

SAGINAW VALLEY STATE UNIVERSITY

BOARD OF CONTROL

DECEMBER 11, 1989
REGULAR MONTHLY MEETING
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MINUTES
BOARD OF CONTROL
SAGINAW VALLEY STATE UNIVERSITY

Regular Meeting
9:30 a.m.
Board of Control Room - Wickes Hall
December 11, 1989

Present: Clark
Curtiss
Hornsby
Gilbertson
Klykylo
Saltzman
Woods

Absent: Munoz
Ward

Others
Present: B. Clark
R. Coppola
J. Fallon
M. Frahm
L. Hampton
R. Hanes
C. Lange
J. Muladore
R. Powell
P. Saft
J. Stanley
R. Thompson
J. Woodcock
R. Yien
Students (1)
Press (2)

I. CALL TO ORDER

Chairperson Saltzman called the meeting to order at 9:33 a.m., with Board members Clark, Curtiss, Hornsby, and Klykylo in attendance. She noted that a quorum was present, and formally welcomed Jay Hornsby to his first regular meeting as a member of the Board of Control.

II. PROCEDURAL ITEMS

A) Approval of minutes of October 9, 1989 Regular Monthly Meeting

It was moved and supported that the minutes of the October 9, 1989 regular meeting be approved.

The minutes were unanimously approved as written and were ordered filed in the President's Office and in Zahnw Library.

B) Recognition of the official representative of the Faculty Association

Dr. Basil A. Clark, President of the Faculty Association, stated that the contract between the University and the Faculty Association terminates this year, and that the Contract Review and Planning Committee has been meeting periodically since Summer, exploring issues of interest. (Board member Woods joined the meeting at this time.) They have also conducted a faculty survey. Two informal meetings including Dr. David Weaver, Chair of the Contract Review and Planning Committee; Dr. Clark; and President Gilbertson have been held to facilitate an open sharing of concerns for the good of the institution. Dr. Clark concluded, "The underlying purpose for all of this is, we

hope, that when we are further into the negotiations process there will be no surprises on either side. On the two occasions we have met there has been a process of educating one another in mutual concerns. We're feeling positive and optimistic at this point."

Chairperson Saltzman thanked Dr. Clark and asked the Board whether they had any objections to her asking Mr. Roger Powell, President of Student Government, if he had any concerns he would like to express. There were no objections from the Board.

Mr. Powell stated that he had earlier mailed the following letter to the members of the Board of Control:

December 1, 1989

TO: Members of the SVSU Board of Control

As Saginaw Valley State University continues to grow and prosper, so does our need for adequate parking and traffic safety. The University has addressed our parking needs; we now feel the time has come to resolve the issue of traffic safety at the main entrance to our campus.

Through a petition drive, signed by students, faculty, support staff and administrators, we have confirmed strong support for a stoplight at the intersection of Bay Road (M-84) and College Drive.

In order to provide a united front in our efforts, we are requesting that the Board of Control draft a letter of support and application to both the Saginaw County Planning Commission and the Michigan State Highway Department.

We realize the process may be lengthy and the red tape plentiful, but we are confident the need for this traffic signal will be recognized. As we move through the application process, we plan to keep both Representative Niederstadt and Senator Hart, the Board of Control, and the campus community updated.

On behalf of the SVSU student body, I am asking for your help on this project.

Mr. Powell noted that getting onto Bay Road from campus is getting more and

more hazardous, because of the speed of the traffic on Bay Road and because of the constantly increasing use of the road due to commercial growth in the area. Over 1,000 signatures have already been collected from students, faculty, support staff and administrators for the installation of a stoplight at the intersection of Bay Road and College Drive. Mr. Powell added that, upon Mr. Klykylo's recommendation, the matter will be taken up with the Saginaw County Road Commission. He thanked the Board for their input and asked for their further support.

Chairperson Saltzman thanked Mr. Powell for his efforts and added that the Board would be happy to sign the petition.

C) Communications and requests to appear before the Board

There were none.

D) Additions and deletions to the agenda

There were none.

III. REMARKS BY THE PRESIDENT

Dr. Gilbertson stated, "I want to again thank anyone who had anything to do with the inauguration. It was a very delightful and meaningful day for me and my family and, I hope, for the University as well." He noted that finals were being held this week, and that the official opening of the Ryder Center pool had been celebrated the previous Saturday. He extended appreciation and congratulations to SVSU's nursing program for achieving an eight-year renewal of National League for Nursing accreditation, and to the social work program, which recently was re-accredited by the Council of Social Work

Education for a five-year period. He added that the University had received \$50,000 from the State of Michigan for the funding of the Partnership Grant, which established a partnership between SVSU and Delta Community College for the recruitment and retention of minority students.

IV. ACTION ITEMS

1) Resolution to Approve the 1990-91 Capital Outlay Budget Request

RES-868 It was moved and supported that the following resolution be adopted:

WHEREAS, The Capital Outlay Budget request for 1990-91 was due November 1, 1989, and has been submitted, and

WHEREAS, This request must be approved by the Board of Control,

NOW, THEREFORE, BE IT RESOLVED, That the attached Capital Outlay Budget request for Saginaw Valley State University for fiscal year 1990-91 be approved for submission to the State of Michigan. (See Appendix One: Capital Outlay)

President Gilbertson stated that the first priority on the Capital Outlay Request is the Business Innovation and Professional Development Center. The project has been modified somewhat from an earlier submission, in that some of the debt-funded components were eliminated and theatre/auditorium space was added. This will be an academic building, which will house the College of Business & Management and will provide enormous outreach potential in terms of bringing people to campus to utilize the conferencing facilities and the very important telecommunications components. The theatre/auditorium will permit the presentation of performances in the arts, as well as major lectures and the other kinds of events that a campus needs to have.

Initial indications are that the project in its present form is acceptable to the State, although this is no guarantee of funding.

The second priority is a centralized heating and cooling plant.

Chairperson Saltzman asked for questions or comments. There were none.

The motion was APPROVED unanimously.

2) Resolution to Approve the 1990-91 Appropriation Request for SVSU's General Fund Operating Budget

RES-869 It was moved and supported that the following resolution be adopted:

WHEREAS, The state appropriation budget request was due November 1, 1989, and has been submitted, and

WHEREAS, This request must be approved by the Board of Control,

NOW, THEREFORE, BE IT RESOLVED, That the attached General Fund Operating Budget request for Saginaw Valley State University for fiscal year 1990-91 be approved for submission to the State of Michigan. (See Appendix Two: General Fund)

President Gilbertson told the Board that the appropriations request is the first step leading to the final approval of the appropriation bill, which will probably take place in August. The Council of Presidents (of State Universities of Michigan) will be organizing a series of forums around the state, the first of which will be held at SVSU. They will be issuing a very significant report on the funding of higher education in Michigan. He continued, "Clearly, up through the 1960's Michigan was pre-eminent among the 50 states in support of higher education -- in fact, in the delivery system of higher education that we had and still have. It was only in the 1960's that some other states began to catch up. The depression of the early 1980's in this state caused serious damage to the way in which the state was able to fund higher education, and Michigan lost considerable ground there.

The program the presidents have proposed to the Governor and to the Legislature is a five-year program which would bring us back to where we were in the relative level of state funding for public higher education in Michigan over a five-year period. Specifically the proposal is that, for a period of five years, base needs of higher education be funded at the rate of inflation plus 3.5 percent. We believe that such a program over five years will again bring Michigan back into the top tier of states in support for higher education, whereas now we are 32nd among the 50 states in appropriations per student."

SVSU's appropriations request, which is similar to those that will be submitted by the other state universities, asks for an appropriations increase of 8.5 percent for base budget needs. In addition to this, SVSU will submit the following Program Revision Requests, listed in order of priority:

- 1) full-funding of the start-up and operation of the Ryder Center,
- 2) support for enhancement of basic skills and cultural diversity,
- 3) computing support, and
- 4) support for the Regional Telecommunications-Saginaw Valley State University, Delta College, Mid-Michigan Community College.

President Gilbertson concluded that SVSU was submitting a very short list of Program Revision Requests this year, consisting of items about which we are very serious and which, it is hoped, the state will fund.

Chairperson Saltzman asked about the involvement of Board members with the Presidents Council in the support of higher education. Dr. John A. Fallon, Vice President

for Public Affairs, stated that a series of five forums, the first of which will held on January 23rd at SVSU is being planned by the Presidents Council. It is expected that a large group of community leaders from this region of the state will be involved. Succeeding forums will be held in Grand Rapids, Traverse City/Marquette, Lansing, and Detroit. The object of these forums is to create a better awareness of higher education and the issues it faces. The forum at SVSU will begin at 7:30 a.m. with a continental breakfast, followed by presentations by two or three presidents from other state universities, followed by a brief social hour, and the Presidents Council meeting. Board members are encouraged to attend this event.

Chairperson Saltzman asked for further questions or comments. There were none.

The motion was APPROVED unanimously.

- 3) Resolution to Approve the Auxiliary Services/Bonded Facilities Operating Budget for 1989-90

RES-870 It was moved and supported that the following resolution be adopted:

WHEREAS, Sufficient information regarding occupancy rates, anticipated revenues and anticipated expenditures is known,

NOW, THEREFORE, BE IT RESOLVED, That the attached Operating Budget be adopted for the 1989-90 fiscal year, and

BE IT FURTHER RESOLVED, That the Administration is authorized to make capital expenditures as considered appropriate from the Repair and Equipment Reserve with the understanding that a minimum of \$250,000 is to be retained in the Reserve Account as of June 30, 1990. (See Appendix Three: Auxiliary Services)

Mr. Jerry A. Woodcock, Vice President for Administration and Business Affairs, stated that the Board takes two actions pertaining to the Auxiliary Services/Bonded Facilities. In the Spring it establishes the basic charge for room and board rates, and in

the Winter it approves the operating budget for the bonded facilities (the residence halls, the apartments, the food service facilities, and the bookstore). Money was borrowed through bonding for these facilities, which are on a self-liquidating basis -- monies which come in from revenues from those facilities pay for their operating costs and pay back interest and debt. Mr. Woodcock added that this material had been reviewed in subcommittee.

Chairperson Saltzman asked for further comments or questions. There were none.

The motion was APPROVED unanimously.

4) Resolution to Approve the Modification of Tuition and Fees for Oscoda/Wurtsmith Center

RES-871 It was moved and supported that the following resolution be adopted:

WHEREAS, The Board of Control approved tuition and fee increases on July 1, 1989, and

WHEREAS, In order to implement tuition increases for the Oscoda/Wurtsmith Center it is necessary to provide to them ninety days written notice,

NOW, THEREFORE, BE IT RESOLVED, That the following changes are made effective with classes beginning after January 1, 1990.

Approved 7/17/89

1989-90

Effective 1/1/90

Oscoda/Wurtsmith Center:

Undergraduate Tuition	82.40/cr. hour	89.50/cr. hour
Graduate Tuition	95.00/cr. hour	103.00/cr. hour

Chairperson Saltzman asked for comments or questions. There were none.

The motion was APPROVED unanimously.

5) Resolution to Approve the Reconciliation of the 1988-89 General Fund Budget and Actual Revenue and Expenditure Patterns

RES-872 It was moved and supported that the following resolution be adopted:

WHEREAS, The audited financial statements for the 1988-89 fiscal year are completed, and

WHEREAS, The variances in actual revenue and spending patterns have been reviewed with the Business and Facilities Committee in accordance with Resolution 535 approved March 8, 1982;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Control receive this report and approve variances in revenue and spending patterns from the fiscal year 1988-89 General Fund Operating Budget. (See Appendix Four: Reconciliation)

Mr. Woodcock told the Board that this action was based upon the recommendation of the state Auditors, and has been reviewed in subcommittee. He asked for questions or comments. There were none.

The motion was APPROVED unanimously.

6) Authorization to Construct a Retention Pond at the Main West Entrance to Saginaw Valley State University

RES-873 It was moved and supported that the following resolution be adopted:

WHEREAS, The University's revised master plan called for the development of various retention basins to protect the campus from flooding and to store storm water, three of which have been constructed, and

WHEREAS, The last major remaining basin to be constructed is at the main west entrance to the campus, and

WHEREAS, The project has been programmed in four phases, with a total cost of approximately \$885,000, of which the cost to complete Phases I and II totals approximately \$600,000,

NOW, THEREFORE, BE IT RESOLVED, That the administration is authorized to let contracts up to \$600,000 for the construction of the water retention basin at the University's main entrance.

Mr. Woodcock stated that the first Master Plan of SVSU set forth the ultimate need for three major retention ponds on campus. Two of these have already been constructed; one near the football field, and one on the East end of the campus on

College Drive and Davis. The pond being covered in this resolution would be constructed at the corner of College Drive and Bay Road. The expansion of campus facilities, plus the growing number of parking lots and buildings along Bay and Tittabawassee roads contribute to higher levels of run-off and create a potential hazard. The retention basin is needed to protect the campus from flooding and to store storm water.

Mr. Woodcock added that \$250,000 has been received from the state for this project; the first two phases will cost \$600,000; there is a shortfall of \$350,000, which will be requested from the State of Michigan. Backup internal sources are being kept on hold in case the funds are not received from the state. However, higher priorities exist for the funds being held in abeyance.

In reply to a question from the Board, Mr. Robert D. Hanes, Director of SVSU's Engineering Services, stated that there are no township regulations pertaining to construction that require the townships to build retention ponds or to take care of their storm water. This is why it is so important that the University builds these retention basins to protect itself.

The motion was APPROVED unanimously.

7) Resolution to Authorize the Construction of a Football Stadium

RES-874 It was moved and supported that the following resolution be adopted:

WHEREAS, Private funds have been raised in the amount of 1.2 million dollars to construct a permanent football stadium,

NOW, THEREFORE, BE IT RESOLVED, That the University administration is authorized to construct a permanent football stadium at a cost not to exceed 1.2 million dollars, plus interest to be earned on available funding for that project.

President Gilbertson stated that the University had received a gift of \$1.2 million (including accumulated interest) which had been specifically targeted for the development of a football stadium. It is hoped that construction can begin soon so that the stadium will be ready for use next Fall. The cost for the berms on either side of the stadium can be reduced by using some of the soil that will be taken out of the ground to create the retention pond at the main west entrance to the campus.

Mr. Curtiss noted that this is, in reality, not a new stadium, but rather permanent seating and a few ancillary services, which would utilize the playing field already in existence.

The motion was APPROVED unanimously.

8) Resolution to Approve Unlawful Discrimination Policy and Grievance Procedure

RES-875 It was moved and supported that the following resolution be adopted:

WHEREAS, The University policy concerning sexual harassment was established by a Board of Control Resolution on 4/7/86, and is currently designated as 2.5-2 in the SVSU Operations Manual;

AND WHEREAS, said policy has been defined in more specific terms;

NOW, THEREFORE, BE IT RESOLVED, That the "Policy on Discrimination, Sexual Harrassment & Racial Harassment" and the "Steps in the Processing of Complaints of Discrimination, Sexual and/or Racial Harassment," as set forth herein, is hereby adopted by the Saginaw Valley State University Board of Control as the official policy on unlawful discrimination. (See Appendix Five: Discrimination)

President Gilbertson stated that over the last several months the administration had been working on a reiteration of our policy to ensure that it conforms to Federal law. The proposed document is intended to state unequivocally what the policy is, and to

simplify the procedure for processing any complaints that might occur in the future.

Mr. Curtiss requested that when the Board is asked to adopt resolutions which either amend or replace existing policies, some way be found to point out clearly what the proposed changes are.

Mr. Clark asked whether the investigator or investigation team would be at the President of the University's call. Dr. Gilbertson responded that the President would appoint the investigator or the investigating team. He added that the policy was written to provide a certain amount of flexibility. The nature of these kinds of complaints are widely varied; some are enormously sensitive. It is necessary to be mindful of the needs and interests of all parties involved. It is anticipated that one or more people will be trained to deal with these complaints, but it would be left open as to whether a formal hearing with a panel or a more informal investigation should be utilized.

Mr. Curtiss noted, "I have a broad question for future consideration, not related specifically to this resolution. There have been, over the years, a number of policies that have come to the Board for approval -- in many cases in relatively comprehensive form, such as the Constitution of the Student Body, and the Statement of Rights and Responsibilities of the Student Body, and the Faculty Contract. The one area that has not come before the Board in a structured form is the administrative policies of the institution. The Board has its own operating policies, and someone, somewhere in the process selects which policies of an administrative nature come before the Board. I don't know how this selection process works. But it's something that we might be thinking about in future

years -- why this one, and not others."

President Gilbertson replied that the administration will think about the matter and will propose something through the committee structure.

The motion was APPROVED unanimously.

9) Motion to Approve Emeritus Board of Fellows Status for Joseph G. Temple

BM-773 Mr. Klykylo moved that Mr. Joseph G. Temple be granted Emeritus Board of Fellows Status. Mrs. Woods seconded the motion.

The motion was APPROVED unanimously.

10) Motion to Approve Emeritus Status for Dr. Ann K. Dickey

BM-774 Mr. Curtiss moved that Dr. Ann K. Dickey be granted Emeritus Status. Mr. Clark seconded the motion.

President Gilbertson stated that Dr. Dickey had served SVSU quite splendidly over a long period of time, that she had been enormously helpful to him during his transition as President, and that she remains helpful to the institution in many ways.

Mrs. Woods added, "Dr. Dickey's service to Saginaw Valley State University has extended over such a range of time and conditions that we really do need to say a few words in regard to this because that sort of effort and dedication deserves proper credit and due honor."

Chairperson Saltzman noted that Dr. Dickey was with SVSU when the institution began, and has a good sense of our history. Dr. Gilbertson added that Dr. Dickey served a wide variety of roles with great distinction and dedication, taking a pre-eminent role among institutional research people around the state.

Dr. Fallon stated that Dr. Dickey had received a House Concurrent Resolution which was sponsored by a long list of people, not only from this region, but throughout the state. He added that her skills and abilities were well known in Lansing.

The motion was APPROVED unanimously.

11) Resolution of Appreciation for Hugo E. "Ted" Braun, Jr.

RES-876 It was moved and supported that the following resolution be adopted:

WHEREAS, Ted Braun was appointed to the Board of Control at Saginaw Valley State University in August of 1981; and

WHEREAS, The tenure of his appointment consisted of eight years and two months; and

WHEREAS, His service as a Board member was characterized by loyalty, keen insight, ingenuity, attention to detail, and commitment; and

WHEREAS, His service to the University has transcended his participation in formal Board meetings to include service on the SVSU Foundation Board of Directors, Board committees and involvement in a kaleidoscope of other institutional activities; and

WHEREAS, His record of service serves as a portrait of a model Board member;

NOW, THEREFORE, BE IT RESOLVED That the Board of Control at Saginaw Valley State University expresses its heartfelt appreciation to Ted Braun for his unselfish contributions to Saginaw Valley State University.

BE IT FURTHER RESOLVED, That a copy of this resolution be framed and presented to Mr. Braun as a permanent expression of its positive feeling.

Chairperson Saltzman stated that Mr. Braun was very much appreciated. Dr. Gilbertson added that he felt that Mr. Braun's commitment to the institution would continue. He expressed his personal appreciation to Ted for his helpfulness during the transition to the Presidency.

The motion was APPROVED unanimously.

12) Motion to Approve Staff Compensation

BM-775 It was moved and supported that the following Vice Presidential salaries be approved, effective January 1, 1990:

- 1) Mr. Jerry A. Woodcock, Vice President for Administration and Business Affairs -- \$85,000;
- 2) Dr. Robert S.P. Yien, Vice President for Academic Affairs -- \$78,800;
- 3) Dr. John A. Fallon, III, Vice President for Public Affairs -- \$75,000.

Dr. Gilbertson stated, "I wish it could be more. This resolution represents a very modest increase for two very hard working servants of the institution -- Bob Yien and Jerry Woodcock. It represents a new salary for a new position for John Fallon. I have examined the salaries for comparable positions in all categories in our sister institutions, and we are in about the right range."

Chairperson Saltzman asked for questions or comments from the Board. There were none.

The motion was APPROVED unanimously.

- 13) Resolution to Reappoint Auditors for FY 1989-90

RES-877 It was moved and supported that the following resolution be adopted:

WHEREAS, It is a good management practice to have conducted an annual independent financial audit, and

WHEREAS, The Finance and Audit Committee is recommending the reappointment of Ernst & Young for the 1989-90 fiscal year,

NOW, THEREFORE, BE IT RESOLVED, That the C.P.A. firm of Ernst & Young be reappointed to conduct the financial audit for the 1989-90 fiscal year.

Chairperson Saltzman noted that the Bylaws state that the Board should approve annually a resolution to reappoint or appoint the Legal Counsel. She added, "We haven't done that. At the next Board meeting, we should follow the Bylaws, or they should be changed."

The motion was APPROVED unanimously.

14) Resolution to Authorize Natural Gas Purchase Agreements

RES-878 It was moved and supported that the following resolution be adopted:

WHEREAS, On or About June 13, 1988, the Board of Control of Saginaw Valley State University adopted a Resolution Authorizing The Signing Of Agreements For The Purchase Of Natural Gas From Vendors Other Than Consumers Power Company, concerning the purchase of natural gas from Unicorp Energy, Inc., and

WHEREAS, Representatives of the University have recently been in contact with representatives of CMS Brokering Company concerning alternative arrangements for the purchase of natural gas to meet the needs of the University, and

WHEREAS, It is probable that from time to time other opportunities will arise for the University to secure supplies of natural gas in a cost effective manner,

NOW, THEREFORE, BE IT RESOLVED, That the President and the Vice President for Administration and Business Affairs, or either of them, are authorized on behalf of the Board of Control of Saginaw Valley State University to take such actions and enter into such contractual relationships from time to time as they deem to be necessary or expedient to secure sources of natural gas for the University.

Mr. Woodcock stated that several months ago a resolution was passed by the Board which allowed the utilization of one specific provider other than Consumers Power. Subsequently, it was found to be advantageous to be able to change from one supplier to another. This resolution would provide that ability.

Mr. Curtiss asked whether CMS Brokering Company is an affiliate of Consumers Power. Mr. Woodcock replied affirmatively. Mr. Curtiss asked whether this action would be taken with the full knowledge and acquiescence of Consumers Power. Mr. Woodcock again replied affirmatively, adding that purchasing natural gas from this particular company would enable us to smooth out some areas of administrative control procedures and at the same time recognize savings.

The motion was APPROVED unanimously.

15) Resolution to Authorize Remodelling of the '66 and '68 Buildings

RES-879 It was moved and supported that the following resolution be adopted:

WHEREAS, The University's number one request from Lump Sum Allocation funding in recent Capital Outlay requests to the State of Michigan has been to remodel the '66 and '68 Buildings, and

WHEREAS, Adequate funding has been received through state appropriations for that purpose,

NOW, THEREFORE, BE IT RESOLVED, That the administration is authorized to proceed with the remodeling of those facilities at a cost not to exceed \$225,000.

Mr. Woodcock stated that the '66 Building was the first building on campus, originally housing the administrative and faculty offices, as well as all of the classrooms. The facility was designed to ultimately become the physical plant facility. Two years later, the '68 Building was constructed, and connected through a temporary connection. That facility served as a supplement to the '66 Building until Wickes Hall was constructed. This resolution would follow up on the original plans, in that the '66 Building would be converted to a permanent status as a physical plant facility. The '68 Building would serve two purposes; one portion would house the Graphics Center and Central Stores, and another portion would be converted to a "black box theatre" for practicing presentations to be given later at the theatre. Money has been received from the state for this purpose.

The motion was APPROVED unanimously.

V. INFORMATION AND DISCUSSION ITEMS

16) Preliminary Report on Winter 1990 Admissions

President Gilbertson stated that it is difficult to read admissions data at this time,

as this is the first year that we have had an application fee. This fee seems to cause applications to come in later. They have come in just about dead equal with last year, which was our target number, but they came in later. The applications fee seems to cause people who are not serious applicants not to apply, and to cause serious applicants to apply once they are certain this is where they want to come. We are up slightly in First Time in College Students, and down about an equal amount in transfers.

17) Preliminary Report on Winter 1990 Registration

President Gilbertson reported that Winter 1990 Registration is running about 1.7 percent ahead of last year at this time both in headcount and credit hour count. Our plan was to get last year's number dead on, so we're very close, just slightly above last year. He added, "We're worried about some sections being closed -- there are some imbalances where those enrollments occur -- but the numbers look about dead even. The increases are in returning students and on-campus enrollments basically. Off-campus enrollments are down slightly, but it's difficult to tell why. On-campus enrollments for registration are off about two percent. Overall, institution-wide they are off about 1.7 percent. It looks as though we are headed directly toward the budget and the projected numbers that we had. There are still two days of regular registration and four days of late registration remaining."

18) Midwest Intercollegiate Football Conference Constitution

President Gilbertson reported that the newly-formed Midwest Intercollegiate Football Conference has adopted a constitution, which reserves to the presidents final

decision making authority on most matters of policy. All the institutions involved are also members of NCAA Division Two, although in the Midwest Intercollegiate Football Conference the numbers of athletic grants have been limited to a level below what is permitted by the NCAA (35 as opposed to 40). Next Fall's schedule will reflect our membership in this conference.

19) Report on Japan Experience/International Programs Report

Mrs. Woods reported that she had visited Shikoku Women's University (located in Tokushima, Japan, Saginaw's sister city) during her trip to Japan this Summer. She also visited the Jinan University in Guangzhou, China, with which we have had some informal exchange. She noted that international programs are extremely important, and it is the responsibility of higher education to ensure that students are conversant with this aspect of society.

During her stay in Japan, Mrs. Woods briefly taught in a high school, which provided her the opportunity to live in a Japanese community and to learn a great deal about education in Japan. Albums of photographs and journals of notes written during the trip were made available for the Board to view. Many of Mrs. Woods' contacts in Tenri (a religious affiliation) were very interested in SVSU; recently two of them visited Mrs. Woods and the University. They have some people from their organization who may be coming to the United States. She noted, "I certainly hoped to influence them to attend Saginaw Valley State University, because I think we have a fine institution and I believe that it would be nice if we could establish some relationship there." Mrs. Woods displayed

some of the gifts which were presented to her while she was in Tenri. She noted that the people were very friendly and helpful to her in facilitating her travel arrangements to China, which were complicated by the occurrences in Tiananmen Square.

Mrs. Woods stated that Shikoku Women's University in Tokushima, Japan, "...is an absolutely stunning experience. The people there were very hospitable, they were very kind. They provided many things while I was there that were helpful to me." Mrs. Woods displayed a booklet on Tokushima which gave a great deal of helpful information on living in or visiting the area. Her itinerary during the stay was full and well organized. People at Shikoku Women's University were very concerned because we had not sent exchange students there last year; they were wondering about our commitment to that program. Mrs. Woods explained to them that at that time we were in the process of getting a new president, and that Gene Hamilton, who had been very much a part of that program, had been on loan to Saginaw FUTURE. Mrs. Woods assured them that she would come back to SVSU with a message strongly supporting and encouraging our active participation in an exchange with Shikoku Women's University. She asked Dr. Basil Clark, who had served as an Exchange Professor at Shikoku, if he wished to comment. Dr. Clark noted that the guidebook displayed by Mrs. Woods was a wonderful publication, and that one of the contributors was Ms. Sally Scribner, an alumna of SVSU who was a faculty member at Shikoku last year.

Mrs. Woods described her visit to Hong Kong, where she met the wife of our new Professor at SVSU, Mrs. Teresa Cheng, who was very helpful to her during her stay. Mrs.

Woods added, "When I arrived in China, there was a very marked contrast to what I had seen in Japan and what I saw in Hong Kong. My heart went out to the people in China. They seemed to be working incredibly hard and they seemed to be people who are very proud of what they have accomplished under great adversity. The people at Jinan University are to be admired because the university, which started in the early part of the 1900's, has had a rough history. The people who work here get up every day and are fairly well assured that they are to go to work here. That is not the way it operates in China and in Jinan University. They might get up and find that their university has been closed down; that the government has now decided that higher education is counterproductive to the overall scheme of things in their country. People are sent off to all different kinds of jobs. When we talk about freedom in the United States, we think about the right to criticize our leadership, burn flags, and do all sorts of things that we think are our right and privilege. People in China looking for freedom are asking for basic things such as being able to choose where they live. If they are living in an apartment building, they may not move from that apartment even to another apartment in that same building without government sanction. They certainly cannot move to another building or to another community without government approval. The job they can hold is determined by the government. The people do not get to choose where they would like to work....When we talk about freedom as we view it as opposed to the freedom that people who are trying to move things forward in China are talking about, I'm not sure that we're even talking the same language. But in any event, I think that, even though the

agreement with Jinan is a very informal sort of arrangement, I hope that we will pursue exchanges with the universities in China. The need is so great, and if there is any hope for us to understand China or to help China come into the world community, we are probably in as good a position as any."

Mrs. Woods concluded, "I cannot emphasize enough how important I think international programs are, how I hope that we will continue to pursue these and support them and perhaps do a little better job in preparing students to take part in our international programs. I think we have some things that we can do."

Dr. Yien added that in addition to the Far East, SVSU also has exchange programs with France, Poland, and England. This year we have 25 international students coming here from 13 different countries. By far, Japan has the most students here (five), followed by four from France this semester, who are studying Engineering. We are working very hard to come up with a team of students to go to Japan. President and Mrs. Gilbertson have been invited to visit Japan in May.

VI. OTHER ITEMS FOR CONSIDERATION

President Gilbertson told the Board that the SVSU Foundation had received a number of very generous end-of-the-year gifts from significant donors, to the effect that we are very close to closing out the Forward 90 campaign.

Chairperson Saltzman commended Al Beutler, Executive Director for Development and the SVSU Foundation, for chairing the Inauguration Committee. She added that we were all very pleased to have Governor Blanchard and Congressman Traxler take part in

that event.

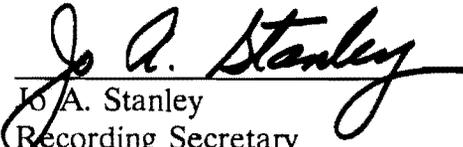
VII. ADJOURNMENT

Chairperson Saltzman adjourned the meeting at 11:10 a.m.

Respectfully Submitted:

Florence F. Saltzman
Chairperson

George E. Ward
Secretary


J. A. Stanley
Recording Secretary

SAGINAW VALLEY STATE UNIVERSITY

University Center, Michigan

CAPITAL OUTLAY REQUEST

1990-1991

Eric R. Gilbertson
President

Date

DEPARTMENT OF MANAGEMENT AND BUDGET
FORM OOB A: LINE ITEM CONSTRUCTION PROGRAM SUMMARY

CODE

LEGEND

FISCAL YEAR 1990-1991

PAGE 1 OF 6

A = Not Yet Authorized or Reauthorized in Act
B = Programming
C = Schematic/Preliminary Plans
D = Working Drawings
E = Construction

DEPARTMENT OR INSTITUTION: Saginaw Valley State University

No.	Classification & Project Title	Gross Sq.Ft.	Total Project Cost	Total State Funds	State Funds To Date	PROJECT CASH FLOW & SCHEDULE			Status
						Cash Flow		Date Const. Complete	
						FY 1	Balance		
	<u>PROGRAMMING & PLANNING</u>								
1	Instructional Facility No. 3	50.0	\$ 6,750.0	\$ 6,750.0	-0-	\$2,000.0	\$ 4,750.0	5-92	B
	<u>COMPLETE PLANS AND/OR BEGIN CONSTRUCTION</u>								
1	Center for Business Innovation & Professional Development	150.0	17,734.5	16,500.0	-0-	3,500.0	13,000.0	10-90	C
2	Central Heating and Cooling Plant	--	27,923.8	27,923.8	\$180.0	3,000.0	24,923.8	10-91	C
	<u>MAJOR SITE DEVELOPMENT</u>								
1	Storm Water Retention Basin - Site Lighting - Landscaping	--	1,000.0	1,000.0	-0-	500.0	500.0	10-91	A
	TOTAL		\$53,408.3	\$52,173.8	\$180.0	\$9,000.0	\$43,173.8		

1990-1991
Budget Request
Narrative

Programming and Planning

Instructional Facility No. 3:

See accompanying DMB
Form OOB D-Program Revision Request

DEPARTMENT OR INSTITUTION: Saginaw Valley State University

Indicate request rounded to nearest thousand dollars: e.g. \$53,571 should be entered as \$54.0

No.	Classification, Project Title, and Justification	Budget Year Request
1	<p><u>Remodeling the Theatre Building:</u> The Theatre at Saginaw Valley State University was constructed in 1969 and contains 11,750 square feet and seats 400 persons. The building lacks adequate lighting, sound system, grid systems, dressing rooms, and a catwalk for stage lighting. These items are required to provide an adequate facility for conducting theatre classes. The heating and cooling units are roof mounted and have deteriorated to the point they must be replaced and the exterior walls have molded plastic expansion joints which have failed and the interior walls are being damaged by water. The estimated cost to repair this structure is \$325,000.</p>	\$325.0
2	<p><u>Remodeling the Original Gymnasium:</u> A new Health and Physical Education Building has recently been completed which encompasses the gymnasium, which was constructed in 1972, on three sides and provides a complete physical education complex. The old gymnasium contains the heating plant and other services for the new facility in addition to offices, laundry, locker rooms, etc., which are no longer utilized. The development plans for the new center recommended the old gymnasium be utilized as a student recreational center and an intramural facility. The remodeling project consists of window replacement, removal of temporary offices, laundry facilities, revisions in entrance and exit patterns, repairing walls, doors and ceilings, etc. It is estimated the total remodeling project will cost \$125,000.</p>	\$125.0
3	<p><u>Reroofing the Original Gymnasium:</u> The 18 year old gymnasium has a corrugated metal roof with neoprene seals at connecting bolt holes which are causing continual leak problems. We request funding for a new membrane roof for this 36,000 sq. ft. structure. Total estimated cost is \$150,000.</p>	\$150.0
4	<p><u>Special Maintenance:</u> The University utility systems of water and sewer are presently 23 years old and require special maintenance work such as cathodic protection and painting of the water tower, maintenance on valves, valve boxes and hydrants of the water system, and on sewage wet wells, manholes and pumping stations. The estimated cost of the required work is \$125,000.</p>	\$125.0

CAPITAL OUTLAY
PRR PRIORITY RANKING
SUMMARY FORM

DEPARTMENT OR INSTITUTION Saginaw Valley State University

Rank	Name of Project	TOTAL COST	STATE FUNDS FY1	STATE FUNDS FUTURE	FY COMPLETE	LEAVE BLANK
1	Instructional Facility No. 3	\$6,750.0	\$2,000.0	\$4,750.0	1994	
TOTAL		\$6,750.0	\$2,000.0	\$4,750.0		

CAPITAL OUTLAY PROGRAM REVISION REQUEST

FISCAL YEAR 1990-1991

Dept. or Inst. <u>Saginaw Valley State University</u>	Total Required Res. (\$000's)	\$ <u>6,750.0</u>
Rank of PRR <u>1</u>	State Funds FY 1	\$ <u>2,000.0</u>
Name of Project <u>Instructional Facility No. 3</u>	State Funds Future	\$ <u>4,750.0</u>
Character of Request: Planning <u>x</u>	Other Funds	\$ <u>-0-</u>
Png. Reauthorization _____		
Purchase _____		
Major Remodel. _____	Major Maintenance _____	Estimated FY Complete <u>1993</u>
		Estimated Annual Operating Cost <u>\$300.0</u>

JUSTIFICATION: FOLLOW CAPITAL OUTLAY MANUAL FORMAT

INSTRUCTIONAL FACILITY NO. 3

Statement of the Problem:

The construction of Instructional Facility No. 2 provided a science building with various special purpose laboratories, a library and a classroom/office building for which the program statement was developed in 1980. Enrollment increases since that time, new program development, increased utilization of computers, requirements for specialized computer classrooms and the loss in classrooms as a result of remodeling of Wickes Hall have created a shortage of general purpose classrooms on the campus.

Description of the Project:

The funds requested are for the planning of a building with general purpose traditional classrooms. The facility would be 50,000 sq. ft. and contain classrooms, faculty offices and support facilities. The total number of student stations would be 1,000 with about fifty office stations. The entire project ready for use is expected to cost \$6,750,000 if planned and finished by the expected date of three fiscal years.

The construction of this facility will alleviate the classroom shortage which is now handled by portable classrooms. Portables are inadequate facilities and very expensive to operate.

CAPITAL OUTLAY PROGRAM REVISION REQUEST

FISCAL YEAR 1990-1991

Dept. or Inst. <u>Saginaw Valley State University</u>	Total Required Res. (\$000's)	\$ <u>1,000.0</u>
Rank of PRR _____	State Funds FY 1	\$ <u>500.0</u>
Name of Project <u>Storm Water Retention Basin - Site Lighting - Landscaping</u>	State Funds Future	\$ <u>500.0</u>
Character of Request: <u>Planning</u>	Other Funds	\$ <u>-0-</u>
Plng. Reauthorization _____ Purchase _____	Estimated FY Complete	<u>1991</u>
Major Remodel. _____ Major Maintenance _____	Estimated Annual Operating Cost	_____

JUSTIFICATION: FOLLOW CAPITAL OUTLAY MANUAL FORMAT

STORM WATER RETENTION BASIN - SITE LIGHTING - LANDSCAPING

Statement of Problem:

The University campus is located on virtually flat land that was originally used for farming. The only landscape elements are a few deciduous trees which have been planted and 3 bosks of coniferous trees which were developed in accordance with the original Campus Master Plan.

The campus landscaping has been done in conjunction with building construction and has been limited to the areas adjacent to buildings.

Storm drainage and runoff on our campus is a very serious problem and it becomes more critical with the intensity of land use, as new buildings, roads, parking areas and other improvements are constructed. All storm water and runoff from the campus flow into an open county drain which is presently overloaded during periods of high runoff. Flooding has occurred at some locations on our campus this past year.

Description of the Project:

The funds requested would be utilized to complete landscaping and lighting along major campus roads. Sidewalks and plantings would also provide a continuity of landscaping between newly constructed buildings as outlined in the Campus Master Plan.

The entrances of the campus would be landscaped and developed to portray the image of arriving at an institution of higher education.

The method planned to alleviate drainage problems for the campus is defined in our Campus Master Plan and the Utility Master Plan and it requires the construction of water impoundment basins at key locations which retain water during periods of high runoff.

The University has constructed two storm water retention basins in recent years which protect portions of the campus from flooding. However, a large retention basin is required near the westerly entrance of the campus to protect against overloading the Kochville Drain and controlling flooding in this area. It is very important that this retention area be constructed prior to further development along M-84 or areas west of the campus in Kochville Township.

SAGINAW VALLEY STATE UNIVERSITY
GENERAL FUND BUDGET DEVELOPMENT
STATE APPROPRIATION REQUEST
FISCAL YEAR 1990-91

NOVEMBER 2, 1989
OFFICE OF THE CONTROLLER & BUDGET

**SAGINAW VALLEY STATE UNIVERSITY
BUDGET NARRATIVE
FISCAL YEAR 1990-91**

The Saginaw Valley State University operating budget for institutional fiscal year 1990-91 is projected at \$28,158,646. The assumptions underlying revenue and expenditure forecasts are as follows:

REVENUES

1. Forward funding is fully incorporated into the University's planned 1990-91 appropriation calculation.
2. Student credit hours are projected to approximate the 1989-90 level. This projection reflects for the third consecutive academic year the need to limit enrollment due to insufficient resource availability.
3. The requested budget calls for a 6% increase in required tuition and fees based on the expectation of a similar change in the Higher Education Price Index and other program enhancements.
4. Indirect cost recoveries, investment income, and miscellaneous income items are projected to remain stable.

EXPENDITURES

1. Contracts which recognize cost of living adjustments and market considerations are in place or will be negotiated for the various University employee groups. No new positions are incorporated into the planned budget other than those which would be funded by Program Revision Requests.
2. Departmental budgets for supplies, services, and materials will increase by an average of 7%. These adjustments are important because departmental budgets were increased only 3% in 1989-90 and frozen in 1988-89 at their 1987-88 levels.
3. The University is submitting four Program Revision Requests which describe the University's most urgent needs.

MANAGEMENT STRATEGIES

1. During the early 1980's, even though funding increases were inadequate, we continued to meet regional needs by taking additional students. Adequate funding increases to provide a quality education have not been forthcoming and quality concerns are real. In an environment of constrained resource growth relative to legitimate expenditure levels necessary to maintain or improve program quality, the University will have few alternatives other than to continue limiting enrollment, increasing tuition rates only as needed to meet rising costs, and to consider the downsizing or elimination of programs and services.

**SAGINAW VALLEY STATE UNIVERSITY
 APPROPRIATION REQUEST
 STATE FISCAL YEAR 1990-91
 OPERATING BUDGET**

Program Maintenance Request

State Fiscal Year Appropriation, 1989-90	\$15,407,126
Additional Amount Needed in 1990-91 for Compensation, Supplies, Materials, Services and Capital Expenditures	<u>1,309,606</u> 16,716,732 (8.5%)

Program Revision Requests

#1 - Start-Up and Operation - Health & Physical Education Complex	475,397
#2 - Enhancement of Basic Skills and Cultural Diversity	247,800
#3 - Computing Support	462,300
#4 - Regional Telecommunications - Saginaw Valley State University, Delta College, Mid-Michigan Community College	<u>687,820</u>
	<u>1,873,317</u> (12.2%)

TOTAL - OPERATIONS **\$18,590,049** (20.7%)

The state appropriation data presented above include funding for the Research Excellence Fund and Martin Luther King, Jr./Cesar Chavez/Rosa Parks Program.

Also, as stated in the budget narrative, the appropriation request incorporates an assumption that forward funding will continue in 1990-91.

State of Michigan, Department of Management and Budget

Form R1 Program Revision Requests Priority List and Summary Costs

Institution Saginaw Valley State UniversityFiscal Year 1990-91

Priority Number	Title of PRR	Budget Year State General Fund Cost
1	Start-Up and Operation - Health & Physical Education Complex	\$475,397
2	Enhancement of Basic Skills and Cultural Diversity	247,800
3	Computing Support	462,300
4	Regional Telecommunications - Saginaw Valley State University, Delta College, Mid-Michigan Community College	687,820
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18	TOTAL	\$1,873,317

Summary of FY91 Budget Request

SAGINAW VALLEY STATE UNIVERSITY

Institution

Data Item Number	Institutional General Fund	FY89 Actual	FY90 Budget	FY91 Request	Change FY90 to FY91
	EXPENDITURES				
	Economic Increases				1,795,116 (1)
	Program Revision Requests				1,873,317
21	Total Expenditures	\$22,590,339	\$24,490,213	\$28,158,646	3,668,433
	REVENUES				
42	Institutional Revenue	8,162,256	8,930,000	9,482,475	
43	Tuition and Fees (memo only)	7,774,625	8,500,000	9,052,475	
40	State Appropriations	14,210,746	15,473,215	18,676,171	
39	Total Current Revenue	22,373,002	24,403,215	28,158,646	
	BALANCES				
38	Total Beginning Balance				
	+/- Current Surplus (Deficit)	304,335	86,998	0	
48	Total Ending Balance	86,998	0	0	
	FISCAL YEAR RECONCILIATION				
40	Institutional FY Appropriations	14,210,746	15,473,215	18,676,171	
	Less Prior SFY Appropriations				
	Plus Next SFY Appropriations				
41	State Fiscal Year Appropriation	14,149,873	15,407,126	18,590,049	

Note: Economic Increases and Program Revision Requests should be entered in the Change column only.

(1) The FY90 budget includes \$100,426 of expenditures for encumbrances at 6/30/89 which will be paid during FY 89-90. Thus, the actual increase in base expenditures is \$1,895,542.

State of Michigan, Department of Management and Budget, Office of the Budget

Form R2 Program Revision Request - Narrative Summary

Institution Saginaw Valley State University

Fiscal Year 1990-91

PRR Title START-UP AND OPERATION - HEALTH & PHYSICAL EDUCATION COMPLEX

Priority Number 1

The State of Michigan in conjunction with the State Building Authority constructed on the SVSU campus a Health & Physical Education facility. Construction on this project commenced in May 1987 and was completed in June 1989. This structure, which provides facilities for instructional physical education programs, intercollegiate athletics, student intramural programs, and other community events, contains 203,300 gross square feet. This figure represents additional building space which surrounds on three sides the original gymnasium. It will be necessary to include in the University's base budget in fiscal year 1990-91 funding for custodial, maintenance and ground services, utilities, insurances, and other related expenditures.

The Health & Physical Education Complex houses the Department of Physical & Health Education as well as athletics, intramurals, recreation, and convocational needs of the University. Included in this facility are many programs and functions which previously did not exist. Only 3 faculty positions exist and they cannot be expected to handle programming of a 203,300 square feet facility. Thus, additional staffing, supplies, materials, and service budgets need to be increased. Earlier Program Revision Requests have been submitted which detailed comprehensive program costs for instructional, student services, and physical plant functions. These costs, many of which are not considered by this Program Revision Request (due to the change in PRR format for building openings) but are integral to the intended programmatic use of the facility, must be considered within the context of available University resources and other program and expenditure priorities.

This request has incorporated base funding for the current gymnasium operations and staffing.

OPERATING COSTS

Physical Plant requirements include necessary additions to custodial, building maintenance, and grounds staff. Since the new building also includes a pool, there will be associated costs with the specialized maintenance, chemicals and upkeep of that aspect of the building. Utility costs have been estimated for a calendar year's operation. Also included in this request is base budget funding for custodial, maintenance, and grounds services and utilities and insurance for outdoor facilities consisting of a storage building, intramurals fields, archery range, tennis courts with lights, softball and baseball fields, and golf range.

Due to the intended use of this structure the University will need to employ a Facility Manager, Pool Operations Manager, related secretarial and student employment support, and additional Public Safety personnel. The Facility Manager will report to the Athletic Director and will be responsible for coordinating all aspects of operation of the facility. The Pool Operations Manager will be responsible for supervising pool maintenance, usage scheduling, swimming activities, and pool access and safety programs. Public Safety personnel are needed to provide the necessary level of security support for the building and the events which take place therein.

SUMMARY OF RECOMMENDATION

The cost of providing custodial, maintenance, grounds, and related physical plant support for the Health and Physical Education Complex totals \$654,867. Utility costs amount to \$220,000. Additional costs for other necessary support services including maintenance contracts, security, and other items as discussed above amount to \$144,530. Therefore, the total operational cost is \$1,019,397. SVSU requests that \$475,397 be added to its base budget in 1990-91. This amount represents \$1,019,397 offset by \$240,000 funded in 1988-89 and \$304,000 funded in 1989-90.

SYNOPSIS OF SUPPORTING RATIONALE

The Health and Physical Education Complex, incorporating or consisting of 203,300 square feet of building space, includes indoor facilities such as classrooms, human performance laboratory, conference room, study area, offices for Physical Education instructors and staff and coaches, fitness center, space for Sports Medicine and Rehabilitation, dance studio, gymnastics and combative area, 200-meter indoor track, and a 50-meter indoor swimming pool as well as racquetball courts. The availability of this structure and the variety of facilities designed within the structure makes it a multi-purpose building. These functions are all new to the campus and as a result the expenditures associated to maintain and operate them will require a base funding adjustment to the University's general fund budget.

NON-QUANTIFIABLE ASPECTS

The Health and Physical Education Complex is a major building addition to our campus with important ramifications related to instructional and physical education programming. The facility will benefit both campus and community groups who use the complex for fitness activities, recreation, and miscellaneous events.

State of Michigan, Department of Management and Budget
 Form R3a Program Revision Request - Operation of New Facilities

Fiscal Year 1990-91

Institution Saginaw Valley State University

PRR Priority Number 1

Name of Facility Health and Physical Education Complex

Gross Square Feet 203,300

Date of Opening (Day, Month, Year) June 25, 1989

Source of Construction Funds

State (Including SBA) State Building Authority

Non-State

<u>Operating Costs</u>	<u>FY89</u>	<u>FY90</u>	<u>FY91</u>	<u>FY92</u>
Utilities	\$ 0	\$ 0	\$ 220,000	
Custodial	0	0	213,850	
Maintenance	0	0	219,067	
Other Facility Costs	240,000	544,000	366,480	
Total Operating Costs	<u>240,000</u>	<u>544,000</u>	<u>1,019,397</u>	
Less Other Revenue	0	0	0	
Net Operating Costs	<u>\$240,000</u>	<u>\$304,000</u>	<u>\$ 1,019,397</u>	
Increase in State Appropriations Received or Requested	\$240,000	\$304,000	\$ 475,397	

State of Michigan Department of Management and Budget, Office of the Budget

Form R2 Program Revision Request - Narrative Summary

Institution Saginaw Valley State UniversityFiscal Year 1990-91PRR Title ENHANCEMENT OF BASIC SKILLS AND CULTURAL DIVERSITYPriority Number 2

SVSU has a relatively heavy 24-hour standard teaching load. Counting the released time for department chairmanships, selected committees, and a few administrative assignments, the faculty load for 1989-90 is the equivalent of more than 215 "normal load" faculty members. Approved full-time faculty positions total only 158 and a few faculty are always on sabbatical leave or research grants. In brief, much less than 75% of the institutional teaching load can be covered by full-time faculty within their 24-hour standard load.

Because of the institution's small size, the typical faculty member has five to six different course preparations per year. Without the extensive graduate programs existing in several sister institutions, there are no graduate teaching assistants to assume part of the instructional burden. The two solutions to this problem adopted by SVSU in the past both adversely affect the quality of instruction. Overload teaching by full-time faculty deprives faculty of the time necessary to keep up with their profession and eventually results in burnout. Adjunct part-time faculty are generally less qualified and devote less time to the institution and its students. Moreover, it has become more and more difficult - in some areas impossible - to find enough minimally-qualified part-time instructors in the SVSU service area to meet the instructional needs. Overload teaching and part-time teaching is now excessive.

Compounding the problem is the fact that SVSU has increased its enrollment in all but one of the years since it enrolled its first student in 1963. During those intervening years, recognition of needs related to enrollment growth has rarely occurred in the appropriations process. Thus, it has always been necessary to finance new faculty positions almost exclusively from tuition income. This revenue source does not generate enough funding to allow SVSU to hire an adequate number of professors. Moreover, the state objective of limiting tuition increases means that this approach for adding faculty in the future will not be possible.

In line with national, state, and local trends, two deficiencies in SVSU programs and those of many other universities compound the problem. These include low levels of basic skills performance and unacceptable levels of cultural diversity/international perspectives among students.

In the areas of reading, writing, computation, and communication, SVSU has substantially upgraded its requirements during the past four years. The requirement in mathematics for the poorly-prepared student, for example, was raised from the equivalent of two credit hours to twelve with the first four no longer counting toward the degree. Moreover, computational skills were elevated in many other courses outside of the Mathematics Department. Several degree programs added high levels of writing skills as admission requirements. Communication requirements were increased fifty percent and writing across the curriculum became a goal in many departments. Writing-intensive courses must be smaller than less intensive writing courses. The university goal is to have all of its graduates possess the computational, writing, and communication skills necessary to be successful and productive citizens.

Of course, these thrusts require additional staff. Indeed, students requiring upgrading of basic skills need smaller classes and more one-on-one instruction. Nevertheless, it is in these critical basic skills areas that the adjunct faculty proportion is highest and instructional quality lowest. There are few available qualified teachers in the area who can teach an upper-division physics, literature, business, or political science course, but there are goodly number of minimally-qualified adjuncts for composition, reading, and low-level math. Therefore, most advanced courses are taught by full-time faculty. Although close to 70% of the total university load may be covered by full-time faculty, the majority of the sections in freshman composition this year, for example, as in the other basic areas of reading, mathematics, and oral communication, are taught by adjuncts.

The second goal of this proposal is for increasing the emphasis on cultural diversity and international studies. SVSU has an insufficient number of minority faculty or students in proportion to the population of its service area. The two are related - more minority role models would help recruit and retain more minority students. The education of majority students would be enhanced by exposure to minority faculty. We are already witness to the effectiveness of the Martin Luther King-Cesar Chavez-Rosa Parks visiting professorships, but that is only one faculty member per year. More would be most desirable.

Recruiting minority faculty would be easiest in the basic skills areas described above and, thus, achievement of this goal would link to the first. A second linkage results from the fact that the average minority student requires more basic skills and would most benefit from the presence of minority role models. Moreover, the new minority faculty members would be able to add cultural diversity to the curriculum in other areas of their interests - education, history, literature, sociology, and the like.

The other dimension of this second goal is international studies. SVSU recently revised its curriculum to require at least one international course of all its students. A proposed foreign language requirement is currently on hold, partially because of the lack of staffing. The need for international studies and language training has been well-documented nationally. Because of the industrial needs in the SVSU service area, it is also a necessary prerequisite for local economic development.

SUMMARY OF RECOMMENDATION

Because state resources are limited and SVSU has other pressing needs, this program revision request seeks funding for 30 additional faculty positions spread over a five-year period. For 1990-1991, the university requests a base augmentation of \$247,800 to hire six additional entry-level faculty members. Of this amount, \$6,000 is for contracted services, supplies, and materials; the balance is for compensation. The estimated cost of this request over five years is \$1,369,250. Six additional faculty members would be hired in each of the remaining four years.

All of these new positions would be employed in upgrading the basic skills areas of reading, writing, and computational skills and in the promotion of cultural diversity/international studies. At least one-half of those hired would be members of minority groups.

SYNOPSIS OF SUPPORTING RATIONALE

At least 80% of the institutional teaching should be performed by full-time faculty teaching a normal load. In the fall/winter semesters of 1986-87 and 1987-88, the percentage was only 59.8% and 60.4% respectively with similar results in 1988-89 and even lower rates expected in 1989-90. In the basic skills areas of English composition, reading, and low-level math, this fall for example, nearly two-thirds of the sections are being taught by adjunct faculty. Without any growth, it would take at least twelve faculty members to reach the 80% level in these basic skills areas.

Of nearly 6000 SVSU students, only about 300 are enrolled in a foreign language course this fall. Adjunct faculty in foreign language are difficult to find and, at the freshman level, nearly all foreign language sections are filled. More sections cannot be offered nor can a course in one of the exotic languages - Chinese, Japanese, Arabic - be offered without additional staff.

The minority population in SVSU's prime service area is about 8.9% Black and 3.9% Hispanic. However, SVSU's student population is only about 5.3% Black and 1.9% Hispanic and its full-time faculty numbers only 2.5% Black and 1.3% Hispanic. There are no minority faculty members in the prime basic skills areas of mathematics, composition, or reading. Foreign language has one Mexican American.

The anticipated SVSU enrollment for the ensuing year is expected to remain at the previous year's level. With built-in modest salary increases and inflation, and in light of the expected increase to the general fund from the state coupled with the limit on tuition increases, no new faculty positions are included in the budget for next year. Without support for this PRR, the situation will be even worse than the current questionable level.

NON-QUANTIFIABLE ASPECTS

Access to Michigan's state universities will be denied to some students if the universities receive insufficient state support to provide for the instruction of all qualified students who wish to enroll. The alternative -- allowing students to receive a high proportion of their instruction from adjunct faculty -- is unacceptable to students and their families and is not an effective approach to quality education. To preserve access to a high quality system, the state should make heroic efforts to increase the size of faculties at growing institutions and the expertise of faculties at all institutions. This should be done as quickly as possible because of a predicted nationwide shortage of faculty in the 1990s.

Minority students will simply not obtain college degrees in numbers proportionate to their representation in the population without minority role models; all other approaches are less successful. Moreover, on the average, minority students require a greater emphasis on basic skills and individualized instruction to complete degrees and such results in lower-than-average teacher-student ratios. Majority students also desperately need exposure to minority models.

If the greater Saginaw Valley region of the state is to develop economically, the graduates of its major institution must possess an elevated competency in basic-skills - reading, writing, and computation - and they must be able to be successful in a world economy as well. The latter requires more citizens with competence in foreign language and multicultural perspectives.

PRR Title ENHANCEMENT OF BASIC SKILLS AND CULTURAL DIVERSITY

Priority Number 2

Program Instruction

Subprogram Several Disciplines

	Current Year	Budget Year	Increase	Year 2	Year 3	Year 4	Year 5
RESOURCES							
FTE Positions							
Faculty	157.0	163.0	6.0	6.0	6.0	6.0	6.0
Administrative/Professional Service							
Compensation							
Faculty			241,800	253,890	266,584	279,913	293,909
Administrative/Professional Service							
Supplies and Expense Equipment			6,000	6,300	6,615	6,946	7,293
Total Operating Expenditures			247,800	260,190	273,199	286,859	301,202

FUNDING SOURCES

Non-General Fund
Institutional Revenue
State Appropriations

PERFORMANCE DATA

State of Michigan, Department of Management and Budget, Office of the Budget

Form R2 Program Revision Request - Narrative Summary

Institution Saginaw Valley State UniversityFiscal Year 1990-91PRR Title COMPUTING SUPPORTPriority Number 3

We again repeat our previous years' requests, changed slightly in view of recent events. We are requesting \$462,300 addition to our base budget. This request does not address many of the unmet needs in administrative areas, but concentrates on instructional programs and support staff.

Saginaw Valley has long recognized the need for computer education, not only in computer science and data processing, but for science disciplines, teacher education, business, basic skills, nursing, reading, writing and physical education. State enterprises, locally and state-wide, had traditionally conducted national searches to recruit computer-trained personnel.

To correct this trend Saginaw Valley developed a multiphase plan in 1980-81 which called for an \$100,000 yearly expenditure increase beginning in 1981-82 and an additional \$200,000 ongoing to begin in 1982-83. The first amount was granted and \$50,000 increases were forthcoming in 1984-85 and 1986-87. With these increases campus computing purchased two similar computers, one for instruction and one for administrative work. Staff size was increased from ten to twelve, an excellent data base was developed in the student affairs support area, and a modest amount of terminals, microcomputers and wordprocessors were installed; the University evolved from punched cards to on-line processing.

In the early 1980's the University Computer Department consisted of one desultory computer with three terminals, several keypunch machines and a remote printer/card reader. Today there are 321 microcomputers, 231 printers and 92 terminals. Three minicomputers support the terminals. There are 12 computer labs: two for basic skills and one each for teacher education, physical education, statistics, english composition, nursing, computer science, fine arts, chemistry, an IBM lab and a DEC lab. The Library has a minicomputer that supports Delta Community College and Saginaw City Libraries. There is a minicomputer in the bookstore and one forthcoming in Physical Plant.

Campus-wide data, voice and video networks are in the planning stages and are the keystones of separate proposals involving tele-communications for eastern mid-Michigan. Small networks in instructional/administrative areas have emerged, one done as a class project.

One position, a microcomputer technician, has been added to Computer Services in the last eight years bringing the staff up to 13.

Equipment and Software have been funded by start-up monies available from building and remodelling projects, from special restricted gifts, by loans (against Computer Services account) and by individual departments.

There has been a price beyond the outlay of dollars: money has not been available for additional staff, emphasis has been given to equipment. Staff salaries have remained low in spite of the administration's best efforts to pay near market. Of 13 Computer Services people, 4 have left for better paying positions in recent months. It takes weeks to replace these people and months for new people to perform at the level of those who have left. More equipment, more demands for assistance, the same staff. There are more computer labs and they must be kept open more hours. Much of this is supported by student-help, not always dependable. There are two operations staff covering two shifts plus weekends. Three programmers support the University's centralized data base. Systems development is at a stand-still. Two instructional coordinators operate three computer labs, provide support for nine other labs, write instructional programs for faculty and write and install operating systems software for three

discrete computers. One person is responsible for keeping 552 microcomputer devices operational. Many complain about the lack of support. New proposals are in process: the Electronic University Network project operated by the Dean of the College of Business and Management; the incorporation of CEU's into our registration system under the auspice of Continuing Education; degree audit; the Greater Saginaw Valley Regional Education Cooperative and its constituent parts including the Greater Saginaw Valley Regional Telecommunications Network, ArtsWork: A Regional Arts Resource Cooperative, the Regional Math/Science Center, the Regional Center for Professional Development and the Valley Library Consortium.

Our specific requests are given below. These are for the first year; subsequent years will be similar in that personnel costs continue and equipment, supplies, and maintenance are spread over a four year period.

Personnel: This is our most important need. We request support for a third computer operator, an instructional programmer, and someone with expertise in microcomputers, word processors and communications. Total Cost including fringe benefits: \$65,000.

Equipment: In the instructional area (mostly for faculty) 54 microcomputers, 14 printers and 20 terminals, plus communications, graphics terminals, plotters, etc. In the administrative area, two microcomputers and four terminals. Cost: \$272,800 (\$262,000 for instructional areas).

CSS & M: In the instructional area, \$108,200 for maintenance, software and training. In the administrative area \$16,300; a total of \$124,500.

We are requesting a total base budget increase of \$462,300.

State of Michigan, Department of Management and Budget, Office of the Budget

Form R3 Program Revision Request - Resources and Performance Data

Fiscal Year 1990-91

Institution Saginaw Valley State University

PRR Title COMPUTING SUPPORT

Priority Number 3

Program Academic/Institutional Support

	Current Year	Budget Year	Increase	Year 2	Year 3	Year 4	Year 5
RESOURCES							
FTE Positions							
Faculty							
Administrative/Professional	11	14	3				
Service	2	2	0				
Compensation							
Faculty							
Administrative/Professional	373,872	438,872	65,000				
Service	47,737	47,737	0				
Supplies and Expense	231,525	356,025	124,500				
Equipment	<u>140,000</u>	<u>412,800</u>	<u>272,800</u>				
Total Operating Expenditures	793,134	1,255,434	462,300				

FUNDING SOURCES

- Non-General Fund
- Institutional Revenue
- State Appropriations

PERFORMANCE DATA

State of Michigan, Department of Management and Budget, Office of the Budget

Form R2 Program Revision Request - Narrative Summary

Institution Saginaw Valley State UniversityFiscal Year 1990-91PRR Title REGIONAL TELECOMMUNICATIONS - SAGINAW VALLEY STATE UNIVERSITY, DELTA COLLEGE, MID-MICHIGAN COMMUNITY COLLEGEPriority Number 4

Currently, the state of Michigan faces a number of major educational crises which have the potential to further erode the economic fabric within the Saginaw Valley region and throughout the state. The Governor has recently established a Telecommunications Taskforce to address several such statewide problems through the use of technology. One of the areas of major concern is an educational system which is not designed to effectively meet the needs of the citizens of Michigan. In order to more effectively address some of the educational problems, a better system for teacher and administrator professional development is needed. Human, physical and fiscal resources are not used as efficiently and effectively as they might be within the total education system.

Historically, the state's educational system has been viewed as a collection of several separate and distinct components. The elementary, middle and high schools have been differentiated with little COORDINATION and COMMUNICATION even within a given school district. The TRANSITION from one level to the next becomes stressful for the student and can become a significant factor in inhibiting educational achievement. There is little or no monitoring of students to determine the effectiveness of programs in preparing students for subsequent phases. Accomplishment of program coordination would enhance effectiveness and resource sharing to make the system more efficient. The same type of hiatus, even more dramatic, exists when students move to higher education. Within the higher education system, there is little coordinated effort among the various sectors. Community colleges and four year baccalaureate institutions generally have not been effective in supporting students who transfer from one institution to another. It is usually left to the student to accomplish his or her educational plans. Students who are the first in their families to attend college are faced with the greatest problems since they are not familiar with how the higher education system works. Therefore, minorities, rural and lower income students are placed at a distinct disadvantage because of the way the system operates.

There is a need for SYSTEM-WIDE AND REGION-WIDE COMMUNICATION AND PROGRAM COORDINATION so that the educational system can be more efficient and effective, and better support the achievement of all students.

There is a need for continuing education for both teachers and administrators. Many teachers need training in specialized areas such as science, math, computer science and foreign languages. A report entitled Science and Engineering Indicators - 1987 (NSF-National Science Board), portrayed this situation as even more critical. *"More than one-half of all secondary school science teachers has never had a college course in computer science and almost one-half has had no college calculus." "It is doubtful if there is an adequate supply of teachers. The grandchildren of the post-war 'baby boom' are now entering school and, as a result, enrollment in elementary school is on the upswing. Teacher supply is down, especially among young college-educated women and minorities, and many teachers are approaching retirement age." Teacher preparation and qualifications reveal serious inadequacies. Only one in three elementary science teachers has had a college chemistry course and only one in five a college physics course."* The Michigan Department of Education has instituted new certification requirements for both teachers and administrators. Teachers and administrators will be required to be recertified every five years. In order to maintain certification, both teachers and administrators must be involved in professional development activities on an annual basis.

The problems of improvement in education mirror those of economic development. A Stanford Research Institute Study conducted in Saginaw County clearly demonstrated that, rather than a lack of resources, the major impediment to economic development has been the lack of sharing of resources and the lack of development of regional strategies for economic growth. An analysis of the educational system reveals that the resources needed for success are also available within the region. What is needed is cooperative use of the resources and the development of a regional strategic plan for education.

Throughout Michigan and the nation, a number of educators have joined together to develop math/science centers, two-way interactive video networks, and other cooperative ventures targeted to address specific problems. Saginaw Valley State University (SVSU) is spearheading a regional initiative to develop a strategic plan for education which will provide for a more efficient and effective use of existing resources to address the educational needs of the area. The University is in the process of establishing the GREATER SAGINAW VALLEY REGIONAL EDUCATION COOPERATIVE (GSVREC). This is the first time an entire region of a state has developed a coordinated plan and a cooperative effort to address critical problems throughout the educational system. The K-12 school systems, community colleges, baccalaureate institutions, business and industry, libraries, community groups, parents, foundations, and cultural organizations are joining together, in the greater Saginaw Valley, to design a unique and innovative approach to meet the critical educational needs. The Greater Saginaw Valley Regional Education Cooperative represents this effort. The GSVREC will have five primary components: the Regional Math/Science Center; the Regional Professional Development Center; the Regional Arts Resource Cooperative; the Greater Saginaw Valley Regional Telecommunications Network (GSVRTN); and the Valley Library Consortium. At the heart of this regional cooperative approach, is the consortium arrangement between Delta College and Saginaw Valley State University.

Saginaw Valley State University is proposing to initiate the second phase of the Greater Saginaw Valley Regional Telecommunications Network (GSVRTN). The proposed second phase involves the interconnection of SVSU, Delta College and the Saginaw Intermediate School District (Saginaw ISD) with the capacity for two-way interactive video communication, data transmission and voice transmission. The first phase involved the completion of planning/feasibility studies. SVSU's study was completed by Communications Technologies, Inc. in West Virginia and Saginaw ISD's planning feasibility study was completed by Tele-Systems, Inc. in Minnesota. REMC 9, Saginaw ISD's detailed technical analysis and recommendations for establishing a county wide fibre optic network by was completed by SECO, Inc. in Minnesota.

The GSVRTN plan for phase two is ultimately directed at interconnecting sites including SVSU, Mid-Michigan Community College and Regional Educational Media Centers (REMC) 5, 6, 9 and 10. The proposed project is viewed as a pilot for this phase and will link SVSU and REMC 9 located at the Saginaw ISD. The professional development activities to be undertaken as part of the GSVREC initiative will be piloted using the proposed telecommunications system.

The proposed link between SVSU and the REMC (ISD) will be tied into the existing two-way interactive video network in Saginaw County. The existing network includes the linking of Hemlock, Merrill and Swan Valley High Schools. The interconnection between the REMC and the existing system will be undertaken by the Saginaw ISD and the participating school districts.

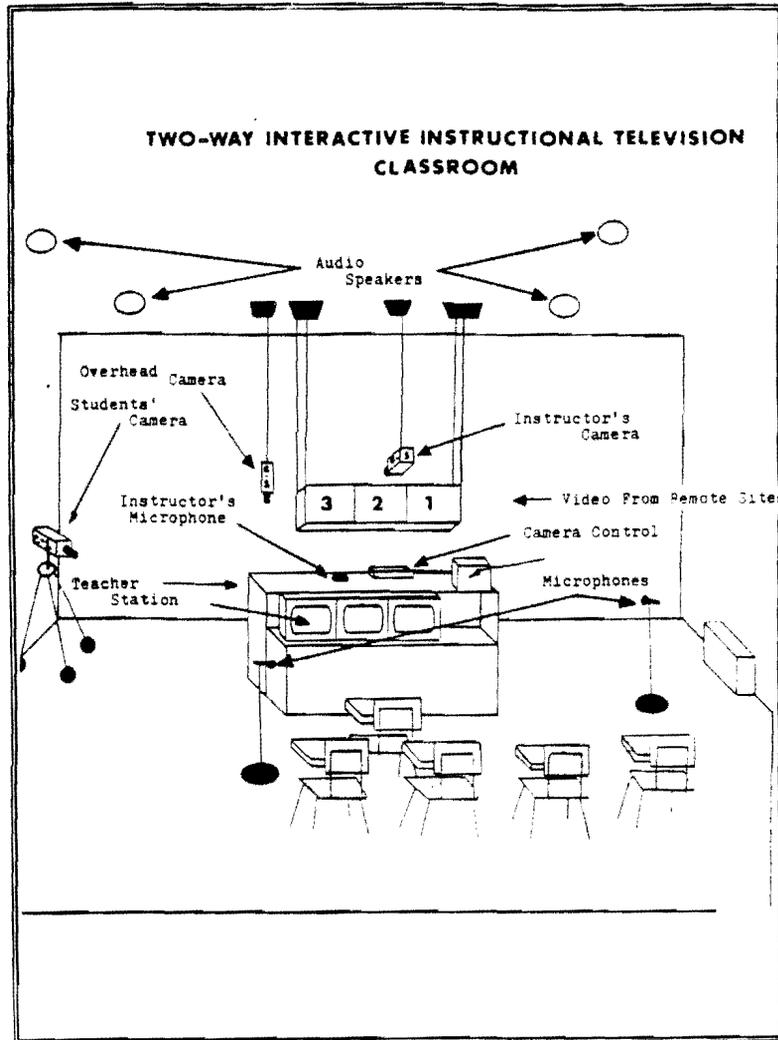
For example, as part of the Regional Math/Science Center (located at SVSU) activities, teacher and administrator professional development is planned in the areas of science content upgrades and science curriculum reform. The K-12 teachers will be able to interact with the science and education experts at SVSU.

The proposed telecommunications system will include the following:

1. Establishment of one two-way interactive classroom at SVSU (the Saginaw ISD will assume responsibility for one two-way interactive classroom) one site at SVSU - \$20,000.
2. An eight strand fibre optic cable connection between SVSU and the Saginaw ISD - \$581,420.
3. Connect equipment at each site including transceivers, modulators and demodulators; installation costs, pole leasing/make ready costs and engineering fees - \$86,400.

Funding for subsequent years will be used to support continuation of the establishment of the Greater Saginaw Valley Regional Telecommunications Network two-way interactive video system; SVSU internal telecommunications capability, i.e., down-link, inter-campus connections and classroom equipment; and salary for administrative/engineer/technician support.

This is an illustration of what an interactive classroom would look like.



State of Michigan, Department of Management and Budget, Office of the Budget

Form R3 Program Revision Request - Resources and Performance Data

Institution Saginaw Valley State University Fiscal Year 1990-91PRR Title REGIONAL TELECOMMUNICATIONS - SAGINAW VALLEY STATE UNIVERSITY, DELTA COLLEGE, MID-MICHIGAN COMMUNITY COLLEGEPriority Number 4Program Public ServiceSubprogram Greater Saginaw Valley Regional Telecommunications Network - Telecommunications instruction capability in several disciplinesCommunity Education
Community Service
Cooperative Extension Service

	<u>Current</u>	<u>Budget</u>	<u>Increase</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
	<u>Year</u>	<u>Year</u>					

RESOURCES							
FTE Positions							
Faculty							
Administrative/Professional Service		35,422		37,547	39,800	42,188	
Compensation							
Faculty							
Administrative/Professional Service							
Supplies and Expenses				35,422	70,844	106,266	141,688
Equipment	-0-	687,820	100%	653,429	620,758	589,720	560,234
Total Operating Expenditures	-0-	687,820		724,273	729,149	735,786	744,110

FUNDING SOURCES

Non-General Fund
Institutional Revenue
State Appropriations

PERFORMANCE DATA

SAGINAW VALLEY STATE UNIVERSITY
 AUXILIARY SERVICES--BONDED FACILITIES
 OPERATING BUDGET
 1989-90

Appendix Three:
 Auxiliary Services

	RESIDENCE HALLS			APARTMENTS		
	BUDGET 88-89	ACTUAL 88-89	BUDGET 89-90	BUDGET 88-89	ACTUAL 88-89	BUDGET 89-90
Design Capacity	496	496	496			
Adjusted Design Capacity	486 (1)	486 (1)	486 (1)			
Average Occupancy	475	474	475	99/14 (2)	99/14 (2)	112/12 (2)
Rate-21 Meal Plan	2,855	2,855	3,036	160/385 (3)	160/385 (3)	160/395 (3)
Increase Amount	105	105	181	5/10	5/10	0/10
Percent of Increase	3.82%	3.82%	6.33%	3.22%/2.67%	3.22%/2.67%	0.0%/2.60%

	BUDGET 88-89	ACTUAL 88-89	BUDGET 89-90
Revenue:			
Operating Income			
H & FS, Apt.	\$341,200	\$333,784	\$341,300
Bookstore	100,000	145,587	120,000
Interest Income	55,000	63,600	68,000
Debt Service Grant	10,002	10,002	10,002
Amount Available	506,202	552,973	531,302
Less Debt Service Required Payment	(287,478)	(287,478)	(289,178)
Contribution to Required Reserves	\$218,724	\$265,495	\$242,124
Debt Service Ratio	1.76%	1.92%	1.84%

- (1) 8 spaces utilized for staff single rooms.
- (2) Single /family utilization.
- (3) Individual/family rates per month.

Office of the Controller
 10/04/89
 BAF

SAGINAW VALLEY STATE UNIVERSITY
AUXILIARY SERVICES-BONDED FACILITIES BUDGET
SUMMARY OF REVENUES AND EXPENDITURES
FY 1988-89 ACTUAL & FY 1989-90 BUDGETED

	HOUSING		FOOD SERVICE				APARTMENTS				TOTAL		
	BUDGET 88-89	ACTUAL 88-89	BUDGET 88-89	ACTUAL 88-89	BUDGET 89-90	ACTUAL 88-89	BUDGET 88-89	ACTUAL 88-89	BUDGET 89-90	ACTUAL 88-89	BUDGET 88-89	ACTUAL 88-89	BUDGET 89-90
REVENUES													
Contract	\$52,450	\$538,764	\$576,800	\$808,146	\$865,200	\$209,100	\$205,930	\$205,000	\$1,575,200	\$1,552,840	\$1,552,840	\$1,617,000	
Other	18,000	13,476	14,000	7,921	8,000	20,000	22,783	23,000	45,000	44,180	44,180	45,000	
Laundry	12,000	11,613	12,000			6,000	6,666	6,000	18,279	18,279	18,279	18,000	
Snack Bar/Casual Meals			115,000	126,363	130,000				115,000	126,363	126,363	130,000	
ARA Facility Rental			4,200	980	0				4,200	980	980	0	
Total Revenues	582,450	563,853	602,800	943,410	1,003,200	235,100	235,379	234,000	1,757,400	1,742,642	1,742,642	1,840,000	
EXPENDITURES													
Operating													
Salaries	154,845	162,230	165,750	94,184	96,500	5,200	0	0	247,000	256,414	256,414	262,250	
Fringe Benefits	36,995	37,417	47,950	10,138	7,700				44,000	47,555	47,555	55,650	
Equipment	0	7,326	0	6,468	0	0	1,369	0	0	15,163	15,163	0	
Operating & Misc.	110,000	97,335	110,000	49,195	45,000	10,000	14,580	10,000	165,000	161,110	161,110	165,000	
ARA			940,000	938,340	983,000				940,000	938,340	938,340	983,000	
Utilities	100,000	102,279	107,000	37,261	39,000	17,000	12,671	17,000	155,000	152,211	152,211	163,000	
Insurance	20,000	14,115	15,400	14,730	15,400	7,500	7,445	7,800	37,500	36,290	36,290	38,600	
Indirect Cost	39,200	39,200	55,150	6,300	23,750	500	500	4,600	46,000	46,000	46,000	83,500	
Physical Plant Mgmt.	13,950	13,950	6,000	13,950	6,000	1,100	1,100	500	29,000	29,000	29,000	12,500	
Residence Hall													
Scholarships	5,000	5,000	5,000	5,000	5,000				10,000	10,000	10,000	10,000	
Central Administration	3,000	3,000	(1)	4,500	(1)				7,500	7,500	7,500	(1)	
Less: Internal Charges													
Conferences	(32,000)	(41,959)	(33,000)						(32,000)	(41,959)	(41,959)	(33,000)	
Continuing Education	1,280	1,080	1,280	1,920	1,920				3,200	3,000	3,000	3,200	
Other	0	5,118	(230,000)	(250,724)	(239,000)	(6,000)	(6,160)	(6,000)	(236,000)	(251,766)	(251,766)	(245,000)	
Total Expenditures	452,270	446,091	480,530	931,262	984,270	35,300	31,505	33,900	1,416,200	1,408,858	1,408,858	1,498,700	
Operating Income	\$130,180	\$117,762	\$122,270	\$12,148	\$18,930	\$199,800	\$203,874	\$200,100	\$341,200	\$333,784	\$333,784	\$341,300	

(1) Central Administration has been combined with the Indirect Cost expenditure line. Additionally, \$6,800 from switchboard operations in the General Fund has been allocated to Auxiliary activities.

Office of the Controller
10/04/89
BAF

SAGINAW VALLEY STATE UNIVERSITY
 AUXILIARY SERVICES--BONDED FACILITIES
 SUMMARY OF RESERVES
 1988-89 & 1989-90

RESERVE DESCRIPTION	BALANCE 6/30/88	ACTUAL 1988-89		BALANCE 6/30/89	BUDGET 1989-90		ESTIMATED BALANCE 6/30/90
		ADDITIONS	DEDUCTIONS		ADDITIONS	DEDUCTIONS	
OPERATING	\$345,302	\$72,492		\$417,794	\$32,206		\$450,000
SINKING FUND	290,725			290,725			290,725
REPAIR & REPLACEMENT	506,634	139,283	\$92,028	553,889	154,918		
FUTURE FACILITY DEVELOPMENT	0	75,000		75,000	75,000		150,000
	\$1,142,661	\$286,775 (1)	\$92,028	\$1,337,408	\$262,124 (1)		
1 Auxiliary Services Contribution		\$265,495			\$242,124		
Investment Income - Sinking Fund Reserve		21,280			20,000		
		\$286,775			\$262,124		

GENERAL FUND BUDGET SUMMARY
 SAGINAW VALLEY STATE UNIVERSITY
 FISCAL YEAR 1988-89

Appendix Four:
 Reconciliation

	BOARD APPROVED	ACTUAL REVENUES AND EXPENDITURES JUNE 30, 1989	NET INCREASE (DECREASE) ACTUAL TO BUDGET
REVENUES			
State Appropriation	\$14,210,749	\$14,210,746	(\$3)
Tuition & Fees			
Tuition	\$7,664,900	\$7,486,417	
Fees	287,500 7,952,400	288,208 7,774,625	(177,775)
Other Revenues			
Indirect Cost Recoveries	120,000	138,320	
Investment Income	60,000	114,644	
Departmental/Other	130,000 310,000	134,667 387,631	77,631
Total Revenues	22,473,149	22,373,002	(100,147)
EXPENDITURES ALLOCATIONS			
Compensation	17,136,421		
Less: Unfilled Position Savings	(428,000) 16,708,421	16,450,564	(257,857)
Supplies, Materials & Services	5,654,602	5,817,961	163,359
Capital Expenditures	325,000	321,814	(3,186)
Total Expenditure Allocations	22,688,023	22,590,339	(97,684)
Revenue Over (Under) Expenditure Allocations	(214,874)	(217,337)	(\$2,463)
FUND BALANCE, Beginning of Year	304,335	304,335	
FUND BALANCE, End of Year	89,461	86,998	
Less: Amount Obligated by Prior Year Contractual Commitments	(145,712)	(100,426)	
BALANCE (Deficit)	(\$56,251)	(\$13,428)	

Office of the Controller
 JGN:BAF
 9/06/89 rev. 9/21/89

SAGINAW VALLEY STATE UNIVERSITY

POLICY ON DISCRIMINATION, SEXUAL
HARASSMENT & RACIAL HARASSMENT

It is the policy of Saginaw Valley State University that no unlawful discrimination will be practiced or tolerated in the provision of employment, education, organizations, athletics, housing, public accommodations and other services to the public. Equal opportunity will be provided regardless of race, ethnicity, religion, sex, sexual orientation, creed, national origin, ancestry, age, marital status, handicap or Vietnam-era veteran status.

Improper or unlawful discrimination and discriminatory harassment have no place in this University.

Employees or students may not use threats, whether explicit or implicit, concerning the terms or conditions of an individual's education, employment, housing, or participation in a University activity to gain sex and sexual favors. Unwelcome sexual advances, requests for sexual favors and other conduct of a sexual nature that interferes with an individual's academic effort, employment or participation in University activities are strictly prohibited.

Physical acts or threats or verbal slurs, invectives or epithets referring to an individual's race, ethnicity, religion, sex, sexual orientation, creed, national origin, ancestry, age or handicap made with the purpose of injuring the person to whom the words or actions are directed and that are not made as part of a discussion or exchange of ideas are prohibited.

Anyone with concerns about discrimination, including sexual and racial harassment, should contact the Director of Affirmative Action for consultation and assistance in resolving a complaint.

An employee or student who knowingly and intentionally files a false complaint under this policy is subject to discipline.

Threats or other forms of intimidation or retaliation against a complainant, a witness or any member of a hearing panel constitute a separate violation of this policy.

S A G I N A W V A L L E Y S T A T E U N I V E R S I T Y

**STEPS IN THE PROCESSING OF COMPLAINTS OF DISCRIMINATION,
SEXUAL AND/OR RACIAL HARASSMENT**

Any complaint about unlawful discrimination, including sexual or racial harassment, registered with a representative of the University, should be transmitted by that representative to the Director of Affirmative Action within two (2) working days.

The Director of Affirmative Action will investigate the complaint and will determine, within ten (10) working days, if the problem can be resolved informally.

If no resolution can be reached, an investigator or investigation team will be appointed and will conduct further investigation, and will issue a report on the findings.

The investigator or investigation team will complete its work and issue its report within ten (10) working days after appointment. The report will be issued to the appropriate Vice President (appointing officer) or the Dean of Student Affairs and the Director of Affirmative Action.

The Vice President or Dean of Student Affairs, as appropriate, will, within ten (10) working days, conduct further investigation, if deemed necessary, and issue a decision with respect to the complaint, applying sanctions if warranted by the facts of the case.

If either the charging party or the accused disagrees with the disposition of the case, action may be taken through the established grievance procedures contained in the Student Handbook, the appropriate collective bargaining agreement, or the University grievance procedure, as applicable.

11/1/89