

A G E N D A
SAGINAW VALLEY STATE COLLEGE
BOARD OF CONTROL

REGULAR MONTHLY MEETING
Board Room--Wickes Hall
Monday, June 14, 1976
7:30 P.M.

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES OF REGULAR MONTHLY MEETING HELD ON MAY 17, 1976
- III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION
- IV. COMMUNICATIONS
- V. ADMINISTRATIVE REPORTS
 - 1) ADMISSIONS AND REGISTRATION
 - 2) STATUS OF 1976-77 LEGISLATIVE APPROPRIATIONS
 - 3) PERSONNEL REPORT
 - 4) SPONSORED PROGRAM ACTIVITY REPORT
 - 5) REPORT ON NEED FOR TEMPORARY SPACE (MOBILE UNITS)
- VI. COMMITTEE REPORTS
 - 1) EXECUTIVE COMMITTEE
 - 2) ACADEMIC COMMITTEE
 - 3) FINANCE COMMITTEE
 - 4) BUILDING COMMITTEE
- VII. OTHER BUSINESS
- VIII. ADJOURNMENT

JMR:omc
6/9/76

MINUTES

1976- 72

BOARD OF CONTROL
SAGINAW VALLEY STATE COLLEGE

REGULAR MONTHLY MEETING
SVSC Board Room--Wickes Hall
June 14, 1976

Present: Curtiss
Gilmore
Kendall
Suchara
Zahnow

Others

Present: Bredholt
Colvin
Farr
Gaertner
Gross
James
Lee
McCray
Monk
Robinson
Ruonavaara
Ryder
Sharp
Thompson
Press (1)

Absent: Arbury, excused
Saltzman "
Serotkin "

I. CALL TO ORDER

Chairman Curtiss gaveled the meeting to order at 7:45 p.m. and declared a quorum present.

II. MINUTES OF PREVIOUS MEETING

BM-455 Mr. Kendall moved approval of the Minutes of the Regular Monthly Meeting held on May 17, 1976 as mailed.
Dr. Suchara supported.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Motion carried.

III. OFFICIAL REPRESENTATIVE OF FACULTY ASSOCIATION

The presence of Dr. Janet K. Robinson, Assistant Professor of Psychology, was noted. She was called upon for a report and indicated that she was not there as an official representative of the SVSCFA, had no major speech, but did want to visit since there had been no official representative present at some of the last meetings of the Board of Control.

IV. COMMUNICATIONS

There were none.

V. ADMINISTRATIVE REPORTS

1. Representative of SVSC Alumni Association

President Ryder recognized Jim Gaertner, president-elect of the SVSC Alumni Association, welcomed him, and noted that Dale Harbin, SVSC's assistant director of financial aid and scholarships, is the current president of the association.

2. Admissions and Registration

Dick Thompson, Registrar and Acting Director of Admissions, was called upon by Dr. Ryder to make this report.

Mr. Thompson addressed himself first to the status of Summer registration. At this point, he said, SVSC has enrolled 78% of the projected enrollment for Summer reflecting 5,000 credit hours. There are approximately two weeks remaining for registration during which time he is hopeful there will be improvement. The head count at this point is 1,025, which is 74% of the 100% of the students SVSC would like to enroll. He is shooting for 1,400. Deregistration is scheduled for June 21 and open registration for June 28.

Dr. Ryder questioned what percentage of students were walk-ins for registration last Summer and Mr. Thompson indicated about 20%.

Mr. Thompson concluded his report on Summer registration by indicating he was hoping for a growth over last Summer's registration but that he was not terribly optimistic the College will be able to add the 25% increase projected for this Summer over last Summer. This is the most unpredictable schedule of all and only time will tell the outcome.

Copies of the May Report on Admissions for Fall Semester 1976 were distributed by Mr. Thompson and reviewed. He noted that the total of "All Applications" had moved from the 1.6% decrease shown last month to 1.9% increase this month. A total of 1,352 students have preregistered which represents about 37% of the 3,800 students hoped for and the total of 15,269 credit hours generated represents about 41% of the goal. SVSC is in a much better position this year than it was at this time last year which probably reflects again the availability of schedules to students before they left. Orientation for the first time in college students has a impact too. It is felt that the incoming group of students is very good academically. Three hundred and fifty of those admitted have a 3.5 or better high school average. Faculty reputation has spread by means of SVSC's graduates. It is hoped this will get better than it is now.

Mr. Thompson said he was pleased to see the 2.5% increase in Admissions for Bay County and the 17.0% increase for Saginaw County and not surprised at the decrease of 33.3% for Midland County...even with this decrease, there was a 9.2% total of increase for the Tri-Counties for the FTIC student. Of particular note too, Mr. Thompson pointed out, was the 31.8% increase in Transfers. Dr. Ryder asked if he had any indication that this growth will continue and Mr. Thompson responded that he suspected it would, explaining that SVSC is increasing its application rate not only with Delta but also picking up Mott, Macolm and Oakland Community Colleges. This will reflect a growth of 15% to 20%. If that happens, he felt SVSC would be in very good shape

for new student enrollments...if transfers continue, it will take the pressure off of other areas.

At this point in June, SVSC has about 30 applications above this time last year. There were 230 in June for Fall '75 and about 60 are in so far for June '76 so SVSC is in pretty good shape for June '76. The two most important months are those coming up--July and August.

With regard to Freshman Orientation, Mr. Thompson noted that attendance so far this year is up by 20...420 as opposed to 400 last year. There were 603 new freshmen last year and 203 never made it through orientation. Mr. Curtiss commented that this was not to say that they did not have the opportunity for orientation, to which Mr. Thompson agreed.

Mr. Curtiss questioned if SVSC were to end up with a total number of applications this year equal to the total number of last year, and the "no show" rate didn't change, where would that put SVSC with regard to credit hours.

Mr. Thompson answered that SVSC would be short about 25 students or 300 credit hours below last year.

3. Status of 1976-77 Legislative Appropriations

Dr. Ryder advised that the latest information he had is from the House Appropriations Committee which has recommended to the House exactly the same amount as the Senate recommended and passed on to the House--an increase from \$3,921,000 to \$4,605,000. This represents a 17.4% increase in the funding level for SVSC, and assuming it is passed, it would be the highest increase of all of the institutions in the state. There are some agencies that have received more--one 64%--but he wasn't sure what it is.

This increase, Dr. Ryder said, while it is substantial, certainly isn't anything like the \$3,000,000 SVSC feels is necessary to bring the institution up to the level

it should be compared to the other institutions in the state. It is clear the Legislature is moving toward more equitable support for SVSC as well as Lake Superior, Dearborn and Flint. According to the funding models, these institutions should receive a disproportionate amount of funding until they catch up. If SVSC had been funded according to this method, it would have \$1,500,000 more than it is receiving under the Senate and House recommendations. With that, obviously SVSC could do more, Dr. Ryder added, and he was extremely hopeful Michigan's economy will improve so that SVSC can receive the funding it needs and has lacked in the past.

SVSC has two representatives--Dr. McCray and Dr. Driver--who are serving on a Funding Committee for Formula Funding which has been established by the Governor who also has representation on the committee. This committee is studying minor modifications that might be made in the formula, so SVSC does have an opportunity to be consulted in developing and refining the formula. SVSC has been asked for input which is a very positive approach. This institution would gain a great deal by this formula approach and it makes sense for statewide funding.

The Governor has said that he considers higher education as one of his high priority items. After this fiscal year, the economy is going to be better and institutions will be provided with more support, according to the Governor. Unfortunately, SVSC has to live during the interim.

Dr. Ryder concluded by advising he had received a call this afternoon while he was away from the office from the Governor's office having to do with the budget. Their office had closed by the time he returned the call, so he couldn't report what the word is, but he would say that he is rather anxious to determine what the call was about. It will have to wait until tomorrow.

4. Personnel Report

Before reviewing this report which had already been distributed, Dr. Ryder announced the June 9 appointment of Dr. Robert S. P. Yien, who is currently head of the Department of Sociology, as Director of the Division of Public Services. He is one of SVSC's outstanding faculty members, has served the institution for about six years, and is certainly respected by the faculty, students and all of his administrative colleagues.

Dr. Ryder said that he was delighted that Dr. Yien had chosen to assume the responsibility of moving forward in the Division of Public Services, which in some respects, will be one of the fastest growing programs in the next few years. This program includes Criminal Justice, Dr. Ryder added, and indicated that the Board members may have taken note that either the Michigan Sheriffs' Association or the Michigan Police Chiefs' Association had taken the position that as a criteria to serve in that role the individual must have a college degree in that field. As time goes on, he concluded, this requirement will become more prevalent.

Mr. Curtiss questioned what the Federal cut-off meant for the Criminal Justice program. Dr. Ryder expressed the hope it wouldn't have any effect--that he would like to think the Federal Government has decided it is not the way to fund Criminal Justice programs.

Mr. Curtiss then asked what proportion of SVSC's program was funded by Federal funds. Dr. James advised that it amounted to 5% or 6% in scholarship money. Many organizations send their own participants.

Insofar as Crisis Intervention is concerned, Dr. James added that it is likely to be funded indefinitely if SVSC handles 50% of the people coming from out of the Tri-County area--they come from all over the state.

Mr. Curtiss asked if this program was unique to SVSC and Dr. James responded

that there weren't very many, but that SVSC had about the only one around that is worth anything. Dr. Suchara added that the others have been temporary such as conferences where SVSC's is on a continuous basis.

Turning to the June Personnel Report, Dr. Ryder noted that SVSC had reopened the search for a Director of Admissions and that a search is continuing for the Internal Auditor/Budget Director as well as the Director of Auxiliary Services. For the latter two positions, applications have been received and SVSC's Search and Review Committees will begin working this week to identify candidates to be invited in for interviews.

A new position will be announced and reported out tomorrow in Physical Education and coaching, Dr. Ryder said. With regard to new faculty, he indicated he wasn't sure how many had been hired. Dr. McCray advised SVSC has employed 9 new faculty and has allocated 11 so far. Also, about 3 replacements have been hired out of some 4 or 5 openings. He noted this was quite a turnover in a full-time faculty of 81.

Mr. Curtiss questioned if SVSC were able to find qualified people having a Ph.D., D.B.A., etc. Dr. McCray indicated that all the new faculty hired showed good signs of completing--SVSC has been fortunate in hiring some finely qualified people to join a faculty which is already dynamic. Dr. Ryder emphasized that it is expected that SVSC's terminally qualified people will continue their learning.

5. Sponsored Program Activity Report

Distribution was made of the May Activity Report of the Office of Sponsored Programs. During the review of Item I "Grants Approved" Mr. Curtiss questioned how these grant amounts compared to last year's. Dr. James advised that the grants received were what SVSC had expected. Dr. Ryder added that he didn't think any amounts had been reduced--part of the reason being the grant proposals were

submitted by Cy Smith who is in close contact with appropriate offices in Washington. He indicated he is very impressed with the way Cy is moving and working with the faculty and administration in the preparation of grant proposals.

Under Item III "Grants Submitted" Dr. Ryder commented that the grant proposal #3 "Bilingual Education Training Program" was the most comprehensive one submitted since he had come to SVSC and he was extremely hopeful it would be approved.

Completing the review with "Pending Grant Applications" Dr. Ryder noted that #3, #4, #5 and #13 have been acted upon favorably, either by means of pre-award notification or favorable evaluation of a pre-proposal resulting in the submission of a final proposal.

With regard to those grants requiring matching funds, Mr. Curtiss asked if most of those matching funds were expected to come from the General Operating Budget. Dr. Ryder indicated they were--some of the programs SVSC has had for some time and thus, they are not really new ventures. The advantages of the matching funds grants give SVSC the opportunity to expand programs which would be relatively limited if funded only by SVSC.

6. Report on Need for Temporary Space (Mobile Units)

By means of a drawing, Dr. Ryder pointed out the positioning of six used mobile units which he was recommending that SVSC acquire--two added to Wickes Annex, one next to the gymnasium, and three adjacent to the '66 and '68 buildings.

The two added to Wickes Annex will be used for offices; the one next to the gymnasium will be used as a classroom; and the three located by the '66 and '68 buildings will be used for a Nursing lab and classroom, a Psychology lab and classroom, and the third for a classroom.

Dr. Ryder concluded that he felt there would be a need for all the mobile units on campus for at least seven years and because of the urgency related to the current

facility needs, he had prepared a resolution covering the acquisition of the six used mobile units for consideration of the members of the Board. If approved, he indicated that the units could be in place and ready to go by August 15. There will not be the delay experienced with the new units last year which now constitute Wickes Annex, because these used units are already in existence.

VI. COMMITTEE REPORTS

1. Executive Committee

There were none.

2. Academic Committee

In the absence of Mrs. Saltzman, Dr. Suchara reported she had one resolution to bring before the Board of Control.

A. Faculty Promotions

RES-301 Dr. Suchara offered the following resolution for adoption:
WHEREAS, The following faculty have been carefully
evaluated by the appropriate faculty committee, and
WHEREAS, The administration recommends the following
faculty for promotion,
NOW, THEREFORE, BE IT RESOLVED, That these faculty
are promoted as indicated, effective July 1, 1976:

Dr. Margaret Cappone to Full Professor of Psychology
Dr. Gamal Elashhab to Full Professor of Education
Dr. Charles Brown to Associate Professor of Music
Dr. Rose Novey to Associate Professor of Mathematics
Dr. Mason Wang to Associate Professor of English
Mrs. Rosella Collamer to Assistant Professor of English
Dr. Lynn Herkstroeter to Assistant Professor of French
Dr. Harriet Tillock to Assistant Professor of Sociology

Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Resolution adopted.

3. Finance Committee

Chairman Zahnow advised that he had three resolutions to bring before the

members of the Board.

A. Room and Board Charges

Mr. Zahnow called upon President Ryder to comment. Dr. Ryder reminded the Board members that this topic had been discussed last month but had not been acted upon because it was felt that there needed to be a more comprehensive review of the dormitory operation which has now been done.

Dr. Ryder pointed out that SVSC has not increased its room and board charges for several years, but there is no choice now. The increased cost of food and operation of the dorms necessitates an increase. The recommendation coming before the Board tonight calls for an increase of \$181. As a result of this increase, SVSC expects to enhance the living conditions in the dorms--refurbishing, cleaning up areas outside, sodding, etc. The employment of the Residential Director is very important. Administration has been working very closely with Student Government and Campus Life in developing plans which will improve the dormitory life. One thing which is needed is more expeditious action for the discipline of people who, for one reason or another, don't behave in the way they should. Moves are being taken so that there will be improvement in this respect. Administration wants to do positive things so that dorm students will feel satisfied with the living conditions. They have not been as good as they should be.

There has been a feeling of frustration and futility about the attitudes of people in caring for their own living facilities adequately. Administration will be approaching in a number of different directions to encourage people to take pride in where they live and more attention will be given at the administrative level toward accomplishing this goal as well as to improve recreational activities for the students. Linda Ruonavaara is very concerned about this because the dorm students represent about 10% of the student body. In addition to learning opportunities for the students

a satisfactory living and recreational environment must be provided.

With this increase, Dr. Ryder indicated he was not sure how SVSC would stand in relation to the other state colleges and universities, but regardless of that, SVSC is going to do a better job. The help of all students living in the dorms will be needed. He has instructed SVSC's new Vice President for Administrative Affairs and Dean for Student Services that the development of dormitory life is one of his key assignments, Dr. Ryder concluded, and that he was looking forward to his coming on July 1.

RES-302 Mr. Zahnow offered the following resolution for adoption:
WHEREAS, During the 1975-76 academic year the room and board charges at SVSC have been the lowest in the State system, and
WHEREAS, Rising operating expenses make it impossible to continue using the existing rates;
NOW, THEREFORE, BE IT RESOLVED, That effective September 1, 1976, the charges for the academic year, consisting of the Fall and Winter semesters, will be as follows:

Meals per week	<u>21</u>	<u>15</u>
Room	\$ 630	\$ 630
Board	<u>826</u>	<u>770</u>
Total charge	<u>\$1,456</u>	<u>\$1,400</u>
Extra charge for single room	<u>\$ 300</u>	<u>\$ 300</u>

Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Resolution adopted.

Mr. Curtiss, referring to student disciplinary problems in the dorms, raised the question of occupancy in a suite--for example, a maximum of eight, perhaps having a bearing on such problems. Dr. Ryder indicated it wasn't found that there was a great deal of correlation in relationship to damage or discipline in a suite. There was a little bit of relationship, however to leadership in a suite--there was

a better relationship and less damage if upper classmen shared a suite with freshmen. Rather than have all freshmen to a suite, it would be helpful if there could be one or two upper classmen. There are a number of factors being looked into which administration will try to deal with in order to improve living on the campus.

Dr. Ryder indicated he had already mentioned SVSC would be renovating some of the outside in planting and yard work and providing additional custodial service for removal of trash, etc. in the dorms as well as the Doan Center. SVSC has never had sufficient custodial service in the Doan Center during the day, but does have adequate custodial service in the Doan Center during the day, but does have adequate custodial service at night. Custodial service will be added there for part of the day.

B. Extension of Operating Budget

RES-303 Mr. Zahnow offered the following resolution for adoption:

WHEREAS, The current fiscal year and its operating budget will expire on June 30, and

WHEREAS, The operating appropriations bills for the state colleges and universities for the fiscal year beginning October 1, 1976, as well as for the quarter July 1, 1976 through September 30, 1976 have not yet been enacted;

NOW, THEREFORE, BE IT RESOLVED, That the administration of the College is hereby authorized to continue salary payments to and fringe benefits payments on behalf of members of the full-time faculty who have certified that they expect to continue teaching during the 1976-77 fiscal year, the amount of such payments to be computed from their respective base contracts for the 1975-76 fiscal year, and

BE IT FURTHER RESOLVED, That salaries and wages are authorized to be paid to other College employees, including new employees, as computed under appointments previously issued with reasonable adjustments as may be approved by the President, and

BE IT FURTHER RESOLVED, That expenditures are authorized to be made for such other services, supplies and equipment as may reasonably be required to permit continued operation of the College at a level consistent with the operating budget for the 1975-76 fiscal year or as changed by the President, and

BE IT FURTHER RESOLVED, That this resolution shall continue in effect until an operating budget is adopted by this Board for the 1976-77 fiscal year.

Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Resolution adopted.

With regard to the extension of the 1975-76 fiscal year through September 30, 1976, Dr. Ryder explained that the information he has is that the Senate has approved a contingency budget funding July 1 through September 30, 1976, at the same quarter level approved for 1975-76. Whether or not it will turn out that way is a question, but it is his feeling it is likely to do so.

Mr. Zahnow noted that he could not recall a time when SVSC has had its appropriations decided at the time of beginning a new year. Mr. Curtiss echoed this statement indicating the Board, because of past delays, has anticipated this would occur.

C. Musical Instruments

RES-304 Dr. Suchara offered the following resolution for adoption:
WHEREAS, A need has been recognized for additional
instruments to support further development of the Marching
Band, Concert Band and Stage Band in the SVSC Music Program,
and
WHEREAS, The Band Program provides an essential opportunity
for performance experience for music majors and for other
students who maintain a peripheral interest in music, and
WHEREAS, Music represents a valuable cultural contribution
to the community and to the campus;
NOW, THEREFORE, BE IT RESOLVED, That the sum of \$21,000
be provided for the purchase of instruments, and
BE IT FURTHER RESOLVED, That the necessary funds be provided
from accumulated Contributed Funds.
Mr. Zahnow supported.

Dr. Ryder pointed out that SVSC's Band Program, including Marching, Concert and Stage bands, has been growing rapidly. There has been tremendous interest in the Tri-County area and outside in this program. The faculty has done a fine job. SVSC has a new Band Director, Thomas R. Root, formerly Director of the University of Minnesota's Marching Band. He was a member of the Music Department of the University of Minnesota since 1972. He is an outstanding person, Dr. Ryder added, and SVSC is most fortunate in attracting him and he felt the Band Program is going to grow by leaps and bounds under his guidance. In a growth situation like this, SVSC may be having

considerable competition in its bands. It is difficult to compete without an instrument to play, Dr. Ryder emphasized, and indicated this was the reason for the resolution just offered. There are many other needs in relation to the bands such as uniforms, etc., but SVSC has to take one step at a time, and in this instance, the priority is for instruments.

Dr. McCray commented that the Band Program would never have gotten started had it not been for the first Board allocation of \$25,000 and a subsequent one to the Fine Arts Program from the proceeds of the sale of the radio station. Professor Charlie Brown has brought the Band Program up to where it is today to a point he feels SVSC should be.

Dr. Ryder added that a number of musical instruments had been donated to SVSC and commendation should go to all of those citizens in the Tri-County area who so generously contributed instruments they were no longer using. SVSC would like to encourage other citizens who might have been musicians at one time and who do not want to continue, to make their instruments available to SVSC's band--it would help the college fiscally.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Resolution adopted.

D. Rausch House

Mr. Zahnow explained that this is a house owned by SVSC now being used by the Psychology Department. There is a family in the area that has expressed interest in buying it and moving it onto another piece of property. No other details are known at this time, he said, but he would like to present a motion regarding its possible sale.

BM-456 Mr. Zahnow moved that the Administration of Saginaw Valley State College be granted the authority to sell the Rausch House if proper arrangements can be made.
Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Motion carried.

4. Building Committee

Chairman Gilmore stated that he had three resolutions to present to the Board members.

A. Acquisition of Mobile Units

RES-305 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, The need for additional classrooms and office space is warranted at SVSC due to enrollment increases and additional faculty and staff, and
WHEREAS, Permanent facilities cannot be constructed in time and sufficient funds are not available to so construct, and
WHEREAS, Six used mobile units of approximately 8,994 sq. ft. can be purchased, delivered and made ready for occupancy for the total sum of \$92,000;
NOW, THEREFORE, BE IT RESOLVED, That the sum of \$92,000 be authorized for payment to the firm of R. J. Taylor Corporation of Clarkston, Michigan, in accord with a contract yet to be negotiated including clear title to the specified units, and
BE IT FURTHER RESOLVED, That funds for one unit in the amount of \$19,000 be provided from the 1975-76 Operating Budget and the balance from the 1976-77 Operating Budget, and
BE IT FURTHER RESOLVED, That the Building Committee is hereby authorized to act on any modifications necessary to the acquisition of the mobile units, all subject to ratification of the Board of Control at its next Regular Meeting.
Dr. Suchara supported.

Mr. Curtiss noted that he believed it was the legislative intent to include in this year's budget to provide monies for additional facilities. He questioned if SVSC had information as to whether they could be leased or purchased.

Dr. Ryder indicated he had the feeling it was the legislative intent for SVSC to handle in the best manner and that the units could be purchased. With the new ones now on campus SVSC couldn't do this. With the acquisition of the proposed used units, this is different. It would be less expensive over a long period to buy them. He concluded that he could see no problem in doing so.

Mr. Curtiss asked for the cost per sq. ft. of the proposed used mobile units.

Dr. Ryder advised the cost would be \$10.29 per sq. ft. whereas a permanent building would now cost \$40 to \$50 per sq. ft. Thus, the used mobile units will be less costly on a short-term basis. Obviously these units will depreciate and require more maintenance the longer they are in existence. Frankly, Dr. Ryder said, he has some reservations about mobile units after having lived in one for six months. Workmen spent the entire morning working on the roofs which he hoped were fixed this time. They have been on campus several times to plug up roof leaks and lessen the noise of the "rolling" roofs when the wind felocity is heightened.

Dr. Suchara commented that administrators officed in mobile units were more apt to notice deficiencies in mobile units than students who were moving about during the school day.

Dr. Ryder agreed and indicated that the hooking together of the mobile units presents a problem.

Mr. Zahnow questioned the furniture needs for the proposed used mobile units.

Dr. Ryder stated that SVSC will have to provide. The availability of used equipment has been investigated and some has been lined up. When a new building is constructed, furniture and equipment is included. Rather than buy new for the used mobile unites, SVSC is looking at used. He concluded he was not sure that all would be used furniture and equipment.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Resolution adopted.

B. Parking Lot A

RES-306 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, A need has been recognized to complete the paving
of Parking Lot A;

NOW, THEREFORE, BE IT RESOLVED, That the administration is hereby authorized to proceed with this project estimated to cost \$12,000.00, and

BE IT FURTHER RESOLVED, That this construction should be financed from parking lot operation revenues as held in the Auxillary Activities Fund or from borrowed funds under a plan to be developed by the administration and the Finance Committee.

Dr. Suchara supported.

Mr. Curtiss noted that this project was in the planning last year but it was decided to put it off until this year. This will finish up the parking area at the Theatre.

Dr. Ryder added that lighting was also going to be provided, which was not a part of this bid. SVSC already has the lights and it is just a matter of installation now. This lighting will be attached to the Theatre building which overlooks the East end of the parking lot. Utilization of Lot A as well as Lot B will be moved up after the placement of the used mobile units adjacent to the '66/'68 building.

Miss Ruonavaara asked where borrowed funds were coming from and Dr. Ryder advised that SVSC could borrow against parking income. Administration has been in contact with local banks in this regard.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Resolution adopted.

C. Parking Lot E

RES-307 Dr. Gilmore offered the following resolution for adoption:
WHEREAS, A need has been recognized to build a new parking lot in accordance with the Campus Master Plan to be designated as Parking Lot E, and
WHEREAS, Bids have been received for the basic construction work on Lot E;
NOW, THEREFORE, BE IT RESOLVED, That a payment in the amount of \$4,769,26 is hereby authorized to be made to the firm of Grables, Mills & Young, Inc., for professional services, and
BE IT FURTHER RESOLVED, That the low bid of \$81,726.50 submitted by Bourdow Trucking Company for grading, drainage, limestone, concrete curb and gutters on Lot E is hereby accepted, and

BE IT FURTHER RESOLVED, That the low bid of \$17,150.00 submitted by Nelson Electric Company for lighting Lot E is hereby accepted, and

BE IT FURTHER RESOLVED, That the Building Committee is hereby authorized to receive bids for other portions of the necessary work, to award contracts and to authorize other expenditures in connection with these projects all subject to ratification by the Board of Control, and

BE IT FURTHER RESOLVED, That all payments related to these projects are to be made from the accumulated earnings from parking lot operations as held in the Auxiliary Activities Fund.

Mr. Kendall supported.

Mr. Curtiss noted that this resolution provided for the surfacing of Lot E. Dr. Ryder agreed, indicating that it authorized the Building Committee to move ahead--no bids have been received. SVSC has budgeted for a certain amount for it in the provisions for Parking Lot E.

Mr. Curtiss questioned if it were the intent to light and surface the lot before fall. Dr. Ryder indicated it was...this resolution confirms what the Board had previously authorized. Most of the work is done. Now it is ready for the lighting to be put in and it is almost ready for surfacing. He added that he didn't see any reason why SVSC shouldn't complete. According to Mr. Hanes, blacktopping cost estimates are the lowest they have been in about four years and should there be an embargo on oil, the cost will increase.

Mr. Curtiss asked if it were the intent to have Parking Lot E staffed during hours. Dr. Ryder advised that there would be a booth and gate at the entrance and an individual stationed there to provide change for people who are coming in as visitors, providing stickers for the cars. Also, this individual would provide surveillance for the lot and be in immediate communication with Security on the campus. It is felt that this will be a real asset for people using the lot, especially women coming to the campus. With that kind of security they will feel more assured. It will give protection against vandalism and people trying to steal. At this point, Dr. Ryder said, he was not sure

this would be done on all lots. There will be a gate to limit the speed of exiting vehicles. Measures of this sort will be helpful in terms of security and control.

Mr. Curtiss questioned if it were the intent that the Building Committee be authorized to construct the booth and the Board ratify it later, and Dr. Ryder indicated it was.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Resolution adopted.

D. Campus Landscaping

Dr. Ryder called attention to the need for the improvement of landscaping on the campus. He pointed out that many of the present trees are growing and crowding each other. Some could be moved to other areas of the campus, but before doing so, a landscaping plan should be developed for the entire campus. So many of SVSC's facilities are still so tentative, it is not certain just how extensive this plan could be. If it were known exactly where buildings would be constructed, the plan could be more comprehensive. Because of this, Dr. Ryder recommended that the Board authorize the Building Committee to move ahead and employ a Landscaping Service to develop a design or plan for landscaping in certain limited areas of the campus.

The Board members concurred, however, Mr. Zahnow suggested that the movement of trees, etc. not be done until fall--it shouldn't be done at this time.

BM-457 Dr. Gilmore moved that the Building Committee should be authorized to employ a Landscaping Architect to develop plans for landscaping and developing specific parts of the SVSC campus. Any agreements would be subject to ratification of the Board of Control at its next Regular Meeting.
Mr. Kendall supported.

Ayes: Curtiss, Gilmore, Kendall, Suchara, Zahnow
Absent: Arbury, Saltzman, Serotkin

Motion carried.

Mr. Curtiss questioned funding for landscaping in the dormitory areas. Dr. Ryder indicated that technically the dormitory budget should cover and that specific authority was not needed at this time--should it be needed, he concluded he would come back and ask the Board for ratification.

VII. OTHER BUSINESS

1. Adieus to Dr. Walter T. James

Dr. Ryder announced that this is the last meeting of the Board of Control that Dr. James, currently Special Assistant to the President and Director of the Division of Public Services, will attend because he would be leaving SVSC in another week or two to become Academic Dean at Salem State College in Salem, Massachusetts.

He indicated he had not asked Dr. James in advance, but would do so at this time for any comments he would like to make.

Dr. James said he would like to thank everyone for their cooperation and helpfulness...he had certainly enjoyed his eight years at SVSC, had watched it grow, and hoped to hear good reports in the future.

Dr. Suchara commented that as a new member, getting to know Dr. James, she didn't think she would have been able to pass up his humor at the Retreat.

Dr. Ryder concluded that there is no other person that he knew of who has worn as many hats at this institution in its limited history as Dr. James. He has worn all very well and his contributions to SVSC are appreciated. He wished Dr. James well in his new venture.

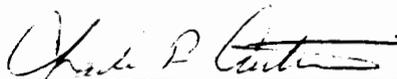
2. Annual Meeting of the Board of Control

Chairman Curtiss reminded the members of the Board of Control that it was agreed some months ago to adhere to the By-Laws and have the Annual Meeting of the Board of Control in August, which will be the Board's next meeting. He expressed the hope that all of the members of the Board will be able to attend.

VIII. ADJOURNMENT

There being no further business to transact, upon motion, the meeting adjourned at 9:25 p.m.

Respectfully submitted,

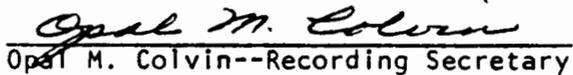


Charles B. Curtiss--Chairman



John W. Kendall--Vice Chairman
(In absence of Secretary)

JMR
omc



Opal M. Colvin--Recording Secretary