

AGENDA

SAGINAW VALLEY STATE UNIVERSITY BOARD OF CONTROL REGULAR MONTHLY MEETING

**February 13, 1989
9:30 A.M.**

Pioneer Hall - Pioneer Board Room

I. CALL TO ORDER

II. PROCEDURAL ITEMS

- 1) Approval of minutes of December 11, 1988 Special Meeting
- 2) Approval of minutes of December 12, 1988 Regular Monthly Meeting
- 3) Recognition of Official Representative of Faculty Association
- 4) Communications and requests to appear before the Board
- 5) Additions and deletions to the agenda

III. REMARKS BY THE PRESIDENT

IV. ACTION ITEMS

- 1) Establish Salary adjustments for President
- 2) Establish Salary adjustments for Vice Presidents
- 3) Faculty Tenure Recommendations
- 4) Leave Without Pay for Dr. Drew Hinderer
- 5) Application for Special Liquor Permit

V. INFORMATION AND DISCUSSION ITEMS

- 1) College Presentation: College of Business & Management
- 2) Affirmative Action Update
- 3) Personnel Report
- 4) Final Winter 89 Registration Report
- 5) Commencement Dates -- Arrangements

VI. OTHER ITEMS FOR CONSIDERATION

VII. EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING

VIII. ADJOURNMENT

SAGINAW VALLEY STATE UNIVERSITY

BOARD OF CONTROL

FEBRUARY 13, 1989
REGULAR MONTHLY MEETING

INDEX ON ACTIONS

BM-757	MOTION TO MOVE TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING COLLECTIVE BARGAINING APPROVED	3
RES-822	RESOLUTION TO APPROVE THE SVSU SECRETARIAL AND CLERICAL ASSOCIATION, MEA BARGAINING AGREEMENT APPROVED	5
BM-758	MOTION TO ESTABLISH SALARY ADJUSTMENT FOR PRESIDENT APPROVED	6
BM-759	MOTION TO ESTABLISH SALARY ADJUSTMENTS FOR VICE PRESIDENTS APPROVED	6
RES-823	RESOLUTION TO APPROVE FACULTY TENURE, JULY 1, 1989 APPROVED	7
RES-824	RESOLUTION TO APPROVE LEAVE WITHOUT PAY FOR DR. DREW HINDER APPROVED	8
RES-825	RESOLUTION TO APPROVE APPLICATION FOR SPECIAL LIQUOR PERMIT APPROVED	8

MINUTES

BOARD OF CONTROL

SAGINAW VALLEY STATE UNIVERSITY

Regular Meeting

9:30 a.m.

Pioneer Hall Board Room - Pioneer Hall

February 13, 1989

Present: Braun
Curtiss
Klykylo
Ryder
Saltzman
Ward
Woods

Absent: Munoz

Others

Present: A. Beutler
A. Dickey
W. Elliott
J. Fallon
L. Fitzpatrick
M. Frahm
L. Hampton
J. Mitchell
W. Rathkamp
P. Saft
J. Stanley
R. Thompson
Press (3)

I. CALL TO ORDER

Chairperson Saltzman called the meeting to order at 9:48 a.m., with Board members Braun, Curtiss, Ward and Woods in attendance. She noted that a quorum was present.

II. PROCEDURAL ITEMS

A) Approval of minutes of December 11, 1988 Special Meeting

It was moved and supported that the minutes of the December 11, 1988 special meeting be approved.

The minutes were unanimously approved as written and were ordered filed in the President's Office and in Zahnow Library.

B) Approval of minutes of December 12, 1988 Regular Monthly Meeting

It was moved and supported that the minutes of the December 12, 1988 regular monthly meeting be approved.

The minutes were unanimously approved as written and were ordered filed in the President's Office and in Zahnow Library.

C) Recognition of the official representative of the Faculty Association

Chairperson Saltzman recognized Dr. Walter Rathkamp, President of the SVSU Faculty Association, and asked whether he had any comments. He did not.

D) Communications and requests to appear before the Board

Chairperson Saltzman asked President Ryder whether there had been any communications or requests to appear before the Board. There were none.

E) Additions and deletions to the agenda

President Ryder requested that a brief Executive Session be held at the beginning of the action items, to enable the Board to discuss secretarial/clerical collective bargaining. Following the Executive Session, if the Board decided to vote on ratification of the contract, the first action item would pertain to collective bargaining.

BM-757 Mrs. Woods moved that the Board move to Executive Session for the purpose of discussing collective bargaining. Mr. Braun seconded the motion.

The motion was APPROVED unanimously.

The Board moved to Executive Session at 9:52 a.m. and reconvened in open meeting at 10:18 a.m.

III. REMARKS BY THE PRESIDENT

President Ryder noted that this would be the last meeting of the Board in Pioneer Hall Board Room, as the meetings in the future will be held in the Board of Control Room on the third floor of the newly remodelled Wickes Hall.

President Ryder brought the Board up to date on the Governor's annual budget recommendation with respect to support for higher education. He noted that the recommendation contains what appears to be a 7.5 percent increase in general fund appropriations for Saginaw Valley State University. However, there are different ways to calculate budget increases. Since the Governor's recommendation includes money for building start-up calculated against a 1988-89 base without such funding, it makes our increase appear more substantial than it really is. As 4.5 percent of the increase is

allocated for building openings, including final phase funding for the Arbury Fine Arts Center, Wickes Hall and the Health and Physical Education Center, only a three percent increase remains for general operations. This compares with the 7.9 percent general operating fund increase which was requested, leaving a 4.9 percent shortfall.

If the Governor's recommendations hold throughout the appropriations process, it might be necessary to reduce programs and/or services, or to increase tuition by more than the six percent projected in SVSU's budget request. President Ryder noted that he and other SVSU administrators would be working with legislators to increase appropriations, but that he was not optimistic regarding the possibility of substantial increases.

President Ryder added that the \$271,000 Program Revision Request for six new faculty, which was part of a five-year plan for adding 29 new faculty, was not addressed at all. Also, nothing was addressed with respect to computing facilities, which constituted \$443,000 of SVSU's request. Therefore, just to stay even, without additional faculty appointments, we are still short 4.9 percent.

President Ryder reported that there is also a \$466,000 shortfall in funds necessary to operate the Health and Physical Education Center on a minimal basis, and that we will be working with our legislators, hoping that something might be done to get this building open. SVSU is different than many other state universities, in that we are not replacing a facility, but building

a new one. Therefore, additional staffing is needed for programs.

President Ryder concluded that he felt that funds appropriated for building openings should not be included as part of the operating budget, as it is by the state: this makes the percentage increase look higher than it is in reality. Because of lack of funding, SVSU is going to have to deny access to qualified students who want to come here. This is bad public policy.

IV. ACTION ITEMS

1) Resolution Approving SVSU Secretarial and Clerical Association, MEA Bargaining Agreement

RES-822 It was moved and supported that the following resolution be supported.

WHEREAS, Representatives of the Administration of Saginaw Valley State University and the SVSU Secretarial Association, MEA reached a tentative agreement on a new contract to replace the 1985-88 agreement between the University and the SVSU Secretarial and Clerical Association, MEA on February 6, 1989, and

WHEREAS, the SVSU Secretarial and Clerical Association, MEA ratified the proposed agreement on February 9, 1989;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control does hereby approve the collective bargaining agreement between Saginaw Valley State University and the SVSU Secretarial and Clerical Association, MEA covering the period from July 1, 1988 through June 30, 1991.

Chairperson Saltzman asked President Ryder to comment. President Ryder noted that the resolution recognizes the very important contributions that the secretarial/clerical personnel make to SVSU. He added that, for the past several years, SVSU has been catching up with respect to the marketplace and that this contract should eliminate the kind of turnover we once had, allowing our staff to become more productive and efficient. He

recommended support of the resolution.

The motion was APPROVED unanimously.

2) Motion Establishing Salary Adjustment for President

BM-758 Mr. Curtiss moved that President Ryder's compensation for calendar year 1989 be set at \$90,155, a five percent increase over 1988. Mrs. Woods seconded the motion.

Chairperson Saltzman stated that the Board had been very pleased with President Ryder's performance, and felt that it was important to recognize it with a salary increase. President Ryder stated that he appreciated their confidence and that he had enjoyed working with this Board, as well as the previous Boards.

The motion was APPROVED unanimously.

3) Motion Establishing Salary Adjustments for Vice Presidents

BM-759 Mr. Curtiss moved that President Ryder's recommendation for a five percent salary increase for 1989 for Vice Presidents Robert S.P. Yien and Jerry A. Woodcock be approved and made retroactive to January 1, 1989, as follows.

Salary for Dr. Yien would be increased from \$70,320 and \$175 per month car allowance to \$73,836 and the same car allowance as last year.

Salary for Mr. Woodcock would be increased from \$75,843 and \$175 per month car allowance to \$79,635 and the same car allowance as last year.

Mr. Ward seconded the motion.

President Ryder stated that both Dr. Yien and Mr. Woodcock have made very important contributions to SVSU over the years and deserve even more than a five percent increase.

The motion was APPROVED unanimously.

4) Resolution Approving Faculty Tenure, July 1, 1989

RES-823 It was moved and supported that the following resolution be adopted.

WHEREAS, Faculty tenure provides continuous employment of a faculty member on at least a basic two-semester appointment during each fiscal year, and

WHEREAS, Tenure status is achieved when a faculty member is granted a fifth consecutive yearly appointment and is recommended by the Administration for continuous appointment henceforth, with discharge or termination only for just cause,

NOW, THEREFORE, BE IT RESOLVED, That the following faculty members be granted tenure effective July 1, 1989:

Dr. Robert Cheek	Management
Dr. Louis Cohen	Psychology
Dr. Mohamed El-Kasabi	Electrical Engineering
Mr. Randall Hock	Computer Science
Dr. Gail Kantak	Biology
Dr. Mahendra S. Kanthi	Economics
Mrs. Marilyn Knight	Accounting
Mrs. Margaret Krawczyk	Instructor of Nursing
Dr. Guy Lee	Education
Mr. Tirumale Ramesh	Electrical Engineering
Dr. Kerry Segel	English
Dr. Ervin Sparapani	Education

Dr. James Mitchell, Dean of the College of Business and Management, reported that the Board of Control Personnel Committee had studied the resolution, and recommended its adoption. President Ryder added that the administration also recommended for adoption. Chairperson Saltzman asked for information on what percentage of our faculty have tenure, as compared to other

institutions in Michigan. President Ryder stated that the information would be sent to her.

Dr. Mitchell stated that two other candidates for tenure are being considered by the Personnel Committee; there are special circumstances involved. They probably will not be brought before the Board before the May meeting.

The motion was APPROVED unanimously.

5) Resolution Approving Leave Without Pay for Dr. Drew Hinderer

RES-824 It was moved and supported that the following resolution be adopted.

WHEREAS, Dr. Drew Hinderer was offered a position of Visiting Professor at Hope College, his alma mater, in November 1988, and

WHEREAS, this prestigious offer arrived too late for the Board of Control to act at the December 12, 1988 meeting, and

WHEREAS, the Department of Philosophy and the Dean of Arts & Behavioral Sciences recommended the leave without pay,

NOW, THEREFORE, BE IT RESOLVED, That Dr. Drew Hinderer be granted a leave without pay for Winter 1989.

Mrs. Woods noted that the prestigious appointment is an honor, and that SVSU should be very proud of Dr. Hinderer.

The motion was APPROVED unanimously.

6) Resolution Approving Application for Special Liquor Permit

RES-825 It was moved and supported that the Resolution Approving Application for Special Liquor Permit be approved (see Appendix One: Permit).

President Ryder noted that this resolution was a routine housekeeping action, and recommended approval.

The motion was APPROVED unanimously.

V. INFORMATION AND DISCUSSION ITEMS

7) College Presentation: College of Business and Management

Dr. Mitchell stated that the College of Business and Management produces approximately 17 percent of the student credit hours at SVSU and has about 17 percent of the faculty, which is a good ratio. The College is organized into four departments: Accounting, Economics, Law and Finance, and Management and Marketing. Three degrees are offered: the B.B.A, the B.A. (in economics, for liberal arts students), and the M.B.A. Twenty-five faculty positions are authorized for the College, 24 of which are filled at this time.

Dr. Mitchell described the Center for Economic and Business Research, which is headed by Dr. Hong Park, and the SVSU Economic Society, which was organized by Dr. Mahendra Kanthi. He also explained the requirements for admission to the various programs offered by the College of Business and Management.

A current goal of the College is to seek accreditation from the American Assembly of Collegiate Schools of Business, which would enable SVSU to compete with other Michigan institutions already holding this certification. Accreditation would help SVSU attract and keep qualified students and faculty, and would be helpful to our graduates seeking employment or entry to advanced programs. AACSB standards require that at least 75 percent of both day and evening classes are taught by full-time faculty. Of that 75 percent, at least half of the faculty teaching undergraduate

classes must have doctorates. For graduate classes, 75 percent must have doctorates. SVSU meets the requirements for day-time classes, but the College does not have enough faculty to meet the requirements for night classes. If the College added one or two more faculty, these requirements would be met. Accreditation also requires 100 percent engagement in research and scholarly activity by the faculty. More travel and computing support are also needed.

Dr. Mitchell concluded that accreditation was desirable for competitive reasons, or possibly even survival. The University of Michigan/Flint is accredited, both at the undergraduate and graduate levels; Central Michigan is accredited at the undergraduate level, and probably will get their graduate program accredited this spring; the University of Michigan; the University of Detroit; Western Michigan University; Eastern Michigan University; Wayne State University; and Oakland University are all accredited schools.

Dr. Mitchell introduced Dr. William G. Elliott, Professor of Business Law, who stated that accreditation has been a faculty objective since the Board approved the M.B.A. Faculty have been hired with accreditation as an objective or a promise; faculty have been lost because they felt we were not moving far enough in that direction. The Business faculty have voted at least two or three times to support seeking accreditation. Most faculty believe that it is a survival objective that must be pursued. Dr. Elliott stressed that accreditation should be only through the recognized

accreditation agency, the American Assembly of Collegiate Schools of Business. Some schools will not recognize credits from unaccredited schools.

Dr. Elliott concluded, "I really believe accreditation is a necessity. All around us they're accredited by AACSB. If we're going to compete for students, we should be accredited, too."

President Ryder agreed that when the M.B.A. program was established, one of the objectives was to seek AACSB accreditation. He noted that the discussion being held related to specialized accreditation, not the general accreditation of the institution. All of SVSU's programs, including Business, are accredited by the North Central Association. He concluded that he had met with the Business faculty recently in an open forum, talking about goals and objectives. It was very clear that they wanted to proceed ahead on AACSB accreditation, and that they are concerned about maintaining faculty numbers and having support for their research and scholarly activities, so that they can be accredited.

In response to a question from Mr. Ward, Dr. Mitchell estimated that it would require at least three years to secure accreditation. If necessary faculty can be added within the next year, a self-study could begin. This study would take a year to complete, and would be followed by a year of evaluation by AACSB.

8) Affirmative Action Update

President Ryder introduced Mr. Leroy Hampton, SVSU's Director of Affirmative Action. Mr. Hampton read the following statement from the Personnel Office:

All faculty and professional positions are publicly announced through traditional advertising media. Additionally, the Personnel Office disseminates position announcements to all universities and colleges within the State of Michigan, the Mid-America Conference, and the Big Ten Schools. All position announcements are sent to universities with high minority enrollments and/or graduate schools with significant numbers of minority students. During 1988, SVSU advertised regularly in Blacks in Higher Education and The Affirmative Action Register.

The Personnel Office has all required postings permanently displayed regarding the commitment to affirmative action, with both federal and state postings permanently displayed.

All senior officers of the university have encouraged their subordinates to enthusiastically follow the provisions of the SVSU Affirmative Action Plan. Deans and Directors work closely with the Personnel Office to ensure that the advertisements, announcements, and other material identifying vacancies are worded properly and are in conformance with the law and the Affirmative Action Plan.

Selection committees are apprised of all affirmative action responsibilities in the recruitment process. This includes providing selection committee members with appropriate interview guidelines and prohibitions. For professional and faculty vacancies, the Personnel Office maintains an accurate log of all applicant flow. If the selection committee chair is the recipient of applications, he or she is instructed regarding the responsibility of logging all applications properly, identifying when possible, race, sex, national origin, handicapped status, disability, and Vietnam era veteran status. These logs are reviewed by the Personnel Office both before and after the interviewing process takes place. The cooperation with chairpersons and departmental supervisors has been enthusiastically endorsed by the appropriate vice president and/or dean. Areas of underutilization are identified before the recruiting process begins, and in areas strongly targeted for recruiting a minority or a minority and female, the selection committee is asked to advance the candidacy of minority or female applicants who meet the required qualifications.

Mr. Hampton added that he wholeheartedly agreed with the statement from the Personnel Office. He then presented the Board with an update on the progress achieved over the past year toward meeting SVSU's minority hiring goals. He noted that the goals in some job classifications had not been reached, while those in other categories had more than been achieved.

President Ryder noted that even though we have exceeded our minority hiring goal as far as the faculty is concerned, we still are underrepresented in Blacks and Hispanics: we have a relatively high percentage of Orientals, Indians, and other minorities. We need to balance the makeup of the minorities better. However, the availability of Black and Hispanic Ph.D.'s is far less than that of Oriental and Indian Ph.D.'s. This is a problem throughout the nation.

Chairperson Saltzman thanked Mr. Hampton for his report and asked that the Board receive another update in six months to a year. Copies of the charts utilized by Mr. Hampton will be sent to Board members.

9) Personnel Report

The Board received the Personnel Report. (See Appendix Two: Personnel.)

10) Final Winter 1989 Registration Report

Mr. Paul Saft, Registrar, distributed the Final Winter 1989 Registration Report, which showed an enrollment of 5,517 students, for an increase of 122 students (2.3 percent). There was a 4.3

percent increase in total credit hours over last winter semester.

(See Appendix Three: Registration.)

(Board member Klykylo joined the meeting at this time.)

President Ryder noted that the construction of the Health and Physical Education Center would probably increase the number of 18 year olds enrolling at SVSU.

11) Commencement Dates - Arrangements

Dr. Albert J. Beutler, Executive Director of Development and SVSU Foundation, distributed the schedule for SVSU's 1989 Commencement, which will be held in the new Health and Physical Education Center. (See Appendix Four: Commencement.) It is possible that approximately 550 graduates will go through the Commencement ceremony this year.

VII. ADJOURNMENT

Chairperson Saltzman adjourned the meeting at 12:28 p.m.

Respectfully Submitted:

Florence F. Saltzman
Chairperson

Hugo E. Braun
Secretary

Jo Stanley
Jo Stanley
Recording Secretary

APPENDIX 17 PERMITS

**CERTIFIED RESOLUTION
OF THE
BOARD OF CONTROL
OF
SAGINAW VALLEY STATE UNIVERSITY**

The undersigned, Secretary to the Board of Control of Saginaw Valley State University, hereby certifies that the following is a true and accurate copy of a resolution adopted by the Board of Control at Saginaw Valley State University at a meeting duly called and held at University Center, Michigan, on the thirteenth day of February, 1989, at which meeting a quorum was continually present and acting:

Whereas, Saginaw Valley State University operates the Arbury Fine Arts Center, a fine arts center which is utilized for many purposes in connection with the activities of the University; and

Whereas, Act No. 8 of the Public Acts of the Extra Session of 1933, as amended, being 436.1 et seq. of the Michigan Compiled Laws, provides for special licenses where beer and wine or beer, wine, and spirits may be sold for consumption on the premises only; and

Whereas, such ACT provides that a non-profit organization may make application for such a license;

Whereas, it is deemed desirable for Saginaw Valley State University, a non-profit organization, to obtain a special license from the Michigan Liquor Control Commission, so that the sale of alcoholic beverages for consumption on the premises may take place in connection with a social gathering scheduled for March 16, 1989, from 5:00 p.m. until 7:00 p.m. in the Arbury Fine Arts Center Commons.

Now therefore, it is resolved that Saginaw Valley State University shall proceed to obtain such special liquor license from the Michigan Liquor Control Commission to accommodate the sale of alcoholic beverages at the aforementioned event;

Resolved further, that the President, and any Vice President of the University, are hereby authorized and directed to take such action and execute such documents on behalf of the University as they deem to be necessary or desirable to obtain any such licenses and permits.

The undersigned further certifies that the foregoing resolution has not been modified or rescinded, and remains in full force and effect.

Secretary to the Board of Control
of Saginaw Valley State University

Date: _____, 1989

Approved

Current Positions Filled

February, 1989

ADMINISTRATIVE/PROFESSIONAL

Mr. William L. Healy - Hired as Director of Scholarships and Financial Aid (replacement). Mr. Healy holds an M.A. from Central Michigan University. Prior to accepting this appointment Mr. Healy was employed as Director of Scholarships and Student Financial Aid at Liberty University in Lynchburg, Virginia.

Ms. Sue M. Mutu - Hired as one-year, temporary Employment Specialist, Placement Office (new). Ms. Mutu holds a Bachelor's degree from Spring Arbor College and was employed by Great Lakes Junior College of Business before joining SVSU.

Ms. Cynthia L. Sautter - Hired as Residence Hall Director (replacement). Ms. Sautter received a B.S. in 1988 from Central Michigan University. Before accepting this appointment, Ms. Sautter was an Assistant Manager at Ups and Downs fashion store, and was previously Resident Assistant for Calkins Hall at CMU.

Ms. Wardene B. Talley - Hired as Coordinator of Minority Services/Personal Counselor (new). Ms. Talley received a B.S.W. from Bowling Green State University in 1976. Ms. Talley was previously a Social Worker with the Big Brothers/Big Sisters Organization.

FACULTY

Mr. Will Mulvaney - Hired as Instructor of Management (new). Mr. Mulvaney received both a B.S. and an M.B.A. from the University of Wisconsin and is completing a Ph.D. While enrolled in the Ph.D program, Mr. Mulvaney worked as a Graduate Teaching/Research Assistant at the University of Arkansas.

Saginaw Valley State University
Office of the Registrar

February 13, 1989
Winter 1989 - Official

ENROLLMENT DETAILS

	WINTER 1988		WINTER 1989		CHANGE	
	Number	(% of total)	Number	(% of total)	Number	(%)
Students	5,395		5,517		+ 122	(2.3%)
Credit Hours	50,152		52,314		+ 2,162	(4.3%)
Average Load	9.30 credits		9.48 credits		+ .18	(1.9%)
Men	2,280	(42%)	2,220	(40%)	- 60	(2.6%)
Women	3,115	(58%)	3,297	(60%)	+ 182	(5.8%)
Full-Time Equivalent	3,280		3,423		+ 163	(4.4%)
On-Campus only	4,837	(90%)	4,988	(91%)	+ 151	(3.1%)
Off-Campus only	442	(8%)	396	(7%)	- 46	(10.4%)
Both On and Off-Campus	116	(2%)	133	(2%)	+ 17	(14.7%)
Apartments	112	(2%)	112	(2%)	-	(-)
Residence Halls	466	(9%)	469	(9%)	+ 3	(.6%)
Commuters	4,817	(89%)	4,936	(89%)	+ 119	(2.5%)
Age 25 & over	2,983	(55%)	2,954	(54%)	- 29	(1.0%)
Under age 25	2,412	(45%)	2,563	(46%)	+ 151	(6.3%)
Saginaw County	2,079	(39%)	2,137	(39%)	+ 58	(2.8%)
Bay County	1,050	(19%)	974	(18%)	- 76	(7.2%)
Midland County	336	(6%)	368	(7%)	+ 32	(9.5%)
Macomb County	277	(5%)	295	(5%)	+ 18	(6.5%)
Oakland County	83	(2%)	75	(1%)	- 8	(9.6%)
Tuscola County	437	(8%)	458	(8%)	+ 21	(4.8%)
Wayne County	98	(2%)	99	(2%)	+ 1	(1.0%)
Other Michigan	997	(18%)	1,070	(19%)	+ 73	(7.3%)
Other U.S.	8	(-)	13	(-)	+ 5	(62.5%)
Foreign	30	(1%)	28	(1%)	- 2	(6.7%)

FIVE-YEAR SUMMARY OF WINTER SEMESTER COUNTS OF STUDENTS AND CREDIT HOURS
(INCLUDING PERCENT CHANGE FROM PREVIOUS YEAR)

	1985	1986	1987	1988	1989
Students	4,544	4,668 + 2.7%	5,020 + 7.5%	5,395 + 7.5%	5,517 + 2.3%
Credit Hours	41,398	43,766 + 5.7%	47,220 + 7.9%	50,152 + 6.2%	52,314 + 4.3%

Sources: RP596, AP245, AF030, Residential Life

SCHEDULE FOR 1989 COMMENCEMENT
May 6, 1989

FRIDAY, MAY 5

Commencement Rehearsal	3:00 p.m.	HPEC
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SATURDAY, MAY 6

Alumni Board of Directors Meeting	9:30 a.m.	LPDR, Doan
Brunch for Students (Alumni/ Graduates) and Families	10:30 a.m.-1:00 p.m.	Doan Cafeteria
President's Private Luncheon for Platform Party	11:30 a.m.	Lower Level Doan
Students arrive at HPEC	12:30 p.m.	
Faculty arrive at HPEC	1:00 p.m.	
Commencement	1:30 p.m.-3:30 p.m.	HPEC
Photo Opportunities	3:30 p.m.	HPEC
Deans' Receptions	3:45 p.m.	Cardinal Gym
President's Reception	4:30 p.m.	Presidential Residence