systematic assessment of staffing needs than had previously taken place. Moreover, a difficult recruiting year led to the decision that it was necessary to authorize recruiting for new faculty positions many months in advance of legislative action on SVSC's state appropriation.

This decision, which for several years has put faculty "lines" at the head of a long list of requested positions, has contributed to modest progress in increasing the size of the faculty relative to the number of students. Between fall 1980 and 1985, the number of full-time faculty grew from 110 to 129 -- 17.3 percent. During the same period, the number of full-time equivalent students increased by 11.9 percent, from 2,671 to 2,989. The student:faculty ratio stood at 24:1 in 1980 and dropped to 23:1 in 1985. A ratio of 20:1 would be more desirable. The College will continue to make its case to the Legislature for prompt funding of enrollment growth so that needed faculty can be hired.

## Facilities Development

In September 1981, "inadequate facilities for a community of close to 5,000 faculty, staff and students" was a pressing problem. The first priority was "continued articulation of the urgent need for the science building, library, classroom-office building and remodelling of Wickes Hall..." The planning report acknowledged that ground-breaking for a self-contained heating and cooling plant probably would not occur during the next five years and that "a...physical education and intramurals building -- formerly the third priority for state funding -- may precede the heating-cooling plant." A fine arts building was identified as the top priority for facilities funded from private sources. Then, "As this project proceeds, efforts will be made to fund the following facilities: 1) a major addition to Doan Center or construction of a new campus center; 2) a par cours (physical fitness trail); 3) a performing arts center, 4) an interfaith chapel; 5) a football stadium, and 6) a house or cottage which the College can use for working retreats." "Apartment-style housing designed to accommodate students" was identified as the highest priority self-liquidating project.

As this report is written, construction of the science building, classroom office building and library are nearing completion. Remodelling of Wickes Hall will begin during 1986-87. The privately-funded fine arts building is under construction. Ground breaking for a state-funded health and physical education complex is scheduled for 1987. Forty campus apartments were completed in 1985-86.

Open hearings were held on the campus on June 19 and September 17 to solicit opinions from faculty and staff about priorities for the next phase of buildings and grounds development.

## Conclusions

A high degree of success in implementing plans formulated during the first year of participative planning is, like the plans themselves, the work of the entire College community.

Major credit also is due the state officials and legislators most responsible for the financial support without which the enormous progress of the last six years could not have occurred.

It will be grounds for satisfaction if, in Fall 1992, it is possible to record progress on the goals outlined in Part One of this report that matches the achievements of the last six years.

working on the question of enrollment.

Dr. Dickey replied that there was; that it was chaired by Dick Thompson.

Dr. Dickey asked whether there were sufficient comfort with the report that it should be printed.

Mr. Curtiss stated that perhaps the Athletic Review Committee's intramural sports recommendations should be included, that failing to put them in as one of the planning issues might suggest that the Board hadn't heard them.

Dr. Ryder noted that the planning and development of the Health and Physical Education Complex will provide a significant opportunity for expansion of intramural athletics.

Dr. Salas asked Dr. Dickey whether the goals outlined in her report were in sync with the goals expressed by Mr. Woodcock regarding facilities improvements.

Dr. Dickey replied that this report is not very specific on that subject, and that she might go back and incorporate at least the projects going into the capital outlay budget. She thanked the Board for their input.

15. Personnel Report (See attachment.)

Chairman Gilmore asked Dr. Willertz if he wished to comment. Dr. Willertz stated that Dr. Christos Nikolopoulos, formerly an Associate Professor in the Mathematics Department, had been transferred to the Computer Science Department in the beginning of the Fall. Dr. Willertz reported that it was the Faculty Association's position that this was indeed a transfer -- that

## Current Positions Filled

October, 1986

### ADMINISTRATIVE/PROFESSIONAL

Ms. Therese M. DeNeff - Hired as Intramural Supervisor, Campus Activities. Ms. DeNeff received a bachelors degree from St. Mary's College in Notre Dame, Indiana in 1984, and in 1986 a masters degree from University of Michigan. Before joining SVSC, Ms. DeNeff was Building Supervisor for Central Campus Recreation Building at University of Michigan.

Mr. Timothy M. Inman - Selected as Copy Editor/Typography Specialist in the Office of Information Services. Mr. Inman served as Media Coordinator in that office before accepting this new position.

Ms. Pamela G. LaDouce - Selected as Staff Assistant, Facilities Scheduling/Conference Bureau. In 1985, Ms. LaDouce received a bachelors degree from SVSC, and was formerly Sr. Certification Clerk in the Office of the Registrar.

Mr. Daniel M. Strasz - Hired as Admissions Representative (a one-year temporary position). Mr. Strasz graduated from SVSC with a bachelors degree in 1986. He was involved in many activities while a student here, and served as Student Body President in 1985-86. In addition, Mr. Strasz worked as Graduate Assistant in the Placement Office during summer of 1986.

Ms. Julie H. Voelck - Named as Head of Information Services in the Library. Previously Ms. Voelck was Reference/Periodicals Librarian in the Library. Ms. Voelck holds an MLS from Western Michigan University.

### FACULTY

Dr. Allen Hope - Hired as Assistant Professor of Physical Education beginning Fall term. Recently Dr. Hope received a Ph.D. from Texas A & M, having received a bachelors degree in 1979 from Lubbock Christian College, and a masters degree in 1981 from Texas Tech University. Prior to joining SVSC, Dr. Hope taught at Texas A & M.

Dr. Christos Nikolopoulos - Hired as Associate Professor of Computer Science beginning Fall term. Formerly Dr. Nikolopoulos was Associate Professor of Mathematics at SVSC.



the professor continued as an employee of SVSC. However, he said, the administration had first asked Dr. Nikolopoulos for a letter of resignation, accepted that, and then gave him a new contract; but then rescinding that, proceeded with what the Association judges to be indeed a transfer. In the process he was given a raise of \$8,000. It's the judgement of the Association that this is bargaining individually, which is prohibited by the contract. In addition to that, there is set up by the contract a committee on market adjustment that is to meet and to come to an agreement on precisely this kind of thing.

Dr. Willertz added that this person had gone for additional training in a different field, got his masters degree in that field -- that is precisely what the administration is asking for in its definition of market adjustment. Dr. Willertz stated that he was sure that the administration had based their judgement that Dr. Nikolopoulos deserved an increase in pay on his having earned a new degree, based on market conditions. However, that agreement, in Dr. Willertz' judgement, should have first been made before the raise was given: the person should have gone through the procedure. Dr. Willertz added that he just wanted to bring to the Board's attention that this particular personnel matter was one of some dispute. He stated that he feels that the Association and the administration are very close to agreement on market adjustment and equity. The Association recognizes market conditions and the fact that they have, and should have, contracts within the faculty. The administration has responded

with understanding that certain other salaries have fallen behind because some professors have been out of the market due to their loyalty to the institution.

Dr. Willertz added that it was his hope that the matter would be settled soon and that Dr. Nikolopoulos' transfer would be considered within that context.

Dr. Yien replied that he concurred with Professor Willertz, that both the Association and the administration had been working very hard in the area of market adjustment. He added that the appointment awarded to Dr. Nikolopoulos was not a transfer, but a new appointment. Dr. Kullgren, Dean of Science, Engineering and Technology, had handled this as a new hire. Therefore, this person, who had accrued tenure, no longer has tenure, but now is an Associate Professor with two years experience credit.

Mrs. Woods asked that this matter be referred to the agenda of the Personnel Committee at the next meeting.

16. Construction Update

Because there was no longer a quorum, this item was deleted from the agenda.

17. Official Housing Report

Because there was no longer a quorum, this item was deleted from the agenda.

**VI. OTHER ITEMS FOR CONSIDERATION**

President Ryder presented Chairman Gilmore with a certificate which recognized his having been a member of the

Annual Fund Committee of Saginaw Valley State College since its inception in 1977. He was awarded the certificate of honor for his faithful service to the committee and to Saginaw Valley State College.

Chairman Gilmore was given a round of applause.

**VII. ADJOURNMENT**

Chairman Gilmore adjourned the meeting at 12:55 p.m.

Respectfully submitted:

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Richard H. Gilmore  
Chairman

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Joyce K. Woods  
Secretary

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Jo Stanley  
Recording Secretary